HEMPSTEAD PUBLIC SCHOOLS BOARD OF EDUCATION ANNUAL REORGANIZATION MEETING JULY 6, 2022 <u>MINUTES</u>

The annual reorganization meeting of the Hempstead Public Schools Board of education was held in the A.B.G.S. Middle School Band Box, 70 Greenwich Street, Hempstead, New York 11550. The meeting was called to order by general counsel at 6:06 P.M. All of the Board members were present. General Counsel, John Sheahan administered the oath of office to the newly elected Trustee, Joylette Williams, and the re-elected Trustee, LaMont E. Johnson. The next order of business was the appointment of the District Clerk.

Trustee Johnson moved, seconded by Trustee Brown young to approve the appointment of the District Clerk.

1. APPOINTMENTS OF BOARD OF EDUCATION STAFF

RESOLVED, that the Board of Education makes the following appointments:

DISTRICT CLERK

a. **RESOLVED**, that the Board of Education appoints Patricia Wilson-Wright as District Clerk for ninety-eight (98) days at a rate of seventy dollars (\$70) per hour; and it is further

RESOLVED, the Board of Education of the Hempstead Union Free School District hereby approves the Terms and Conditions of the Agreement for Patricia Wilson-Wright, District Clerk, for the period July 6, 2022 through October 12, 2022, and hereby authorizes the President of the Board of Education to execute the Agreement on behalf of the Board.

MOTION YES 5 MOTION CARRIED

To approve the appointment of the District Clerk

General Counsel administered the oath of office to the District Clerk.

The District Clerk called for the nomination for President.

Trustee Johnson nominated Trustee Stith for President.

Trustee Williams	Yes
Trustee Stith	Yes
Trustee McNeill	Yes
Trustee Brown Young	Abs.
Trustee Johnson	Yes

The nomination for President was carried, four yes, one abstain, Trustee Stith received the oath of office as President.

President Stith nominated Trustee Johnson for Vice President.

Trustee Williams	Yes
Trustee Stith	Yes
Trustee McNeill	No
Trustee Brown Young	Yes
Trustee Johnson	Yes

The nomination for Vice President was carried, four yes, one no, Trustee Johnson received the oath of office as Vice President.

The remaining Trustees and the Superintendent of Schools also received the oath of office. The Board proceeded to review and take action on the remaining items on the reorganization agenda.

Trustee Johnson moved, seconded by Trustee Stith to appoint April Keys as the District Clerk pro-tem.

b. RESOLVED, that the Board of Education **APPOINTS** April Keys as the District Clerk Pro-tem for the 2022-2023 school year with a stipend of \$15,000.

MOTION CARRIED

MOTIONYES 4To appointNO 1 (Trustee McNeill)A. Keys as District Clerk Pro-tem

Trustee Johnson moved, seconded by Trustee Brown Young to approve to approve the appoint of Steven Guarini as the District Treasurer.

DISTRICT TREASURER

c. **RESOLVED**, that the Board of Education appoints Steven Guarini as District Treasurer for the 2022-2023 school year with an annual salary of \$90,640; and it is further

RESOLVED, the Board of Education of the Hempstead Union Free School District hereby approves the Terms and Conditions of the Employment Agreement for Steven Guarini, District Treasurer, for the period July 1, 2022 through June 30, 2023, and hereby authorizes the President of the Board of Education to execute the Agreement on behalf of the Board.

MOTION CARRIED

MOTIONYES 5To approve the
appointment of the district Treasurer

Deputy Treasurer moved to executive session

DEPUTY TREASURER

d. **RESOLVED**, that the Board of Education **APPOINTS** Vandana Manucha as Deputy District Treasurer for the 2022-2023 school year, with a stipend of \$2,500.00. When the District Treasurer is absent, the Deputy District Treasurer will perform certain duties of the District Treasurer.

INTERNAL AUDITOR

e. The Board of Education **appoints Questar III** as the **Internal Auditor** for the 2022-2023 school year with an all-inclusive fixed fee of \$40,340, subject to a contract reviewed by General Counsel. This fee includes all out-of-pocket expenses (hotel, mileage, etc). The District will be billed in equal amounts quarterly. All reports are to be given directly to the Board and the Audit Committee.

EXTERNAL AUDITOR

f. The Board of Education **APPOINTS EFPR** group as the **External Auditor** for the 2022-2023 school year at a rate not to exceed \$44,000.00, subject to a contract reviewed and approved by General Counsel.

CLAIMS AUDITOR

g. The Board of Education APPROVES Cerini & Associates as Claims Auditor for the 2022-2023 school year at a rate not to exceed \$63,000, subject to a contract reviewed and approved by General Counsel.

COMMITTEES

RESOLVED, that the Board of Education approves the function of the Audit Committee to carry out the duties as mandated by the New York State Education Department for the 2022-2023 school year. The current members are Christine Mitchell Bush and Samantha Fountain, the vacancies will be filled in accordance with policy # 6690. Trustee Johnson is the chairperson.

CONSULTING ACCOUNTANT

h. RESOLVED, that the Board of Education approves the appointment of Book Smart to perform the accounting services for the 2022-2023 school year, Sr. Consultants \$165/hr., Managers \$205/hr., Partner/Director \$255/ hr. subject to a contract reviewed and approved by General Counsel.

General Counsel moved to executive session.

GENERAL COUNSEL

i. **RESOLVED**, that the Board of Education **APPOINTS** ______ as General Counsel for the Board of Education, with a retainer of \$ ______ for the 2022-2023 fiscal year for services within the scope of retainer and an hourly rate of \$_____ for attorneys and \$_____ for paralegals for services outside of the scope of the retainer, approves an Agreement with General Counsel, and authorizes the Board President to execute said Agreement. (Agreement on file).

Labor Counsel moved to executive session.

LABOR COUNSEL

j. RESOLVED, that the Board of Education APPOINTS The _____, as Labor Counsel to the Board of Education for the 2022-2023 school year with a retainer of \$ _____per annum for the 2022-2023 fiscal year. Any additional work of the attorneys shall be paid at an hourly rate of \$ _____ for all attorneys. (Letter of agreement will be on file).

Special Counsel moved to executive session.

SPECIAL COUNSEL

k. RESOLVED, that the Board of Education appoints ______ as Special Counsel with a retainer of **\$**______ for the 2022-2023 fiscal year. Any additional work of the

attorneys shall be paid at an hourly rate of **\$**_____ for all attorneys. (Letter of agreement will be on file).

BORROWING ATTORNEY

I. RESOLVED, that the Board of Education APPOINTS the firm of Hawkins, Delafield & Wood to handle the legal aspects of the district borrowing, Tax Anticipation Notes, Revenue Anticipation Notes, Serial Bonds, Bond Anticipation Notes as may be necessary, for the 2022-2023 fiscal year.

Fiscal Advisors moved to executive session by General Counsel

FISCAL ADVISORS

m. RESOLVED, that the Board of Education APPROVES Capital Market Advisors for the handling of all fiscal aspects of the District's borrowing: Tax Anticipated Notes (TANS), Revenue Anticipated Notes (RANS), Serial Bonds, Bond Anticipation Notes (BANS) as may be necessary for the 2022-2023 fiscal year, subject to a contract reviewed and approved by General Counsel.

INSURANCE BROKER

n. RESOLVED that the Board of Education approves the Superintendent's recommendation to (a) appoint Salerno Brokerage as the District's insurance broker and (b) approve Salerno's proposal for 2022-2023 District insurance needs, subject to a contract reviewed and approved by General Counsel.

SCHOOL PHYSICIAN

 RESOLVED, that the Board of Education APPOINTS Dr. Suanne Kowal-Connelly to provide HEALTH SERVICES for students at an annual rate of \$45,000.00 for the 2022-2023 school year, subject to a contract reviewed and approved by General Counsel.

Medical Director moved to executive session.

MEDICAL DIRECTOR

p. RESOLVED, that the Board of Education APPOINTS ______ as the District Medical Director for the 2022-2023 school at an annual rate of _____.

Trustee Johnson moved, seconded by Trustee Stith to appoint Todd Shapiro & Associates as the PR Firm <u>PUBLIC RELATIONS</u>

q. RESOLVED, that the Board of Education approve Todd Shapiro & Associates as the public relations firm for the District for the 2022-2023 school year at an annual fee of \$60,000, subject to a contract reviewed and approved by General Counsel.

MOTIONYES 5MOTION CARRIEDTo appoint Todd Shapiro
& Associates as the PR firm.MOTION CARRIED

Lobbying moved to executive session

LOBBYING

r. RESOLVED, that the Board of Education approve Gotham as the lobbying firm for the District for the 2022-2023 school year at an annual fee of \$60,000, subject to a contract reviewed and approved by General Counsel.

2. OTHER APPOINTMENT AND DESIGNATIONS

CENTRAL TREASURER

Central Treasurer moved to executive session.

a. **RESOLVED,** that the Superintendent recommends the **appointment of** the principal and or a designee of each respective school as **signators** for the various Student Activities Funds. The signature of the District Treasurer shall be placed on each card, with the authority to sign in place of any of these persons in emergency situations. In all instances, however, two signatures shall be required. The following is a list of all the school principals and or a designee who are signators for the Student Activities Funds in the District;

BE IT FURTHER RESOLVED, that the Central Treasurers shall be guided by all stipulations found in Policy #5252, including that when cash is collected, it shall be deposited daily with the District Treasurer.

SCHOOL

ABGS Middle Hempstead High PRINCIPAL/ DESIGNEE Carey Gray Stephen Strachan

COMPLIANCE OFFICER

b. RESOLVED, that the Board of Education APPROVES the Superintendent's recommendation to appoint Dr. Rodney Gilmore as Title IX Compliance Officer for the 2022-2023 school year.

Records Access Officer moved to executive session.

RECORDS ACCESS OFFICER

c. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint Jamal Scott as the records officer for the 2022-2023 school year at an annual compensation of \$9,500 (Freedom of Information Law Officer).

Purchasing Agent moved to executive session.

PURCHASING AGENT

d. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to designate and appoint** Keith Halop **as PURCHASING AGENT** for the Hempstead School District for the 2022-2023 fiscal year, in accordance with the regulations of the Commissioner of Education.

Deputy Purchasing Agent moved to executive session.

DEPUTY PURCHASING AGENT

e. **RESOLVED,** that the Board of Education approves the Superintendent's recommendation to appoint Vandana Manucha as the Deputy Purchasing Agent for the 2022-2023 school year, with a stipend of \$5,000.00, provided that Vandana Manucha shall not simultaneously act as Deputy Purchasing Agent and Deputy Treasurer.

Records management officer moved to executive session.

RECORDS MANAGEMENT OFFICER

f. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint Jamal Scott as the records management officer for the 2022-2023 school year.

ASBESTOS DESIGNEE & DOL PUBLIC WORKS COMPLIANCE OFFICER

g. RESOLVED, that the Board of Education APPROVES the Superintendent's recommendation to appoint J. C. Broderick & Company as the Asbestos Designee and Department of Labor Public Works Compliance Officer for the 2022-2023 school year.

3. SIGNATORS

AUTHORIZED SIGNATURES

- a. **RESOLVED**, that the **School Lunch Reports** shall be signed by the Superintendent of Schools or his/her designee.
- b. RESOLVED, that the Federal and State Projects Reports, CSE and CPSE Reports shall be signed by the Superintendent of Schools & the Assistant Superintendent in charge of the Special Education oversight.
- c. **RESOLVED**, that audit and monitoring compliance reports shall be signed by the Superintendent of Schools or his/her designee.

4. DESIGNATIONS

DESIGNATIONS OF DEPOSITORIES

- a. **RESOLVED**, that Bank of America be designated as **depository of the General Fund** of the District and that all withdrawals from this account shall be made upon checks or facsimile signature of the District Treasurer.
- b. RESOLVED, that Bank of America be designated as disbursement account of the General Fund of the District and that all withdrawals of funds from this account be made upon checks signed by the physical signature or facsimile signature of the District Treasurer.
- c. **RESOLVED**, that Bank of America be designated as **depositor of the Payroll Account** and that all withdrawals of funds of the District from this account be made upon checks signed by the physical signature or the facsimile signature of the District Treasurer.
- d. **RESOLVED**, that Bank of America be designated as **depository of the Trust & Agency Fund Account** of the School District which withholding account includes all payroll deductions which the District is responsible for forwarding on a quarterly, monthly or payroll period basis.

BE IT FURTHER RESOLVED, that the **District Treasurer** shall be empowered either by physical signature or facsimile signature to sign the checks of such fund without further action of the Board.

- e. RESOLVED, that TD Bank be designated as depository of the Hempstead High School Extra Class Activities Fund.
- f. **RESOLVED**, that TD Bank be designated as **depository of the Elementary and Middle Schools Extra Class Activities Funds**.
 - **g. RESOLVED**, that TD Bank be designated as depository of the **Capital Fund Account** of the District and that all withdrawals from this account shall be made upon checks or drafts signed by the physical signature or facsimile of the District Treasurer.
- h. RESOLVED, that TD Bank be designated as depository for the School Lunch Fund Account of the District and that all withdrawals of funds are to be made upon checks or drafts signed by the physical signature or facsimile signature of the District Treasurer and/or designee as per Board resolution, after said withdrawals have been approved by Board Action.
- i. **RESOLVED**, that TD Bank be designated as **depository for the Federal Aid Fund** under the Elementary and Secondary Education Act (ESEA) of 1965 and that all withdrawals of funds are to be made upon checks or drafts signed by the physical signature or facsimile signature of the District Treasurer.
- j. **RESOLVED**, that the District Treasurer is authorized to invest District funds in **Certificates of Deposit or other investments** as authorized by state law to maximize investment income and security of principal for the District.
- **k. BE IT FURTHER RESOLVED**, that the District Treasurer is authorized to invest District funds with the following banks:
 - A) TD Bank
 - B) BNY Mellon
 - C) Capitol One
 - D) Bank of America
 - E) Flushing
 - F) US Bank

Cooperative purchasing moved to executive session.

COOPERATIVE PURCHASING

I. WHEREAS, under Board Policy 6700, the District is given authority to piggyback onto the contract of other government agencies, so long as the original contract is in conformance with the goals of the District's policies and regulations for purchasing; and

WHEREAS, the Business Office of the Hempstead Union Free School District has determined that the following vendors meet the requirements of the aforementioned policy: New York State OGS Contractors, Nassau BOCES, Nassau County, Suffolk County, Sourcewell Purchasing Cooperative, Omina Partners, TIPS Cooperative, PEPPM, BuyBoard, National Cooperative Purchasing Alliance, NASPO ValuePoint, and Ed-Data, subject to a review by the Purchasing Agent with respect to the particular contract; and

WHEREAS, The Board of Education has reviewed the request and deemed it to be in the best interest of the District;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the District to piggyback off of contracts with the following third party entities, subject to the Purchasing Agent's review of the specific contracts and compliance with the purchasing policy of the District: New York State OGS Contractors, Nassau BOCES, Nassau County, Suffolk County, Sourcewell Purchasing Cooperative, Omina Partners, TIPS Cooperative, PEPPM, BuyBoard, National Cooperative Purchasing Alliance, NASPO ValuePoint, and Ed-Data for the 2022-2023school year.

The Business Office is requesting Board Approval to access the following Purchasing Entities for the purpose of saving money and maintaining compliance (examples of categories in parentheses):

New York State OGS Contracts (Office Supplies, Published Materials, Educational Supplies, Facilities Supplies, Furniture)

Nassau BOCES (Paper, Vehicles, School Supplies, Facilities Supplies and Services, Athletic Supplies, Furniture)

Nassau County (Facilities Supplies and Services)

Suffolk County (Office Supplies, Facilities Supplies and Services)

Sourcewell Purchasing Cooperative (Technology Supplies and Equipment, Athletic Supplies)

Omnia Partners (Facilities Supplies and Services, Technology Supplies, Educational Supplies)

TIPS Cooperative (Educational Supplies, Facilities Supplies, Athletic Supplies) PEPPM (Technology Supplies and Equipment)

BuyBoard (Athletic Supplies, Technology Supplies, Food Service Supplies)

National Cooperative Purchasing Alliance (Athletic Supplies, Office Supplies, Furniture)

NASPO ValuePoint (Facilities Supplies) Ed-Data (Facilities Supplies and Services, Furniture, Athletic Supplies)

BOCES bidding moved to executive session.

BOCES COOPERATIVE BIDDING

m. RESOLVED, that the Board of Education approves the Superintendent's recommendation to adopt the General Resolution attached hereto:

GENERAL RESOLUTION FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU COUNTY

FOR

HEMPSTEAD PUBLIC SCHOOLS

For Various Commodities And/Or Services As Listed On Page 2 Of This Resolution

WHEREAS, the Board of Education, Hempstead School District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County, for the purchase of Various Commodities and/or Services; and

WHEREAS, The Board of Education, Hempstead School District of New York State is desirous of participating with the Board of Cooperative Education Services of Nassau County in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0; and

WHEREAS, the Board of Education, Hempstead School District of New York State has appointed The Board of Cooperative Educational Services of Nassau County as representative to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Hempstead School District of New York State and making recommendations thereon; and

BE IT RESOLVED, that the Board of Education, Hempstead School District of New York State and the Board of Cooperative Educational Services of Nassau County hereby accepts the appointment of the Board of Cooperative Educational Services of Nassau County to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that the Board of Education, Hempstead School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Nassau County to represent it in all matters regarding entering into contracts for the purchase of the below-mentioned commodities and/or services; and

BE IT FURTHER RESOLVED, that the Board of Education, Hempstead School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding;

NOW, THEREFORE, BE IT RESOLVED, that the School Business Administrator on behalf of the Board of Education, Hempstead School District of New York State hereby is authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Nassau County for various commodities and/or services and, if requested to furnish the Board of Cooperative Educational Services, an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Nassau County. The Board of Cooperative Educational Services of Nassau County. The Board of Cooperative Educational Services of Nassau County is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

WHEREAS, BOCES intends to solicit the bids listed below in the name of the participants in accordance with their expressed needs (check yes or no): Hempstead UFSD will participate in all bids listed below:

CORE GROUP:	<u>YES</u>	NO
ARTS & CRAFT SUPPLIES		
ASPHALTIC & CEMENT CONCRETE		
PAVING REPAIR & MAINTENANCE		
ATHLETIC UNIFORMS		
AUDIO VISUAL EQUIPMENT/NET TV		
AUDIO VISUAL SUPPLIES		
AUTO BODY SUPPLIES		
AUTO MECHANIC SUPPLIES		
AUTOMOBILES/VANS/TRUCKS		
BOILER, DUCT & KITCHEN EXHAUST		
CLEANING		
BUILDINGS & GROUNDS EQUIPMENT		
CARPENTRY, CABINETRY & BUILDING		
SUPPLIES		

RE-ORGANIZATION MEETING	
JULY 6,2022-MINUTES	
CARPETING & INSTALLATION	
CESSPOOL MAINTENANCE SERVICES	
CHAIN LINK FENCING	
COMPUTER HARDWARE, SOFTWARE,	
, , ,	
NETWORKING AND SUPPLIES	
CUSTODIAL SUPPLIES – "GREEN"	
DOORS: HOLLOW METAL, FRAMES	
& HARDWARE	
ELECTRICAL SUPPLIES	
FAX & PHOTOCOPY EQUIPMENT,	
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SUPPLIES & MAINTENANCE	
FINANCING & LEASING OF CAPITAL	
EQUIPMENT	
FIRE EXTINGUISHERS & SERVICE	
FITNESS EQUIPMENT	
FLOOR CARE PRODUCTS	
FLOOR TILES & INSTALLATION	
FOOD & BEVERAGE SUPPLIES	
FOOD PREPARATION, PAPER &	
PLASTIC SUPPLIES	
FOOD SERVICE EQUIPMENT	
FOOD VENDING MACHINE SERVICE	
FUEL OIL	
FURNITURE: CLASSROOM & OFFICE	
GENERAL SAFETY SUPPLIES	
GENERAL SCHOOL & OFFICE SUPPLIES	
GLAZING SERVICES & SUPPLIES	
GYMNASIUM FLOOR REFINISHING	
GUARD SERVICE (LICENSED,	
UNIFORMED, UNARMED)	
HAZARDOUS MATERIALS: HANDLING,	
REMOVAL, TRANSPSORTATION &	
DISPOSAL	
HVAC MAINTENANCE &	
INSTALLATION	
INDUSTRIAL ARTS & WELDING	
SUPPLIES	
INTERSCHOLASTIC ATHLETIC	
SUPPLIES	
MEDICAL & DENTAL SUPPLIES	
MUSICAL INSTRUMENTS & SUPPLIES	

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RE-ORGANIZATION MEETING JULY 6,2022-MINUTES	
MUSICAL INSTRUMENT RENTALS	
MUSICAL INSTRUMENT REPAIRS	
OIL & GAS BURNER SERVICE	
PAINT & PAINTING SUPPLIES	
PAPER: XEROGRAPHIC, FAX & COPIER	
PHOTOGRAPHY SUPPLIES	
PHYSICAL EDUCATION SUPPLIES	
PLUMBING & HEATING SUPPLIES	
PLUMBING SERVICES	
RECONDITIONING OF ATHLETIC EQUIPMENT	
ROOF MAINTENANCE & REPAIR	
SCHOOL BUS AIR CONDITIONING	
INSTALLATION, MAINTENANCE & REPAIR	
SCHOOL BUS & AUTO PARTS	
SCIENCE SUPPLIES	
SUBSCRIPTION SERVICES	
TEACHING AIDS	
TOOLS: POWER & HAND	
TRANSMISSION REPAIRS, CARS, VANS	
TRUCKS & SCHOOL BUSES	
UNIFORMS – GENERAL	
VEHICLE BODY & UPHOLSTERY REPAIR	
VENETIAN BLINDS & SHADES	

Superintendent of Schools

Date

School District Name

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GRANTS

5. **RESOLVED**, that the Board of Education hereby delegates to the Superintendent of Schools the authority to apply for grants and approve applications for grants from State, Federal and independent source; and

IT IS FURTHER RESOLVED that the Superintendent of School shall notify the Board of Education in writing of her intent to file an application for a grant with the positions and programs that will be grant funded; and

IT IS FURTHER RESOLVED, that the Superintendent of schools and/or her designee is authorized to expend funds received from grants received for the particular objects, purposes, programs authorized by the grant in accordance with Board Policy.

SCHOOL BOARD MEETINGS

6. **RESOLVED** that the **Work Study and Regular Meetings** of the Board of Education will be held as per the attached calendar, or as otherwise designated. Additional meetings will be at the discretion of the Board of Education. There will be one scheduled meeting for the month of July and August.

MEMBERSHIPS

- **7. RESOLVED**, that the Board of Education and the Superintendent shall have membership in the following organizations:
- a. NYS School Boards Association
- **b.** Nassau-Suffolk School Boards Association
- c. National Alliance of Black School Educators
- **d.** R.E.F.I.T. (Reform Educational Finance Inequities Today)
- e. National School Boards Association
- f. National Caucus of Black School Board Members
- g. N.A.B.E.-National Association of Bilingual Educators
- **h.** S.A.B.E- State Association of Bilingual Educators
- i. C.A.S.E.- California Association of Black School Educators
- j. CUBE

8. <u>CONFERENCES</u>

BOARD OF EDUCATION

A. RESOLVED, that the following resolutions are in effect for the 2022-2023 school year relative to attendance at conferences:

RESOLVED, that the members of the Board of Education may request approval from the Board to attend and participate in conferences, workshops and seminars sponsored by the following organizations for the 2022-2023 school year:

- 1). New York State School Boards Association
- 2). National School Boards Association
- 3). National Caucus of Black School Board Members
- **4).** National Alliance of Black School Educators, Inc.
- 5). American Association of School Administrators
- **6).** N.A.B.E.-National Association of Bilingual Educators
- 7). S.A.B.E- State Association of Bilingual Educators
- 8). C.A.S.E.- California Association of Black School Educators
- **9.**) CUBE

All requests to attend a conference, seminar, etc., must be given to the attention of the District Clerk at least 30 days prior to the event. Board members who attend conferences will prepare a report and present same to the Board at a public meeting. Requests to attend a conference, workshop, etc., sponsored by an organization other than those listed above must be brought to the Board along with a full explanation of how attendance at this event will benefit the district and the role of the Board member. The decision on the request rests with the Board.

Any Board member who attends a listed conference or is granted approval to attend a non listed conference, workshop, etc., shall be required to comply with Policies #2522 Educational Travel Expense and Reimbursement, and #6665 District Issued Credit Cards. No Board members will be registered to attend a new conference if he or she has not reconciled all previously attended conference, workshop, etc., with the District Clerk. Conference air fare, conference registration and hotel accommodations shall be put on the District's Credit Card. No other conference expenses shall appear on the hotel bill or the credit card. Board members can request a cash advance or choose to use their own personal funds within the guidelines as set forth in policy #6830. All school board member's training will be recorded on the training matrix for the school year.

SUPERINTENDENT OF SCHOOLS

- **B. RESOLVED**, that the Superintendent of Schools may request approval from the Board to attend and participate in conferences, workshops and seminars sponsored by the following organizations, and other organizations and Universities sponsoring/offering Superintendent's training or preparation for the 2022-2023 school year.
- **1).** American Association of School Administrators
- 2). New York State School Boards Association
- 3). National School Boards Association
- 4). National Caucus of Black School Board Members

- **5).** National Alliance of Black School Educators, Inc.
- 6). Urban Superintendents Association
- **7).** Long Island Association of Superintendent's
- 8). National Association of Staff Development
- **9**). New York State Council of School Superintendents
- 10). ASCD
- **11).** District Administrator
- **12).** RAND
- 13.) IB World
- **14.)** Institute for Education and Innovation
- **15.)** RTM Business Group

The Superintendent must make a request to attend a conference, seminar, etc. of the Board at least 30 days prior to the event. In making a decision to grant approval, the Board will consider the state of affairs in the District and the impact the absence of the Superintendent would have during this time. Requests to attend a conference, workshop, etc., sponsored by an organization other than those listed above must be brought to the Board along with a full explanation of how attendance at this event will benefit the District. The final decision on the request rests with the Board. All expenses for a prior conference will be filed and recorded before a new one is scheduled. The Superintendent's conference air fare, conference registration and hotel accommodations may be put on the District's Credit Card. No other conference expenses shall appear on the hotel bill or the credit card. All reimbursable expenses shall comply with the guidelines as set forth in policy #6830.

FACULTY AND STAFF

C. RESOLVED, the Board of Education recognizes the value of training at out-of-District conferences and workshops and encourages participation in such events. To have a conference request considered, staff will follow the steps defined in Policy #9282.

Newspaper moved to executive session. OFFICIAL NEWSPAPERS

9. **RESOLVED**, that the Board of Education authorizes as official newspapers for the school district for the publication of financial reports for the 2021-2022 fiscal year and for publication of bids and all legal notices that may be necessary for the 2022-2023 school year, La Noticia, Beacon, Newsday, and NY Times.

PAYROLL CERTIFICATION

10. RESOLVED, that the Superintendent of Schools shall certify the payroll for

the 2022-2023 fiscal year.

BUDGET TRANSFERS

11. **RESOLVED**, that the Superintendent of Schools, as Chief School Officer, is designated and authorized **to approve budgetary transfers** up to the amount of \$5,000.00 without seeking approval from the Board. Any amount exceeding \$5,000.00 shall require prior approval by the Board consistent with Board Policy #6150, All transfers made by the Superintendent shall be reported to the Board as an information item at the meeting following the transfer of funds.

12. OTHER ITEMS

POLICIES

a. **RESOLVED**, that the Board of Education approves to continue all policies in effect during the 2021-2022 school year for the 2022-2023 school year;

BE IT FURTHER RESOLVED, that during the 2022-2023 school year, committees will be convened to perform complete reviews on the following policies:

5300 Code of Conduct 5100 Student Attendance 0110 Sexual Harassment 5181 Closed Campus 8130 Schools Safety Plans 5405 Wellness Policy

BE IT FURTHER RESOLVED, the Policy Committee shall be selected pursuant to District Policy.

MILEAGE

RESOLVED, that the District allow mileage reimbursement in accordance with the rates established by the IRS for the 2022-2023 fiscal year and Education Law §2118. Effective July 1, 2022 through December 31, 2022 the rate has been set at 62.5 cents per mile.

WORKERS COMPENSATION THIRD PARTY ADMINISTRATOR

c. **RESOLVED**, that the Board of Education **ACCEPTS** the Superintendent's recommendation to **appoint** Wright Risk Management as the third party

administrator for the District's SEL-Funded for Workers' Compensation Program and the broker of record for all carriers for securing excess Workers' Compensation.

BONDING OF PERSONNEL

d. **RESOLVED**, that all personnel of the District shall be bonded under Public Employee Dishonesty coverage with a limit of \$100,000 and that the Treasurer and Deputy Treasurer shall also be covered under Excess Employee Dishonesty coverage with a limit of \$1,000,000.

RISK MANAGEMENT THIRD PARTY ADVISOR

e. **RESOLVED**, that the Board of Education approve the Superintendent's recommendation to appoint Broadshire/Crawford as the District's Risk Management Third Party Advisor for the 2022-2023 school year at the same annual rate as the 2018-2019 school year, subject to a contract reviewed and approved by General Counsel.

ENVIRONMENT CONSULTANT

f. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to **APPOINT** JC BRODERICK AND COMPANY as the District's Environmental Consultant 2022-2023 School Year, subject to a contract reviewed and approved by General Counsel. (Air quality testing only paid when services are rendered).

403 (B) THIRD PARTY ADVISOR

g. RESOLVED, that the Board of Education approves the Superintendent's recommendation to **APPOINT** the Omni Group as the District's 403 (b) Third Party Advisor for the 2022-2023 School Year, subject to a contract reviewed and approved by General Counsel.

INVESTMENT POLICY

h. RESOLVED, that the Board of Education approves the Superintendent's recommendation to formally review the existing Investment Policy #6240, originally

adopted by the Board of Education on July 18, 2020 and to approve that the policy shall remain in effect for the 2022-2023 School Year.

Please note: individual review and re-adoption of the District's Investment Policy must be done annually at the Reorganization Meeting as required by the provisions of Chapter 708 of the Laws of 1992.

CELL PHONE POLICY

i. RESOLVED, as required by District policy, the Superintendent hereby reports at the Annual Reorganization Meeting to the Board of Education that the following employees have been issued District cell telephones: Superintendent's Secretary, Board of Education, District Security Patrol, and the Supervisor of School Security, Director of Facilities.

13. <u>SCHEDULE FOR INSPECTION OF SCHOOL FACILITIES</u>

RESOLVED, that the following Board of Education Members conduct an inspection of school facilities for the 2022-2023 school year:

BUILDING

BOARD MEMBER

BrownYoung & McNeill

Brown Young & McNeill

- a. HIGH SCHOOL
- **b.** JACKSON MAIN/ANNEX
- c. ABGS MIDDLE SCHOOL
- d. JOSEPH MCNEIL
- e. DAVID PATERSON
- f. PROSPECT KINDERGARTEN Williams CENTER
- g. RHODES ACADEMY

Stith

Johnson Johnson

Stith

h. BARACK OBAMA McNeill

GENERAL BUDGET TAX LEVY

14. RESOLVED, that the 2022-2023 voter approved budget of \$274,709,957 for the necessary claims and expenditures in Hempstead UFSD (#1) in the town of Hempstead, amounting to:

\$ 274,709,957	School Purpose
\$-0-	Library Purpose

Total\$ 274,709,957is hereby accepted and approved

RESOLVED, that the amount which must be raised by taxation (Tax Levy) for the 2022-2023 General Fund Budget is <u>\$75,934,370</u> for the Hempstead UFSD (#1) of the Town of HEMPSTEAD, Nassau County, New York. The taxes to be levied shall be upon the taxable property of the said school district as said property has been certified by the Board of Assessors for the school year 2022-2023 and amount to:

	\$ 75,934,370	School Purpose
	\$-0-	Library Purpose
Total	\$ 75,934,370	is hereby accepted and approved

15. RESOLVED, that the District Clerk of this School District be and she is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of the resolutions with the Nassau County Legislature and the Board of Assessors, Mineola, New York, on or before August 15th, 2022.

TANS/RANS

RESOLVED, BY THE BOARD OF EDUCATION OF HEMPSTEAD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Tax Anticipation Notes (herein called "Notes") of Hempstead Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$45,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Trustee Johnson moved, seconded by Johnson seconded by Trustee McNeill to approve the reorganization agenda consent calendar with the exception of the items moved to executive session.

MOTION YES 5 MOTION CARRIED

To approve the consent calendar for the reorganization items with the exception of the items moved to executive session

The Board continued to review the regular meeting agenda.

***Trustee Williams excused herself at 7:02 P.M.

Trustee McNeill moved, seconded by Trustee Brown Young to convene to executive session at 7:39 P.M. to discuss personnel, a particular individual and advice of legal counsel.

MOTION	YES 4	MOTION CARRIED
To convene to		
executive session		

Trustee Brown Young moved, seconded by Trustee McNeill to reconvene to open session at 11:56 P.M.

MOTION	YES 4	MOTION CARRIED
To reconvene to open session		
1		

Trustee Brown Young moved, seconded by Trustee McNeill to approve the consent items moved to executive session as they were or as amended in bold italics or pulled items as indicated.

Deputy Treasurer moved to executive session

DEPUTY TREASURER

a. **RESOLVED**, that the Board of Education **APPOINTS** Vandana Manucha as Deputy District Treasurer for the 2022-2023 school year, with a stipend of \$2,500.00. When the District Treasurer is absent, the Deputy District Treasurer will perform certain duties of the District Treasurer.

General Counsel moved to executive session.

GENERAL COUNSEL

h. RESOLVED, that the Board of Education APPOINTS Guercio & Guercio as General Counsel for the Board of Education, with a retainer of \$ 75,000 for the 2022-2023 fiscal year for services within the scope of retainer and an hourly rate of \$250.00 for attorneys and \$125.00 for paralegals for services outside of the scope of the retainer, approves an Agreement with General Counsel, and authorizes the Board President to execute said Agreement. (Agreement on file). 60 days pro-rated.

Labor Counsel moved to executive session.

LABOR COUNSEL

i. RESOLVED, that the Board of Education APPOINTS The Scher Law Firm as Labor Counsel to the Board of Education for 60 days the 2022-2023 school year with a retainer of \$ _____per annum for the 2022-2023 fiscal year. Any additional work of the attorneys shall be paid at an hourly rate of \$ 250.00 for all attorneys. With a cap on expenses and fees in the amount of \$1,000.00 per month unless approved by the Superintendent of Schools. (Letter of agreement will be on file).

Special Counsel moved to executive session.

SPECIAL COUNSEL

j. RESOLVED, that the Board of Education appoints *Chandler Law Firm* as Special Counsel for 60 days the 2022-2023 school year with a retainer of **\$** _____per annum for the 2022-2023 fiscal year. Any additional work of the attorneys shall be paid at an hourly rate of **\$** 260.00 for all attorneys.— With a cap on expenses and fees in the amount of **\$**1,000.00 per month unless approved by the Superintendent of Schools. (Letter of agreement will be on file).

Fiscal Advisors moved to executive session by General Counsel FISCAL ADVICORS PULLED

FISCAL ADVISORS

h. RESOLVED, that the Board of Education APPROVES Capital Market Advisors for the handling of all fiscal aspects of the District's borrowing: Tax Anticipated Notes (TANS), Revenue Anticipated Notes (RANS), Serial Bonds, Bond Anticipation Notes (BANS) as may be necessary for the 2022-2023 fiscal year, subject to a contract reviewed and approved by General Counsel.

Medical Director moved to executive session. MEDICAL DIRECTOR PULLED

MEDICAL DIRECTOR

h. RESOLVED, that the Board of Education APPOINTS ______ as the District Medical Director for the 2022-2023 school at an annual rate of _____.

Lobbying moved to executive session

LOBBYING

s. RESOLVED, that the Board of Education approve Gotham as the lobbying firm for the District for the 2022-2023 school year at an annual fee of \$60,000, subject to a contract reviewed and approved by General Counsel.

CENTRAL TREASURER

Central Treasurer moved to executive session.

a. **RESOLVED**, that the Superintendent recommends the **appointment of** the principal and or a designee of each respective school as **signators** for the various Student Activities Funds. The signature of the District Treasurer shall be placed on each card, with the authority to sign in place of any of these persons in emergency situations. In all instances, however, two signatures shall be required. The following is a list of all the school principals and or a designee who are signators for the Student Activities Funds in the District;

BE IT FURTHER RESOLVED, that the Central Treasurers shall be guided by all stipulations found in Policy #5252, including that when cash is collected, it shall be deposited daily with the District Treasurer.

SCHOOL

PRINCIPAL/ DESIGNEE

ABGS Middle Hempstead High Carey Gray Stephen Strachan

Records Access Officer moved to executive session.

RECORDS ACCESS OFFICER

c. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint *Jamal Scott Patricia Wright* as the records officer for the 2022-2023 school year at an annual compensation of \$9,500 (Freedom of Information Law Officer).

Purchasing Agent moved to executive session.

PURCHASING AGENT

d. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to designate and appoint** Keith Halop **as PURCHASING AGENT** for the Hempstead School District for the 2022-2023 fiscal year, in accordance with the regulations of the Commissioner of Education.

Deputy Purchasing Agent moved to executive session.

DEPUTY PURCHASING AGENT

e. **RESOLVED,** that the Board of Education approves the Superintendent's recommendation to appoint Vandana Manucha as the Deputy Purchasing Agent for the 2022-2023 school year, with a stipend of \$5,000.00, provided that Vandana Manucha shall not simultaneously act as Deputy Purchasing Agent and Deputy Treasurer.

Records management officer moved to executive session.

RECORDS MANAGEMENT OFFICER

f. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint *Jamal Scott Patricia Wright* as the records management officer for the 2022-2023 school year.

Cooperative purchasing moved to executive session.

COOPERATIVE PURCHASING

I. WHEREAS, under Board Policy 6700, the District is given authority to piggyback onto the contract of other government agencies, so long as the original contract is in conformance with the goals of the District's policies and regulations for purchasing; and

WHEREAS, the Business Office of the Hempstead Union Free School District has determined that the following vendors meet the requirements of the aforementioned policy: New York State OGS Contractors, Nassau BOCES, Nassau County, Suffolk County, Sourcewell Purchasing Cooperative, Omina Partners, TIPS Cooperative, PEPPM, BuyBoard, National Cooperative Purchasing Alliance, NASPO ValuePoint, and Ed-Data, subject to a review by the Purchasing Agent with respect to the particular contract; and

WHEREAS, The Board of Education has reviewed the request and deemed it to be in the best interest of the District;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the District to piggyback off of contracts with the following third party entities, subject to the Purchasing Agent's review of the specific contracts and compliance with the purchasing policy of the District: New York State OGS Contractors, Nassau BOCES, Nassau County, Suffolk

County, Sourcewell Purchasing Cooperative, Omina Partners, TIPS Cooperative, PEPPM, BuyBoard, National Cooperative Purchasing Alliance, NASPO ValuePoint, and Ed-Data for the 2022-2023school year.

The Business Office is requesting Board Approval to access the following Purchasing Entities for the purpose of saving money and maintaining compliance (examples of categories in parentheses):

New York State OGS Contracts (Office Supplies, Published Materials, Educational Supplies, Facilities Supplies, Furniture)

Nassau BOCES (Paper, Vehicles, School Supplies, Facilities Supplies and Services, Athletic Supplies, Furniture)

Nassau County (Facilities Supplies and Services)

Suffolk County (Office Supplies, Facilities Supplies and Services)

Sourcewell Purchasing Cooperative (Technology Supplies and Equipment, Athletic Supplies)

Omnia Partners (Facilities Supplies and Services, Technology Supplies, Educational Supplies)

TIPS Cooperative (Educational Supplies, Facilities Supplies, Athletic Supplies) PEPPM (Technology Supplies and Equipment)

BuyBoard (Athletic Supplies, Technology Supplies, Food Service Supplies)

National Cooperative Purchasing Alliance (Athletic Supplies, Office Supplies, Furniture) NASPO ValuePoint (Facilities Supplies)

Ed-Data (Facilities Supplies and Services, Furniture, Athletic Supplies)

BOCES bidding moved to executive session.

BOCES COOPERATIVE BIDDING

m. RESOLVED, that the Board of Education approves the Superintendent's recommendation to adopt the General Resolution attached hereto:

GENERAL RESOLUTION FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU COUNTY

FOR

HEMPSTEAD PUBLIC SCHOOLS

For Various Commodities And/Or Services As Listed On Page 2 Of This Resolution

WHEREAS, the Board of Education, Hempstead School District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County, for the purchase of Various Commodities and/or Services; and

WHEREAS, The Board of Education, Hempstead School District of New York State is desirous of participating with the Board of Cooperative Education Services of Nassau County in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0; and

WHEREAS, the Board of Education, Hempstead School District of New York State has appointed The Board of Cooperative Educational Services of Nassau County as representative to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Hempstead School District of New York State and making recommendations thereon; and

BE IT RESOLVED, that the Board of Education, Hempstead School District of New York State and the Board of Cooperative Educational Services of Nassau County hereby accepts the appointment of the Board of Cooperative Educational Services of Nassau County to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that the Board of Education, Hempstead School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Nassau County to represent it in all matters regarding entering into contracts for the purchase of the below-mentioned commodities and/or services; and

BE IT FURTHER RESOLVED, that the Board of Education, Hempstead School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding;

NOW, THEREFORE, BE IT RESOLVED, that the School Business Administrator on behalf of the Board of Education, Hempstead School District of New York State hereby is authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Nassau County for various commodities and/or services and, if requested to furnish the Board of Cooperative Educational Services, an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Nassau County. The Board of Cooperative Educational Services of Nassau County is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

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WHEREAS, BOCES intends to solicit the bids listed below in the name of the participants in accordance with their expressed needs (check yes or no): Hempstead UFSD will participate in all bids listed below:

	PARTICIPATION	
CORE GROUP:	YES	<u>NO</u>
ARTS & CRAFT SUPPLIES ASPHALTIC & CEMENT CONCRETE PAVING REPAIR & MAINTENANCE		
AUDIO VISUAL EQUIPMENT/NET TV		
BOILER, DUCT & KITCHEN EXHAUST CLEANING		
BUILDINGS & GROUNDS EQUIPMENT		
CARPENTRY, CABINETRY & BUILDING		
SUPPLIES		
CARPETING & INSTALLATION		
CESSPOOL MAINTENANCE SERVICES		
CHAIN LINK FENCING		
COMPUTER HARDWARE, SOFTWARE,		
NETWORKING AND SUPPLIES		
CUSTODIAL SUPPLIES – "GREEN"		
DOORS: HOLLOW METAL, FRAMES		
& HARDWARE		
ELECTRICAL SUPPLIES		
FAX & PHOTOCOPY EQUIPMENT,		
SUPPLIES & MAINTENANCE		
FINANCING & LEASING OF CAPITAL		
FIRE EXTINGUISHERS & SERVICE		
FITNESS EQUIPMENT		
FLOOR CARE PRODUCTS		
FLOOR TILES & INSTALLATION FOOD & BEVERAGE SUPPLIES		
FOOD & BEVERAGE SUPPLIES		
PLASTIC SUPPLIES		
FOOD SERVICE EQUIPMENT		

RE-ORGANIZATION MEETING JULY 6,2022-MINUTES	
FOOD VENDING MACHINE SERVICE	
FUEL OIL	
FURNITURE: CLASSROOM & OFFICE	
GENERAL SAFETY SUPPLIES	
GENERAL SCHOOL & OFFICE SUPPLIES	
GLAZING SERVICES & SUPPLIES	
GYMNASIUM FLOOR REFINISHING	
GUARD SERVICE (LICENSED,	
UNIFORMED, UNARMED)	
HAZARDOUS MATERIALS: HANDLING,	
REMOVAL, TRANSPSORTATION &	
DISPOSAL	
HVAC EQUIPMENT	
HVAC MAINTENANCE &	
INSTALLATION	
INDUSTRIAL ARTS & WELDING	
SUPPLIES	
INTERSCHOLASTIC ATHLETIC	
SUPPLIES	
LIBRARY SUPPLIES	
MEDICAL & DENTAL SUPPLIES	
MUSICAL INSTRUMENTS & SUPPLIES	
MUSICAL INSTRUMENT RENTALS	
MUSICAL INSTRUMENT REPAIRS	
OIL & GAS BURNER SERVICE	
PAINT & PAINTING SUPPLIES	
PAPER: XEROGRAPHIC, FAX & COPIER	
PHOTOGRAPHY SUPPLIES	
PHYSICAL EDUCATION SUPPLIES	
PLUMBING & HEATING SUPPLIES	
PLUMBING SERVICES	
RECONDITIONING OF ATHLETIC	
EQUIPMENT	
ROOF MAINTENANCE & REPAIR	
SCHOOL BUS AIR CONDITIONING	
INSTALLATION, MAINTENANCE &	
REPAIR	
SCHOOL BUS & AUTO PARTS	
SCIENCE SUPPLIES	
SUBSCRIPTION SERVICES	
TEACHING AIDS	
TOOLS: POWER & HAND	
TRANSMISSION REPAIRS, CARS, VANS	
TRANSINISSION RELAIRS, CARS, VANS	

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RE-ORGANIZATION MEETING	
JULY 6,2022-MINUTES	
TRUCKS & SCHOOL BUSES	
UNIFORMS – GENERAL	
VEHICLE BODY & UPHOLSTERY REPAIR	
VENETIAN BLINDS & SHADES	

Superintendent of Schools

Date

School District Name

Newspaper moved to executive session. <u>OFFICIAL NEWSPAPERS</u>

9. RESOLVED, that the Board of Education authorizes as official newspapers for the school district for the publication of financial reports for the 2021-2022 fiscal year and for publication of bids and all legal notices that may be necessary for the 2022-2023 school year, La Noticia, Beacon, Newsday, and NY Times.

MOTION

YES 4

MOTION CARRIED

To approve the consent items on the reorganization agenda as they were, amended or pulled indicated

***The Board continued to the regular meeting agenda.