

UNAPPROVED
MINUTES OF BOARD MEETING

A regular meeting of the School Board, Spink County, South Dakota, of Redfield School District #56-4 was held at 6:00p.m. on the 13th day of July, 2020 with the following members present: J.Esser, Dickhaut (by Zoom), Hodges, Lambert, and Wurtz. Also present were Seiler, Kocer, Becker, and Stover.

Chairman Esser called the meeting to order followed by the Pledge of Allegiance.

Public participation-Nothing was discussed.

Action #168 – Motion by Wurtz, second by Hodges to approve the agenda with the addition of #7 Approve Resignations. Board Chair Esser called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Wurtz - Yes; Motion carried.

Action #169 – Motion by Dickhaut, second by Hodges to approve the minutes of the June 22, 2020 meeting. Board Chair Esser called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Wurtz - Yes; Motion carried.

Action #170 - Motion by Lambert, second by Wurtz to approve the consent agenda. Board Chair Esser called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Wurtz - Yes; Motion carried.

- A. Approve Bills: \$571,862.15 for the General, Special Education, Capital Outlay, Bond Redemption, Capital Project, and Food Service funds.
- B. Approve Contracts/Work Agreements: Sarah Rozell-Elem Counselor-\$39,250.00; Returned Contracts/Work Agreements (Full Listing of Salaries for 20-21 Published with Annual Meeting Minutes)

Action #171 – Motion by Hodges, second by Lambert to approve the monthly financial statement as presented and place it on record. Board Chair Esser called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Wurtz - Yes; Motion carried.

THE FOLLOWING IS A LIST OF JUNE SALARIES:

Elementary Instruction	\$64,113.99
Middle School Instruction	\$31,549.26
High School Instruction	\$49,875.45
Title I	\$7,250.53
Title ID	\$591.75
Title IIA	\$2,951.93
Coalition	\$9,830.25
Technology	\$7,019.47
Board of Education	\$250.00
Guidance	\$6,412.19
Mentorship (SD Grant)	\$7,500.00
Nurse	\$1,855.39
Media Center	\$1,566.73
Superintendent's Office	\$11,304.87
Principal's Office	\$15,691.65
Business Office	\$5,721.18
Heartland Hands	\$3,612.00
Custodians	\$12,599.25
Transportation	\$5,416.76
Extra Curricular	\$6,975.00
Special Education	\$71,672.19
Driver's Education	\$4,620.00
Food Service	<u>\$7,673.99</u>
	\$336,053.83

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES:

Balance			Balance
6/1/2020	Receipts	Disbursed	6/30/2020

General Fund	\$1,256,896.31	\$726,391.20	\$361,018.80	\$1,622,268.71
Capital Outlay	\$2,207,824.91	\$109,447.86	\$540,849.00	\$1,776,423.77
Special Education	\$589,467.91	\$86,974.35	\$102,318.57	\$574,123.69
Pension Fund	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Fund	-\$50,433.35	\$75,905.90	\$0.00	\$25,472.55
Capital Projects Fund	\$430,827.27	\$3.25	\$46,480.00	\$384,350.52
Food Service Fund	\$68,478.68	\$23,693.77	\$12,713.35	\$79,459.10
Charged Programming	\$6,605.40	\$6,050.00	\$4,973.43	\$7,681.97
Agency Funds	\$165,844.74	\$2,755.13	\$4,568.96	\$164,030.91
Trust Funds	\$54,444.32	\$0.83	\$0.00	\$54,445.15
Total	\$4,729,956.19	\$1,031,222.29	\$1,072,922.11	\$4,688,256.37

Action #172 – Motion by Lambert, second by Dickhaut to approve the following resignations: Robb Erickson (PE/Social Studies/Asst FB/Asst Track) and to assign liquidated damages of \$750 per teacher contract, and Star Ann Hier (Paraprofessional). Board Chair Esser called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Wurtz - Yes; Motion carried.

The board members thanked Jay Esser for his years of service to the Redfield School District. Mr. Seiler presented a plaque to Mr. Esser for twelve years of service on the Redfield Board of Education.

Action #173 – Motion by Lambert, second by Hodges to adjourn for the 2019-2020 school year at 6:14p.m. Board Chair Esser called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Wurtz - Yes; Motion carried.

2020-21 Business meeting was called to order by Mr. Kocer at 6:15p.m.

Members present were Darvin Dickhaut (by Zoom), Kelly Hodges, Thomas Lambert, and Jennifer Wurtz.

New Board member Dominic Evans was administered the Loyalty Oath.

Action #1 – Motion by Lambert, second by Dickhaut to nominate Jennifer Wurtz as Board Chair and for nominations to cease. Mr. Kocer called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes, Wurtz - Yes; Motion carried.

Action #2 – Motion by Lambert, second by Hodges to nominate Darvin Dickhaut as Vice-Chair with nominations to cease. Board Chair Wurtz called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes, Wurtz - Yes; Motion carried.

Public participation-Nothing was discussed.

Action #3 – Motion by Hodges, second by Lambert to approve the agenda. Board Chair Wurtz called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes; Motion carried.

Action #4 – Motion by Hodges, second by Evans to approve the consent agenda. Board Chair Wurtz called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes; Motion carried.

- a. Appointment of Official Newspaper – Redfield Press
- b. Appointment of School Truancy Officer – Superintendent (or Designee)
- c. Appointment of School Depositories – Wells Fargo Bank, Bank of the West, Great Western Bank, Dakotaland Federal Credit Union, and Heartland State Bank
- d. Set Dates, Times, Place, for Regular School Board Meetings – 2nd Monday at 6:00 p.m. in School Library. If meeting falls on a holiday, or non-school day, meeting will be held on Tuesday. June and July will have a meeting on the 2nd and 4th Monday of the month.
- e. Appointment of Business Manager to oversee Imprest & Food Service Funds
- f. Approve the following appointments:
 - a. All federal programs & grants for curriculum design – Superintendent; All federal programs & grants for accounting purposes – Business Manager
 - b. Asbestos Coordinator – Dan Duenwald

- g. Resolve membership in Emergency School Bus Mutual Assistance Pact for 2020-2021 school year.
- h. Set hourly substitute rates for secretarial, teacher aides, custodial, cooks, bus drivers, and activity drivers - \$10/hr for secretaries, teacher aides, custodial, cooks; substitute bus drivers \$30/trip; activity drivers-\$12.00/hr and route pay (for route drivers) minus substitute driver pay (\$30).
- i. Set teacher substitute pay - \$110/day for 1-10 days, \$160/day for certified 11-20 day, and \$210/day for certified starting the 21st day
- j. Set school board members' compensation - \$50 for regular, special and any other ASBSD meetings or workshops and \$25 for committee meetings
- k. Set reimbursement rates for meals, lodging and mileage per policy – Staff: \$6 Breakfast, \$11 Lunch, \$15 Dinner; Student: \$5 Breakfast, \$5 Lunch, \$5 Supper; Lodging Costs as needed; Mileage: \$0.42/mile (No school car available), \$0.22/mile (School car available)
- l. Set price of meal and activity tickets, golden passes and gate fees - Breakfast-K-12 - \$1.00; Milk - \$0.30; Lunch – K-5 - \$2.30, 6-12 - \$2.95, Adult - \$4.10, Second Entrees - \$1.50; Activity Tickets at \$15.00 for grades 1-5, \$20.00 for grades 6-12, \$35.00 for adults, \$20.00 for golden passes and gate fees at \$5.00 for adults and \$3.00 for grades 1-12 for varsity events, \$7.00 for adults and \$4.00 for grades 1-12 on doubleheader events.
- m. Approve making available student insurance for Delta Dental and Student Assurance
- n. Set rate of pay for ticket takers at athletic events - \$10
- o. Authorize business manager to invest district funds in institutions, which serve the greatest advantage to the school district.
- p. Approve the Chain of Command
- q. Authorize continuation of existing funds and accounts
- r. Adoption of Board Policies
- s. Closing of School – Authorize superintendent to close school in emergency situations and in case of inclement weather, and follow the Line of Authority in superintendent's absence.
- t. Assign 504 Coordinator – Special Services Director Brenda Stover
- u. Assign Title IX Coordinator - Special Services Director Brenda Stover
- v. Assign Homeless Students Coordinator - Special Services Director Brenda Stover

Action #5 – Motion by Hodges, second by Lambert to appoint the following board members to areas of responsibility: Elementary Council-Evans and Hodges, Secondary Improvement Council-Lambert and Hodges, Financial and Food Service-Lambert and Dickhaut, Transportation and Building and Grounds-Hodges and Lambert, Technology-Evans and Wurtz, and Negotiations-Wurtz (Speaker) and Dickhaut. Board Chair Wurtz called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes; Motion carried.

Action #6 – Motion by Lambert, second by Evans to advertise for gasoline and diesel fuel bids for the 2020-21 school year with bids to be opened August 10, 2020 at 2:00p.m. Board Chair Wurtz called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes; Motion carried.

Action #7 - Motion by Hodges, second by Lambert to approve the waiver authorization pursuant to SDCL 3-23-3 for Brenda Stover as presented. Board Chair Wurtz called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes; Motion carried.

Darvin Dickhaut left the meeting due to technical difficulties at 6:42p.m.

Mr. Seiler provided a construction update. He mentioned that the weight room is nearly completed and they are waiting for the humidity level to decrease to finish. He also stated that Crestone Builders has just begun the Greeno Parking lot project and that they hope to complete it in early August. Mr. Seiler brought forward one RFP from the Greeno Parking lot project.

Action #8 – Motion by Lambert, second by Evans to approve the RFP for the Greeno Parking Lot Project as presented: \$4,050 - Thickened edge sidewalk for expansion along the building, \$1,200 - Extra paving with expansion between the existing sidewalk and the curb, \$1,100 – Geo Fabric Addition; \$6,350.00 Total. Board Chair Wurtz called for a Roll Call Vote: Hodges – Yes, Lambert – Yes, Evans – Yes; Motion carried.

Mr. Seiler provided the Superintendent report. He discussed the Back to School plan that is being developed. He mentioned adding two para-professional positions for this year to use as floating substitute teachers to address the fact that substitute teachers may be difficult to find. Mr. Seiler also

mentioned the possibility of adding a half-time or full-time custodian for one year due to the additional needs of cleaning and sanitizing the building. Mr. Seiler stated that the Back to School Well plan may be ready for approval at the second meeting in July. He also mentioned that he is recommending the addition of classroom cameras into the school audio system. He stated that a proposal was received from Connecting Point for approximately \$55,000 to install this system, with the final total amount dependent on the final number of cameras. Mr. Kocer mentioned that the school has an allocation of around \$95,000 in ESSER funds provided by the federal government through the CARES Act that would be used for this purchase. Mr. Seiler also stated that the quote includes professional development for teachers, additional remote support and an ongoing unlimited storage option, all of which were included in the \$55,000 proposal total.

Darvin Dickhaut rejoined the meeting at 6:55p.m.

Action #9 – Motion by Evans, second by Lambert to approve the proposal from Connecting Point to add cameras to the existing classroom audio system and provide professional development and storage options for a total of approximately \$55,000, depending on the final number of cameras. Board Chair Wurtz called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes; Motion carried.

Action #10 – Motion by Hodges, second by Lambert to adjourn at 7:00p.m. Board Chair Wurtz called for a Roll Call Vote: Dickhaut – Yes, Hodges – Yes, Lambert – Yes, Evans – Yes; Motion carried.

Publication of Contracts for 2020-21:

Teachers/Administration

Kendra Becker-\$67,872.00-MS/HS Principal; Melissa Becker-\$40,875.00; Cassie Beckett-\$39,750.00; Nancy Blume-\$39,875.00; Kim Borkowski-\$51,875.00; Cassie Bottum-\$40,475.00-Includes: Elem Student Council (50%); Cindy Brace-\$57,975.00-Includes: FCCLA; Bradley Cihak-\$51,619.50-Includes Ex. Duty: FFA, Asst BBB; Lisa Cosato-\$70,450.00; Chisyl Joy Cristobal-\$50,500.00-Includes Ex. Duty: Elem Music, Vocal; Josie DeSpiegler-\$39,250.00; Hannah Edgar-\$44,437.50-Includes: Asst VB; Kyle Falk-\$45,875.00-Includes Ex. Duty: Asst GBB, Co-Head Track; Sheldon Finley-\$50,500.00-Tech Coordinator; Kaylin Frost-\$67,570.00-Includes: Declam, JH Declam, Pheasant Call, Yearbook; Tommy Gregg-\$52,350.00-Includes: Head GBB, FBLA, JH FB; Amber Groft-\$50,875.00-Includes: Lead Teacher; Jordann Hansen-\$44,875.00; Donna Harford-\$49,875.00; Kylie Hawkins-\$40,750.00-Includes: JH VB; Tonja Jungwirth-\$45,000.00-School Psychologist; Terrence Kenny-\$44,775.00-Includes: Stage Band, Instrumental; Kristi Klapperich-\$52,855.00; Kevin Kocer-\$70,700.00-Business Manager; Nicholas Kopplin-\$47,675.00-Includes: Head FB; Rachel Kopplin-\$39,250.00; Rob Lewis-\$67,872.00-Elem Principal; Angela Lodmel-\$46,375.00; Kaitlynn Loos-\$39,875.00; Rita Masat-\$48,625.00; Jodie Miles-\$52,375.00; Heather Morris-\$46,875.00; Joe Olivier-\$42,250.00; Blake Olson-\$56,065.00-Includes: JH BBB; Carla Olson-\$53,460.00; Joel Osborn-\$53,100.00-Includes: Head VB; Carmen Patrick-\$39,250.00; Christina Reid-\$42,375.00; Brendan Roso-\$42,756.25-Includes: JH FB, JH GBB; Julie Rozell-\$49,375.00; Sarah Rozell-\$39,250.00; Mark Schaffer-\$57,025.00-Includes: Girls Golf, Boys Golf; Ashley Schiferl-Zens-\$44,375.00; Trixie Schlechter-\$54,285.00; Wade Schlotter-\$57,375.00-Includes: Head Wrestling; Karen Schmeiser-\$45,625.00; Tracy Schutte-\$51,975.00-Includes: HS Student Council; George Seiler-\$102,770.00-Superintendent, Includes: Activities Director (\$4,800.00); Rylie Stadel-\$43,070.00-Includes: NHS; Brenda Stover-\$67,872.00-Special Services Director; Rachel Utecht-\$46,625.00; Briana Wager-\$39,750.00; Rachel Waldner-\$41,750.00; Emily White-\$44,875.00; Rebecca Woodring-\$49,875.00; Teresa Yost-\$41,575.00-Includes: MS Student Council

Support Staff

Aides/Assistants/Nurse: Teresa Barrie-\$18,506.25; Annette Bentzin-\$19,215.00; LeAnn Bonin-\$18,900.00; Mallori Campbell-\$16,852.50; Courtney Edgar-\$16,852.50; Brenda Fauth-\$18,808.13; Denise Fliehe-\$25,856.25; Deb Green-\$19,096.88; Alandra Harrelson-\$17,508.75; Kelly Kraft-\$17,915.63; Rhiannon Marlow-\$16,852.50; Talaya Purcell-\$15,855.00; Georgette Ratigan-\$19,215.00; Peggy Roseland-\$31,852.80; Kasandra Sattler-\$16,852.50; Rhonda Schultz-\$15,855.00; Erin VanDeStroet-\$17,311.88; Stacey Wellnitz-\$16,852.50; Kim Whitley-\$21,078.75. Food Service: Deanna Alumbaugh-\$21,811.40; Don Gabriel-\$16,830.00; Kelly Ratigan-\$13.65/Hr; Kyle Zens-\$16,830.00. Custodians/Maintenance: William Esser-\$28,163.20; Scott Forgey-\$25,542.40; Don Kissner-\$39,894.40; Amanda Lewis-\$34,257.60; Wesly Warning-\$25,542.40. Admin Assistants: Marsha Solheim-\$25,603.20; Dawn Waldner-\$26,006.40; Richelle Williams-\$23,083.20. Transportation: LeAnne Bonin-\$15,545.79; Ken Greeno-\$12.95/hr.-Transportation Supervisor; Ken Greeno-\$15,682.14-Driver; Mark Schaffer-\$16,003.98; Valentine Suchor-\$16,020.81

Extra Duty

Alandra Harrelson-\$2,700.00-Cross Country Coach; Alandra Harrelson-\$1,575.00-Magazine/Prom Advisor; Alandra Harrelson-\$2,062.50-Co-Head Track Coach; Kelly Kraft-\$1,325.00-Concessions Manager; Gianna Lantero-\$3,712.50-Cheerleading Coach (Comp, Sideline); Georgette Ratigan-\$1,500.00-JH VB Coach; Kelly Ratigan-\$1,325.00-Concessions Manager; Lonni Stover-\$4,800.00-BBB Coach; Jeremy Whitley-\$1,912.50-Asst Football Coach