

**ANNUAL RE-ORGANIZATION MEETING
JULY 2, 2013**

**BOARD OF EDUCATION
SPECIAL MEETING & REORGANIZATION MEETING
JULY 2, 2013
7:00 P.M.
MINUTES**

The special meeting of the Hempstead Public School Board of Education was held in the high school board room, 201 President Street, Hempstead, New York 11550. The meeting was called to order at 5:10 P.M. All of the Board Members were present. The immediately convened to executive session at 5:10 P.M. by unanimous vote to discuss personnel, moved by Trustee Simmons and seconded by Trustee Hobbs. Trustee Johnson arrived at 5:12P.M. Trustee Brazley arrived at 5:28 P.M.

Trustee Hobs moved, seconded by Trustee Simmons to reconvene to open session at 7:07 P.M.

MOTION

YES 5

MOTION CARRIED

To reconvene to
open session

The annual re-organization meeting of the Hempstead Public School Board of Education took place in the high school little theater, 201 President Street, Hempstead, New York 11550. The meeting was called to order by the District Clerk. The next order of business was the elections of officers for the Board of Education.

Trustee Simmons nominated Trustee Cross for President, the nomination was seconded by Trustee Johnson. The vote was called

Trustee Simmons-	Yes
Trustee Johnson-	Yes
Trustee Brazley-	No
Trustee Hobbs-	No
Trustee Cross-	Yes

YES - 3 / NO – 2 NOMINATION CARRIED Trustee Betty Cross - President

Trustee Cross nominated Trustee Simmons for 1st Vice President, the nomination was seconded by Trustee Hobbs. The vote was called:

Trustee Simmons-	Yes
Trustee Johnson-	Yes
Trustee Brazley-	Yes
Trustee Hobbs-	Yes
Trustee Cross-	Yes

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**YES 5 / NO 0 NOMINATION CARRIED Jo Ann Simmons -1st Vice
President**

**Trustee Cross nominated Trustee Brazley for 2nd Vice President, the
nomination was seconded by Trustee Hobbs. The vote was called:**

**Trustee Simmons- Yes
Trustee Johnson- Yes
Trustee Brazley- Yes
Trustee Hobbs- Yes
Trustee Cross- Yes**

**YES 5 / NO 0 NOMINATION CARRIED Shelley Brazley- 2nd Vice
President**

**Trustee Cross nominated Trustee Johnson for Treasurer, the nomination
was seconded by Trustee Simmons . The vote was called:**

**Trustee Simmons- Yes
Trustee Johnson- Yes
Trustee Brazley- Yes
Trustee Hobbs- Yes
Trustee Cross- Yes**

YES 5 / NO 0 NOMINATION CARRIED Lamont Johnson – Treasurer

**Trustee Cross nominated Trustee Hobbs for Secretary, Trustee Hobbs
declined the nomination, no vote called.**

The nomination were closed. The order officers are:

**Betty J. Cross, President
JoAnn Simmons, 1st Vice President
Shelley Brazley, 2nd Vice President
Lamont Johnson, Treasurer
Waylyn Hobbs, Jr. Trustee**

***The Honorable Justice Andrea Phoenix administered the oath of office to
the Board Trustees, Superintendent & District Clerk. The Board reviewed
the re-organization agenda for action.***

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Trustee Hobbs moved, seconded by Trustee to approve the consent calendar.

MOTION

YES 5

MOTION CARRIED

To approve the
consent calendar

1. APPOINTMENTS OF BOARD OF EDUCATION STAFF

RESOLVED, that the Board of Education make to the following appointments:

DISTRICT CLERK

- a. **RESOLVED**, that the Board of Education **APPOINTS Patricia Wright** as **District Clerk** for the 2013-2014 school year at the annual rate of pay of \$78,089.00.
- b. **RESOLVED**, that in the absence of the District Clerk, the Board of Education **APPOINTS** April Keys as District Clerk pro-tem for the 2013-2014 school year.

DISTRICT TREASURER

- c. **RESOLVED**, that the Board of Education **APPOINTS** Luz Valentin as the District Treasurer for the 2013-2014 School Year, at the same annual rate of pay as the 2012-2013 School Year.

STACS COORDINATOR

- d. **RESOLVED**, that the Board of Education **APPOINTS** Luz Valentin as the District STAC's Coordinator for in and out of district for the 2013-2014 school year at an annual rate \$13,000.

DEPUTY TREASURER

- e. **RESOLVED**, that the Board of Education **APPOINTS** Maria Cavallero as Deputy District Treasurer for the 2013-2014 School Year, with no additional compensation above her regular salary. When the District Treasurer is absent, the Deputy District Treasurer will perform the duties of the District Treasurer.

INTERNAL AUDITOR

- f. The Board of Education **APPOINTS Cerini & Associates** as the **Internal Auditor** for the 2013-2014 school year at an annual rate not to

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exceed \$45,900.00. All reports are to be given directly to the Board and the Audit Committee.

EXTERNAL AUDITOR

- g. The Board of Education **APPROVES** Nawrocki & Smith , LLP as **External Claims Auditor** for the fiscal year 2013-2014 at a rate not to exceed \$53,900. All reports are to be given directly to the Board and the Audit Committee.

CLAIMS AUDITOR

- h. The Board of Education **APPROVES** Deans & Archer , as **Claims Auditor** for the 2013-2014 school year at a rate not to exceed \$24, 500.

AUDIT COMMITTEE

- i. **RESOLVED**, that the Board of Education approves the function of the Audit Committee to carry out the duties as mandated by the New York State Education Department for the 2013-2014 school year. The Committee shall consist of five individuals. Mr. Lamont Johnson will represent the Board of Education and serve as the Chairperson of the Audit Committee;

CONSULTING ACCOUNTANT

- j. **RESOLVED**, that the Board of Education **APPROVES** a Cullen, **Fondotos & Coughlin** , to perform the accounting services for the 2013-2014 school year at a rate not to exceed \$24,200.00.

GENERAL COUNSEL

- k. **RESOLVED**, that the Board of Education **APPOINTS** The Chandler Law firm, as General Counsel for the Board of Education, with a retainer of **\$32,500.00 per month** for the 2013-2014 fiscal year. Any additional work of the attorneys shall be paid at an hourly rate of **\$ 250.00 for all attorneys**. (Letter of agreement will be on file).

LABOR COUNSEL

- l. **RESOLVED**, that the Board of Education **APPOINTS** The Scher law firm, as Labor Counsel for the Board of Education for the 2013-2014 school year with a retainer of **\$60,000.00 per annum** for the 2013-2014 fiscal year. Any additional work of the attorneys shall be paid at an hourly rate of **\$ 250.00 for all attorneys**. (Letter of agreement will be on file).

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BORROWING ATTORNEY

- m. **RESOLVED**, that the Board of Education **APPOINTS** the firm of **Hawkins, Delafield & Wood** to handle the legal aspects of the district borrowing, Tax Anticipation Notes, Revenue Anticipation Notes, Serial Bonds, Bond Anticipation Notes as may be necessary, for the 2013-2014 fiscal year. Basic Bond fee will be \$5,250. (Letter of Agreement is on file)

FISCAL ADVISORS

- n. **RESOLVED**, that the Board of Education **APPROVES** an New York Mutual Advisors Corporation (**NYMAC**) for the handling of all fiscal aspects of the districts borrowing : TANS, RANS, Serial Bonds, Bond Anticipation Notes as may be necessary for the 2013-2014 fiscal year. Basic cost is \$5,900 if services are provided.

SCHOOL PHYSICIAN

- o. **RESOLVED**, that the Board of Education **APPROVES** recommendation to appoint **Dr. Suanne Kowal-Connelly** to the position of **SCHOOL DISTRICT PHYSICIAN**, to provide **HEALTH SERVICES to students** and **Main Street Medical** to provide **HEALTH SERVICES for staff** for ninety *(90) days pending outcome of RFP.*

2. **OTHER APPOINTMENT AND DESIGNATIONS**

CENTRAL TREASURER

- a. **RESOLVED**, that the Superintendent recommends the **appointment of** the principal of each respective school as **signators** for the various Student Activities Funds. The signature of the District Treasurer, shall be placed on each card, with the authority to sign in place of any of these persons in emergency situations. In all instances, however, two signatures shall be required. The following is a list of all the school principals who are signators for the Student Activities Funds in the District;

BE IT FURTHER RESOLVED, that the Central Treasurers shall be guided by all stipulations found in Policy #5252, including that when cash is collected, it shall be deposited daily with the District Treasurer.

SCHOOL

ABGS
Hempstead High

PRINCIPAL

Hank Williams
TBD

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ATTENDANCE OFFICER

- b. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to appoint** Dr. William McLaurin as Attendance Officer for the 2013-2014 school year.

COMPLIANCE OFFICER

- c. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **TO APPOINT** Dr. Rodney Gilmore as Title IX Compliance Officer for the 2013-2014 school year

RECORDS ACCESS OFFICER

- d. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to appoint Robert Cialone as Records Access Officer** for the 2013-2014 school year at a rate of \$5,000.

PURCHASING AGENT

- e. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to designate and appoint Robert Cialone** for the Hempstead School District for the 2013-2014 fiscal year, in accordance with the regulations of the Commissioner of Education.

DEPUTY PURCHASING AGENT

- E2. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to designate and appoint Gerard Antione** for the Hempstead School District for the 2013-2014 fiscal year, in accordance with the regulations of the Commissioner of Education.

RECORDS MANAGEMENT OFFICER

- f. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to appoint Robert Cialone as the Records Management Officer** for the 2013-2014 school year at a rate of \$5,000.

ASBESTOS DESIGNEE & DOL PUBLIC WORKS COMPLIANCE OFFICER

- g. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to appoint J. C. Broderick & Company as the Asbestos Designee and Department of Labor Public Works Compliance Officer** for the 2013-2014 school year at a cost not to exceed \$3000.

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PUBLIC RELATIONS FIRM

- h. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation **to RFP** for the position of the School **PUBLIC RELATIONS FIRM** for the 2013-2014 school year.

3. SIGNATORS

AUTHORIZED SIGNATURES

- a. **RESOLVED**, that the **School Lunch Reports** shall be signed by the Superintendent of Schools or his designee.
- b. **RESOLVED**, that the **Federal and State Projects Reports**, CSE and CPSE Reports shall be signed by the Superintendent of Schools & the Assistant Superintendent in charge of oversight for the Special Education oversight.
- c. **RESOLVED**, that audit and monitoring compliance reports shall be signed by the Superintendent of Schools or his/her designee.

4. DESIGNATIONS

DESIGNATIONS OF DEPOSITORIES

**ALL DEPOSITORITIES EXTENDED FOR NINETY (90) DAYS PENDING
OUTCOME OF RFP (PAGES 7- 8)**

- a. **RESOLVED**, that Bank of America be designated as **depository of the General & Capital Fund** of the District and that all withdrawals from this account shall be made upon checks or facsimile signature of the Board President and District Treasurer.
- b. **RESOLVED**, that Bank of America be designated as **disbursement account of the General Fund** of the District and that all withdrawals of funds from this account be made upon checks signed by the physical signature or facsimile signature of the Board President and District Treasurer.
- c. **RESOLVED**, that Bank of America be designated as **depositor of the Payroll Account** and that all withdrawals of funds of the District from this account be made upon checks signed by the physical signature or the facsimile signature of the Board President and District Treasurer.
- d. **RESOLVED**, that Bank of America be designated as **depository of the Trust & Agency Fund Account** of the School District which withholding account includes all payroll deductions which the District is responsible for forwarding on a quarterly, monthly or payroll period basis.

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BE IT FURTHER RESOLVED, that the **Board President and District Treasurer** shall be empowered either by physical signature or facsimile signature to sign the checks of such fund without further action of the Board.

- e. **RESOLVED**, that Bank of America be designated as **depository of the Hempstead High School Extra Class Activities Fund**
- f. **RESOLVED**, that Bank of America be designated as **depository of the Elementary and Middle Schools Extra Class Activities Funds**.
- g. **RESOLVED**, that Capitol One be designated as depository of the **Capital Fund Account** of the District and that all withdrawals from this account shall be made upon checks or drafts signed by the physical signature or facsimile of the Board President and District Treasurer.
- h. **RESOLVED**, that Bank of America be designated as **depository for the School Lunch Fund Account** of the District and that all withdrawals of funds are to be made upon checks or drafts signed by the physical signature or facsimile signature of the **Board President and District Treasurer** and/or designee as per Board resolution, after said withdrawals have been approved by Board Action.
- i. **RESOLVED**, that Citibank be designated as **depository for the Federal Aid Fund** under the Elementary and Secondary Education Act (ESEA) of 1965 and that all withdrawals of funds are to be made upon checks or drafts signed by the physical signature or facsimile signature of the Board President and District Treasurer.
- j. **RESOLVED**, that the District Treasurer is authorized to invest district funds in **Certificates of Deposit or other investments** as authorized by state law to maximize investment income and security of principal for the district.
- k. **BE IT FURTHER RESOLVED**, that the District Treasurer is authorized to invest district funds with the following banks:
 - A) **TD Bank**
 - B) **Citibank**
 - C) **Capitol One**
 - D) **Bank of America**
 - E) **Citi National Bank**
 - F) **HSBC**
 - G) **Flushing Bank**

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RESERVE FUNDING

- I. **RESOLVED**, that the Board of Education approve the Superintendent's recommendation to allow the funding of the following existing reserve funds as specified below with the understanding that after the external auditors review the District's financial records this summer, the Superintendent will propose a revised resolution to the Board of Education for the exact amount of funding for each reserve:

1. Employee Benefit Accrued Liability Reserve Fund – not to exceed \$7,000,000;
2. Workers' Compensation Reserve Fund – not to exceed \$3,000,000;
3. Unemployment Insurance Payment Reserve Fund – not to exceed \$2,000,000;
4. Insurance Reserve Fund – not to exceed \$2,000,000; and
5. Retirement Contribution Reserve Fund – not to exceed \$6,000,000.

GRANTS

5. **RESOLVED**, that the Superintendent of schools and or his/her designee is authorized to **apply for grants from State, Federal and independent sources.**

BE IT FURTHER RESOLVED, that the Superintendent of Schools may authorized solicitation of other grants by staff, so long as the process established by the Assistant Superintendent of Business is followed.

SCHOOL BOARD MEETINGS

6. **RESOLVED** that the **Work Study and Regular Meetings** of the Board of Education will be held on the third Thursday of each month, or as otherwise designated. There will be one scheduled meeting for the month of July and August. The location of the meetings will be the High School Little Theater unless noted otherwise.

MEMBERSHIPS

7. **RESOLVED**, that the Board of Education and the Superintendent shall have membership in the following organizations:
- a. NYS School Boards Association
 - b. Nassau-Suffolk School Boards Association
 - c. National Alliance of Black School Educators
 - d. R.E.F.I.T. (Reform Educational Finance Inequities Today)
 - e. National School Boards Association
 - f. New York State Caucus of Black School Board Members
 - g. National Caucus of Black School Board Members

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- h. N.A.B.E.-National Association of Bilingual Educators
- i. S.A.B.E- State Association of Bilingual Educators

8, CONFERENCES

BOARD OF EDUCATION

- A. RESOLVED**, that the following resolutions are in effect for the 2013-2014 school year relative to attendance at conferences:

RESOLVED, that the members of the Board of Education may request approval from the Board to attend and participate in conferences, workshops and seminars sponsored by the following organizations for the 2013-2014 school year: *(update and review travel policy)*

- 1). New York State School Boards Association
- 2). National School Boards Association
- 3). National Caucus of Black School Board Members
- 4). New York State Caucus of Black School Board Members, Inc.
- 5). National Alliance of Black School Educators, Inc.
- 6). American Association of School Administrators
- 7). N.A.B.E.-National Association of Bilingual Educators
- 8). S.A.B.E- State Association of Bilingual Educators

All requests to attend a conference, seminar, etc., must be given to the attention of the District Clerk at least 30 days prior to the event. Board members who attend conferences will prepare a report and present same to the Board at a public meeting. Requests to attend a conference, workshop, etc., sponsored by an organization other than those listed above must be brought to the Board along with a full explanation of how attendance at this event will benefit the district and the role of the Board member. The decision on the request rests with the Board.

Any Board member who attends a listed conference or is granted approval to attend a non listed conference, workshop, etc., shall be required to comply with Policies #2522 Educational Travel Expense and Reimbursement, and #6665 District Issued Credit Cards. No Board members will be registered to attend a new conference if he or she has not reconciled all previously attended conference, workshop, etc., with the District Clerk.

Conference air fare, conference registration and hotel accommodations shall be put on the District's Credit Card. No other conference expenses shall appear on the hotel bill or the credit card. Board members can request a cash advance or choose to use their own personal funds within the guidelines as set forth in policy #6830.

All school board member's training will be recorded on the training matrix for the school year.

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SUPERINTENDENT OF SCHOOLS

- B. RESOLVED**, that the Superintendent of Schools may request approval from the Board to attend and participate in conferences, workshops and seminars sponsored by the following organizations, and other organizations and Universities sponsoring/offering Superintendent's training or preparation for the 2013-2014 school year.
- 1). American Association of School Administrators
 - 2). New York State School Boards Association
 - 3). National School Boards Association
 - 4). National Caucus of Black School Board Members
 - 5). New York State Caucus of Black School Board Members, Inc.
 - 6). National Alliance of Black School Educators, Inc.
 - 7). Urban Superintendents Association
 - 9). National Association of Latino Superintendent's
 - 10). National Association of Staff Development
 - 11). New York State Council of School Superintendents
 - 12). Institutes and workshops at Harvard University and other school Leadership Organizations.

The Superintendent must make a request to attend a conference, seminar, etc. of the Board at least 30 days prior to the event. In making a decision to grant approval, the Board will consider the state of affairs in the district and the impact the absence of the Superintendent would have during this time. Requests to attend a conference, workshop, etc., sponsored by an organization other than those listed above must be brought to the Board along with a full explanation of how attendance at this event will benefit the district. The final decision on the request rests with the Board. All expenses for a prior conference will be filed and recorded before a new one is scheduled.

The Superintendent's conference air fare, conference registration and hotel accommodations may be put on the District's Credit Card. No other conference expenses shall appear on the hotel bill or the credit card. All reimbursable expenses shall comply with the guidelines as set forth in policy #6830.

FACULTY AND STAFF

- C. RESOLVED**, the Board of Education recognizes the value of training at out-of-district conferences and workshops, and encourages participation in such events. To have a conference request considered, staff will follow the steps defined in Policy #9282 which includes the principal or immediate supervisor considering the time requested to be out of the district and the cost of replacing staff during this absence; considering the location of where the conference is being held, and if there is more than one site, determining which one is closest and most economical to the district; and

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reviewing the conference program to verify the relevance of the topics to the staff member's responsibility in the district.

OFFICIAL NEWSPAPERS

9. **RESOLVED**, that the Board of Education authorizes as official newspapers for the school district for the publication of financial reports for the 2013-2014 fiscal year and for publication of bids and all legal notices that may be necessary, **Hempstead Uniondale Times, Community Journal, La Noticia, Beacon, NY Times.**

PAYROLL CERTIFICATION

10. **RESOLVED**, that the Superintendent of Schools shall certify the payroll for the 2013-2014 fiscal year.

BUDGET TRANSFERS

11. **RESOLVED**, that the Superintendent of Schools, as Chief School Officer, is designated and authorized **to approve budgetary transfers** up to the amount of \$5,000.00 without seeking approval from the Board. Amount exceeding \$5,000.00 shall require prior approval by the Board consistent with Board Policy #6150, all transfers made by the Superintendent shall be reported to the Board as an information item at the meeting following the transfer of funds.

12. **OTHER ITEMS**

POLICIES

- a. **RESOLVED**, that the Board of Education approves to continue all policies in effect during the 2012-2013 school year for the 2013-2014 school year;

BE IT FURTHER RESOLVED, that during the 2013-2014 school year, committees will be convened to perform complete reviews on the following policies:

**5300 Code of Conduct
5100 Student Attendance
0110 Sexual Harassment
5181 Closed Campus
8130 Schools Safety Plans
5405 Wellness Policy**

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MILEAGE

- b. **RESOLVED**, that the district allow **mileage reimbursement** in accordance with the rates established by the IRS for the 2013-2014 fiscal year and Education Law §2118. Effective July 1, 2013 the rate has been set at 56.5 cents per mile.

WORKER'S COMPENSATION THIRD PARTY ADMINISTRATOR

- c. **RESOLVED**, that the Board of Education **ACCEPTS** the Superintendent's recommendation to **appoint** Fitzharris & Company, Inc., as the third party administrator for the district's SEL-Funded for Workers' Compensation Program and the broker of record for all carriers for securing excess Workers' Compensation *for ninety (90) days pending RFP outcome.*

BONDING OF PERSONNEL

- d. **RESOLVED**, that all personnel of the District shall be bonded under "Public Employee Dishonesty" coverage with a limit of \$100,000 and that the "Treasurer and Deputy Treasurer" shall also be covered under "Excess Employee Dishonesty" coverage with a limit of \$1,000,000.

TAX ANTICIPATION NOTES

- e. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to issue Tax Anticipation Notes in the principal amount not to exceed \$20,000,000 during the 2013-14 School Year.

RISK MANAGEMENT THIRD PARTY ADVISOR

- f. **RESOLVED**, that the Board of Education approve the Superintendent's recommendation to appoint Crawford & Company/Broadspire as the District's Risk Management Third Party Advisor for the 2013-2014 school year at the same annual rate as the 2012-2013 school year.

**GENERAL INSURANCE BROKER FOR OTHER THAN EMPLOYEE
BENEFITS**

- g. **RESOLVED**, that the Board of Education approve the Superintendent's recommendation to appoint Simon Paston & Sons. as the District's general insurance broker for Blanket School Employee Bond, School Property Insurance, School Liability Insurance, Umbrella Liability, Student Accident and Excess Student Accident, School Leaders and Vehicle coverage *for ninety (90) days pending RFP outcome.*

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INSURANCE BROKER FOR EMPLOYEE BENEFITS

- h. **RESOLVED**, that the Board of Education approve the Superintendent's recommendation to appoint Fitzharris & Company for Employee Dental and Life Insurance for the 2013-2014 school year.

CUSTODIAL UNIT DISABILITY INSURANCE COMPANY

- i. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to **APPOINT** the Guardian Life Insurance Company of America as the provider of the Custodial Unit Disability Insurance provider for the 2013-2014 School Year, or until such time that an agreement is approved for the custodial unit to assume responsibility for providing the disability insurance.

ENVIRONMENT CONSULTANT

- j. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to **APPOINT** JC BRODERICK AND COMPANY as the District's Environmental Consultant 2013-2014 School Year.

403 (B) THIRD PARTY ADVISOR

- k. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to **APPOINT** The Omni Group as the District's 403 (b) Third Party Advisor for the 2013-2014 School Year.

INVESTMENT POLICY

- l. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to formally review the existing Investment Policy #6240, originally adopted by the Board of Education on July 11, 2001, and to approve that the policy shall remain in effect for the 2013-2014 School Year.

Please note: individual review and re-adoption of the District's Investment Policy must be done annually at the Reorganization Meeting as required by the provisions of Chapter 708 of the Laws of 1992.

CELL PHONE POLICY

- m. **RESOLVED**, as required by District policy, the Superintendent hereby reports at the Annual Reorganization Meeting to the Board of Education that the following employees have been issued District cell telephones: **Superintendent of Schools, District Security Patrol, and the Supervisor of School Security.**

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13. SCHEDULE FOR INSPECTION OF SCHOOL FACILITIES

RESOLVED, that the following Board of Education Members conduct an inspection of school facilities for the 2013-2014 school year:

	<u>BUILDING</u>	<u>BOARD MEMBER</u>
a.	HIGH SCHOOL	Trustee Hobbs
b.	ABGS MIDDLE SCHOOL	Trustee Cross
c.	ECC	Trustee Hobbs
d.	FRANKLIN	Trustee Johnson
e.	DAVID PATERSON SCHOOL	Trustee Cross
f.	PROSPECT	Trustee Simmons
g.	JACKSON MAIN	Trustee Johnson
h.	JACKSON ANNEX	Trustee Brazley
i.	BARACK OBAMA	Trustee Brazley
j.	MARSHALL	Trustee Simmons

DIRECTOR OF FACILITIES COOPERATIVE BIDS

Resolved, that the Board of Education **Approves** the Superintendent's recommendation for Hempstead Public Schools to **Accept** the forty-five (45) cooperative contracts administrated by the Nassau County Director of Facilities Purchasing Consortium for the 2013-2014 school year. There is no cost to participate in the consortium. The participating districts and specific contracts are listed below.

Participating Districts:

Baldwin, Bellmore, Bellmore-Merrick, Carle Place, East Meadow, East Rockaway, Elmont, Floral Park-Bellerose, Garden City, Great Neck, Hempstead, Herricks, Hewlett-Woodmere, Hicksville, Island Trees, Jericho, Lawrence, Levittown, Lynbrook, Malverne, Manhasset, Massapequa, Mineola, New Hyde Park, North Bellmore, North Merrick, North Shore CSD, Oceanside, Plainview-Old Bethpage, Port Washington, Rockville Centre, Seaford, Syosset, Uniondale, Valley Stream 30, Valley Stream CHSD, Wantagh, West Hempstead, Westbury.

Specific Contracts:

Air Filter HVAC, General AC & Refrigeration Repairs & Tile Service, Burners & Boiler Service, Carpet & Installation Service, Custodial Equipment Repair, Custodial Supplies & Trash Bags, Door Install Installation & Repair, Drag Mop Rental, Dumpster, Electrical Supplies, Electrician Service, Elevator Maintenance North Shore/South Shore, Emergency Generator Service, Equipment Rental, Fence Installation &

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Repair, Organic Lawn Care/Field Maintenance & Supplies, Fire Extinguisher Service, Floor Sanding, Refinishing & Repairs, Fuel Tank Alarm Repairs, Geese-Dog Service, General Boiler Welding, Grounds Equipment Repair, Gym Folding Door & Stage Rigging, Irrigation – Installation & Service, Kitchen Equipment Repair, Locksmith Services, Lumber & Masonry Supplies, PA, Intercom & Master Clock Service, Paint & Associated Supplies, Painting Service, Storm Drains, Pest Control Services, Playground Equipment Repair, Plumbing Service, Plumbing Supplies, Pneumatic Controls, Pool Supplies & Repair, Pump & Motor Repair, Roofing Repair, Scoreboard Repair, Elect. Part Doors, Gym Equip., Signs & Associated Supplies, Sitework, Asphalt, Concrete, Lot Sweeping, Slate Roof Repair, Split Air Conditioning Units, Steam Traps & Parts, Storm Drains, Suspended Ceiling Installation, Theatrical Lighting, Track/Tennis/Playground Resurfacing Repair, Tree Cutting & Pruning, Uniform Purchase, Universal Waste Recycling, Venetian Blinds & Shades, Welding (General), Window Glazing Repairs Parts & Replacement, Wireless Clocks.

BOCES COOPERATIVE BIDDING

RESOLVED, that the Board of Education approves the Superintendent's recommendation to adopt the General Resolution attached hereto:

**GENERAL RESOLUTION FOR THE PURPOSE OF PARTICIPATING IN A
COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE
EDUCATIONAL SERVICES OF NASSAU COUNTY**

FOR

HEMPSTEAD PUBLIC SCHOOLS

**For Various Commodities And/Or Services As Listed On Page 2 Of This
Resolution**

WHEREAS, the Board of Education, Hempstead School District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County, for the purchase of Various Commodities and/or Services. And...

WHEREAS, THE BOARD OF Education, Hempstead School District of New York State is desirous of participating with the Board of cooperative Education Services of Nassau County in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-00... And...

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WHEREAS, the Board of Education, Hempstead School District of New York State has appointed The Board of Cooperative Educational Services of Nassau County as representative to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Hempstead School District of New York State and making recommendations thereon...Therefore...

BE IT RESOLVED, THAT THE Board of Education, Hempstead School District of New York State and the Board of Cooperative Educational Services of Nassau County hereby accepts the appointment of the Board of Cooperative Educational Services of Nassau County to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, that the Board of Education, Hempstead School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Nassau County to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, that the Board of Education, Hempstead School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, that the School Business Administrator on behalf of the Board of Education, Hempstead School District of New York "State hereby is authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Nassau County for various commodities and/or services and if requested to furnish the Board of Cooperative Educational Services an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Nassau County. The Board of Cooperative Educational Services of Nassau County is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

WHEREAS, BOCES intends solicit bids listed below in the name of the participants in accordance with their expressed needs (check yes or no):
Hempstead UFSD will participate in all bids listed below:

	<u>PARTICIPATION</u>	
<u>CORE GROUP:</u>	<u>YES</u>	<u>NO</u>
ARTS & CRAFT SUPPLIES	___	___
ASPHALTIC & CEMENT CONCRETE	___	___

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PAVING REPAIR & MAINTENANCE		
ATHLETIC UNIFORMS	_____	_____
AUDIO VISUAL EQUIPMENT/NET TV	_____	_____
AUDIO VISUAL SUPPLIES	_____	_____
AUTO BODY SUPPLIES	_____	_____
AUTO MECHANIC SUPPLIES	_____	_____
AUTOMOBILES/VANS/TRUCKS	_____	_____
BOILER, DUCT & KITCHEN EXHAUST CLEANING	_____	_____
BUILDINGS & GROUNDS EQUIPMENT	_____	_____
CARPENTRY, CABINETRY & BUILDING SUPPLIES	_____	_____
CARPETING & INSTALLATION	_____	_____
CESSPOOL MAINTENANCE SERVICES	_____	_____
CHAIN LINK FENCING	_____	_____
COMPUTER HARDWARE, SOFTWARE, NETWORKING AND SUPPLIES	_____	_____
CUSTODIAL SUPPLIES – “GREEN”	_____	_____
DOORS: HOLLOW METAL, FRAMES & HARDWARE	_____	_____
ELECTRICAL SUPPLIES	_____	_____
FAX & PHOTOCOPY EQUIPMENT, SUPPLIES & MAINTENANCE	_____	_____
FINANCING & LEASING OF CAPITAL EQUIPMENT	_____	_____
FIRE EXTINGUISHERS & SERVICE	_____	_____
FITNESS EQUIPMENT	_____	_____
FLOOR CARE PRODUCTS	_____	_____
FLOOR TILES & INSTALLATION	_____	_____
FOOD & BEVERAGE SUPPLIES	_____	_____
FOOD PREPARATION, PAPER & PLASTIC SUPPLIES	_____	_____
FOOD SERVICE EQUIPMENT	_____	_____
FOOD VENDING MACHINE SERVICE	_____	_____
FUEL OIL	_____	_____
FURNITURE: CLASSROOM & OFFICE	_____	_____
GENERAL SAFETY SUPPLIES	_____	_____
GENERAL SCHOOL & OFFICE SUPPLIES	_____	_____
GLAZING SERVICES & SUPPLIES	_____	_____
GYMNASIUM FLOOR REFINISHING	_____	_____
GUARD SERVICE (LICENSED, UNIFORMED, UNARMED)	_____	_____
HAZARDOUS MATERIALS: HANDLING, REMOVAL, TRANSPORTATION & DISPOSAL	_____	_____
HVAC EQUIPMENT	_____	_____

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HVAC MAINTENANCE & INSTALLATION	_____	_____
INDUSTRIAL ARTS & WELDING SUPPLIES	_____	_____
INTERSCHOLASTIC ATHLETIC SUPPLIES	_____	_____
LIBRARY SUPPLIES	_____	_____
MEDICAL & DENTAL SUPPLIES	_____	_____
MUSICAL INSTRUMENTS & SUPPLIES	_____	_____
MUSICAL INSTRUMENT RENTALS	_____	_____
MUSICAL INSTRUMENT REPAIRS	_____	_____
OIL & GAS BURNER SERVICE	_____	_____
PAINT & PAINTING SUPPLIES	_____	_____
PAPER: XEROGRAPHIC, FAX & COPIER	_____	_____
PHOTOGRAPHY SUPPLIES	_____	_____
PHYSICAL EDUCATION SUPPLIES	_____	_____
PLUMBING & HEATING SUPPLIES	_____	_____
PLUMBING SERVICES	_____	_____
RECONDITIONING OF ATHLETIC EQUIPMENT	_____	_____
ROOF MAINTENANCE & REPAIR	_____	_____
SCHOOL BUS AIR CONDITIONING INSTALLATION, MAINTENANCE & REPAIR	_____	_____
SCHOOL BUS & AUTO PARTS	_____	_____
SCIENCE SUPPLIES	_____	_____
SUBSCRIPTION SERVICES	_____	_____
TEACHING AIDS	_____	_____
TOOLS: POWER & HAND	_____	_____
TRANSMISSION REPAIRS, CARS, VANS TRUCKS & SCHOOL BUSES	_____	_____
UNIFORMS – GENERAL	_____	_____
VEHICLE BODY & UPHOLSTERY REPAIR	_____	_____
VENETIAN BLINDS & SHADES	_____	_____

Superintendent of Schools

Date

School District Name

**ANNUAL RE-ORGANIZATION MEETING
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GENERAL BUDGET TAX LEVY

RESOLVED, that the 2013-2014 voter approved budget of \$178,836,836 for the necessary claims and expenditures in Hempstead UFSD (#1) in the town of Hempstead, amounting to:

	\$ 178,836,836	School Purpose
	\$ -0-	Library Purpose
Total	\$ 178,836,836	is hereby accepted and approved

RESOLVED, that the amount which must be raised by taxation (Tax Levy) for the 2013-2014 General Fund Budget is \$71,290,042 for the Hempstead UFSD (#1) of the Town of HEMPSTEAD, Nassau County, New York. The taxes to be levied shall be upon the taxable property of the said school district as said property has been certified by the Board of Assessors for the school year 2013-2014 and amount to:

	\$ 72,701,585	School Purpose
	\$ -0-	Library Purpose
Total	\$ 72,701,585	is hereby accepted and approved

RESOLVED, that the District Clerk of this School District be and she is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of the resolutions with the Nassau County Legislature and the Board of Assessors, Mineola, New York, on or before August 15th, 2013.

RESOLVED, that the Board of Education approves the Superintendent's recommendation to appropriate \$3,000,000 in fund balance for the purpose of reducing school taxes in the 2013-2014 General Fund Budget.

RESOLVED, that the Board of Education approves the Superintendent's recommendation to appropriate \$5,000,000 in reserve funds for the purpose of reducing school taxes in the 2013-2014 General Fund Budget.

PERSONNEL ITEMS JULY 2, 2013

1. **RESOLVED**, that the board of Education **GRANTS** to the Superintendent of Schools the authority to select and assign all necessary staff in her judgment for all summer and opening of school vacancies until such time as the Board of Education can meet and ratify the Superintendent of Schools selections.

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2. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation to accept the following Professional Personnel **RESIGNATIONS**:

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>
Rodney Gilmore, Ed. D. Eff. 6/30/13	Principal	To accept the appointment as Associate Superintendent of Human Relations

3. **RESOLVED**, that the Board of Education **APPROVES** the Superintendent's recommendation to **APPOINT** the following Professional Personnel:

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>
Rodney Gilmore, Ed. D. Eff. 7/1/13 (3 year Probationary period 1/2/13 through 1/1/16)	Associate Superintendent for Human Relations \$190,000	Open position

Trustee Hobbs moved, seconded by Trustee Johnson to adjourn the meeting at 7:17 P.M.

MOTION
Meeting adjourned

YES 5

MOTION

Respectfully submitted:

Patricia Wright
District Clerk