

**MINUTES  
NOVEMBER 15, 2012**

**HEMPSTEAD PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 15, 2012  
MINUTES**

The regular meeting of the Hempstead Public Schools Board of Education was held in the high little theater, 201 President Street, Hempstead, New York 11550. The meeting was called to order at 7:01 P.M. Trustee Ray arrived at 7:19 P.M., Trustee Brazley was attending the NABSE Conference in Nashville Tennessee. Public participation was briefly entertained, the Board reviewed the agenda and took action.

**BOARD MEMBERS PRESENT:**

Betty Cross	President
Waylyn Hobbs, Jr.	1 <sup>st</sup> Vice President
Brandon V. Ray	Trustee
JoAnn Simmons	Trustee

**BOARD MEMBERS ABSENT:**

Shelley Brazley	Treasurer
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**STAFF MEMBERS PRESENT:**

Susan Johnson	Superintendent
Gerard Antione	Assistant Superintendent for Business & Operations
Julius Brown	Assistant Superintendent for Personnel
Deborah DeLong	Assistant Superintendent for Pupil Personnel Services
Nichelle Rivers, Ed.	D.Executive Director for School Improvement & Accountability
Patricia Wright	District Clerk
Monti Chandler	General Counsel
Michelle Baptiste	General Counsel
Jonathan Scher	Labor Counsel
Scott Kershaw	Labor Counsel

**B. CALL TO ORDER**

**C. PLEDGE OF ALLEGIANCE**

**D. MOMENT OF SILENCE**

**E. SUPERINTENDENT'S REMARKS**

**F. PRESIDENT'S REMARKS**

**MINUTES  
NOVEMBER 15, 2012**

**G. COMMENDATIONS/ PRESENTATIONS**

**Trustee Simmons moved, seconded by Trustee Hobbs to approve the consent Calendar**

**MOTION**

**YES 3**

**MOTION CARRIED**

To approve the  
consent calendar

**H. OTHER AGENDA ITEMS**

- a. **RESOLVED**, that the Board of Education approves the minutes of the meetings held October 19 & 22, 2012 as submitted by the District Clerk.
- b. **RESOLVED**, that the Board of Education approves the 2<sup>nd</sup> reading of revisions to policy 8520; Free and Reduced Prices Food Service; 6741 Contracting of Professional Services

**2. INTERNSHIPS-NO ACTION**

**3. BUSINESS & OPERATIONS**

**WARRANTS:**

- a. **Recommends** that the Board review the **Register of Bills** as follows: **General Funds** (Warrant #28, 27, 23, 25, 24); **Cafeteria/Lunch** (Warrant #4); **Capital Fund** (#9, 10, 8) and **Federal** (Warrant #10).

**TREASURER'S REPORT**

- b. **RESOLVED**, that the Board of Education approve the Interim Superintendent's recommendation to accept the **Extra Classroom Activity Fund Report for the period September 1, 2012 to September 30, 2012.**
- c. **RESOLVED**, that the Board of Education approve the Superintendent's recommendation to accept the **Treasurer's Report for the period September 1, 2012 to September 30, 2012.**

**APPROPRIATION STATUS REPORT**

- d. **RESOLVED**, that the Board of Education approve the Interim Superintendent's recommendation to receive the **Appropriation Status Reports** for the **General Fund, Lunch Fund, Federal Fund and Capital Fund**

**MINUTES  
NOVEMBER 15, 2012**

**BUDGET TRANSFERS**

- e. **RESOLVED**, that the Board of Education approve the Interim Superintendent's recommendation to approve Budget Transfers of \$5,000 and over. None this month.
- f. **RESOLVED**, that the Interim Superintendent notifies the Board of Education of the following Budget Transfers under \$5,000. None this month.
- g. **RESOLVED**, that the Board of Education approves the Interim Superintendent's recommendation to **APPOINT** Luz Valentin as the STAC Coordinator at a rate to be determined.

4. **PUBLIC PARTICIPATION- 2 MINUTES EACH**

5. **CONTRACTS –NO ACTION**

6. **CURRICULUM & INSTRUCTION-NO ACTION**

7. **FUNDED PROGRAM –NO ACTION**

8. **PPS–NO ACTION**

9. **USE OF FACILITIES**

**\*\*\* All approvals are conditional based on the needs of the Hempstead School District. If the space requested by an outside group is needed by Hempstead students, the outside group will be cancelled. \*\*\***

- a. The group **requests a waiver** of the specified fee, which is based on the "Fee Schedule" in Board of Education Policy.

Name	For Use Of	Date(s)

**MINUTES**  
**NOVEMBER 15, 2012**

<p>Farmingdale/LIEOC  <b>Contact:</b> Bentley  Whitfield  (516) 909-1874</p>	<p>High School Classroom</p>	<p><b>Day:</b> Monday and  <b>Wednesday,</b>  <b>Date:</b> November 19, 2012 to  June 3, 2013  <b>Time:</b> 3pm to 5:15pm    <b>Cost:</b> In District Program    <b>Insurance: Expires:</b> July 1,  2013    <b>Principal Review:</b> Approved</p>
<p>Circulo de la Hispanidad,  Inc.    <b>Contact:</b> Gil Bernardino  (516) 297-4898    <b>PULLED</b></p>	<p>High School Parking Lot</p>	<p><b>Day:</b> Saturday-as needed    <b>Date:</b> November 17, 2012 to  June 2013    <b>Time:</b> 6pm to 12am    <b>Cost:</b> 175.00 each usage  when needed    <b>Insurance: Expires:</b>  November 1, 2013    <b>Principal Review:</b> Approval</p>
<p>Sacred Heart Academy  Red Dance Team    <b>Contact:</b> Evera S. Bailey  (516) 481-9362</p>	<p>Fulton School All  Purpose Room for dance  rehearsal</p>	<p><b>Day:</b> Monday to Friday  <b>Saturday</b>  <b>Date:</b> November 16, 2012 to  December 22, 2012  <b>Time:</b> 3:30pm to 6:30pm  1pm to 4pm    <b>Cost:</b> \$ 10,857.00  <b>Insurance: Expires:</b> Pending    <b>Principal Review:</b> Approved-  contingent on security and  custodial services</p>

**MINUTES  
NOVEMBER 15, 2012**

**10. TRANSPORTATION-NO ACTION**

**11. TECHNOLOGY -NO ACTION**

**12. PERSONNEL (see attached pages #1-7)**

**13. MISCELLANEOUS**

- a. WHEREAS**, the Hempstead High School Theatre Art Students are planning an out of state overnight field trip to Villa Roma Resort in Callicoon, NY from Friday, January 4, to Sunday, January 6, 2013.

**BE IT RESOLVED**, that the Board of Education approves the Interim Superintendent's recommendation to permit 15 students and 2 chaperones to go to Villa Roma Resort in Callicoon, NY from Friday, January 4, to Sunday, January 6, 2013. Students will participate in workshops at the 16<sup>th</sup> annual High School Theatre Conference. The cost of the trip including lodging and meals is \$250.00 per student. A fundraising effort is underway to offset the costs. The theatre students are \$2500.00 from budget code 2330.486.34.3000 for the coach bus. All pertinent information is on file.

- b. WHEREAS**, the Hempstead High School Choir is planning an out of the country trip to Puerto Rico, leaving March 15, 2013 and returning March 18, 2013

**BE IT RESOLVED** that the Board of Education approves the Interim Superintendent's recommendation to permit approximately 12 students and 4 chaperones from the High School to go to Puerto Rico, leaving March 15, 2013 and returning March 18, 2013. Members of the High School Choir have been invited to participate in a choral music festival. The cost of the trip is \$1,061.00 per person. A fundraising effort is underway to offset the land and air package cost. Also, the High School Choir is requesting \$5,000.00 from budget code 2330.486.34.3000 to defray the cost of the trip for our students. All pertinent information is on file.

**HEMPSTEAD PUBLIC SCHOOLS**

**BOARD OF EDUCATION**

**November 15, 2012**

**K. PERSONNEL**

**I. PROFESSIONAL PERSONNEL**

- A. RESIGNATION for RETIREMENT – RESOLVED**, that the Board of Education Approves the Interim Superintendent's recommendation to **ACCEPT** the resignation(s) for **RETIREMENT** purposes of the following professional personnel:

**MINUTES  
NOVEMBER 15, 2012**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
NO ACTION		

- B. RESIGNATION(S) – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to ACCEPT the RESIGNATION of the following Professional Personnel:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
NO ACTION		

- C. TERMINATION(S) – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to TERMINATE the following professional personnel due to excessing, effective June 30, 2012:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
NO ACTION		

- D. LEAVE(S) OF ABSENCE – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to APPROVE LEAVE(S) OF ABSENCE REQUEST for the following Professional Personnel:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Rachel Blackburn Eff. 12/21/12 thru 01/04/13	Music Teacher - HS	Letter requesting sick leave @ half pay (medical documentation on file)

- 2. LEAVE(S) OF ABSENCE – RESOLVED, that the Board of Education APPROVES the Interim Superintendent’s recommendation to DENY the LEAVE OF ABSENCE with pay REQUEST for the following Professional Personnel:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
NO ACTION		

- E. APPOINTMENT(S) – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to APPROVE the following personnel actions as follows:**

- 1. RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to RESCIND the following personnel action (10/18/12) as follows:**

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
Earl Russell	After School Athletics Co- Advisor- FR (\$1,536.00÷ 2)	\$768.00

**MINUTES****NOVEMBER 15, 2012**

2. **RESOLVED**, that the Board of Education approves the Interim Superintendent's recommendation to **APPOINT** the following personnel as follows for the 2012/2013 school year:

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
Joseph Watts (Replacing E. Russell)	After School Athletics - FR Co- Advisor- FR (\$1,536.00÷ 2)	\$ 768.00
Meghan Lynch	Art Club Advisor - FU	1,007.00
Melissa Shaw	Music Club Advisor – FU	756.00
Silviana Mestizo	Cheerleading Club Advisor – FU	756.00
Tiketa General	6 <sup>th</sup> Grade Advisor - MS	1,027.00

3. **RESOLVED**, that the Board of Education approves the Interim Superintendent's recommendation to **CORRECT** the following personnel action as follows for the 2012/2013 school year  
**(CHANGE FROM STEP 2):**

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
Nellie Eschwege Eff. 08/29/12	Adult Education Program Teacher; Step 3	\$40.54 per hour

4. **RESOLVED**, that the Board of Education approves the Interim Superintendent's recommendation to **APPOINT** the following personnel as coaches for the winter 2012/2013 season:

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
Lamont Hough Eff. 11/13/12 – 03/17/13	Varsity Boys' Basketball Assistant Coach- HS	\$2,976.00
Gary Rush Eff. 11/05/12 – 01/12/13	MS Boys' Basketball Coach	3,398.00
Ricardo Vila, Jr. Eff. 11/13/12 – 03/03/12	Girls' Varsity Bowling - HS	2,868.00
Debra Mule Eff. 11/13/12 – 03/03/12	Boys' Varsity Bowling – HS	2,868.00

5. **RESOLVED**, that the Board of Education approves the Interim Superintendent's recommendation to **APPOINT** the following personnel as District translators for the 2012/2013 school year:

<u>Name</u>	<u>Compensation</u>
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**MINUTES  
NOVEMBER 15, 2012**

Phyllis Leff	\$40.54 per hour
Wendy Rose Sanchez	40.54 per hour
Kevin Torres	23.99 per hour
Rachel Pauta	40.54 per hour
Maria Alamo	23.99 per hour

- 6. RESOLVED, that the Board of Education approves the Interim Superintendent's recommendation to COMPENSATE the following personnel as curriculum writer for the 2012/2013 school year:**

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
Dawn Sherwood	Honors Economics	\$2,500.00
	Honors Participation in Government	2,500.00

- 7. RESOLVED, that the Board of Education approves the Interim Superintendent's recommendation to APPOINT the following personnel as follows for the 2012/2013 school year:**

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
John Davis	Music related after-school activities and music performances - MS	\$11,706.00 (Service Assignment I)

- 8. Music & Art Academy - HS: Effective December 4, 2012 through April 30, 2013; (Tuesdays & Thursday; 7 a.m. to 8 a.m. and Saturdays; 9 a.m. to 12 noon ; not to exceed 5 hours per week)**

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
David Evans	Administrator (Tu, Th, Sat)	\$94.39 per hour
Hillary Light-Fuhrman	English (Tu, Th)	40.54 per hour
Venessa Stephen	Mathematics (Tu, Th, Sat)	40.54 per hour
Tamara Darien	Science (Tu,Th)	40.54 per hour
Craig Hanan	Social Studies (Tu, Th, Sat)	40.54 per hour
Beatriz Caban	ESL (Tu, Th, Sat)	40.54 per hour
Ann Elcock	Special Education (Tu, Th,)	40.54 per hour
Jason Noone	Nova Net (Sat.)	40.54 per hour

- 9. RESOLVED, that the Board of Education APPROVES the Interim Superintendent's recommendation to RESCIND the appointment (docketed 09/20/12) of the following personnel as follows for the 2012/2013 school year:**

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
William Taylor Eff. 08/31/12	Band Director – BO/FU	\$ 5,880.00



**MINUTES  
NOVEMBER 15, 2012**

- 10. RESOLVED, that the Board of Education APPROVES the Interim Superintendent's recommendation to APPOINT the following professional personnel as per diem substitute teachers for the 2012/2013 school year:**

<u>Name</u>	<u>Certification</u>	<u>Compensation</u>
Lauren Powell	Elementary N-6	All year-unlimited \$125.00 per day
Juan Rincon	Special Education	All year-unlimited \$125.00 per day
Joseph Thornton	Uncertified	40-day limit \$100.00 per day
Sean DeVito	Music	All year-unlimited \$125.00 per day

- F. RECALL(S) – RESOLVED, that the Board of Education approves the Interim Superintendent's recommendation to RECALL the following excessed professional personnel from the Preferred Eligibility List:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
NO ACTION		

- G. TENURE – RESOLVED, that the Board of Education approves the Interim Superintendent's recommendation to EXTEND the probationary period of the following professional personnel pursuant to the stipulation of agreement between the employee and the District:**

<u>Name</u>	<u>Hire Date</u>	<u>Tenure Area</u>	<u>Original Tenure Date</u>	<u>New Tenure Date</u>
NO ACTION				

- 2. APPROVE the Interim Superintendent's recommendation to grant tenure to the following professional personnel pursuant to New York State Education Law §3012:**

<u>Name</u>	<u>Hire Date</u>	<u>Tenure Area</u>	<u>Tenure Date</u>
Eric Cortright	11/07/2008	Music	11/0612
Meghan Foote	12/07/09	Art	12/06/12

**2. CIVIL SERVICE PERSONNEL**

- A. RESIGNATION(S) – RESOLVED that the Board of Education approves the Interim Superintendent's recommendation to accept the RESIGNATION of the following Civil Service Personnel:**

**MINUTES  
NOVEMBER 15, 2012**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Unique Redd Eff. 12/3/12	School Lunch Monitor PT	To accept recall appointment as a Community Aide

- B. RETIREMENT(S) – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to accept the RESIGNATION for RETIREMENT purposes of the following Civil Service Personnel:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Ervin Bogan Eff. 2/16/13	Groundskeeper	Letter of resignation received for retirement

- C. TERMINATION(S) – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to terminate the following civil service Personnel:**

<u>Name</u>	<u>Civil Service Title</u>
NO ACTION	

- D. LEAVE(S) OF ABSENCE – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to GRANT LEAVE OF ABSENCE REQUEST for the following Civil Service Personnel:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
NO ACTION		

- E. APPOINTMENT(S) – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to APPROVE the following civil service Personnel as follows:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
NO ACTION		

- F. RECALL(S) – RESOLVED, that the Board of Education approves the Interim Superintendent’s recommendation to RECALL the following excessed civil service personnel from the Preferred Eligibility List (CONTINGENT UPON CIVIL SERVICE APPROVAL:**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Brenda Jones Eff. 12/3/12	Community Aide – FT	To meet the needs of the district
Michelle Bey Eff. 12/3/12	Community Aide - FT	To meet the needs of the district

**MINUTES  
NOVEMBER 15, 2012**

Unique Redd  
Eff. 12/3/12

Community Aide – FT

To meet the needs of the  
district

- G. POSITION ABOLISHMENT(S) – RESOLVED**, that the Board of Education approves the Interim Superintendent's recommendation to **ABOLISH** the following position(s):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
NO ACTION		

- H. AMEND** the action of October 18, 2012 docket (item 2.A) for the following:  
(Correction from Resignation)

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Tomasine Beaton Eff. 6/30/12	Food Server -FT	Letter of resignation received for retirement purposes

**HAND CARRY ITEMS  
NOVEMBER 15, 2012**

- 1. RESOLVED**, that the Board of Education approves the Interim Superintendent's recommendation to adopt the attached 2013-2014 Budget Calendar.
- 2. WHEREAS**, Julius Brown, is employed by the Hempstead Union Free School District (hereafter referred to as the "District") as a probationary Assistant Superintendent for Personnel; and

**WHEREAS**, the District has concerns related to Mr. Brown's assignment during his probationary period; and

**WHEREAS**, the District wishes to extend his probationary period to allow for full and adequate evaluation of his performance based on his assignment; and

**WHEREAS**, Mr. Brown has been advised, and understands, that the District would be legally entitled to deny his tenure and terminate his employment at the end of his current probationary period on December 17, 2012, and that the District intended to exercise that right;

**NOW, THEREFORE**, it is hereby agreed as follows:

## **MINUTES**

**NOVEMBER 15, 2012**

- a) Mr. Brown's probationary period will be extended to December 31, 2012, in lieu of the District exercising its right to grant him tenure and/or to terminate him on the date his original probationary period would have expired (December 17, 2012).
- b) Mr. Brown agrees that he will not make any claim of tenure by estoppel arising by virtue of his working for the District as Assistant Superintendent for Personnel beyond the date his current probationary period would have terminated (December 17, 2012), and he further agrees that at the end of his extended probationary period (December 31, 2012), the Superintendent may recommend him or not recommend him for tenure with the same consequences and exactly in the same manner as if such action took place on or before December 17, 2012.
- c) Mr. Brown will be supervised by the Interim Superintendent of Schools.
- d) Mr. Brown specifically acknowledges and represents that he fully understands the terms of this Stipulation. He further agrees and represents that he has had an opportunity to discuss the terms of this Stipulation with his attorney or other representative of his choice.

**Trustee Ray moved, seconded by Trustee Hobbs to adjourn the meeting at 7:23 P.M.**

### **MOTION**

Meeting adjourned

**YES 4**

**MOTION CARRIED**

Respectfully submitted:

Patricia Wright  
District Clerk

**HEMPSTEAD UNION FREE SCHOOL DISTRICT**  
**CALENDAR FOR 2013-14 BUDGET**

	<b>Task</b>	<b>Date</b>	<b>By Whom</b>
1.	Approval of Budget Calendar	Thursday, November 15, 2012	Board of Education
2.	Distribution of Budget Calendar	Friday, November 16, 2012	Business Official
3.	Budget Preparation Worksheets distributed to Asst. Supt's., Directors and Principals	Monday, November 26, 2012	Business Official
4.	Asst. Supt's., Directors and Principals Completed Budget Worksheets due to Business Official	Friday, December 7, 2012	Asst. Supt's., Directors and Principals
5.	Individual (as scheduled) Asst. Supt., Director and Principal Budget Meetings at the Superintendent's Office	Monday, December 10, 2012 through Friday, December 14, 2012	Superintendent Business Official
6.	BUDGET INPUT MEETING with PTAs and Community Leaders	TBA	Superintendent Business Official
7.	Revised (if required) Budget Worksheets Due to Business Official	Wednesday, December 19, 2012	Asst. Supt's., Directors and Principals
8.	First Budget Draft to Superintendent of Schools for Review	Wednesday, January 2, 2013	Business Official
9.	Forward Revised Budget Draft to Supt of Schools for Review	Friday, January 11, 2013	Business Official
10.	Forward Budget Draft to Board of Education for Review	Friday, January 18, 2013	Superintendent
11.	Board/Administration BUDGET WORKSHOPS (Public Invited)	Monday, February 4, 2013 & Tuesday, February 26, 2013	Board of Education Superintendent Business Official
12.	ADOPTION OF PROPOSED BUDGET	Thursday, April 18, 2013	Board of Education
13.	Property Tax Report Card submitted to SED and local newspaper(s)	Friday, April 26, 2013	Business Official
14.	Distribution of Budget and "Required Information to Schools"	Monday, April 29, 2013	Business Official
15.	Distribution of Budget Edition of the Hempstead Newsletter	Friday, May 3, 2013	Business Official
16.	BUDGET HEARING (includes Budget Presentation to Public)	Tuesday, May 7, 2013	Board of Education
17.	Mail <u>Budget Notice</u> (card)	Wednesday, May 8, 2013	Superintendent
<b>18.</b>	<b>BUDGET VOTE</b>	<b>Tuesday, May 21, 2013</b>	<b>Public</b>