

MINUTES OF BOARD MEETING

A regular meeting of the School Board, Spink County, South Dakota, of Redfield School District #56-4 was held at 6:00p.m. on the 10th day of July, 2017 with the following members present: Jordan, J. Esser, Lambert, Dickhaut and F. Esser. Also present was Storley, Walder, Stover and Hodges. Absent- Lewis.

Chairman Jordan called the meeting to order followed by the Pledge of Allegiance

Action #229 - Motion by J. Esser, second by F. Esser to approve the agenda with the addition of #7B- Resignation. Motion carried.

Action #230 –Motion by F. Esser, second by J. Esser to approve the minutes of the June 26th meeting as presented but note that salary for Rachel Utecht is \$44,875.00. Motion carried.

Action #231 – Motion by Dickhaut, second by J. Esser to approve the current list of bills as presented, for a total of \$1,088,994.27 for the general, special education, capital outlay, bond redemption and food service funds. Motion carried.

Action #232 – Motion by Dickhaut, second by F. Esser to approve the monthly financial statement as presented and place it on record. Motion carried.

THE FOLLOWING IS A LIST OF JUNE SALARIES:

Elementary	\$ 67559.31
High School	74734.10
Coalition	6223.40
Title I	6607.71
Title ID	2847.40
Title IIA	2721.04
Guidance	6992.19
Nurse	1757.11
Media Center	1508.86
Technology	6507.40
Board of Education	450.00
Superintendent's Office	13216.62
Principal's Office	14482.25
Business Office	6089.50
Linking Hands	3414.94
Custodians	14005.08
Transportation	2407.01
Extra-Curricular	9297.52
Special Education	77061.87
Food Service	<u>5552.96</u>
Total	\$323436.27

THE FOLLOWING IS A REPORT OF CASH TRANSACTIONS FOR MONTH OF JUNE:

	General Fund	Capital Outlay	Special Education	T & A Funds	Food Service
Fund Balance 6-1-17	\$ 1512272.62	\$ 750630.42	\$ 737551.30	\$ 208986.23	\$ 12784.37
Receipts for June:					
Taxes	93849.72	78859.81	35146.78		
State Aide	173835.00		43792.00		
Fines	6125.45				
Interest	241.33				
Opt Out Taxes	10724.26				
Pupil Activities	603.14				
Perkins Reimbursement	1982.00				
Shop Projects	160.00				
Coalition	1764.74				
Title IIA	3520.00				
Title I	8435.00				
Title ID	4644.00				

IDEA Preschool			731.00		
IDEA Part B			12851.00		
Miscellaneous		346.43		18636.18	1656.01
Total receipts	\$	306232.07	78859.81	92520.78	18636.18
Total to be accounted for		1818504.69	829490.23	830072.08	248102.41
Less disbursements		805767.79	238714.64	288107.43	11693.59
Fund Balance - 7-1-17	\$	1012736.90	\$ 590775.59	\$ 541964.65	\$215928.82 (\$ 3859.90)

		Pension Fund	Other Enter. Fund	Capital Projects	Bond Redemption Fund
Balance 6-1-17	\$	249184.16	\$ 4,428.75	(\$321670.04)	(\$245434.25)
Receipts for June:					
Bond Premiums				1063848.55	
2016 Series Certificates				15095000.00	
Taxes					24463.82
Total receipts for the month	\$	0.00	\$ 0.00	\$16158848.55	\$ 24463.82
Total to be accounted for	\$	249184.16	\$ 4,428.75	\$15837178.51	(\$ 220970.43)
Less disbursements				431035.70	
Fund Balance - 7-1-17	\$	249184.16	\$ 4,428.75	\$15277835.31	(\$220970.43)

Action #233 – Motion by J. Esser, second by Lambert to approve the work agreements of Bonnie Kenney-\$17,403.75, Kandi Shantz-\$17,994.38 and Kaitlyn Lomme-\$24,772.80. Motion carried.

Action - #234 – Motion by Lambert, second by Dickhaut to accept the resignation of StarAnn Hier, para for the 2017-18 school year. Motion carried.

The board thanked her for her years of service to Redfield Public School.

Action #235 – Motion by J. Esser, second by Dickhaut to approve the following 2016-17 budget supplements-10-1111-001-230-Health Insurance-\$2466.88, 10-1273-101-110-Regular Salary-\$11,992.46, 10-2319-000-350-Postage-\$259.87, 21-2535-000-510-Capital Acquisitions-\$963.50, 22-1221-104-110-Regular Salary-\$4741.42, 22-1222-104-110-Regular Salary-\$4264.96 and 53-3900-002-419-Supplies-\$80.66. Motion carried.

Mr. Storley reviewed information of the building project and reported that everything is on schedule and project is going well.

Action #236– Motion by J. Esser, second by F. Esser to adjourn for the 2016-2017 school year at 6:25p.m. Motion carried.

2017-18 Business meeting called to order by Mr. Storley at 6:25p.m.

Members present were Tom Lambert, Heather Jordan, Fran Esser and Darvin Dickhaut.

Action #1 – Motion by Lambert, second by Dickhaut to appoint Jay Esser to the vacant position on the board for 1 year. Motion carried.

Board members Jay Esser was administered the Loyalty Oaths.

Action #2 – Motion by F. Esser, second by Lambert to nominate Heather Jordan as Chairman with nominations to cease. Motion carried.

Action #3 - Motion by Lambert, second by F. Esser to nominate Jay Esser as Vice-Chairman with nominations to cease. Motion carried..

Action #4 - Motion by J. Esser, second by Lambert to approve the agenda as presented. Motion carried.

Action #5 – Motion by Dickhaut, second by F. Esser to appoint the Redfield Press as the official newspaper for the Redfield School District. Motion carried.

Action #6 - Motion by J. Esser, second by Dickhaut to appoint the Superintendent or his/her designee as the school truant officer. Motion carried.

Action #7 - Motion by Lambert, second by J. Esser to appoint Wells Fargo Bank, Bank of the West, Great Western Bank, Dakotaland Federal Credit Union, and Heartland Bank as school depositories. Motion carried.

Action #8 - Motion by Dickhaut, second by F. Esser to set the dates for the regular monthly meeting of the Board of Education for the 2nd & 4th Monday of the month (unless the Monday is a holiday or non-school day then the meeting would be moved to Tuesday and no second meeting in November and December) with the time set at 6:00p.m.in the Superintendent's office. Motion carried.

Action #9 - Motion by F. Esser, second J. Esser by to resolve that the Business Manager be in charge of the Imprest Fund and the Educational Food Service Fund. Motion carried.

Action 10 - Motion by Dickhaut, second by Lambert to resolve that the Business Manager be in charge of the Federal Block Grant Programs for accounting purposes and that the Superintendent be in charge of the programs for curriculum and design purposes. Superintendent and Business Manager as co-directors and Dan Duenwald as asbestos coordinator for the 2017-18 year at a cost of \$800.00. Motion carried.

Action #11 - Motion by Lambert, second by Dickhaut to maintain membership in the Emergency School Bus Mutual Assistance Pact for 2017-18. Motion carried.

Action #12 - Motion by J. Esser, second by Lambert to pay \$10.00/hr. for secretary, teacher aide, custodian and cook substitutes and substitute bus drivers \$30.00 per trip and activity trip drivers \$11.00/hr and their route pay or \$12.00/hr for activity trips on non-school day trips or no route pay day. Motion carried.

Action #13 – Motion by Lambert, second by Dickhaut to pay substitute teachers \$110.00 per day(1-10 days), \$160.00 per day (11-20 days) and \$210.00 per day after 21 days. Motion carried.

Action #14 - Motion by Dickhaut to set board member compensation at \$125.00 per meeting. Motion failed due to no second.

Action #15 – Motion by Lambert, second by Dickhaut to set board compensation at \$100.00 (\$125.00 for board chairperson) for regular, special and any other ASBSD meetings or workshops and \$50.00 for committee meetings. Motion carried.

Action #16 - Motion by J. Esser, second by Dickhaut to set reimbursement rates for meals, lodging and mileage for certified and noncertified staff on school business as per board policy (DLC). Motion carried.

Action #17 - Motion by Lambert, second by J. Esser to approve the lunch, milk and breakfast charges as follows: Breakfast-\$20.00 for a 20-day ticket for grades K-12 or \$1.25 daily; Milk-\$6.00 for a 20-day ticket for grades K-6; Lunch-\$40.00 for a 20-day ticket for grades K-6 or \$2.25 daily and \$53.00 for a 20-day ticket for grades 7-12 or \$2.75 daily; \$73.00 for a 20-day ticket for adults or \$4.00 daily and Reduced meals are \$8.00 for a 20-day ticket for lunch and \$6.00 for a 20-day ticket for breakfast and 75 cents for seconds and activity tickets at \$15.00 for grades 1-6, \$20.00 for grades 7-12, \$35.00 for adults, \$20.00 for golden passes and gate fees at \$5.00 for adults and \$3.00 for grades 1-12 for varsity events, \$7.00 for adults and \$4.00 for grades 1-12 on doubleheader events. Motion carried.

Action #18 - Motion by F. Esser, second by Lambert to offer Delta Dental and Student Assurance to students for the 2017-18 school year. Motion carried.

No information on milk quote for the year.

Action #19 - Motion by Lambert, second by J. Esser to set the rate of pay for ticket takers at athletic events at \$10.00/person. Motion carried.

Action #20 - Motion by F. Esser, second by J. Esser to authorize the Business Manager to invest district funds in institutions, which serve the greatest advantage to the district. Motion carried.

Action #21 - Motion by Lambert, second by Dickhaut to approve the chain of command as presented. Motion carried.

Action #22 - Motion by J. Esser, second by Lambert to authorize continuation of existing funds and accounts. Motion carried.

Action #23 - Motion by Dickhaut, second by Lambert to advertise for gasoline and diesel fuel bids for the 2017-18 school year with bids to be opened August 7, 2017 at 2:00p.m. Motion carried.

Action #24 - Motion by J. Esser, second by Lambert to adopt the present Board Policy handbook for the 2017-18 school year noting policies are subject to revision at any time. Motion carried.

Action #25 – Motion by F. Esser, second by J. Esser to approve the waiver authorizations pursuant to SDCL 3-23-3 for Shad Storley, Brenda Stover and Tom Lambert as presented. Motion carried.

Action #26 – Motion by Dickhaut, second by Lambert to authorize superintendent, or designee to close school in emergency situations and in case of inclement weather and follow Line of Authority in superintendent's absence. Motion carried.

Action #27 - Motion by Dickhaut, second by Lambert to appoint Brenda Stover as the 504 coordinator for the 2017-18 school year. Motion carried.

Action #28 - Motion by J. Esser, second by Lambert to appoint Brenda Stover as the Title IX coordinator for the 2017-18 school year. Motion carried.

Action #29 – Motion by J. Esser, second by Lambert to appoint Brenda Stover as Homeless Students Coordinator for the 2016-17 school year. Motion carried.

Action #30 – Motion by J. Esser, second by Dickhaut to appoint the following board members to areas of responsibility: Elementary Improvement Council-Lambert and Jordan, Secondary Improvement Council-F. Esser and Dickhaut, Financial and Food Service-Dickhaut and J. Esser, Transportation and Building and Grounds-Lambert and F. Esser, and Technology-Jordan and J. Esser. Motion carried.

Action #31 – Motion by Dickhaut, second by J. Esser to go into Executive Session at 7:14p.m. per SDCL 1-25-2 (1)Personnel. Motion carried.

Board declared out of Executive Session by Chairman Jordan at 7:43p.m.

Action #32 – Motion by F. Esser, second Dickhaut to add Science Bowl and Computer Programming Club to co-curricular schedule and pay Andrew Hochstetter a total of \$750.00 for both activities for the 2017-18 school year and this addition will be reviewed annually per the negotiated agreement. Motion carried.

Action #32 – Motion by J. Esser, second by Dickhaut to adjourn at 7:45p.m. Motion carried.

Approved on this 24th day of July, 2017:

_____ Board Chairman

_____ Business Manager