



# PLEASE POST

REGINA ARMSTRONG  
Superintendent of Schools  
ADMINISTRATION OFFICE

RODNEY GILMORE, Ed. D.  
Associate Superintendent for Human Resources  
HUMAN RESOURCES DEPARTMENT

September 14, 2023

JOB POSTING # 144

## 2023 – 2024 SCHOOL YEAR VACANCY

*This Position is subject to Civil Service Approval*

**POSITION:**           **ASSISTANT COOK**

**LOCATION:**           Hempstead High School

**QUALIFICATIONS:**

- Completion of eighth grade education
- One year of satisfactory experience in the large-scale preparation and cooking of food.

**JOB DUTIES:**

- Prepare and cook meat, fish, poultry, soups, vegetables, desserts, salads and other foods.
- Receive and inspect food to be cooked
- Carve cooked meats, prepares salads and season food for cooking
- Oversee the work of food service helpers and kitchen aides, as required
- Substitute for the cook when necessary

**COMPENSATION:**     Contractual

**CLOSING DATE:**     September 21, 2023

*Position subject to Civil Service Approval*

**APPLICATION PROCEDURES:** Candidates must apply on [www.olasjobs.org/longisland](http://www.olasjobs.org/longisland)  
Qualified candidates should submit a letter of interest and resume.

*Rodney Gilmore, Ed. D.*

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