



# PLEASE POST

**SUSAN JOHNSON**

Acting Superintendent of Schools  
ADMINISTRATION OFFICE

**RODNEY GILMORE, Ed. D.**

Associate Superintendent for Human Resources  
HUMAN RESOURCES DEPARTMENT

September 17, 2024

JOB POSTING # 134

## 2024 - 2025 SCHOOL YEAR VACANCIES

**POSITION:** **ADVANCED PLACEMENT (AP) COORDINATORS**

**LOCATION:** Hempstead High School

**REQUIREMENTS:** Valid NY State Certification

**RESPONSIBILITIES:**

Primary responsibility for organization and administering the AP programs at the High School. Manage the ordering, receipt, distribution, administration and return of AP Exam materials.

**JOB GOAL:**

Coordinate training for Administrators, Teachers, and Counselors. Collect and disseminate information and data. Facilitate events to recognize AP students and teachers. Manage the budget for these activities.

**COMPENSATION:** Service Assignment II

**CLOSING DATE:** September 24, 2024

**APPLICATION PROCEDURES:** To apply click on this link [www.olasjobs.org/hempstead-ufsd](http://www.olasjobs.org/hempstead-ufsd)

**INTERNAL CANDIDATES ONLY**

*Rodney Gilmore, Ed. D.*

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