



PLEASE POST

REGINA ARMSTRONG
Superintendent of Schools
ADMINISTRATION OFFICE

RODNEY GILMORE, Ed. D.
Associate Superintendent for Human Resources
HUMAN RESOURCES DEPARTMENT

May 3, 2024

JOB POSTING # 32

2024 SUMMER VACANCY

POSITION: **Instructional Technology Staff Developer**

QUALIFICATIONS: Valid NY State Teacher Certification

RESPONSIBILITIES:

- Provide support for instructional software systems needed for summer school staff and to prepare staff for the new school year.
- Master schedule support that is needed by secondary schools to ensure a smooth opening for the upcoming school year.
- New student accounts for PowerSchool, Clever Single Sign on and other platforms.
- Collaborate with the Human Resources department to support My Learning Plan and other platforms, to close out the 2023-2024 school year and prepare for the 2024-2025 school year.
- Instructional Technology and PowerSchool support needed for summer school.
- Data reports for assessments needed over the summer.
- Create data reports for regents' exams and grades 3-8 testing.
- Any other duties assigned by the Central Office.

SCHEDULE: June 27, 2024- August 27, 2024
Monday thru Friday, 8:00 a.m. – 3:00 p.m.

COMPENSATION: 1/200th of contractual salary

CLOSING DATE: May 17, 2024

INTERNAL CANDIDATES ONLY



APPLICATION PROCEDURE:

To apply SCAN the QR Code or click link below www.olasjobs.org/hempstead-ufsd



Rodney Gilmore, Ed. D.

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Associate Superintendent for Human Resources

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