

**RE-ORGANIZATION
MEETING- MINUTES JULY 6,2021**

**HEMPSTEAD PUBLIC SCHOOLS
BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING
JULY 6, 2021
MINUTES**

The annual reorganization meeting of the Hempstead Public Schools Board of Education was held in the A.B.G.S Middle School Band Box, 70 Greenwich Street, Hempstead, New York 11550. The meeting was called to order by the District Clerk at 7:12 P.M. All of the Trustees were present. The oath of office administered to the newly elected Trustees, Olga Brown Young and Randy Stith. The nomination of officers was called following the pledge of allegiance. The President presided over the meeting, called for the office of Vice President and proceeded to review the reorganization agenda. The Board of Education reviewed the regular meeting agenda and took action immediately following the reorganization meeting. The remaining Trustees received their oath of office. The Superintendent also received her oath of office after reconvening to open session.

Trustee Johnson nominated Trustee Johnson for President, the vote was called.

Trustee Stith	Yes
Trustee Pratt	No
Trustee McNeill	NO
Trustee Brown Young	No
Trustee Johnson	No

The nomination failed.

Trustee McNeill nominated Trustee Brown Young for President, the vote was called.

Trustee Stith	Abs.
Trustee Pratt	Yes
Trustee McNeill	Yes
Trustee Brown Young	Yes
Trustee Johnson	Yes

The nomination passed, Trustee Olga Brown Yong, President.

Trustee McNeill nominated Trustee Pratt for Vice President, the vote was called.

Trustee Stith	Yes
Trustee Pratt	Yes

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Trustee McNeill	Yes
Trustee Brown Young	Yes
Trustee Johnson	Yes

The nomination passed, Trustee Victor Pratt, Vice President.

The President called for the appointment of the District Clerk.

Trustee Stith moved, seconded by Trustee Johnson to approve the appointment of the District Clerk for the 2021-2022 school year.

1. APPOINTMENTS OF BOARD OF EDUCATION STAFF

RESOLVED, that the Board of Education make the following appointments:

DISTRICT CLERK

- a. **RESOLVED**, that the Board of Education **APPOINTS** Patricia Wilson-Wright as **District Clerk** for the 2021-2022 school year at the annual rate of pay of \$115,669 including 40 hours.

MOTION	YES 5	MOTION CARRIED
To appoint the District Clerk for the 2021-2022 school year.		

The oath of office was administered to the District by General Counsel, Lisa Hutcherson of Guercio & Guercio.

Trustee Stith moved, seconded by Trustee Johnson to convene to executive session at 7:12 P.M. to discuss the appointments of Board staff and a particular individual.

MOTION	YES 5	MOTION CARRIED
To convene to executive session		

Trustee McNeill moved, seconded by Trustee Stith to reconvene to open session at 9:09 P.M.

MOTION	YES 5	MOTION CARRIED
To reconvene to open session		

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The Board proceeded to review the reorganization agenda.

Trustee Stith moved, seconded by Trustee McNeill to approve the reorganization agenda as amended in bold and italics.

MOTION	YES 5	MOTION CARRIED
To approve the reorganization agenda as amended		

The Board proceeded to review the regular meeting agenda after taking action on the regular meeting agenda the meeting was adjourned as indicated in the regular meeting minutes.

DISTRICT TREASURER

- b. **RESOLVED**, that the Board of Education **APPOINTS** Gary Gentles as the District Treasurer for the 2021-2022 school year with an annual salary of \$82,400.

DEPUTY TREASURER

- c. **RESOLVED**, that the Board of Education **APPOINTS** ~~Ivone Stintug~~ **Jamal Scott** as Deputy District Treasurer for the 2021-2022 School Year, with a ~~stipend of \$1,500.00~~. When the District Treasurer is absent, the Deputy District Treasurer will perform certain duties of the District Treasurer.

INTERNAL AUDITOR

- d. The Board of Education **appoints Questar III** as the **Internal Auditor** for the 2021-2022 school year at an annual pro-rated rate not to exceed \$38,750. All reports are to be given directly to the Board and the Audit Committee.

EXTERNAL AUDITOR

- e. The Board of Education **APPOINTS EFPR** group as the **External Auditor** for the 2021-2022 school year at a rate not to exceed \$43,000.00

CLAIMS AUDITOR

- f. The Board of Education **APPROVES Cerini & Associates as Claims Auditor** for the 2021-2022 school year at a rate not to exceed \$63,000.

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COMMITTEES

- g. **RESOLVED**, that the Board of Education approves the function of the Audit Committee to carry out the duties as mandated by the New York State Education Department for the 2021-2022 school year. The Board will submit names to establish committee members.

CONSULTING ACCOUNTANT

- h. **RESOLVED**, that the Board of Education **approves the appointment of Book Smart** to perform the accounting services for the 2021-2022 school year, **Sr. Consultants \$160/hr, Managers \$200/hr., Partner/Director \$250/ hr.**

GENERAL COUNSEL

- i. **RESOLVED**, that the Board of Education **APPOINTS Guercio & Guercio** as General Counsel for the Board of Education, with a retainer of **\$ 72,500** for the 2021-2022 fiscal year. Any additional work of the attorneys shall be paid at an hourly rate of **\$ 240 for all attorneys**. (Letter of agreement will be on file).

LABOR COUNSEL

- j. **RESOLVED**, that the Board of Education **APPOINTS The Chandler Law Firm**, as Labor Counsel to the Board of Education for the 2021-2022 school year with a retainer of **\$ 72,500 per annum amended at a later date**. for the 2021-2022 fiscal year. Any additional work of the attorneys shall be paid at an hourly rate of **\$ 250 for all attorneys**. (Letter of agreement will be on file)

SPECIAL COUNSEL

- k. **RESOLVED**, that the Board of Education appoints The Scher Law Firm as Special Counsel ~~with a retainer of \$_____ for the 2021-2022 fiscal year~~. Any additional work of the attorneys shall be paid at an hourly rate of **\$ 250 for all attorneys**. (Letter of agreement will be on file).

BORROWING ATTORNEY

- l. **RESOLVED**, that the Board of Education **APPOINTS** the firm of **Hawkins, Delafield & Wood** to handle the legal aspects of the district borrowing, Tax Anticipation Notes, Revenue Anticipation Notes, Serial Bonds, Bond Anticipation Notes as may be necessary, for the 2021-2022 fiscal year. Basic Bond fee will be \$5,750.00. (Letter of Agreement is on file)

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FISCAL ADVISORS

- m. **RESOLVED**, that the Board of Education **APPROVES** Capital Market Advisors for the handling of all fiscal aspects of the districts borrowing : TANS, RANS, at a rate of \$5,900 for Serial Bonds, Bond Anticipation Notes as may be necessary for the 2021-2022 fiscal year. Basic cost is \$9,500 if services are provided.

INSURANCE BROKER

- n. **RESOLVED** that the Board of Education approves the Superintendent's recommendation to (a) appoint Salerno Brokerage as the district's insurance broker and (b) approve Salerno's proposal for 2021-2022 district insurance needs.

SCHOOL PHYSICIAN

- o. **RESOLVED**, that the Board of Education **APPOINTS Dr. Suanne Kowal-Connelly** to provide **HEALTH SERVICES for students at an annual rate of \$45,000.00** for the 2021-2022 school year.

PUBLIC RELATIONS

- p. **RESOLVED**, that the Board of Education approve **Todd Shapiro & Associates** as the public relations firm for the district for the 2021-2022 school year at an annual fee of \$60,000.

LOBBYING PULLED

LOBBYING

- q. **RESOLVED**, that the Board of Education approve _____ as the lobbying firm for the district for the 2021-2022 school year at an annual fee of \$60,000.

2. OTHER APPOINTMENT AND DESIGNATIONS

CENTRAL TREASURER

- a. **RESOLVED**, that the Superintendent recommends the **appointment of** the principal and or a designee of each respective school as **signators** for the various Student Activities Funds. The signature of the District Treasurer, shall be placed on each card, with the authority to sign in place of any of these persons in emergency situations. In all instances, however, two signatures shall be required. The following is a list of all the school principals and or a designee who are signators for the Student Activities Funds in the District;

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BE IT FURTHER RESOLVED, that the Central Treasurers shall be guided by all stipulations found in Policy #5252, including that when cash is collected, it shall be deposited daily with the District Treasurer.

SCHOOL
ABGS Middle
Hempstead High

PRINCIPAL/ DESIGNEE
Carey Gray
Stephen Strachan

COMPLIANCE OFFICER

- b. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to appoint** Dr. Rodney Gilmore as Title IX Compliance Officer for the 2021-2022 school year.

RECORDS ACCESS OFFICER

- c. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint ~~Jamal Scott~~ **Patricia Wilson-Wright** as the records officer for the 2021-2022 school year at an annual compensation of \$9,500 (F.O. I. L. Officer)

PURCHASING AGENT

- d. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to designate and appoint Keith Halop as PURCHASING AGENT** for the Hempstead School District for the 2021-2022 fiscal year, in accordance with the regulations of the Commissioner of Education.

DEPUTY PURCHASING AGENT

- e. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint Jamal Scott as the Deputy Purchasing Agent for the 2021-2022 school year.

RECORDS MANAGEMENT OFFICER

- f. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint ~~Jamal Scott~~ **Patricia Wilson-Wright** as the records management officer for the 2021-2022 school year.

ASBESTOS DESIGNEE & DOL PUBLIC WORKS COMPLIANCE OFFICER

- g. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to appoint J. C. Broderick & Company** as the **Asbestos**

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Designee and Department of Labor Public Works Compliance Officer for the 2021-2022 school year.

3. SIGNATORS

AUTHORIZED SIGNATURES

- a. **RESOLVED**, that the **School Lunch Reports** shall be signed by the Superintendent of Schools or his/her designee.
- b. **RESOLVED**, that the **Federal and State Projects Reports**, CSE and CPSE Reports shall be signed by the Superintendent of Schools & the Assistant Superintendent in charge of the Special Education oversight.
- c. **RESOLVED**, that audit and monitoring compliance reports shall be signed by the Superintendent of Schools or his/her designee.

4. DESIGNATIONS

DESIGNATIONS OF DEPOSITORIES

- a. **RESOLVED**, that Bank of America be designated as **depository of the General Fund** of the District and that all withdrawals from this account shall be made upon checks or facsimile signature of the District Treasurer.
- b. **RESOLVED**, that Bank of America be designated as **disbursement account of the General Fund** of the District and that all withdrawals of funds from this account be made upon checks signed by the physical signature or facsimile signature of the District Treasurer.
- c. **RESOLVED**, that Bank of America be designated as **depositor of the Payroll Account** and that all withdrawals of funds of the District from this account be made upon checks signed by the physical signature or the facsimile signature of the District Treasurer.
- d. **RESOLVED**, that Bank of America be designated as **depository of the Trust & Agency Fund Account** of the School District which withholding account includes all payroll deductions which the District is responsible for forwarding on a quarterly, monthly or payroll period basis.

BE IT FURTHER RESOLVED, that the **District Treasurer** shall be empowered either by physical signature or facsimile signature to sign the checks of such fund without further action of the Board.

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- e. **RESOLVED**, that TD Bank be designated as **depository of the Hempstead High School Extra Class Activities Fund**
- f. **RESOLVED**, that TD Bank be designated as **depository of the Elementary and Middle Schools Extra Class Activities Funds.**
- g. **RESOLVED**, that TD Bank be designated as depository of the **Capital Fund Account** of the District and that all withdrawals from this account shall be made upon checks or drafts signed by the physical signature or facsimile of the District Treasurer.
- h. **RESOLVED**, that TD Bank be designated as **depository for the School Lunch Fund Account** of the District and that all withdrawals of funds are to be made upon checks or drafts signed by the physical signature or facsimile signature of the **District Treasurer** and/or designee as per Board resolution, after said withdrawals have been approved by Board Action.
- i. **RESOLVED**, that TD Bank be designated as **depository for the Federal Aid Fund** under the Elementary and Secondary Education Act (ESEA) of 1965 and that all withdrawals of funds are to be made upon checks or drafts signed by the physical signature or facsimile signature of the District Treasurer.
- j. **RESOLVED**, that the District Treasurer is authorized to invest district funds in **Certificates of Deposit or other investments** as authorized by state law to maximize investment income and security of principal for the district.
- k. **BE IT FURTHER RESOLVED**, that the District Treasurer is authorized to invest district funds with the following banks:
 - A) TD Bank
 - B) BNY Mellon
 - C) Capitol One
 - D) Bank of America
 - E) Flushing
 - F) US Bank

GRANTS

- 5. **RESOLVED**, that the Superintendent of schools and or his/her designee is authorized to **apply for grants from State, Federal and independent sources.**
BE IT FURTHER RESOLVED, that the Superintendent of Schools may authorized solicitation of other grants by staff, so long as the process established by the Assistant Superintendent of Business is followed.

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SCHOOL BOARD MEETINGS

6. **RESOLVED** that the **Work Study and Regular Meetings** of the Board of Education will be held as per the attached calendar, or as otherwise designated. Additional meetings will be at the discretion of the Board of Education. There will be one scheduled meeting for the month of July and August.

MEMBERSHIPS

7. **RESOLVED**, that the Board of Education and the Superintendent shall have membership in the following organizations:
- a. NYS School Boards Association
 - b. Nassau-Suffolk School Boards Association
 - c. National Alliance of Black School Educators
 - d. R.E.F.I.T. (Reform Educational Finance Inequities Today)
 - e. National School Boards Association
 - f. National Caucus of Black School Board Members
 - g. N.A.B.E.-National Association of Bilingual Educators
 - h. S.A.B.E- State Association of Bilingual Educators
 - i. **CUBE**

8. **CONFERENCES**

BOARD OF EDUCATION

- A. **RESOLVED**, that the following resolutions are in effect for the 2021-2022 school year relative to attendance at conferences:

RESOLVED, that the members of the Board of Education may request approval from the Board to attend and participate in conferences, workshops and seminars sponsored by the following organizations for the 2021-2022 school year:

- 1). New York State School Boards Association
- 2). National School Boards Association
- 3). National Caucus of Black School Board Members
- 4). National Alliance of Black School Educators, Inc.
- 5). American Association of School Administrators
- 6). N.A.B.E.-National Association of Bilingual Educators
- 7). S.A.B.E- State Association of Bilingual Educators
- 8.) **CUBE**

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All requests to attend a conference, seminar, etc., must be given to the attention of the District Clerk at least 30 days prior to the event. Board members who attend conferences will prepare a report and present same to the Board at a public meeting. Requests to attend a conference, workshop, etc., sponsored by an organization other than those listed above must be brought to the Board along with a full explanation of how attendance at this event will benefit the district and the role of the Board member. The decision on the request rests with the Board.

Any Board member who attends a listed conference or is granted approval to attend a non listed conference, workshop, etc., shall be required to comply with Policies #2522 Educational Travel Expense and Reimbursement, and #6665 District Issued Credit Cards. No Board members will be registered to attend a new conference if he or she has not reconciled all previously attended conference, workshop, etc., with the District Clerk. Conference air fare, conference registration and hotel accommodations shall be put on the District's Credit Card. No other conference expenses shall appear on the hotel bill or the credit card. Board members can request a cash advance or choose to use their own personal funds within the guidelines as set forth in policy #6830. All school board member's training will be recorded on the training matrix for the school year.

SUPERINTENDENT OF SCHOOLS

B. RESOLVED, that the Superintendent of Schools may request approval from the Board to attend and participate in conferences, workshops and seminars sponsored by the following organizations, and other organizations and Universities sponsoring/offering Superintendent's training or preparation for the 2021-2022 school year.

- 1). American Association of School Administrators
- 2). New York State School Boards Association
- 3). National School Boards Association
- 4). National Caucus of Black School Board Members
- 5). National Alliance of Black School Educators, Inc.
- 6). Urban Superintendents Association
- 7). Long Island Association of Superintendent's
- 8). National Association of Staff Development
- 9). New York State Council of School Superintendents
- 10). ASCD
- 11). District Administrator
- 12). RAND
- 13.) IB World
- 14.) **CUBE**

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The Superintendent must make a request to attend a conference, seminar, etc. of the Board at least 30 days prior to the event. In making a decision to grant approval, the Board will consider the state of affairs in the district and the impact the absence of the Superintendent would have during this time. Requests to attend a conference, workshop, etc., sponsored by an organization other than those listed above must be brought to the Board along with a full explanation of how attendance at this event will benefit the district. The final decision on the request rests with the Board. All expenses for a prior conference will be filed and recorded before a new one is scheduled. The Superintendent's conference air fare, conference registration and hotel accommodations may be put on the District's Credit Card. No other conference expenses shall appear on the hotel bill or the credit card. All reimbursable expenses shall comply with the guidelines as set forth in policy #6830.

FACULTY AND STAFF

- C. RESOLVED**, the Board of Education recognizes the value of training at out-of-district conferences and workshops, and encourages participation in such events. To have a conference request considered, staff will follow the steps defined in Policy #9282 which includes the principal or immediate supervisor considering the time requested to be out of the district and the cost of replacing staff during this absence; considering the location of where the conference is being held, and if there is more than one site, determining which one is closest and most economical to the district; and reviewing the conference program to verify the relevance of the topics to the staff member's responsibility in the district.

OFFICIAL NEWSPAPERS

- 9. RESOLVED**, that the Board of Education authorizes as official newspapers for the school district for the publication of financial reports for the 2018-2019 fiscal year and for publication of bids and all legal notices that may be necessary for the 2021-2022 school year, **La Noticia, Beacon, Newsday, and NY Times.**

PAYROLL CERTIFICATION

- 10. RESOLVED**, that the Superintendent of Schools shall certify the payroll for the 2021-2022 fiscal year.

BUDGET TRANSFERS

- 11. RESOLVED**, that the Superintendent of Schools, as Chief School Officer, is designated and authorized **to approve budgetary transfers** up to the amount of \$5,000.00 without seeking approval from the Board. Amount exceeding \$5,000.00 shall require prior approval by the Board consistent with Board Policy #6150, all

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transfers made by the Superintendent shall be reported to the Board as an information item at the meeting following the transfer of funds.

12. OTHER ITEMS

POLICIES

- a. **RESOLVED**, that the Board of Education approves to continue all policies in effect during the 2018-2019 school year for the 2021-2022 school year;

BE IT FURTHER RESOLVED, that during the 2021-2022 school year, committees will be convened to perform complete reviews on the following policies:

**5300 Code of Conduct
5100 Student Attendance
0110 Sexual Harassment
5181 Closed Campus
8130 Schools Safety Plans
5405 Wellness Policy**

MILEAGE

- b. **RESOLVED**, that the district allow **mileage reimbursement** in accordance with the rates established by the IRS for the 2021-2022 fiscal year and Education Law §2118. Effective July 1, 2019 the rate has been set at .58 cents per mile.

WORKER'S COMPENSATION THIRD PARTY ADMINISTRATOR

- c. **RESOLVED**, that the Board of Education **ACCEPTS** the Superintendent's recommendation to **appoint** Wright Risk Management as the third party administrator for the district's SEL-Funded for Workers' Compensation Program and the broker of record for all carriers for securing excess Workers' Compensation.

BONDING OF PERSONNEL

- d. **RESOLVED**, that all personnel of the District shall be bonded under "Public Employee Dishonesty" coverage with a limit of \$100,000 and that the "Treasurer and Deputy Treasurer" shall also be covered under "Excess Employee Dishonesty" coverage with a limit of \$1,000,000.

RISK MANAGEMENT THIRD PARTY ADVISOR

- e. **RESOLVED**, that the Board of Education approve the Superintendent's recommendation to appoint Broadshire/ Crawford as the District's Risk

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Management Third Party Advisor for the 2021-2022 school year at the same annual rate as the 2018-2019 school year.

ENVIRONMENT CONSULTANT

- f. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to **APPOINT** JC BRODERICK AND COMPANY as the District's Environmental Consultant 2021-2022 School Year. (Air quality testing only paid when services are rendered)

403 (B) THIRD PARTY ADVISOR

- g. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to **APPOINT** the Omni Group as the District's 403 (b) Third Party Advisor for the 2021-2022 School Year.

INVESTMENT POLICY

- h. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to formally review the existing Investment Policy #6240, originally adopted by the Board of Education on July 18,2020 and to approve that the policy shall remain in effect for the 2021-2022 School Year.

Please note: individual review and re-adoption of the District's Investment Policy must be done annually at the Reorganization Meeting as required by the provisions of Chapter 708 of the Laws of 1992.

CELL PHONE POLICY

- i. **RESOLVED**, as required by District policy, the Superintendent hereby reports at the Annual Reorganization Meeting to the Board of Education that the following employees have been issued District cell telephones: **Superintendent of Schools, Superintendent's Secretary, Board of Education, District Security Patrol, and the Supervisor of School Security.**

13. SCHEDULE FOR INSPECTION OF SCHOOL FACILITIES

RESOLVED, that the following Board of Education Members conduct an inspection of school facilities for the 2021-2022 school year:

BUILDING

BOARD MEMBER

- | | |
|-----------------|--------------------|
| a. HIGH SCHOOL | Pratt /Brown Young |
| b. JACKSON MAIN | Johnson |

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c.	ABGS MIDDLE SCHOOL	McNeill
d.	FRONT STREET	McNeill
e.	JOSEPH MCNEIL	Pratt
f.	DAVID PATERSON	Stith/ Brown Young
g.	PROSPECT KINDERGARTEN CENTER	Pratt
h.	RHODES ACADEMY	Johnson
i.	BARACK OBAMA	Stith

GENERAL BUDGET TAX LEVY

14. RESOLVED, that the 2021-2022 voter approved budget of \$247,223,026 for the necessary claims and expenditures in Hempstead UFSD (#1) in the town of Hempstead, amounting to:

	\$ 247,223,026	School Purpose
	\$ -0-	Library Purpose
Total	\$ 247,223,026	is hereby accepted and approved

RESOLVED, that the amount which must be raised by taxation (Tax Levy) for the 2021-2022 General Fund Budget is \$75,934,370 for the Hempstead UFSD (#1) of the Town of HEMPSTEAD, Nassau County, New York. The taxes to be levied shall be upon the taxable property of the said school district as said property has been certified by the Board of Assessors for the school year 2021-2022 and amount to:

	\$ 75,934,370	School Purpose
	\$ -0-	Library Purpose
Total	\$ 75,934,370	is hereby accepted and approved

15. RESOLVED, that the District Clerk of this School District be and she is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of the resolutions with the

TANS/RANS

Nassau County Legislature and the Board of Assessors, Mineola, New York, on or before August 15th, 2021.

RESOLVED, BY THE BOARD OF EDUCATION OF HEMPSTEAD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Tax Anticipation Notes (herein called "Notes") of Hempstead Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$45,000,000, and any notes in renewal thereof, are hereby authorized to be

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issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").