

LONE PINE UNIFIED SCHOOL DISTRICT

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction
2. Establish the Structure
3. Demonstrate Support
4. Ensure Accountability
5. Demonstrate Community Leadership

MISSION STATEMENT

Lone Pine Unified School District is committed to providing every student the tools they need for academic, personal and social achievement so that each student may become a productive member of society.

Governance Team Goals

1. Maintain an exceptional academic environment that provides quality instruction to all students
2. Recognize parents as key partners in the success of our students
3. Maintain fiscal solvency
4. Provide clean, safe, and secure sites for the well-being of our students and staff
5. Recruit, retain and support the growth of all employees
6. Support 21st century skills competence to assist in academic progress, communication and learning
7. Clearly communicate with local community members and share the district achievements.

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least one week prior to a scheduled meeting. Those wishing to address an item on the agenda may do so by submitting a card at the beginning of the meeting. Individuals will be recognized by the Board President when the item is considered. For matters not on the agenda, individuals may also submit a card prior to the start of the meeting. There will be an opportunity to address the Board when called upon by the Board President. The Board shall not take action on such items at that meeting. If you have a question or comment during discussions, please raise your hand and wait to be called upon before speaking.

Any items being proposed for the agenda must be sent to Mr. Campbell no later than noon on the Wednesday prior to the board meeting.

**LONE PINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA
October 18, 2023
5:15 p.m.**

District Conference Room
301 S. Hay Street, Lone Pine, CA

NOTICE TO PUBLIC: The meeting may be viewed at <https://inyocoe.zoom.us/j/97038962819>. Public comments will be taken in person at the address indicated above. The Zoom interface will not be used for accepting public comment.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Superintendent at the Lone Pine Unified School District Office located at 301 S. Hay Street in Lone Pine or phone (760) 876-5579 between the hours of 7:30 a.m. and 4:30 p.m. at least 48 hours before the meeting. Government Code Section 54954.2

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 301 S. Hay Street, Lone Pine during normal business hours.

1. CALL TO ORDER & ROLL CALL

Mrs. Susan Patton, President _____

Mrs. Krista Sullivan, Clerk _____

Mr. Scott Kemp, Member _____

Mrs. Susan Lutze, Member _____

Ms. Rachel Yourgules, Member _____

Edward Campbell, Superintendent and
Secretary to the Board _____

PUBLIC PARTICIPATION (HEARING SESSION)

Members of the public who wish to speak to the Board about any item on the Closed Session agenda are invited to do so at this time. Comments shall be limited to four minutes per person for a total of 20 minutes. Person wishing to speak must complete a request card and hand it to the Board Secretary.

2. CLOSED SESSION (4:30 P.M.)

2.1 Moved by _____ and seconded by _____ that the Board recess to closed session to discuss the following items:

1) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT (G.C. Sec. 54957)

2) PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (G.C. Sec. 54957)

a. Director of Finance

b. Extra Duty Positions

c. Noon Duty Aide

3) CONFERENCE WITH LABOR NEGOTIATOR (G.C. Sec. 54957.6)

District Employees: SITA and CSEA

District Negotiator: Edward Campbell

4) PUBLIC EMPLOYMENT PERFORMANCE EVALUATION: (G.C. Section 54957(b).)

a. Superintendent Evaluation

3. OPEN SESSION (5:15 P.M.)

3.1 Moved by _____ and seconded by _____ that the Board return to open session at _____ p.m.

3.2 Pledge of Allegiance

3.3 Moved by _____ and seconded by _____ that the Board approve the agenda order as presented.

3.4 Report of any action taken in Closed Session.

4. PRESENTATION SESSION

4.1 Lo-Inyo Student Report – Sohan Bhakta & Jocelyn Heredia

4.2 Lo-Inyo Principal Report – David McCabe

4.3 LPHS Student Report – Evelyn Thornburgh

4.4 LPHS Principal Report – Ms. O’Sullivan

4.5 SITA and/or CSEA Representative Reports

PUBLIC PARTICIPATION (HEARING SESSION)

Interested parties who wish to speak to the Board about matters pertaining to the schools that do not appear on the agenda are invited to do so at this time. Comments on agenda items will be heard at the time the Board considers that agenda item. All public comments on an agenda item will be heard prior to the Board’s discussion of the item. Individuals will be allowed four minutes to address the Board and the Board shall limit the total time for public input on any one item to 20 minutes (BB 9323). Persons wishing to speak must complete a request card and hand it to the Board Secretary.

5 GENERAL FUNCTIONS OF THE BOARD

NON CONSENT

5.1 Moved by _____ and seconded by _____ that the Board adopt the following revised and/or updated Board Policy and/or Administrative Regulation as presented to the Board. *The board may vote to waive the second reading and approve these items after the first read.*

- 1) BP 1160, Political Processes
- 2) BP/AR 1330, Use of Facilities
- 3) AR 3311, Bids
- 4) AR 3311.3, Design-Build Contracts
- 5) BP 3312, Contracts
- 6) BP 3460, Financial Reports and Accountability
- 7) BP/AR 3551, Food Service Operations/Cafeteria Fund
- 8) BP 4151/4251/4351, Employee Compensation
- 9) AR 4217.3, Layoff/Rehire
- 10) BP 5131.9, Academic Honesty
- 11) BP 6154, Homework/Makeup Work
- 12) BP 6162.5, Student Assessment
- 13) AR 7140, Architectural and Engineering Services
- 14) BB 9124, Attorney
- 15) Delete E(1), Use of Facilities

CONSENT AGENDA

The following items may be approved by a single vote of the Board. Any item that warrants further discussion may be separated for discussion and action.

Moved by _____ and seconded by _____ that the Board approve consent agenda items 5.2 and 5.3.

5.2 Approve the regular minutes of September 20, 2023, and special meeting minutes of September 13, 2023, as presented to the Board.

5.3 Accept generous donation from Donald & Ruby Branson Foundation of \$5,625.00 towards Lo-Inyo Catalina Trip.

6 PERSONNEL

CONSENT AGENDA

The following items may be approved by a single vote of the Board. Any item that warrants further discussion may be separated for discussion and action.

Moved by _____ and seconded by _____ that the Board approve consent agenda items 6.1 to 6.10.

6.1 Approve the list of teacher assignments for the 2023-24 school year, as presented to the Board. The list verifies

that teachers are teaching within their credentialed areas of authorization in compliance E.C. 44256(b), 44258.2, 44258.3, and 44258.7.

- 6.2 Approve resignation of Garrett Sullivan as Varsity Boys Basketball Coach.
- 6.3 Approve probationary employment of Ana Velazquez to serve as Director of Finance, effective November 13, 2023. Salary placement shall be Step 3 of the Director of Finance range on the District Office Salary Schedule. Inyo County Office of Education will pay the difference over three years to allow for initial placement at Step 5. Pending verification of fingerprint and employment requirements.
- 6.4 Approve temporary employment of athletic coaches and Extra Duty positions for the 2023-24 school year. Compensation shall be as specified on the Extra Duty Pay Schedule. All coaching employment is pending sufficient student participation.

_____, LPHS Boys' Basketball
_____, LPHS Softball
_____, Bookfair

- 6.5 Approve probationary employment of Ginger Haskins to serve as Noon Duty Aide for 2 hours per day. Compensation shall be Range 2 Step 1, as specified on the 2022-23 Classified Salary Schedule. Pending verification of fingerprint and employment requirements.
- 6.6 Approve Megan Maybury to serve as Support Teacher/Reflective Coach for beginning teachers for the 2023-24 school year. Compensation shall be a stipend in accordance with the bargaining unit contract.
- 6.7 Approve _____ to serve as Support Teacher/Reflective Coach for beginning teacher for the 2023-24 school year. Compensation shall be a stipend in accordance with the bargaining unit contract.
- 6.8 Approve _____ to serve as Support Teacher/Reflective Coach for beginning teacher for the 2023-24 school year. Compensation shall be a stipend in accordance with the bargaining unit contract.
- 6.9 Approve _____ to serve as Support Teacher/Reflective Coach for beginning teacher for the 2023-24 school year. Compensation shall be a stipend in accordance with the bargaining unit contract.
- 6.10 Approve _____ to serve as Support Teacher/Reflective Coach for beginning teacher for the 2023-24 school year. Compensation shall be a stipend in accordance with the bargaining unit contract.

7 CURRICULUM & INSTRUCTION

CONSENT AGENDA

The following items may be approved by a single vote of the Board. Any item that warrants further discussion may be separated for discussion and action.

Moved by _____ and seconded by _____ that the Board approve consent agenda items 7.1 to 7.5.

- 7.1 Approve attendance of Mel Joseph, three approved van drivers, and 18 volleyball players to tour University of California, Los Angeles and attend the Women's Volleyball game on Sunday, October 22, 2023 as presented in the itinerary to the Board. Cost will be paid for by the ASB Volleyball Fund.
- 7.2 Approve overnight trip for Mr. Joseph Kinberg, two approved chaperones and 18 eighth graders to attend college tour of University of Nevada, Reno from November 15-16, 2023, as presented in the itinerary to the Board. Transportation, substitute, and expenses will be funded by Inyo County Office of Education, pending bus drivers for transportation.
- 7.3 Approve overnight trip for three approved chaperones and up to 24 juniors to attend college tour of University of Nevada, Reno from November 30-December 1, 2023, as presented in the itinerary to the Board. Transportation, substitute, and expenses will be funded by Inyo County Office of Education, pending bus drivers for transportation.
- 7.4 Approve overnight field trip to Catalina Island for Joseph Kinberg, one approved chaperone, and 18 students from March 25-29, 2024. Cost for the camp will be paid from fundraising activities and parents.
- 7.5 Approve to hold Saturday School once per month to make-up lost instructional time for the remainder of the 2023-24 school year.

8 BUSINESS AND FINANCE

Williams Facility Report – David McCabe & Nancy O'Sullivan

CONSENT AGENDA

The following items may be approved by a single vote of the Board. Any item that warrants further discussion may be separated for discussion and action.

Moved by _____ and seconded by _____ that the Board approve consent agenda items 8.1 to 8.4.

- 8.1** Approve the Williams Quarterly Report for July to September 2023, as presented to the Board.
- 8.2** Adopt Resolution No. 2022-23-03 regarding the use of Education Protection Account funds for the 2023-24 school year, as presented to the Board.
- 8.3** Approve Surplus List, as presented to the Board.
- 8.4** Approve Purchase Orders and Warrants, as presented to the Board.

ITEMS FROM THE SUPERINTENDENT

A. Other

ITEMS FROM THE BOARD

For the purpose of sharing school-related activities, school visits, or sharing any district related issues or comments with other members of the Board and staff.

UPCOMING DATES AND REMINDERS (See District Calendar at www.lpusd.k12.ca.us)

- **Fri. Nov. 10 - Veteran's Day Holiday**
- **Wed. Nov. 15 - Regular Board Meeting 4:30 p.m. (Closed) 5:15 p.m. (Open) DCR**

9 ADJOURNMENT

TO: Board of Trustees

FROM: Edward Campbell, Superintendent

SUBJECT: Board Meeting of October 18, 2023

The following policies are presented with changes/revisions as provided by the following CSBA Policy Guidesheet. This process continues the list of policy updates that will be submitted to the Board for review as necessary and time permits. Please note that policies for your review include ~~strikeout~~ text for language to be removed and *italics* for language being added.

Please contact me if you have any questions.

CSBA POLICY GUIDESHEET

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes may have also been made. Districts should review the sample materials and modify their own policies accordingly.

Board Policy 1160 – Political Processes

Policy updated to reflect **NEW LAW (AB 1416, 2022)** which requires the ballot label or similar description of a school district (or other local government) measure on a county ballot to list, either as a supporter or an opponent of the measure, the associations, nonprofit organizations, businesses, or individuals, including current or former elected officials such as Governing Board members, who have signed the ballot argument or are listed in the text of the argument in support or opposition of the measure unless the county board of supervisors elects not to list such supporters and opponents.

Board Policy 1330 – Use of School Facilities

Policy updated to caution districts when charging religious groups direct costs for use of district facilities when those costs are not charged to other groups due to the potential conflict between a U.S. Supreme Court decision and state law. Policy also updated to add that the Governing Board may authorize the use of a school building as a vote center on election day and/or during the 10 days preceding election day, as well as during key dates necessary for drop-off, set-up, and pickup of election materials, as determined by the election official.

Administrative Regulation 1330 – Use of School Facilities

Regulation updated to encourage districts to create a facilities use application and agreement for the use of school facilities and grounds by any entity other than the district, add that anyone applying to use school facilities do so as specified in district procedures and in accordance with law, and reflect **NEW LAW (AB 2028, 2022)** which authorizes the Governing Board to allow district facilities to be used by local law enforcement, public agencies, nonprofit associations, or organizations for bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for district students.

Delete - Exhibit(1) 1330 – Use of School Facilities

Exhibit deleted as unnecessary with relevant material included in administrative regulation 1330 – Use of School Facilities.

Administrative Regulation 3311 - Bids

Regulation updated to reference the bid limit for 2023, add that for lease-leaseback, design-build, and alternative design-build projects the notice which solicits the call for bids is required to specify that the project is subject to skilled and trained workforce requirements, and reflect **NEW LAW (AB 185, 2022)** which adds, until January 1, 2029, the alternative design-build construction delivery method for projects in excess of \$5,000,000. Regulation also updated to reflect the State Allocation Board's (SAB) notification to districts which provides that modular school facilities must be competitively bid and that districts that use piggyback contracts for modular facilities are ineligible for state funding from SAC administered programs.

Administrative Regulation 3311.3 – Design-Build Contracts

Regulation updated to add that, until January 1, 2025, design-build contracts may be entered into and approved by the Governing Board. Regulation also updated to reflect **NEW LAW (AB 185, 2022)** which (1) adds, until January 1, 2029, the alternative design-build construction delivery method for projects in excess of \$5,000,000, (2) specifies that alternative design-build contracts may be awarded to the low bid or the best value, taking into consideration, at a minimum, design cost, general conditions, overhead, and profit as a component of the project price, technical design and construction expertise, and life-cycle costs, (3) provides that the district's determination of price shall be based on the open book evaluation of construction subcontracts, (4) includes that the contract may be subject to further negotiations or amendment and may be terminated by the district if the district and the design-build entity are unable to reach an agreement, and (5) requires an alternative design-build proposal for an alternative design-build project to include (a) design cost,

Board Policy 3460 – Financial Reports and Accountability

Policy updated to add material related to districts facing insolvency who are considering applying for an emergency apportionment, including that the Governing Board is required to discuss the need for an emergency apportionment at a regular or special meeting at which parents/guardians, the exclusive representatives of employees of the district, and other members of the community have the opportunity to provide testimony.

Board Policy 3551 – Food Service Operations/Cafeteria Fund

Policy updated to reflect **NEW LAW (SB 490, 2022)** which requires districts participating in the National School Lunch and/or Breakfast Program, with annual reimbursement of \$1,000,000 or more, to (1) specify in the solicitation for bids and contracts for an agricultural food product that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies, including if the quality of the domestic product is inferior to the quality of the nondomestic product or if the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product, and (2) retain documentation justifying the use of the exception for three years from the date of purchase. Policy also updated to reflect **NEW LAW (AB 778, 2022)** which requires a district to accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, when certain conditions are met.

Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund

Regulation updated to include the requirement for a district with an on-site food facility to arrange to recover the maximum amount of edible food that would otherwise be disposed of and donate it to a local food recovery organization, and maintain records related to edible food recovery including a list of each food recovery service or organization that collects or receives the district's edible food, contact information for the service or organization, the types of food, frequency, and quantity that will be collected or hauled by the district, and a copy of contracts or written agreements between the district and food recovery services or organizations. Regulation also updated to reflect California Department of Education Nutrition Services Division Management Bulletin SNP-04-2022 which raises the excess net cash resources limitation to six months' average expenditures.

Board Policy 4151/4251/4351 – Employee Compensation

Policy updated to add that for districts participating in the Classified School Employee Summer Assistance Program, eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments, and reflect **NEW LAW (AB 185, 2022)** which adds specific repayment procedures when a district has made a wage overpayment to a district employee.

Administrative Regulation 4217.3 – Layoff/Rehire

Regulation updated to reflect **NEW LAW (SB 913, 2022)** which provides that for districts with an average daily attendance of less than 250,000, the definition of "length of service" for the purpose of the order of layoff and determination of seniority is the employees' hours in paid status. Regulation also updated to reflect **NEW LAW (AB 185, 2022)** which authorizes a classified employee to be represented by an attorney or nonattorney representative of the exclusive representative of the district's classified employees at a hearing requested by an employee as part of layoff proceedings.

Board Policy 5131.9 – Academic Honesty

Policy updated to address prohibited and permitted student use of technology, including artificial intelligence, as it relates to academic honesty. Policy also updated to include that a student with a disability be permitted to use technology for any purpose for which technology is identified in the student's individualized education program, that a student be given the opportunity to demonstrate that the use of technology was in accordance

with policy when suspected by an employee that such use was in violation of academic honesty, and that any information acquired from an employee's use of technology in determining whether a student has committed and act of academic dishonesty be shared with the student and the student's parent/guardian, as appropriate. Additionally, policy updated to authorize the provision of staff training regarding the use of technology to improve education, including the detection of plagiarism and sensitivity to potential discrimination from algorithmic bias.

Board Policy 6154 – Homework/Makeup Work

Policy updated to add that meaningful homework can provide enrichment, address student use of technology, including artificial intelligence, as it relates to homework and makeup work, provide that teacher training may include designing homework assignments that inspire students' interests, include that students may work with other students and use approved outside resources as directed by the teacher, and move material related to notifying the student's parents/guardians when a student repeatedly fails to complete homework so that it follows chronologically.

Board Policy 6162.5 – Student Assessment

Policy updated to reflect that prohibited and permitted student use of technology, including artificial intelligence, in relation to assessment, be as specified in Board Policy 5131.9 – Academic Honesty and Board Policy 6163.4 – Student Use of Technology, reference **NEW LAW (AB 114, 2023)** which includes long term English learners as a numerically significant student subgroup for purposes of demonstrating comparable improvement in academic achievement by all numerically significant subgroups, include that state interim and formative assessments may be used to communicate with students' parents/guardians and for use in identifying professional development, and that results of an individual student on the California Assessment of Student Performance and Progress may be released to a postsecondary educational institution for the purpose of credit, placement, or admission.

Administrative Regulation 7140 – Architectural and Engineering Services

Regulation updated to more closely align with law and to reflect **NEW LAW (AB 185, 2022)** which enables a district to enter into an alternative design-build contract with a single entity for both design and construction of any school facility if the contract is in excess of \$5,000,000.

Board Bylaw 9124 – Attorney

Bylaw updated to revise the first philosophical paragraph to recognize the need to provide legal representation to the district and the importance of cost-effective legal advice and services, clarify that the Governing Board may appoint and fix and order paid legal counsel's compensation, expand the types of entities that the Board may contract with to serve as legal counsel, and reflect that the Board supports pursuing collaborative legal efforts with other districts as well as other government agencies as appropriate. Bylaw also updated to clarify that districts may, but are not required, to initiate a Request for Proposals to advertise and solicit proposals for legal services, and that districts may consider the attorney's, firm's, and/or entity's relevant legal reputation when evaluating such attorneys, firms, and/or entities. Additionally, bylaw updated to reflect that any attorney representing the district is required to be admitted to practice law in California.

POLITICAL PROCESSES

The Governing Board has a responsibility to actively advocate fiscal and public policy that supports the district's schools and the children in the community. The Board shall be proactive in defining the district's advocacy agenda based on the district's vision and goals and the needs of the district and community. The Board's advocacy efforts shall be conducted in accordance with legal requirements.

Ballot Measures/Candidates

No district funds, services, supplies, or equipment shall be used to urge the support or defeat of any ballot measure or candidate, including any candidate for election to the Board. (Education Code 7054)

The Board may discuss and study the potential effect of proposed or qualified ballot measures on the district's schools at an open and agendaized Board meeting. The Board's discussion of the effect of such measures shall include an opportunity for staff and members of the public to speak on all sides of the issue. At that meeting, the Board may adopt a position or resolution in support of or in opposition to a ballot measure. The language in any resolution adopted by the Board shall not urge the public to take any action regarding the measure.

The Board's position on a ballot measure, including any resolution, shall be publicized only through normal district procedures and consistent with regular district practice for reporting Board actions. Such publicity shall be for informational purposes and shall not attempt to influence voters.

Individual School Board members may include their name in support of or opposition to a county, city, district, or school measure on a county ballot in accordance with Elections Code 9170.

The Superintendent or designee may use district resources to provide students, parents/guardians, and community members with fair and impartial information related to ballot measures, including information about the impact of ballot measures on the district. (Education Code 7054)

In preparing or distributing such informational material, the Superintendent or designee shall analyze the material to help ensure that it is an appropriate informational activity, provides a fair analysis of the issues, and does not advocate passage or defeat of a measure or candidate.

District resources, including email or computer systems, shall not be used to disseminate campaign literature. In addition, district resources shall not be used to purchase advertisements, bumper stickers, posters, or similar promotional items that advocate an election result or urge voters to take any action in support of or in opposition to a measure.

POLITICAL PROCESSES

Political activity related to district bond measures shall, in addition to the above, be subject to the following conditions:

1. The Superintendent or designee may research, draft, and prepare a district bond measure or other initiative for the ballot, but shall not use district resources to influence voters or otherwise campaign for the measure.
2. Upon request, Board members and district administrators may appear at any time before a citizens' group to explain why the Board called for an election on a bond measure and to answer questions. (Education Code 7054.1)

If the presentation occurs during working hours, the employee representing the district shall not urge a citizens' group to vote for or against the bond measure.

3. The Board or any individual Board member may file a written argument for the ballot that is either for or against any school measure. (Elections Code 9501)

Legislation

The Board's responsibility as an advocate for the district may include lobbying and outreach at the state, national, and local levels. The Board and Superintendent or designee shall work to establish and maintain ongoing relationships with elected officials, community leaders, and the media in order to communicate district positions and concerns.

The Board and Superintendent shall develop an advocacy action plan to define expectations and responsibilities. This plan may include, but is not limited to, legislative priorities, strategies for outreach to the media and community, development of key messages and talking points, and adoption of positions on specific legislation, regulations, or budget proposals.

In order to strengthen legislative advocacy efforts, the district may work with organizations and coalitions and may join associations whose representatives lobby on behalf of their members in accordance with Government Code 53060.5.

The district may provide fair and impartial information about legislative issues affecting schools and children and shall inform the community about its advocacy activities. However, informational materials about legislation shall not urge the public to lobby the legislature, Governor, or state agencies on behalf of the district.

As necessary, the Board may direct the Superintendent or designee to draft legislative or regulatory proposals which serve the district's interests.

POLITICAL PROCESSES

Legal Advocacy

The Board recognizes that some issues are more appropriately addressed judicially rather than legislatively. When a legal issue is likely to set a state or national precedent, the district may join with other districts or parties in order to resolve the issue through litigation or other appropriate means.

Political Forums

Forums on political issues may be held in district facilities as long as the forum is made available to all sides of the issue on an equitable basis. (Education Code 7058)

Policy
adopted: September 15, 2010
Revised: October 19, 2011
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

USE OF SCHOOL FACILITIES

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, **designating including the designation of** a person to supervise this task, if necessary
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of schoolwork

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in Board Policy 1325 - Advertising and Promotion.

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

The Board authorizes the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other

USE OF SCHOOL FACILITIES (continued)

groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not **exceeding to exceed** direct costs determined in accordance with 5 CCR 14037-14041.

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Calculating Direct Costs

Direct costs to be charged for community use of each, or each type of, school facility or grounds shall be calculated in accordance with 5 CCR 14038; and may reflect the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds
2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services performed by district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use of School Facility as Polling Place

The Board may authorize the use of school buildings as polling places **on any, or vote centers for election day, and. The Board** may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, **or vote center on election day and/or during the 10 days preceding election day, as well as during key dates**

USE OF SCHOOL FACILITIES (continued)

necessary for drop-off, set-up, and pick-up of election materials, as determined by the elections official, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as **a polling place or vote center.** (Elections Code 12283)

When a school is used as a polling place **or vote center,** the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. ~~He/she~~ **The Superintendent or designee** shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place **or vote center.**

Policy

adopted: September 15, 2010

Revised: September 11, 2013

Revised: November 20, 2019

Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT

Lone Pine, California

USE OF SCHOOL FACILITIES

Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

~~Persons or organizations applying for the use of school facilities or grounds shall submit a facilities use statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.~~ **Anyone applying to use school facilities shall do so as specified in district procedures and in accordance with law.**

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131, **51860**)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Child care programs to provide supervision and activities for children of preschool and elementary school age
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies
6. Supervised recreational activities, including, but not limited to, sports league activities **for youth** that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination
7. A community youth center
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

10. Bicycle, scooter, electric bicycle, motorized scooter safety instruction for district students by local law enforcement, public agencies, nonprofit associations, or organizations specified in Education Code 38134

11. Other purposes deemed appropriate by the Governing Board

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work
3. Any use which involves the possession, consumption, or sale of drugs or any restricted substances, including tobacco
4. Any use which involves the possession, consumption, or sale of alcoholic beverages, except for special events approved by the Superintendent or designee pursuant to Business and Professions Code 25608 which are covered by a special events permit pursuant to Division 9 of the Business and Professions Code and which will occur at a time when students are not on the grounds. Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

The district may exclude certain school facilities from nonschool use for safety or security reasons.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

USE OF SCHOOL FACILITIES (continued)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

As When permitted **by law**, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

Regulation
approved: September 15, 2010
Revised: September 11, 2013
Revised: November 20, 2019
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

BIDS

Advertised/Competitive Bids

The district shall advertise for any of the following: (Public Contract Code 20111)

1. A public project contract that involves an expenditure of \$15,000 or more, including a contract for construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, or repair work involving a district owned, leased, or operated facility
2. A contract that exceeds the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following: {
 - a. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
 - b. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
 - c. Repairs that are not a public project, including maintenance

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. *Maintenance* includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. Maintenance does not include painting, repainting, or decorating other than touchup, or among other types of work, janitorial or custodial services and protection provided by security forces. (Public Contract Code 20115)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation that is circulated in the county. The Superintendent or designee also may post the notice on the district's website or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and website where bids will be opened. (Public Contract Code 20112)

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting and details regarding when and where project documents, including the final plan and

BIDS (continued)

specifications, are available. Any such mandatory visit or meeting shall occur not less than five calendar days after the publication of the initial notice. **For lease-leaseback, design-build, and alternative design-build projects, the notice shall specify that the project is subject to skilled and trained workforce requirements. (Education Code 17250.25, 17250.62, 174707.5; Public Contract Code 2600,6610)**

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify in writing the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)

2. All bids for construction work shall be presented under sealed cover. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20111, 20112)

The bid shall be accompanied by a form of bidder's security, including either cash, a cashier's check payable to the district, a certified check made payable to the district, or a bidder's bond executed by an admitted surety insurer and made payable to the district. The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111, 20112)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)
4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
5. When two or more identical lowest or highest bids are received, the Governing Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)
6. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in Item #6a below shall be used. (Public Contract Code 20103.8)

- a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.
- b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.

BIDS (continued)

- c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined. (Public Contract Code 20103.8)

- 7. In determining the lowest bid, the district shall consider only responsive bids that conform to bid specifications and are submitted by responsible bidders who have demonstrated trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform the public works contract.
 - a. When a bid is determined to be nonresponsive the Superintendent or designee shall notify the bidder and give ~~him/her~~ **the bidder** an opportunity to respond to the determination.
 - b. When the lowest bidder is determined to be nonresponsive, the Superintendent or designee shall notify the bidder of ~~his/her~~ **the** right to present evidence of ~~his/her~~ **the bidder's** responsibility at a hearing before the Board.
- 8. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for public review pursuant to law, Board policy, and administrative regulation.

Prequalification Procedure

When required by law or the Board, the Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. For this purpose, the Superintendent or designee shall furnish prospective bidders a standardized prequalification questionnaire and financial record which, when completed, shall indicate a bidder's statement of financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Code of Civil Procedure 446; Public Contract Code 20111.5, 20111.6)

When any public project involves an expenditure of \$1,000,000 or more and is funded or reimbursed wholly or partly by the School Facilities Program funds or other future state school bond, the district shall prequalify prospective bidders either quarterly or annually. The

BIDS (continued)

prequalification shall be valid for one year and the following requirements shall apply: (Public Contract Code 20111.6)

1. Prospective bidders, including, but not limited to, prime, general engineering, and general building contractors and electrical, mechanical, and plumbing subcontractors, as defined in Public Contract Code 4113 or Business and Professions Code 7056 or 7057, as applicable, shall submit a standardized questionnaire and financial statement 10 or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.
2. Prospective bidders shall be prequalified by the district five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

If the project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, the Superintendent or designee shall make available to all bidders a list of prequalified general contractors and electrical, mechanical, and plumbing subcontractors five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids. **(Public Contract Code 26111.6)**

For all other contracts requiring competitive bidding, the district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. Prospective bidders for such contracts shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids and shall be prequalified by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

Award of Contract

The district shall award each contract to the lowest responsible bidder, except in the following circumstances:

1. When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Board may contract with any one of the three lowest responsible bidders (Public Contract Code 20118.1)
2. When the contract is for any transportation service which involves an expenditure of more than \$10,000 and which will be made with any person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of a student who is to be transported, in which case the Board may contract with other than the lowest bidder (Education Code 39802)

BIDS (continued)

3. When the contract is one for which the Board has established goals and requirements relating to participation of disabled veteran or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who submits a responsive bid and complies or makes a good faith effort to comply with the goals and requirements (Public Contract Code 2000-2002)
4. When procuring a lease-leaseback contract, in which case the Board shall award the contract based on objective criteria for determining the best combination of price and qualifications in accordance with Education Code 17400 and 17406
5. When procuring a design-build contract for a public works project in excess of \$1,000,000 in accordance with Education Code 17250.20, in which case the Board may award the contract to either the low bid or the best value to the district, taking into consideration, at a minimum, price, technical design and construction expertise, and life-cycle costs (Education Code 17250.20, 17250.25)
6. **When procuring an alternative design-build contract for a public works project in excess of \$5,000,000 in accordance with Education Code 17250.62, in which case the Board may award the contract to either the low bid or the best value, taking into consideration, at a minimum design cost, general conditions, overhead, and profit as a component of the project price; technical design and construction expertise; and life-cycle costs (Education Code 17250.61, 17250.62)**

Protests by Bidders

A **If the** bidder ~~may protest a bid award if he/she~~ believes that the award is not in compliance with law, Board policy, or the bid specification, **the bidder may protest the award**. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award and shall include all documents supporting or justifying the protest. A bidder's failure to file the protested documents in a timely manner shall constitute a waiver of ~~his/her~~ **the** right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide notice to the bidder of the date and time for Board consideration of the protest at least three business days before the Board meeting. The Board's decision shall be final.

Limitation on Use of Sole Sourcing

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall ensure that the bid specification: (Public Contract Code 3002, 3400)

BIDS (continued)

1. Does not directly or indirectly limit bidding to any one specific concern
2. Does not call for a designated material, product, thing, or service by a specific brand or trade name, unless the specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service

In any such case, the bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the request for

substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract.

When the bid is for a roof project, a material, product, thing, or service is considered "equal" to that designated if it is equal in quality, durability, design, and appearance; will perform the intended function equally well; and conforms substantially to the detailed requirements in the bid specification. **(Public Contract Code 3002)**

However, the Superintendent or designee may designate a specific material, product, thing, or service by brand or trade name **(also known as sole sourcing)**, if the Board has made a finding, described in the invitation for bids or request for proposal (RFP), that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

Bids Not Required

Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may **authorize "piggyback" by authorizing** another public corporation or agency, by contract, lease, requisition, or purchase order, to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor **("piggyback")**. Alternatively, if the public corporation or agency has an existing contract with a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor and make payments under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

BIDS (continued)

Without advertising for bids, the Board may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interest of the district and meet the cost effectiveness requirements specified in Government Code 4217.12. The Board's determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on cost and savings comparison findings specified in Government Code 4217.12. (Government Code 4217.12)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

Perishable foodstuffs and seasonal commodities needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

Bids shall not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 1102, 20113)

The district may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids. (Education Code 17602)

Regulation
approved: September 15, 2010
Revised: April 18, 2018
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

DESIGN-BUILD CONTRACTS

Until January 1, 2025, The Governing Board may approve a **design-build** contract with a single entity for both design and construction of any school facility in excess of \$1,000,000, awarding the contract to either the low bid or the best value as determined by evaluation of objective criteria. (Education Code 17250.20)

Additionally, until January 1, 2029, the Board may approve an alternative design-build contract with a single entity for both design and construction of any school facility in excess of \$5,000,000. Such contracts may be awarded to the low bid or the best value, taking into consideration, at a minimum, design cost, general conditions, overhead, and profit as a component of the project price, technical design and construction expertise, and life-cycle costs. The district's determination of price shall be based on the open book evaluation of construction subcontracts. The contract may be subject to further negotiations or amendment and may be terminated by the district if the district and the design-build entity are unable to reach an agreement. (Education Code 17250.61, 17250.62, 17250.65)

Design-build documents shall not include provisions for long-term project operations, but may include operations during a training or transition period. (Education Code 17250.25, **17250.62**)

Procedures for Awarding the Contract

The procurement process for design-build **and alternative design-build** projects shall be as follows: (Education Code 17250.25, 17250.35, **17250.62, 17250.65**; Public Contract Code 2600)

1. **Performance Specifications:** The district shall prepare a set of documents setting forth the scope and estimated price of the project. The documents may include, but are not limited to:
 - a. The size, type, and desired design character of the project
 - b. Performance specifications that cover the quality of materials, equipment, and workmanship
 - c. Preliminary plans or building layouts
 - d. Any other information deemed necessary to describe adequately the district's needs

The performance specifications and any plans shall be prepared by a design professional who is duly licensed and registered in California.

2. **Prequalification:** The district shall prepare and issue a request for qualifications in order to prequalify, or develop a short list of, the design-build entities whose proposals shall be

DESIGN-BUILD CONTRACTS (continued)

evaluated for final selection. The request for qualifications shall include, but is not limited to, all of the following elements:

- a. Identification of the basic scope and needs of the project or contract, the expected cost range, the methodology that will be used by the district to evaluate proposals, the procedure for final selection of the design-build entity, and any other information deemed necessary by the district to inform interested parties of the contracting opportunity
- b. Significant factors that the district reasonably expects to consider in evaluating qualifications, including technical design and construction expertise, acceptable safety record, and all other non-price-related factors
- c. A standard template request for statements of qualifications prepared by the district, which shall contain all of the information required pursuant to Education Code 17250.25 or 17250.62
- d. A notice that the project is subject to the skilled and trained workforce requirements specified in Public Contract Code 2600-2603

The district also may identify specific types of subcontractors that must be included in the statement of qualifications and proposal.

3. **Request for Proposals:** The district shall prepare a request for proposals (RFP) that invites prequalified or short-listed entities to submit competitive sealed proposals in a manner prescribed by the district. The RFP shall include the information identified in Items #2a, 2b, and 2d above and the relative importance or weight assigned to each of the factors. If the district uses a best value selection method for a project, the district may reserve the right to request proposal revisions and hold discussions and negotiations with responsive proposers, in which case the district shall so specify in the request for proposals and shall publish separately or incorporate into the request for proposals applicable procedures to be observed by the district to ensure that any discussions or negotiations are conducted in good faith.
4. **Selection Based on Low Bid:** For those projects utilizing low bid as the final selection method, the bidding process shall result in lump-sum bids by the prequalified or short-listed design-build entities, and the contract shall be awarded to the lowest responsible bidder.
5. **Selection Based on Best Value:** For those projects utilizing best value as a selection method, the following procedures shall be used:

DESIGN-BUILD CONTRACTS (continued)

- a. Competitive proposals shall be evaluated using only the criteria and selection procedures specifically identified in the request for proposals. Criteria shall be weighted as deemed appropriate by the district ~~and~~. **The proposal for a design-build project, as specified in 17250.25, shall, at a minimum, include price, unless a stipulated sum is specified; technical design and construction experience; and life-cycle costs over 15 or more years. The proposal for an alternative design-build project, as specified in 17250.25, shall, at a minimum, include design cost, general conditions, overhead, and profit as a component of the project price, unless a stipulated sum for the project is specified; technical design and construction expertise; and life-cycle costs over 15 or more years.**
- b. Following any discussions or negotiations with responsive proposers and completion of the evaluation process, the responsive proposers shall be ranked on a determination of value provided, provided that no more than three proposers are required to be ranked.
- c. The contract shall be awarded to the responsible entity whose proposal is determined by the district to have offered the best value to the public.
- d. The district shall publicly announce the contract award, identifying the entity to which the award is made and the basis of the award. This statement and the contract file shall provide sufficient information to satisfy an external audit.

Skilled and Trained Workforce

A design-build entity shall not be prequalified or short-listed unless the entity provides an enforceable commitment to the district that the entity and its subcontractors at every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an apprenticeable occupation in the building and construction trades. The entity may demonstrate such commitment through a project labor agreement, by becoming a party to the district's project labor agreement, or through an agreement with the district to provide evidence of compliance on a monthly basis during the performance of the project or contract. (Education Code 17250.25; Public Contract Code 2602)

Skilled and trained workforce means that all the workers performing the work are either skilled journeypersons or apprentices registered in a state-approved apprenticeship program. At least 60 percent of the skilled journeypersons employed to perform the work shall be graduates of an apprenticeship program for the applicable occupation or at least 60 percent of the hours worked by skilled journeypersons shall be performed by graduates of an apprenticeship program, with the exception of certain occupations specified in Public Contract Code 2601 which are subject to a 30 percent threshold. (Public Contract Code 2601)

DESIGN-BUILD CONTRACTS (continued)

If the contractor fails to provide the monthly report demonstrating compliance with the skilled and trained workforce requirements or provides an incomplete report, the district shall withhold further payments until a complete report is provided. If a report does not demonstrate compliance with the skilled and trained workforce requirements, the district shall withhold further payments until the contractor provides a sufficient plan to achieve substantial compliance with respect to the relevant apprenticeable occupation, prior to completion of the contract or project. In addition, the district shall forward to the Labor Commissioner a copy of the monthly report, any plan to achieve compliance, and the district's response to that plan. (Public Contract Code 2602)

Regulation
approved: April 18, 2018
Revised: April 21, 2021
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

FINANCIAL REPORTS AND ACCOUNTABILITY

The Governing Board is committed to ensuring public accountability and the fiscal health of the district. The Board shall adopt sound fiscal management policies and practices, oversee the district's financial condition, and continually evaluate whether the district's budget and financial operations support the district's goals for student achievement.

The Superintendent or designee shall ensure that district financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). The Superintendent or designee shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

When required by law or **as directed by** the Board, the Superintendent or designee shall submit to the Board reports of the district's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When submission of any such report to a local, state, and/or federal agency requires prior Board approval, the Superintendent or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report without breaking any applicable submission deadline.

The Board shall regularly assess the district's financial position and communicate the results to the public, and shall use financial reports to determine the actions and budget amendments, if any, that are needed to ensure the district's financial stability. If district conditions predict fiscal distress or indicate that the district might not be able to meet its fiscal obligations, the Board and Superintendent or designee shall take action to resolve these conditions without delay. The Board shall work cooperatively with the County Superintendent of Schools to improve the district's fiscal health and may contract with an external individual or organization to provide the district with needed advice or fiscal management or training.

If the district is facing fiscal insolvency, the Board may consider applying to the state for an emergency apportionment that exceeds 200 percent of the district's recommended reserve. Before applying for such emergency apportionment, the Board shall discuss, at a regular or special meeting, the need for an emergency apportionment and receive testimony regarding the apportionment from parents/guardians, the exclusive representatives of employees of the district, and other members of the community. (Education Code 41326)

Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Superintendent a statement of the district's unaudited actual receipts and expenditures for the preceding fiscal year. The Superintendent or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100)

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)**Gann Appropriations Limit Resolution**

On or before September 15, the Board shall, at a regular or special meeting, adopt a resolution identifying, pursuant to Government Code 7900-7914, the district's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (Education Code 42132; Government Code 7910)

Interim Reports/Certification of Ability to Meet Fiscal Obligations

Each fiscal year, the Superintendent or designee shall submit two interim reports to the Board. The first report shall cover the district's financial and budgetary status for the period ending October 31 and the second report shall cover the period ending January 31. These reports and supporting data shall be made available by the district for public review. (Education Code 42130)

Within 45 days after the close of the period reported, the Board shall approve the interim report and, on the basis of the interim report and any additional financial information known by the Board, shall certify in writing whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following: (Education Code 42130, 42131)

1. "Positive certification" indicating that the district will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the district will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

The Superintendent or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI. (Education Code 42130, 42131)

If the district's certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change. (Education Code 42131)

Whenever the district receives a qualified or negative certification from the Board or the County Superintendent, the Superintendent or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent (Education Code 42131).

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

If the second interim report is accompanied by a qualified or negative certification, the Board shall, no later than June 1, provide to the County Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the district's fund and cash balances through June 30. (Education Code 42131)

If at any time during the fiscal year the County Superintendent concludes that the district's budget does not comply with the standards and criteria for financial stability and conducts a comprehensive review of the district's financial and budgetary conditions, the Board shall review any report of the County Superintendent's findings and recommendations at a public Board meeting. Within 15 days of receiving the report, the district shall notify the County Superintendent and the SPI of the Board's proposed actions on the recommendation. (Education Code 42637)

Audit Report

By April 1 of each year, the Board shall provide for an annual audit of the district's books and accounts. (Education Code 41020)

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller. (Education Code 41020, 41020.5)

Except when, as determined by the Education Audits Appeal Panel, no otherwise eligible auditor is available, a public accounting firm whose lead or coordinating audit partner having primary responsibility for the audit or whose audit partner responsible for reviewing the audit, has performed audit services for the district in each of the six previous fiscal years shall not be selected to perform a district audit. (Education Code 41020)

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, the CDE, and the State Controller. (Education Code 41020)

Prior to December 15 whenever possible, but in no case later than January 31, the Board shall review, at an open meeting, the annual district audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (Education Code 41020.3)

The Board shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

Audit Committee

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

The Board may appoint an audit committee composed of staff knowledgeable about fiscal matters, other staff, and representatives of the community.

The committee shall serve in an advisory capacity and may:

1. Make recommendations regarding the selection of the external independent auditor in accordance with Education Code 41020 and 41020.5
2. Review the plan for the audit process with the independent auditor to determine the adequacy of the nature, scope, and timetable of the audit
3. Review the results of the audit and participate with the independent auditor and management in preparing final recommendations and responses
4. Participate with the independent auditor in presenting the audit report to the Board
5. Review Board policies and administrative regulations to recommend any revisions needed to ensure effective financial reporting
6. Provide input on the effectiveness of the independent auditor
7. Periodically report to the Board regarding the status of previous audit recommendations for improving the accounting and internal control systems

Policy
adopted: September 15, 2010
Revised: September 11, 2013
Revised: February 15, 2023
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

The Superintendent or designee shall ensure that all food service director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the CDE. (42 USC 1776)

Meal Sales

Any student who requests a meal shall be served a nutritionally adequate breakfast and lunch free of charge, each school day. (Education Code 49501.5)

As permitted by law, additional or second meals, adult meals, and other nonprogram foods, such as smart snack compliant food and beverages sold in vending machines, may be sold to students. (Education Code 38082, 49501.5)

Meals may be sold to district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are authorized by the Superintendent or designee to be on campus. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments. Such procedures shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and for reasonable and necessary indirect program costs as allowed by law.

Cafeteria Fund and Account

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

The wages, salaries, and benefits of food service employees shall be paid from the district's general fund. At any time, the Board may order reimbursement from the district's cafeteria fund for these payments in amounts prescribed by the Board and not exceeding the costs actually incurred. (Education Code 38103)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. *Domestic commodity or product* means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

When soliciting for bids and contracts for the purchase of an agricultural food product, the district shall specify in the solicitation that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies. A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, ~~or when competitive bids reveal the costs~~ **quality of a United States the domestic product are significantly higher than is inferior to the quality of the nondomestic product, or the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product.** In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception. **Furthermore, for three years from the date of purchase. (Food and Agriculture Code 58596.3)**

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Furthermore, the district shall accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a for domestic product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

Policy

Adopted: September 15, 2010

Revised: September 21, 2022

Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT

Lone Pine, California

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Payments for Meals

The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

At the beginning of the school year, the Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of eligibility forms at the start of the school year
4. Posting the policy on the district's website

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to CDE using the online Child Nutrition Information and Payment System.

Donation of Leftover Food

To The District shall take steps to minimize food waste and reduce food insecurity, in district schools. (Health and Safety Code 114079)

The Superintendent or designee shall arrange to recover the maximum amount of edible food that would otherwise be disposed for donation to a local food recovery organization. (14 CCR 18991.3)

The district may also the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce, unopened bags of sliced fruit,

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

The Superintendent or designee shall maintain records related to edible food recovery including a list of each food recovery service or organization that collects or receives the district's edible food, contact information for the service or organization, the types of food, frequency, and quantity that will be collected or hauled by the district, and a copy of contracts or written agreements between the district and food recovery services or organizations. (14CCR 18991.4)

Cafeteria Fund and Account

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law.

The cafeteria fund shall be used only for those expenditures authorized by the Governing Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

The district may use cafeteria funds to supplement the provision of a nutritionally adequate breakfast and/or lunch to district when permitted by law.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (2 CFR 220.14)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

Regulation
Adopted: September 15, 2010
Revised: September 21, 2022
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

All Personnel

BP 4151(a)

4251

EMPLOYEE COMPENSATION

4351

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and collective bargaining agreements and shall be printed and made available for review at the district office. (Education Code 45022, 45023, 45160, 45162, 45268)

Each certificated employee, except an employee in an administrative or supervisory position, shall be classified on the salary schedule on the basis of uniform allowance for education level and years of experience, unless the Board and employee organization negotiate and mutually agree to a salary schedule based on different criteria. Certificated employees shall not be placed in different classifications on the schedule, nor paid different salaries, solely on the basis of the grade levels at which they teach. (Education Code 45028)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. (~~Education Code 45038, 45039, 45048, 45165~~) However, if the district participates in the Classified School Employee Summer Assistance Program, eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments. (Education Code 45038, 45039, 45048, 45165, 45500)

In extraordinary circumstances or emergency situations, the Board may determine to continue to compensate employees during periods of extended closure or disruption of normal district operations when permitted by law and consistent with collective bargaining agreements and memoranda of understanding.

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

Overtime Compensation

District employees shall be paid an overtime rate of not less than one and one-half times their regular rate of pay for any hours worked in excess of eight hours in one day **and/or** 40 hours in one work week, or twice their regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive day of work. However, teachers, school administrators, and other employees in positions established by the Board as executive,

EMPLOYEE COMPENSATION (continued)

administrative, or professional shall be exempt from overtime Education Code 45128, 45130; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

When authorized in a collective bargaining agreement or other agreement between the district and employees, an employee may take compensatory time off in lieu of overtime compensation, provided the employee has not accrued compensatory time in excess of the limits specified in 29 USC 207. An employee who has requested the use of compensatory time shall be allowed to use such time within 12 calendar months after making the request if the use of the compensatory time does not unduly disrupt district operations. (Education Code 45129; 29 USC 207; 29 CFR 553.20-553.25)

For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

Wage Overpayment

If the district determines an employee has been overpaid, the district shall notify the employee in writing of the overpayment, afford the employee an opportunity to respond before commencing any recoupment actions, and inform the employee of the employee's rights to dispute the existence or amount of the claimed overpayment. If the employee agrees there was an overpayment in the claimed amount, reimbursement shall be made to the district through one of the methods described in Education Code 44042.5 as mutually agreed upon by the employee and the district. (Education Code 44042.5)

If a mutual agreement on a method of reimbursement is not reached, within 30 days of the employee verifying the overpayment amount, the district shall recoup the overpayment through payroll deductions in accordance with Education Code 44042.5.

If the employee does not respond or disputes the existence or amount of the district's claimed overpayment, the district shall, with board approval, initiate a legal action to recover the overpayment. (Education Code 44042.5)

If the employee separates from the district before the overpayment is fully repaid, the district shall withhold the remaining balance due from any money owed to the employee upon separation, provided that the state minimum wage is still paid to the employee as required by Education Code 44042.5. The Superintendent or designee may consult with legal counsel to calculate the amount to withhold.

If an outstanding overpayment balance still remains, the district shall, with Board approval, exercise any legal means to recover the remaining amount owed by the employee. (Education Code 44042.5)

BP 4151(c)
4251
4351

EMPLOYEE COMPENSATION (continued)

Legal action to recover any overpayment under this policy shall be initiated within three years from the date of the overpayment, which for leave credits is the date that the employee receives compensation in exchange for leave erroneously credited to the employee. (Education Code 44042.5)

Policy
adopted: September 15, 2010
Revised: January 24, 2018
Revised: September 16, 2020
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

LAYOFF/REHIRE

Classified employees shall be subject to layoff for lack of work or lack of funds. (Education Code 45114, 45308)

A classified employee shall not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. (Education Code 45117)

Order of Layoff Within a Classification/Determination of Seniority

Within each class, the order of layoff shall be determined by length of service. (Education Code 45114, 45308)

Length of service shall be determined by the date of hire. The employee who has been employed the shortest time **in the class, plus higher classes** by the district shall be laid off first. (Education Code 45308)

For an employee in a "restricted position" under Education Code 45105 or 45259, the original date of employment in the restricted position shall be used to determine the length of service, provided the employee has completed six months of satisfactory service and has successfully passed the qualifying examination required for service in the class. (Education Code 45105)

Notice of Layoff and Hearing Rights

Whenever a permanent classified employee is to be laid off for lack of work or lack of funds, the Superintendent or designee shall, no later than March 15 and before the employee is given formal notice by the Governing Board, give to the employee written notice of the recommendation, the reasons that the employee's services will not be required for the ensuing year, any displacement rights, reemployment rights, and the employee's right to a hearing. The district shall adhere to the notice, hearing, and layoff procedures in Education Code 45117, Government Code 11503 and 11505, and other applicable provisions of law.— (Education Code 45117)

An employee who is so notified may request a hearing to determine if there is cause for not reemploying the employee for the ensuing year. The request shall be in writing and shall be delivered to the person who sent notice to the employee, on or before March 15 but not less than seven days after the date the notice is served on the employee. Failure of an employee to request a hearing on or before the date specified shall constitute a waiver of the employee's right to a hearing. (Education Code 45117)

The Superintendent or designee shall serve an employee who timely requests a hearing with **the District Statement of Reduction in Force documents**. The employee has five calendar days from service of the **District Statement of Reduction in Force documents** to timely file a notice of participation with the district. The parties are entitled to discovery, if requested within 15 days of service **of the District Statement of Reduction in Force documents**. (Education Code 45117)

LAYOFF/REHIRE (continued)

If a hearing is requested by a permanent classified employee, the proceeding shall be conducted and a decision made by an administrative law judge in accordance with Government Code 11500-11529. **At the hearing, the employee may be represented by an attorney or by a nonattorney representative of the employee organization designated as the exclusive representative for classified employees.** The Board shall make a final decision regarding the sufficiency of the cause and disposition of the layoff upon receipt of the administrative law judge's proposed decision. None of the findings, recommendations, or determinations in the proposed decision prepared by the administrative law judge shall be binding on the Board. (Education Code 45117)

Following the Board's decision, the Superintendent or designee shall give final notice of termination to the affected employee(s) before May 15 unless a continuance was granted after a request for hearing was made, in which case such date may be extended by the number of days of the continuance. (Education Code 45117)

If during the time between five days after the enactment of an annual Budget Act and August 15 of the fiscal year to which the Budget Act applies, the Board determines that the district's local control funding formula apportionment per unit of ADA for that fiscal year has not increased by at least two percent, and that it is therefore necessary to decrease the number of classified employees due to lack of work or lack of funds, the Board may issue a District Statement of Reduction in Force to those employees in accordance with a schedule of notice and hearing adopted by the Board, and layoff proceedings shall be carried out as required by law. (Education Code 45117)

When classified positions are eliminated as a result of the expiration of a specifically funded program, the district shall give written notice to the affected employee(s) not less than 60 days prior to the effective date of the layoff informing the employee(s) of the layoff date, any displacement rights, and employment rights. (Education Code 45117)

The district is not required to provide a layoff notice to any person hired as a short-term employee for a period not exceeding 60 days whose service may not be extended or renewed. (Education Code 45117)

Additionally, the district may release probationary classified employees without notice or hearing for reasons other than lack of work or lack of funds. (Education Code 45117)

Reemployment

Classified employees laid off because of lack of work or lack of funds shall be eligible for reemployment for a period of 39 months and shall be reemployed in preference to new applicants. Reemployment shall be in order of seniority. Persons so laid off also have the right to apply and establish their qualification for vacant promotional positions within the district during the 39-month period. (Education Code 45114, 45298, 45308)

LAYOFF/REHIRE (continued)

When a vacancy occurs, the district shall give the employee with the most seniority an opportunity to accept or reject the position, by first calling the employee at the employee's last known telephone number to notify the employee of the vacancy and then sending written notice by certified and standard mail to the employee's last known address. The employee shall advise the district of the decision by any means no later than 10 calendar days from the date the notice was sent. If the employee accepts, the employee shall report to work no later than two calendar weeks from the vacancy notification date or on a later date specified by the district.

In order to be reemployed, the employee must be capable of performing the essential duties of the job with or without reasonable accommodations. When an otherwise eligible employee is unable to perform the essential duties of the job, the employee shall be kept on the reemployment list until another opportunity becomes available or the period of reemployment eligibility expires, whichever occurs first.

Upon rejecting two offers of reemployment, the employee's name shall be removed from the reemployment list and the employee will forfeit all reemployment rights to which the employee would otherwise be entitled.

When an employee is notified of a vacancy and fails to respond or report to work within time limits specified by district procedures, the employee's name shall be removed from the reemployment list and all reemployment rights to which the employee would otherwise be entitled shall be forfeited.

If an employee is reemployed in a new position and fails to complete the probationary period in the new position, the employee shall be returned to the reemployment list for the remainder of the 39-month period. The remaining time period shall be calculated as the time remaining in the 39-month period as of the date of reemployment. (Education Code 45114, 45298)

Reinstatement of Benefits

When a laid-off employee is reemployed, all accumulated sick leave credit shall be restored.

A laid-off permanent employee shall be reemployed with all rights and benefits accorded at the time of layoff.

A laid-off probationary employee shall be reemployed as a probationary employee, and the previous time served toward the completion of the required probationary period shall be counted. The employee shall also be reemployed with all rights and benefits accorded to a probationary employee at the time of layoff.

A laid-off employee, when reemployed, shall be placed on the salary step held at the time of layoff. An employee who was bumped into a lower class shall, when reinstated to the previous class, be placed on the salary step to which the employee would have progressed had the employee remained

LAYOFF/REHIRE (continued)

there. An adjusted anniversary date shall be established for step increment purposes so as to reflect the actual amount of time served in the district.

Voluntary Demotion or Reduction of Hours

Classified employees who take voluntary demotion or voluntary reduction in assigned time in lieu of layoff, or in order to remain in their present position rather than be reclassified or reassigned, shall be granted the same rights as employees who are laid off. In addition, such employees shall retain eligibility to be considered for reemployment in their previously held class or position with increased assigned time, for an additional period of time up to 24 months as determined by the Board on a class-by-class basis, provided that the same test of fitness under which they qualified for appointment to that class shall still apply. (Education Code 45114, 45298)

Employees who take voluntary demotion or voluntary reduction in assigned time in lieu of layoff shall have the option of returning to a position in their former class or to positions with increased assigned time as vacancies become available and without limitation of time. If there is a valid reemployment list, they shall be ranked on that list in accordance with their proper seniority. (Education Code 45114, 45298)

ACADEMIC HONESTY

The Governing Board believes that academic honesty and personal integrity are fundamental components of a student's education and character development. The Board expects that students will not cheat, lie, plagiarize, or commit other acts of academic dishonesty.

Students, parents/guardians, staff, and administrators shall be responsible for creating and maintaining a positive school climate that encourages honesty. Students found to have committed an act of academic dishonesty shall be subject to district and school-site discipline rules.

The Superintendent or designee may establish a committee comprised of students, parents/guardians, staff, administrators, and members of the public to develop standards of academic honesty, measures of preventing dishonesty, and specific consequences for acts of dishonesty. Any recommendations for discipline shall be incorporated into the school's site level discipline rules.

Prohibited and Permitted Technology Use

As the district's standards for academic achievement are designed to challenge all students to reach their full potential in acquiring the knowledge and skills needed for success in postsecondary education, employment, and responsible citizenship, any use of technology that prevents or inhibits a student from achieving these standards is prohibited. Prohibited uses include, but are not limited to, using technology primarily or solely for the completion of coursework as a student's original work and generating answers to mathematical, scientific, or analytical problems.

Permitted uses of technology include, but are not limited to, conducting research, correcting grammar and spelling, and learning from educational applications such as tutoring systems and language learning applications.

Additionally, consistent with the limitations expressed in this policy and with teacher consent, students may also use technology to assist with assessments, homework, and/or makeup work or other uses approved by the teacher.

However, a student with a disability shall be permitted to use technology for any purpose identified in the student's individualized education program as a tool to support the student's learning.

If an employee suspects that a student has used technology in violation of this policy, the student shall be given the opportunity to demonstrate that the use of technology was in accordance with this policy.

ACADEMIC HONESTY

Any information acquired from an employee's use of technology in determining whether a student has committed an act of academic dishonesty shall be shared with the student, and the student's parent/guardian as appropriate.

The Superintendent or designee may provide training to staff regarding the use of technology to improve education, including the detection of plagiarism and sensitivity to potential discrimination from algorithmic bias.

Policy
adopted: September 15, 2010
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

HOMEWORK/MAKEUP WORK

The Governing Board recognizes that meaningful homework assignments can be a valuable extension of student learning time, **provide enrichment**, and assist students in developing good study habits. Homework **and/or makeup work** shall be assigned when necessary to support classroom lessons, enable students to complete unfinished assignments, or review and apply academic content for better understanding.

Students may use technology to assist with homework and/or makeup work in conducting research, correcting grammar and spelling, and learning from educational applications such as tutoring systems and language learning applications, as specified in Board Policy 5131.9 – Academic Honesty and Board Policy 6163.4 – Student Use of Technology.

The Superintendent or designee shall collaborate with school administrators and teachers to develop and regularly review guidelines for the assignment of homework and the related responsibilities of students, staff, and parents/guardians.

Homework assignments shall be reasonable in length and appropriate to the grade level and course. The Board expects that the number, frequency, and degree of difficulty of homework assignments will increase with the grade level and the maturity of students. Teachers shall assign homework only as necessary to fulfill academic goals and reinforce current instruction.

As needed, teachers may receive training in designing relevant homework assignments that reinforce classroom learning objectives **and inspire students' interests**.

Although on-time completion of homework is important to maintain academic progress, the Board recognizes that students learn at different rates. Students shall receive credit for work that is completed late in order to encourage their continued learning per teacher's late work policy.

Age-appropriate instruction may be given to help students allocate their time wisely, meet their deadlines, learn to work independently, and develop good personal study habits.

At the beginning of the school year, teachers shall communicate homework expectations to students and their parents/guardians. Homework guidelines shall also be included in student and/or parent/guardian handbooks. These communications shall include the manner in which homework relates to achievement of academic standards and course content, the impact of homework assignments on students' grades, any school resources and programs that are available to provide homework support, and ways in which parents/guardians may appropriately assist their children.

Although it is the student's responsibility to undertake assignments independently, parents/guardians may serve as a resource and are encouraged to ensure that their child's homework assignments are completed. **When a student repeatedly fails to complete homework, the teacher shall notify the student's parents/guardians as soon as possible so that corrective action**

HOMEWORK/MAKEUP WORK (continued)

can be taken prior to the release of any final grades or report cards. Students may also work with other students and use approved outside resources as directed by the teacher.

To further support students' homework efforts, the Superintendent or designee may establish and maintain electronic forums, provide access to school library media centers and technological resources, and/or provide before-school and after-school programs where students can receive homework assistance from teachers, volunteers, and/or student tutors. The Board encourages the Superintendent or designee to design class and transportation schedules that will enable students to make use of homework support services.

Teachers shall review all completed homework to assess the student's understanding of academic content and shall provide timely feedback to the student.

If a student repeatedly fails to complete homework, the teacher shall notify the student's parents/guardians as soon as possible so that corrective action can be taken prior to the release of any final grades or report cards.

Makeup Work

Students who are absent from school shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time.

Students who miss school work because of unexcused absences may be given the opportunity to make up missed work for full or reduced credit. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.

The Superintendent or designee shall notify parents/guardians that no student may have a grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)

Suspended Students

When a parent/guardian of a student who has been suspended for two or more school days requests homework that the student would otherwise have been assigned, the student's teacher shall provide such homework. If a homework assignment is requested and is turned in to the teacher by the student either upon the student's return from suspension or within the timeframe originally prescribed by the teacher, whichever is later, and is not graded before the end of the academic

HOMEWORK/MAKEUP WORK (continued)

term, the homework assignment shall not be included in the calculation of the student's overall grade in the class. (Education Code 48913.5)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)

Policy
adopted: September 15, 2010
Revised: October 21, 2020
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

STUDENT ASSESSMENT

The Governing Board recognizes that student assessments are an important instructional and accountability tool. To obtain the most accurate evaluation of student performance, the district shall use a variety of measures, including district, state, and/or national assessments.

Any student use of technology to complete assessments shall be as specified in Board Policy 5131.9 – Academic Honesty and Board Policy 6163.4 – Student Use of Technology.

Assessment data shall be used to help determine individual students' progress, mastery of academic standards, appropriate placement in district programs, and/or eligibility for graduation. In addition, summary data on student assessment results shall be used by the district to identify and review student achievement goals in the district's local control and accountability plan, evaluate district educational programs in order to identify needed improvements, and, as appropriate, evaluate staff performance.

In selecting or developing any district assessment, the Superintendent or designee shall examine evidence of its reliability, its validity for the intended purpose and for various student populations, and the extent to which it aligns with the material that is being taught.

The Superintendent or designee shall ensure that assessments are administered in accordance with law and test publisher's directions, and that test administration procedures are fair and equitable for all students.

As appropriate, assessment results shall be disaggregated by student subgroup, classroom, grade level, and/or school site to allow for critical analysis of student needs.

The Superintendent or designee shall provide professional development as needed to assist administrators and teachers in interpreting and using assessment data to improve student performance and the instructional program.

When districtwide and school-level results of student assessments are published by the state, the Superintendent or designee may provide supplementary information to assist parents/guardians and the community in understanding test results.

Interim and Formative Assessments

State interim and formative assessments may be used in combination with other sources of information to gain timely feedback about student progress in an effort to continually adjust instruction to improve learning; **and for communicating with students' parents/guardians and identifying professional development goals.** Results from interim and formative assessments shall not be used for any high-stakes purpose, including, but not limited to, teacher or other school staff evaluation, accountability, student grade promotion or retention, graduation, course or class

STUDENT ASSESSMENT (continued)

placement, identification for gifted or talented education, reclassification of English learners, or identification as an individual with exceptional needs. (Education Code 60642.6, 60642.7)

The Superintendent or designee shall ensure that teachers who administer interim and formative assessments have access to all functions and information designed for teacher use related to such assessments and student performance on the assessments. (Education Code 60642.6)

Individual Record of Accomplishment

The Superintendent or designee shall ensure that each student, by the end of grade 12, has an individual record of accomplishment that includes the following: (Education Code 60607)

1. The results of the state achievement tests required and administered as part of the California Assessment of Student Performance and Progress, or any predecessor assessments, pursuant to Education Code 60640-60649
2. The results of any end-of-course examinations taken
3. The results of any vocational education certification examinations taken

No individual record of accomplishment shall be released to any person, other than the student's parent/guardian or a teacher, counselor, or administrator directly involved with the student, without the written consent of the student's parent/guardian, or the student if **he/she the student** is an adult or emancipated minor. The student or **he/she the student's** parent/guardian may authorize the release of the record of accomplishment to a postsecondary educational institution for the purposes of credit, placement, or admission. **Furthermore, the results of an individual student on the CAASPP may be released to a postsecondary educational institution for the purpose of credit, placement, or admission.** (Education Code 60607)

Policy

adopted: September 15, 2010
Adopted: November 20, 2019
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT

Lone Pine, California

ARCHITECTURAL AND ENGINEERING SERVICES

Contractors for any **private** architectural, landscape architectural, engineering, environmental, land surveying, or construction project management services shall be selected, at fair and reasonable prices, on the basis of demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. (Government Code 4526)

The Superintendent or designee shall ensure that the selection process for projects receiving state funding: (Government Code 4526)

1. Assures maximum participation by small business firms as defined pursuant to Government Code 14837
2. Prohibits practices which might result in unlawful activity such as rebates, kickbacks, or other unlawful consideration
3. Prohibits district employees from participating in the selection process when they have a relationship with a person or business entity seeking a contract which would subject the employee to the prohibition of Government Code 87100

The selection process may also include: (Government Code 4527)

1. Evaluation of current statements of qualifications and performance data on file with the district and evaluation of statements that may be submitted by other firms regarding the proposed project
2. Discussion with at least three firms regarding anticipated concepts and the relative utility of alternative approaches for furnishing the required services
3. Selection, in order of preference, of at least three firms deemed to be the most highly qualified to provide the required services in accordance with established district criteria

The district shall negotiate a contract with the best qualified firm at compensation determined by the district to be fair and reasonable. If the district is unable to negotiate a contract with the most qualified firm, the district shall negotiate a contract with the second most qualified firm and, if unsuccessful, with the third most qualified firm. If the district is unable to negotiate a satisfactory contract with any of the selected firms, the district shall select additional firms in order of their competence and qualification and continue negotiations until an agreement is reached. (Government Code 4528)

The above procedures shall not apply if the Superintendent or designee determines that the services needed are more of a technical nature and involve little professional judgment and that requiring bids would be in the public interest. (Government Code 4529)

ARCHITECTURAL AND ENGINEERING SERVICES (continued)

Contracts shall specify that all plans, including, but not limited to, record drawings, specifications, and estimates prepared by the architect or structural engineer shall become the property of the district— **for the purpose of repair, maintenance, renovation, modernization, or other purposes, but only as they relate to the project for which the architect or structural engineer was retained.** The contract shall also specify terms and conditions for reuse within the district of any plans prepared by the architect or structural engineer. (Education Code 17316)

A **design-build** contract may be awarded to a single entity for both design and construction of any school facility **if the contract is** in excess of \$1,000,000, **or an alternative design-build contract may be awarded if the contract is** in ~~accordance with~~ **excess of \$5,000,000, as specified in** Administrative Regulation 3311.3 - Design-Build Contracts. (Education Code 17250.20, **17250.62**)

Administrative
Regulation
Adopted: September 15, 2010
Revised: June 17, 2020
Reviewed: October 18, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

ATTORNEY

The Governing Board recognizes the complex legal environment in which districts operate and desires, **the need to provide legal representation for the district, and the importance of reliable, cost-effective, high-quality legal advice at reasonable rates, and services.**

In order to meet the district's legal needs, the Board may ~~contract with county counsel, attorneys in private practice, or~~ appoint legal counsel **and fix and order paid legal counsel's compensation as a district an employee or as an independent contractor. (Education Code 35041.5)**

The Board may enter into independent contractor services agreements with county counsel, law firms, attorneys in private practice, and other public or private legal services entities. (Education Code 35204, 35205; Government Code 26520, 26529)

The Board also supports pursuing collaborative legal efforts with other ~~agencies and~~ districts as **well as other government agencies as** appropriate.

Duties of Legal Counsel

The district's legal counsel may: (Education Code 35041.5)

1. Render legal advice to the Board and the Superintendent or designee
2. Serve the Board and the Superintendent or designee in the preparation and conduct of district litigation and administrative proceedings
3. Render advice on school bond and tax increase measures and prepare the necessary forms for the voting of these measures
4. Perform other administrative duties as assigned by the Board and Superintendent or designee

Retaining Legal Counsel

When the district is seeking legal advice or representation, the Superintendent or designee shall **identify prospective attorney(s), firm(s), and/or legal services entity(ies).**

The district may, but is not required to, initiate a Request for Proposals (RFP) to advertise and solicit proposals for legal services. In evaluating the ~~proposals,~~ **prospective attorney(s), firm(s), and/or entity(ies),** the Board and Superintendent ~~shall~~ **may** consider the ~~firm's or attorney's, firm's, and/or entity's~~ background, experience, and **relevant legal** reputation ~~in education law;~~ experience advising ~~or~~ **and** representing school districts in California; fees; and experience of attorneys at the firm who will provide legal services.

Any attorney representing the district shall be admitted to practice law in California. (Education Code 35041.5)

ATTORNEY

The Board and Superintendent shall ~~annually~~ **periodically** evaluate the performance of the firm(s) and/or ~~attorneys providing legal services in such areas as~~ **attorney(s); the** efficiency and adequacy of advice; **the** results obtained for the district; **the** reasonableness of fees; and **the** responsiveness to and interactions with the Board, administration, and community. ~~Upon a successful~~

The Board may use such evaluation, ~~the Board may(s) to determine whether to renew the~~ **any current** agreement ~~with(s) for legal counsel without initiating an RFP.~~ **services.**

The Board may also contract for ~~temporary,~~ specialized legal services ~~without initiating an RFP,~~ **as appropriate,** when a majority of the Board determines that the unique demands of a particular issue or emergency situation ~~so requires~~ **require such representation.**

Contacting Legal Counsel

~~At his/her discretion, the~~ The Board president, or Superintendent or designee, may, at their discretion, confer with district legal counsel subject to any limits or parameters established by the Board. In addition, the Board president, or Superintendent or ~~Board president~~ designee, may contact district legal counsel to provide the Board with legal information or advice when so directed by a majority of the Board.

Individual Board members other than the Board president may not seek advice from district legal counsel on matters of district business unless so authorized **by the Superintendent, the Board president, or** a majority of the Board.

UNADOPTED

**LONE PINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES
September 20, 2023**

The regular meeting was held in the District Office Conference Room, 301 S. Hay Street, Lone Pine, CA.

The meeting was conducted by zoom conference at the following location: Krista Sullivan from, 731 Lakeview St South Lake Tahoe, CA.

1. CALLED TO ORDER & ROLL CALL @ 4:30 P.M.

Mrs. Susan Patton, President	Present
Mrs. Krista Sullivan, Clerk	Present by zoom
Mr. Scott Kemp, Member	Present
Mrs. Susan Lutze, Member	Present
Ms. Rachel Yourgules, Member	Present
Edward Campbell, Superintendent and Secretary to the Board	Present

PUBLIC PARTICIPATION (HEARING SESSION)

No one addressed the Board.

2. CLOSED SESSION (4:30 P.M.)

2.1 Moved by Trustee Lutze and seconded by Trustee Kemp that the Board recess to closed session to discuss the following items:

- 1) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT (G.C. Sec. 54957)
- 2) PUBLIC EMPLOYMENT APPOINTMENT/EMPLOYMENT (Gov. Code sec. 54957)
 - a. Noon Duty Aide
 - b. Grounds/Maintenance Worker
 - c. District Bookkeeper
 - d. Director of Finance
 - e. Substitutes
 - f. Food Service Worker/Assistant
- 4) CONFERENCE WITH LABOR NEGOTIATOR (G.C. Sec. 54957.6)

District Employees: SITA and CSEA
District Negotiator: Edward Campbell

3. OPEN SESSION (5:15 P.M.)

- 3.1 Moved by Trustee Kemp and seconded by Trustee Lutze that the Board reconvene into open session at 5:17 p.m.
- 3.2 Pledge of Allegiance was led by President Patton.
- 3.3 Moved by Trustee Kemp and seconded by Trustee Yourgules that the Board approve the agenda order as presented with corrections to items 6.1 and 6.2. Motion passed 4-0 with Trustee Sullivan not present.
- 3.4 Trustee Patton reported that no action was taken in Closed Session.

4. PRESENTATION SESSION

- 4.1 Lo-Inyo Student Report – Gustavo Rosas, Rissa Fogarty, and Anthony Valladolid reported on how the school year is going so far and also reported on changes from last year; announced their new principal and new teachers on staff; flag football and volleyball has started practicing; Back to School Night was held and the 8th grade class had an enchilada dinner for their Catalina trip, the students thanked everyone for helping out.
- 4.2 Lo-Inyo Principal Report – David McCabe no report.
- 4.3 LPHS Student Report – Sierra Kingsford a senior, commented that there was a district staff meeting before school began, shared pictures; first day of school pep rally; Lions Club Back to School Dinner was held at Lo-Inyo School; shared pictures of the freshman class AG Intro to Animal Science; FFA held the Chapter Officer Leadership Conference on the second day of school; AG classes are helping out with lambs; Volleyball placed

3rd in the Trona tournament also JV and Varsity attended the Cal City Tournament; shared pictures of the football games against Sage Hill and Mammoth.

4.4 LPHS Principal Report – Ms. O’Sullivan reported on counseling services, PSAT in October and SAT on October 26th; planning college visits pending transportation; enrollment at 104 attendance is at 93.91%; announced upcoming events.

4.5 SITA and/or CSEA Representative Reports – Mr. Heist stated that the school year is off to a really great start.

4.6 WASC Report – Ms. Maybury announced that the high school received a 6-year accreditation. Ms. Maybury shared a power point of the ACS WASC/CDE Visiting Committee final presentation.

PUBLIC PARTICIPATION (HEARING SESSION)

Mr. Beaton addressed the Board regarding pandemic restrictions.

5. GENERAL FUNCTIONS OF THE BOARD

NON-CONSENT AGENDA

5.1 Moved by Trustee Yourgules and seconded by Trustee Lutze that the Board adopt the following revised and/or updated Board Policy and/or Administrative Regulation as presented to the Board as second read. Motion passed 5-0.

- 1) BP 5141.5, Mental Health
- 2) BP 5141.6, School Health Services
- 3) BP/E 5145.6, Parent/Guardian Notifications
- 4) BP 6146.4, Differential Graduation and Competency Standards for Students with Disabilities
- 5) BP 6159.2 Nonpublic, Nonsectarian School and Agency Services for Special Education
- 6) BP 6173.4, Education for American Indian Students **NEW POLICY**
- 7) BP 6174, Education for English Learners
- 8) BB 9322, Agenda/Meeting Materials
- 11) DELETE AR 6173.4, Title VI Indian Education Program

5.2 Moved by Trustee Kemp and seconded by Trustee Lutze to approve the regular minutes of August 16, 2023, as presented to the Board. Motion passed 5-0.

6. PERSONNEL

NON CONSENT

6.1 Moved by Trustee Lutze and seconded by Trustee Yourgules that the Board approve the District’s application to the Commission on Teaching Credentialing for the Multiple Subject Provisional Internship Permit (PIP) for Jennifer Olin. Mrs. Olin is recommended to be employed, on the basis of PIP, as Elementary Teacher for Lo-Inyo Elementary School for the 2023-24 school year. Motion passed 5-0.

CONSENT AGENDA

Moved by Trustee Lutze and seconded by Trustee Kemp that the Board approve consent agenda items 6.2 to 6.12. Items 6.2-6.5, 6.7-6.9 & 6.11-6.12 motion passed 5-0. Item 6.6 passed 4-0-1 with Trustee Kemp abstaining. Item 6.10 passed 4-0-1 with Trustee Patton abstaining.

6.2 Approve probationary employment of Melissa Reinig to serve as Noon Duty Aide for 2 hours per day, effective November 17, 2023. Compensation shall be Range 2 Step I, as specified on the 2022-23 Classified Salary Schedule.

6.3 Approve temporary employment of James Dawson to serve as Middle School Volleyball Coach for the 2023-24 school year. Compensation shall be as specified on the Extra Duty Pay Schedule.

6.4 Approve probationary employment of James Dawson to serve as Grounds/Maintenance for 2 hours per day, effective September 18, 2023. Compensation shall be Range 10 Step I, as specified on the 2022-23 Classified Salary Schedule.

6.5 Approve an increase of one hour for two (2) One-to-One Specialized Instructional Aides to serve students at Lo-Inyo Elementary School.

- 6.6** Approve probationary employment of Mandy Kemp to serve as shared Elementary Teacher at Lo-Inyo Elementary School, effective August 28, 2023. Compensation shall be Column II, Step 1 (\$24,783.00) on the Certificated Salary Schedule.
- 6.7** Approve resignation of Viviana Hernandez as Food Service Assistant and Food Service Worker, effective August 21, 2023.
- 6.8** Approve to reinstate District Bookkeeper on the District Office Salary Schedule as Temporary Part-Time position.
- 6.9** Approve Beth Blodgett-Peek to the list of substitute teachers.
- 6.10** Approve revised Confidential job description for Director of Finance.
- 6.11** Approve probationary employment of Dawn Crouch to service as Food Service Worker for 2.50 hours per day, effective September 14, 2023. Compensation shall be Range 2 Step I, as specified on the 2022/23 Classified Salary Schedule.
- 6.12** Approve probationary employment of Dawn Crouch to service as Food Service Assistant for 1.50 hours per day, effective September 14, 2023. Compensation shall be Range 1 Step I, as specified on the 2022/23 Classified Salary Schedule.

7. CURRICULUM & INSTRUCTION

CONDUCT A SPECIAL HEARING RELATED TO THE SUFFICIENCY OF TEXTBOOKS ALIGNED TO THE STANDARDS-BASED INSTRUCTIONAL MATERIALS PROGRAM

The Board President opened a public hearing for interested staff and community members to comment on the sufficiency of textbooks and instructional materials, in accordance with Education Code Section 60119. The Governing Board is required to determine whether sufficient textbooks and instructional materials will be provided to each student, including English Learners, in mathematics, science, history-social science, and English Language Arts, including the English language development component of an adopted program, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks for the 2023-24 school year.

NON-CONSENT AGENDA

- 7.1** Moved by Trustee Kemp and seconded by Trustee Lutze that the Board adopt Resolution No. 2022-23-01, certifying compliance with Education Code 60119 that all students, including English learners, have, or will have, sufficient textbooks and instructional materials in each subject for the 2023-24 school year, and that these materials are aligned with content standards adopted by the State Board of Education, as outlined in the Resolution presented in Appendix A. Motion passed 5-0.

CONSENT AGENDA

Moved by Trustee Lutze and seconded by Trustee Kemp that the Board approve consent agenda items 7.2 to 7.9. Motion passed 5-0.

- 7.2** Approve the Lone Pine Unified School District list of textbooks for the 2023-24 school year, as presented to the Board.
- 7.3** Approve field trip for Brenda Lacey, Jill Patton, Sheyanne Quilter, and 27 high school students to attend the FFA Greenhand Conference in Bakersfield on October 11, 2023. Transportation will be by vans.
- 7.4** Approve the list of school-wide fundraiser activities for the 2023-24 school year, as presented to the Board.
- 7.5** Approve attendance of Brenda Lacey, Jill Patton, Julie Berry and 36 high school students to attend Opening & Closing Public Speaking Contest in Bakersfield on October 27, 2023. Cost includes transportation by bus and will be paid for by Lone Pine FFA Chapter or AG Booster Club account.
- 7.6** Approve the Lone Pine High School Basketball Schedule for 2023-24, as presented to the Board.
- 7.7** Approve the Middle School Volleyball and Flag Football Schedule for 2023-24, as presented to the Board.
- 7.8** Approve overnight participation of Autumn Tyerman and 16 5th grade students to the Outdoor Science Camp in Big Pine from October 23 to 27, 2023.
- 7.9** Approve to move Friday, October 13, 2023, minimum day, to Friday, October 6, 2023.

8. BUSINESS AND FINANCE

BUDGET REPORT – Marianne Yonge reported that on the estimated actuals in June it was reported that the district would be positive \$162,000 but the district is actually negative \$36,000, due to change in SALA, did take a hit from the 2021-22 attendance owed back to the state and to Sierra Sands; Art/Music Grant was cut by 5% and the Learning Block Grant was cut by 14%; \$207,000 was transferred to Fund 17 for roofing repairs and other supplemental projects. There are still one time grant monies that will need to be used this school year.

CONSENT AGENDA

Moved by Trustee Kemp and seconded by Trustee Yourgules that the Board approve consent agenda items 8.1 to 8.5. Motion passed 5-0.

- 8.1** Approve the 2022-23 Unaudited Financial Report, as presented to the Board.
- 8.2** Approve Resolution No. 2023-24-02, adopting the GANN Limit, which establishes the District's Gann Limit for the 2023-24 school year, as presented in Appendix B.
- 8.3** Declare a surplus of Bus 8, 2005 Ford VIN#1FDXE45P95HB26683
- 8.4** Approve the updated Amendments to the Partners in Nutrition Cooperative (PINCO) Joint Powers Agreement (JPA).
- 8.5** Approve Purchase Orders and Warrants.

ITEMS FROM THE SUPERINTENDENT

- A. Transportation Update** – Mr. Campbell informed the Board that a new 60 passenger bus has been ordered. Thanked Mike Button and Sheyanne Quilter for driving vans for the morning and afternoon runs; thanked Matt Benbrook for doing all that he is doing as the district's one bus driver; also thanked everyone who has been helping out to get the students to school and home every day; the district purchased a transit vehicle for the cafeteria with KIT funds, also looking to purchase a maintenance vehicle; and on Monday there will be an interview for the Lead Bus Driver position.
- B. Cafeteria Update** - Mr. Campbell reported on total meals that are being served daily and received materials to update the salad bar.
- C. Facilities Update** – Mr. Campbell updated the Board regarding the roof projects at Lo-Inyo and LPHS. Home Ec room and gym foyer tile floor is planned to be replaced in November. Looking into replacing air handler, boiler, and five coolers in the MPR at Lo-Inyo.
- D. Miscellaneous** – Mr. Campbell thanked both Principals, Mr. McCabe and Ms. O'Sullivan, for Back-to-School Night both were successful.

ITEMS FROM THE BOARD

Trustee Lutze commented that tutoring has started up and the atmosphere is amazing. Thanked Mr. McCabe and Mrs. Gratzke for their help with the program, also thanked Mr. Jordan Kinberg for his work on the new curriculum. Trustee Lutze was impressed with the WASC work that Ms. Maybury did. Trustee Kemp was happy with Back-to-School Night and thanked Mr. McCabe for always having a smile, thanked all the teachers that have been here for awhile. Trustee Patton thanked all the employees that have stepped up or have come back to help our district out this year and to the employees that are still here.

UPCOMING DATES AND REMINDERS (See District Calendar at www.lpusd.k12.ca.us)

- **Fri. Sept 22** - California Native American Day - No School
- **Wed. Oct 18** - Regular Board Meeting 4:30 p.m. (Closed) 5:15 p.m. (Open) DCR

9 ADJOURNMENT @ 6:30 P.M.

Respectfully Submitted,

Edward Campbell, Superintendent and
Secretary to the Board

UNADOPTED

**LONE PINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
REVISED AGENDA
September 13, 2023**

The special meeting was held in the District Office Conference Room, 301 S. Hay Street, Lone Pine, CA.

1. CALLED TO ORDER, PLEDGE OF ALLIGANCE & ROLL CALL @ 4:00 p.m.

Mrs. Susan Patton, President	Present
Mrs. Krista Sullivan, Clerk	Present
Mr. Scott Kemp, Member	Present
Mrs. Susan Lutze, Member	Absent
Ms. Rachel Yourgules, Member	Present
Edward Campbell, Superintendent and Secretary to the Board	Present

PUBLIC PARTICIPATION (HEARING SESSION)

No one addressed the Board.

2. CLOSED SESSION

2.1 Moved by Trustee Kemp and seconded by Trustee Sullivan that the Board recess to closed session to discuss the following items:

1) **CONFERENCE WITH LABOR NEGOTIATOR (G.C. Sec. 54957.6)**

District Employees: SITA and CSEA

District Negotiator: Edward Campbell

3. OPEN SESSION

3.1 Moved by Trustee Sullivan and seconded by Trustee Kemp that the Board return to open session at 5:35 p.m.

3.2 Trustee Patton reported that no action was taken in Closed Session.

4. ADJOURNMENT @ 5:37 p.m.

Respectfully Submitted,

Edward Campbell, Superintendent and
Secretary to the Board

Lone Pine Unified School District

				STATE COMPLIANCE				
				2022-23 SCHOOL YEAR				
TEACHER	CREDENTIALS	SUBJECT/GRADE	VERIFIED	E.C. 44256(b) Allows holder of a Multiple Subject Credential to teach any subject to grades 9 and below in which the teacher has completed at least 12 semester units. (Ref. BP 4113)	E.C. 44258.2 Allows holder of a Single Subject or Secondary Credential to teach departmentalized classes in grades 5-8 if he/she has 12 semester units in the subject. (Ref. BP 4113)	E.C. 44258.3 Allows a credentialed teacher to teach any subject in departmentalized classes (K-12) <u>with verification of adequate knowledge of each subject to be taught.</u> (Ref. BP 4113)	E.C. 44258.7 Allows a teacher with special skills outside of his/her credential to teach <u>an elective course as long as the course is approved by a Committee on Assignments.</u> (Ref. BP 4113)	ENGLISH LEARNER AUTHORIZATION OPTIONS: CLAD, BCLAD, SB 395, SB 2042
Maybury, M.	Cl. Mult. Sub; Sng. Sub. - English/Soc. Stud; Sup: Intro Science: Lang Dev Spec	U.S. & World History; Government; Economics, Spanish I & II	✓			✓ (Spanish I & II)		CLAD
Rost, B.	Cl. Mult. Sub.; Sng. Sub. Life Sci; Sup: Anthro/ Phys. Sci./ Math	6-8 Math, Math Intervention, Intro World Lang	✓				✓ (Foreign Language, Technology)	SB 395
Heist, B.	Cl. Mul. Sub.	Gr 6-8 ELA, Gr 7 SS, Media	✓	✓ (ELA/SS)			✓ (Technology)	CLAD
Lozier, J.	Cl. Sng. Sub. - English	English 9-12, Honors Eng	✓					CLAD
Huizar, K.	Cl. Mult. Sub.	Kindergarten/ Transitional K	✓					EL AUTH 2042
Boyer, R.	Clr. Mult Sub Supp Auth: Art	Grades 2	✓					SB 2042
Stewart, E.	Cl. Sng. Sub - P.E.	7-8 & 9-12 Phys. Education	✓					SB2042
Fogarty, S.	Cl. Mult. Sub.	Grade 4	✓					ELA1
Kinberg, J	Cl. Sng Sub.-SS	Gr 6-8 Sci, Gr 6 & 8 SS	✓			✓ (6th-8th Science)		ELAS

Lone Pine Unified School District

TEACHER	CREDENTIALS	SUBJECT/GRADE	VERIFIED	STATE COMPLIANCE 2022-23 SCHOOL YEAR		E.C. 44258.3 Allows a credentialed teacher to teach any subject in departmentalized classes (K-12) <u>with verification of adequate knowledge of each subject to be taught.</u> (Ref. BP 4113)	E.C. 44258.7 Allows a teacher with special skills outside of his/her credential to teach <u>an elective course</u> as long as the course is approved by a Committee on Assignments. (Ref. BP 4113)	ENGLISH LEARNER AUTHORIZATION OPTIONS: CLAD, BCLAD, SB 395, SB 2042
				E.C. 44256(b) Allows holder of a Multiple Subject Credential to teach any subject to grades 9 and below in which the teacher has completed at least 12 semester units. (Ref. BP 4113)	E.C. 44258.2 Allows holder of a Single Subject or Secondary Credential to teach departmentalized classes in grades 5-8 if he/she has 12 semester units in the subject. (Ref. BP 4113)			
Kimberg, Jordan	Intern Sng Sub-Math	Alg 1 & 2, Geom, CC Math	✓					ELAS
Lacey, B	CI Sng Subj AG	Intro AG, Floral, An Sci, Leadership	✓					S12
Truxillo, H	Short Term Waiver	Special Ed	✓					
Heinz, J	Intern Sng Sub-Bio Sci	Science	✓					ELAS
Hembree, J	Prelim Multi Subj	Gr 3	✓					ELAM
Tyerman, A	Mild/Mod CI Multi Subj	Gr 5	✓					ELAE
Keener, M	Short Term Waiver	Art	✓					
Olin, J	PIP-Multiple Subject	Gr 1	✓					
Kemp, M	Prelim Sng Sub-Eng	Gr 4	✓			✓		

KW:z\Seniority & Assignment List for Teachers\Credential Assignment Verification 2023-24.exl Pending Board Approval: 10/18/23

ITINERARY

Lone Pine Girls' Varsity Volleyball

UCLA Campus Tour/Women's Volleyball Game

October 22, 2023

6:30 AM depart LPHS

9:30 AM arrive in Westwood/UCLA Campus

10:00 AM UCLA Campus Tour

12:00PM UCLA Women's Volleyball Match vs. #4 Washington State

3:00PM depart Westwood

7:00PM arrive LPHS

Chaperones: Head Coach Mel Joseph (cell phone 760-382-0406)

Asst. Coach Alicia Brice (cell phone 760-614-0317)

Alicia Southey

Brandon Perkins

Transportation: 3-Vans (18 players)

Drivers-Alicia Brice, Alicia Southey, Brandon Perkins

UNR Itinerary

1. 9:00 am 11/15 - Leave Lone Pine, 9:00 pm 11/16 - Return to Lone Pine
2. Bus or Vans - Whatever is available
3. Lodging TBD - ICOE is taking care of hotels
4. 9 females and 9 males
5. Chaperones - Sarah Fogarty and Gary Reiser
6. 18- 8th grade students



538 South Main Street, Lone Pine, California 93545-0159 Phone (760)876-5577

College Trip to University of Reno

Nov. 30-Nov. 1st

Students – 28 Junior class

Chaperones - 3

Leave Thursday at 1pm.

Dinner in Reno.

Overnight at the Inyo Promise Hotel – paid for by the Inyo County.

Friday morning – tour

9:00am-10:00am: Check-in and Tabling Fair Opens

10:00am-10:30am: Welcome, Admissions, & Financial Aid

10:30am-12:00pm: In-Depth Academic Breakout Sessions

12:00pm-3:00pm: Campus Walking Tour, Lunch, Housing Tour (this order depends on the completion of each academic session)

Drive back to LPHS.

Catalina - Itinerary

1. Departure is at 3:00 am 3/25/24 and we arrive back in Lone Pine at 11:00 pm on 3/29/24.
2. We will take a bus.
3. 800-645-1423 Phone number for CIMI
4. 2 males chaperones for 9 males students 1 female chaperone for 9 female students
5. Chaperones - Sarah Fogarty and Gary Reiser
6. Students are on the roster sheet attached

SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION				COUNTY	
Long Pine Unified				Inyo	
SCHOOL SITE				SCHOOL TYPE (GRADE LEVELS)	
Long Pine HS District Offices/SALA				9th-12th	
INSPECTOR'S NAME				NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE)	
Billy Remondino, O Sullivan				Kasey Wagner	
INSPECTOR'S TITLE				SITE ENROLLMENT: 104	
Lead Maintenance Principal					
TOTAL ESTIMATED BUILDING VOLUME (CUBIC FEET)				TIME OF INSPECTION: 8:30 a.m. & 1:00 p.m.	
TOTAL ESTIMATED SITE SQUARE FOOTAGE / ACREAGE:				WEATHER CONDITION AT TIME OF INSPECTION	
				Clear and Sunny	
TOTAL ESTIMATED BUILDING SQUARE FOOTAGE:					

PART III: CATEGORY TOTALS AND RANKING (round all calculations to two decimal places)

TOTAL NUMBER OF AREAS EVALUATED	CATEGORY TOTALS	A. SYSTEMS			B. INTERIOR	C. CLEANNESS		D. ELECTRICAL	E. RESTROOMS/FOUNTAINS		F. SAFETY		G. STRUCTURAL		H. EXTERNAL	
		GAS LEAKS	MECHANICAL	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOMS	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUND/ SCHOOL GROUNDS	WINDOWS/DOORS/ GATES/FENCES
↑	Number of "OK"s:	18	33	26	32	34	34	35	21	27	35	32	32	35	0	35
	Number of "D"s:	0	0	0	3	1	1	0	1	1	0	0	1	0	0	0
	Number of "X"s:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
35	Number of N/A's:	17	2	9	0	0	0	0	13	7	0	3	2	0	35	0
Percent of System in Good Repair Number of "OK"s divided by (Total Areas - "N/A"s)		100.00%	100.00%	100.00%	91.43%	97.14%	97.14%	100.00%	95.45%	96.43%	100.00%	100.00%	96.97%	100.00%		100.00%
Total Percent per Category (average of above)*		100.00%			91.43%	97.14%		100.00%	95.94%		100.00%		98.49%		100.00%	
Rank (Circle one) GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99%		GOOD			GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD

*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category".

OVERALL RATING:	DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE	97.87%	SCHOOL RATING**	GOOD
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**For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

PERCENTAGE	DESCRIPTION	RATING
99%-100%	The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	EXEMPLARY
90%-98.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	GOOD
75%-89.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	FAIR
0%-74.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	POOR

INSPECTOR'S COMMENTS AND
RATING EXPLANATION:

DISTRICT'S RESPONSES TO REPORT (Attach additional pages if necessary):

School Name: Lone Pine High School/SALADO

Building / Area Name	Estimated Square Footage	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
		GAS LEAKS	MECH/VAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOM	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PORCH/POUNDS CHOOL DOORS/ GROUND	WIND/VEGETATION
District Office	900	N/A	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
District Office Restroom	105	N/A	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS:														
SALA	600	N/A	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
GYM	7000	N/A	OK	OK	D	OK	D	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS:	Replace foyer ceiling tiles and floor/paint ceiling in both restrooms/replace north pass through window													
Boys Locker Room	1100	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS:														
Room 4	1410	OK	OK	N/A	OK	OK	OK	OK	N/A	OK	OK	OK	D	OK	N/A	OK
Room 5	700	OK	OK	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		COMMENTS:	Cracked drywall/replace 3 ceiling tiles													
Room 3	910	OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
Room 2	1410	OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS:	Cracked drywall/replace 4 ceiling tiles/replace ceiling in chem room													
Hallway	640	N/A	OK	N/A	D	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS:	Cracked drywall													
Girls South Restroom	120	N/A	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS:	Replace screens/replace door closure/touch-up paint													
Boys South Restroom	120	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	N/A	OK
		COMMENTS:	Replace screens/replace door closure/ paint													
Auditorium	3000	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
Auditorium Womens Restroom	70	N/A	N/A	OK	OK	OK	OK	OK	OK	OK	OK	N/A	N/A	OK	N/A	OK
		COMMENTS:	Replace lighting													
Auditorium Mens Restroom	70	N/A	N/A	OK	OK	OK	OK	OK	OK	OK	OK	N/A	N/A	OK	N/A	OK
		COMMENTS:														

School Name: Lone Pine High School/SALA/DO

Building / Area Name	Estimated Square Footage	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
		Gas Leaks	Mech/VAC	Sewer	Interior Surfaces	Overall Cleanliness	Pest/Vermin Infestation	Electrical	Restroom	Sinks/ Fountains	Fire Safety	Hazardous Materials	Structural Damage	Roofs	Playgrounds/ Pool/Grounds	Windows/ Gates/Fences
Main Office	750	OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
		Comments:														
Room 6	570	N/A	OK	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		Comments: replace 11 ceiling tiles														
Room 7	840	N/A	OK	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		Comments: replace carpet														
Room 8	670	N/A	OK	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		Comments: Replace 3 ceiling tiles														
Room 9	840	N/A	OK	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		Comments: Cracked drywall/fill in holes one east wall														
Girls Locker Room	800	N/A	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	OK	OK	N/A	OK
		Comments: Replace surrounds on toilets/sinks/update staff shower/peel & paint west wall														
Room 1	830	OK	OK	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		Comments: Cracked drywall/replace 2 ceiling tiles														
Library Media Center	1440	N/A	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		Comments:														
Room 10	840	N/A	OK	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		Comments: Cracked drywall														
DO Board Room	720	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		Comments: Replace 2 ceiling tiles														
Transportation Office	240	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		Comments:														
Auto Shop	3000	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		Comments: replace interior insulation														
Weight Room	1200	OK	OK	OK	OK	OK	OK	OK	N/A	D	OK	OK	OK	OK	N/A	OK
		Comments: replace drinking fountain														
AD Office	120	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		Comments:														
Pool	10,000	N/A	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		Comments: sandblast, gunite, and paint														

PART Ila: EVALUATION DETAIL			Date of Inspection: 10/10/23											School Name: Lone Pine High School/SALVDO			
Building / Area Name	Estimated Square Footage																
		1 GAS LEAKS	2 MECHANICAL	3 SEWER	4 INTERIOR SURFACES	5 OVERALL CLEANLINESS	6 PEST/VERMIN INFESTATION	7 ELECTRICAL	8 RESTROOM	9 SINKS/FOUNTAINS	10 FIRE SAFETY	11 HAZARDOUS MATERIALS	12 STRUCTURAL DAMAGE	13 ROCKS	14 PLAYGROUND/SCHOOL GROUNDS	15 WINDOWS/DOORS/GATEWAYS	
Maintenance Shop	1050	OK	OK	OK	OK	D	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: organize and clean up area															
Staff Lounge	600	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: Loose tiles															
Girls North Restroom	150	N/A	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: N/A															
Boys North Restroom	132	N/A	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: Replace some ceiling tiles															
Woodshop	1860	OK	OK	OK	D	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: Replace ceiling tiles/replace light in tool room															
District's Plan to Address:		District will work on replacing ceiling tiles, paint walls as needed; gym foyer needs will be replaced in Nov.															
Deficiencies Noted in Prior Year?																	

Use additional Building/Area Lines as necessary.

Marks:

OK = Good Repair
D = Deficiency
X = Extreme Deficiency
N/A = Not Applicable

SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION				COUNTY			
Lone Pine Unified				Inyo			
SCHOOL SITE				SCHOOL TYPE (GRADE LEVELS)			
La-riya Elementary School				PK-4th			
INSPECTOR'S NAME				INSPECTOR'S TITLE			
Bryl Rowland David McCabe				Lead Maintenance/Principal			
TOTAL ESTIMATED BUILDING VOLUME (CUBIC FEET):				TIME OF INSPECTION 8:30 a.m.			
TOTAL ESTIMATED SITE SQUARE FOOTAGE / ACREAGE				WEATHER CONDITION AT TIME OF INSPECTION			
TOTAL ESTIMATED BUILDING SQUARE FOOTAGE				Clear and Sunny			
				SITE ENROLLMENT 195			

PART III: CATEGORY TOTALS AND RANKING (round all calculations to two decimal places)

TOTAL NUMBER OF AREAS EVALUATED	CATEGORY TOTALS	A. SYSTEMS			B. INTERIOR	C. CLEANLINESS		D. ELECTRICAL	E. RESTROOM/FOUNTAINS		F. SAFETY		G. STRUCTURAL		H. EXTERNAL	
		GAS LEAKS	MECH/VAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOMS	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUND/ SCHOOL GROUNDS	WINDOWS/SOORS/ GATES/FENCES
↑	Number of "OK"s:	26	29	27	29	30	30	30	12	23	30	29	30	27	2	23
	Number of "D"s:	1	1	0	1	0	0	0	1	1	0	0	0	3	0	6
	Number of "X"s:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30	Number of N/A's:	3	0	3	0	0	0	0	17	6	0	1	0	0	28	1
Percent of System in Good Repair Number of "OK"s divided by (Total Areas - "NA"s)		96.30%	96.67%	100.00%	96.67%	100.00%	100.00%	100.00%	92.31%	95.83%	100.00%	100.00%	100.00%	90.00%	100.00%	79.31%
Total Percent per Category (average of above)*		97.66%				96.67%	100.00%	100.00%	94.07%	100.00%		95.00%	89.66%			
Rank (Circle one) GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99%		GOOD			GOOD	GOOD		GOOD	GOOD		GOOD		GOOD		FAIR	

*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category".

OVERALL RATING:	DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE	→	96.63%	SCHOOL RATING**	→	GOOD
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**For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

PERCENTAGE	DESCRIPTION	RATING
99%-100%	The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	EXEMPLARY
90%-98.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	GOOD
75%-89.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	FAIR
0%-74.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	POOR

INSPECTOR'S COMMENTS AND RATING EXPLANATION:

DISTRICT'S RESPONSES TO REPORT (Attach additional pages if necessary):

School Name: Lo-Inyo Elementary

Building / Area Name	Estimated Square Footage	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
		Gas Leaks	Mechanical	Sewer	Interior Surfaces	Overall Cleanliness	Pest/Vermin Infestation	Electrical	Restroom	Sinks/Fountains	Fire Safety	Hazardous Materials	Structural Damage	Roofs	Paved/Grass/Playground/Pool/Grounds	Windows/Doors/Gateposts
Kindergarten	1950	Replace ceiling tiles														
Room 14	960	N/A	D	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		Comments: replace carpet														
		OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
Room 11	960	Replace ceiling tiles/film on north door window														
Room 12	960	Comments: Replace ceiling tiles														
		OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
		Comments: Replace ceiling tiles														
Library	2840	Replace ceiling tiles														
Room 19	960	Comments: Replace ceiling tiles/replace door														
		N/A	OK	N/A	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	OK
		Comments: Replace ceiling tiles/replace door														
Room 18	960	Replace ceiling tiles														
Room 13	960	Comments: no water/replace carpet/tile floor on north door/ceiling tiles/drinking fountain														
		OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
		Comments: no water/replace carpet/tile floor on north door/ceiling tiles/drinking fountain														
Room 17	1632	Missing shingles/replace roof														
Playground		Comments:														
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
		Comments:														
MPR	5700	stained tiles/leaky roof/clean return air register														
Room 10	960	Comments: Replace ceiling tiles														
		OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	N/A	OK	OK	N/A	OK
		Comments: Replace ceiling tiles														
Room 9	960	Replace ceiling tiles/replace carpet														
Room 8	960	Comments: Replace carpet/ceiling tiles														
		OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
		Comments: Replace carpet/ceiling tiles														
Room 7	960	Replace carpet/ceiling tiles														
		Comments:														
		OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
		Comments: Replace carpet/ceiling tiles														

School Name: Lo-Inyo Elementary

Building / Area Name	Estimated Square Footage	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
		GAS LEAKS	Mech/Plumb	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOM	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PERIMETER/CHOCOL. GROUNDS	WINDOW/ DOORS/ GATE/ENCES
Room 6	960	OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
		Replace ceiling tiles														
		OK	OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	N/A	OK
Room 5	860	COMMENTS:														
		OK	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS:														
Boys Primary Restroom	65	OK	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: Urinal needs upgrade														
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
Girls Primary Restroom	65	COMMENTS:														
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: Fix urinal														
Boys Intermediate Restroom	100	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: Fix urinal														
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
Girls Intermediate Restroom	100	COMMENTS:														
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		COMMENTS: paint south wall														
Staff Lounge	150	OK	OK	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	D	N/A	OK
		COMMENTS: Stained sink/upgrade windows/replace ceiling														
		D	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	N/A
Main Hall	720	COMMENTS: Remove old furnace														
		OK	OK	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	OK	N/A	D
		OK	OK	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	OK	N/A	D
Room 3	720	COMMENTS: Cracked window/cracked tiles/smart board holes														
		OK	OK	OK	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	D
		OK	OK	OK	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	D
Principal Office	416	COMMENTS:														
		OK	OK	OK	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	N/A	D
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	D
Upstairs Office	72	COMMENTS: Remove old furnace														
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	D
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
Rooms 15/16	1860	COMMENTS:														
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	N/A	OK
Room 4	860	COMMENTS: Remove old furnace														
		OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	OK	N/A	D
		OK	OK	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	OK	N/A	D
Main Office	416	COMMENTS: Replace ceiling tiles/remove old furnace														
		OK	OK	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	OK	N/A	D
		OK	OK	OK	OK	OK	OK	N/A	N/A	OK	OK	OK	OK	OK	N/A	D
Room 1	200	COMMENTS: Replace ceiling tiles/remove old furnace														
		OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	OK	N/A	D
		OK	OK	OK	OK	OK	OK	N/A	OK	OK	OK	OK	OK	OK	N/A	D

PART IIE: EVALUATION DETAIL

Date of Inspection: 10/06/23

School Name: Lo-Inyo Elementary

Building / Area Name	Estimated Square Footage	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
		CEILING	WALLS	FLOOR	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOM	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUNDS/ SCHOOL GROUNDS	WINDOWS/ DOORS/ BALCONIES
District's Plan to Address:		District will replace ceiling tiles; HVAC ordered for rm 14 and LIB; old furnaces will be removed;														
Deficiencies Noted in Prior Year?																

OK = Good Repair

D = Deficiency

X = Extreme Deficiency

N/A = Not Applicable

Use additional Building/Area Lines as necessary.

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code §35186(d)]

District: Lone Pine Unified Date: October 12, 2023

Person completing this form: Kasey Wuester Title: Executive Secretary

Quarterly Report Submission Date: ☒ October 2023 (Jul – Sep)
 (check one) ☐ January 2024 (Oct – Dec)
☐ April 2023 (Jan – Mar)
☐ July 2023 (Apr – Jun)

Date for information to be reported publicly at governing board meeting: October 18, 2023

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
TOTALS	0		

Edward Campbell
 Print Name of District Superintendent

Ed Campbell October 12, 2023
 Signature of District Superintendent Date

**BEFORE THE GOVERNING BOARD OF THE
LONE PINE UNIFIED SCHOOL DISTRICT
INYO COUNTY, CALIFORNIA**

RESOLUTION NO. 2023-24-03

**RESOLUTION REGARDING THE EDUCATION PROTECTION
ACCOUNT BASED ON PROPOSITION 30**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Lone Pine Unified School District.

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Lone Pine Unified School District determined to spend the monies received from the Education Protection Act as attached (Exhibit A).

Duly and regularly adopted this 18th day of October, 2023 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTION: _____

Susan Patton, President, Board of Trustees

Attest:

Krista Sullivan, Clerk, Board of Trustees

Lone Pine Unified School District

EDUCATION PROTECTION ACCOUNT 2023/2024		Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR			
Adjusted Beginning Fund Balance		9791-9795	\$0
Revenue Limit Sources		8010-8099	\$67,952
Federal Revenue		8100-8299	
Other State Revenue		8300-8599	
Other Local Revenue		8600-8799	
All Other Financing Sources and Contributions		8900-8999	
Deferred Revenue		9650	
TOTAL AVAILABLE			\$67,952
Expenditures:		Function/Object	
Certificated Salaries & Benefits - Phy Ed @ HS & Lo Inyo		1000/1100 & 3000/3999	\$67,952
Instructional Supplies Technology			\$0
TOTAL EXPENDITURES			\$67,952
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)			\$0

Surplus Items October 13, 2023**Ford F250**

Vin IFT7W2BT9BEB90502 Year 2011 83,000 miles Diesel 4 wheel drive
New tires put on in 2022 serviced every 5,000 miles Excellent condition
asking price \$30,000

Mustang Skid Steer

3,100 hours with bucket and forks Purchased in 2018 \$16,500
asking \$15,000

Sooner Gooseneck Stock Trailer

1989 Bin # 48HSA1222K1000503 New tires put on 2021 plate 1UT2231
Purchased \$4,000
asking price \$4,000

Donated Stock Trailer pull behind

16 foot stock trailer plate number 1034210

Donated Case Trencher with Backfill Blade

1996 will get hours
Asking price \$7,500

LPUSD#	Quantity	Unit	S/N	P/N	Description	Servicable?	Surplus Reason
2215	1	EA	U62674G2N848192	HL-22	Brother HL-2278DW Laser Printer	No	Broken
2192	1	EA	DMQJTQU7DFHW	A1395	iPad 2	Yes	Obsolete
2193	1	EA	DMQJT3U4DFHW	A1395	iPad 2	Yes	Obsolete
2175	1	EA	DMTHQ02PDJ8T	A1416	iPad 3	Unknown	Obsolete
2130	1	EA	6G5T3N1	Vostro 3500	Dell Vostro 3500 Laptop	Yes	Excess/Obsolete
NA	1	EA		58424 TT-02s	Elmo TT-02s Document Camera	Yes	Obsolete
NA	1	EA	MLZW024751	J232C	Epson Perfection V33 Flatbed Scanner	Unknown	Obsolete
3314	1	EA	67PPN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3305	1	EA	6XXQN53	P29T	Dell Chromebook 3100	No	Broken
3292	1	EA	66WRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3322	1	EA	FBPRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3326	1	EA	80YQN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3229	1	EA	CGTR063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3277	1	EA	8WRNN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3279	1	EA	FHPRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3312	1	EA	1B7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3324	1	EA	4F7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3263	1	EA	1PTL163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3226	1	EA	48WT063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3266	1	EA	75LN163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3323	1	EA	F4RQN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3258	1	EA	D53N163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3289	1	EA	9H3RN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3281	1	EA	DL7QN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3245	1	EA	G63N163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3294	1	EA	B7WRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3285	1	EA	BN7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3302	1	EA	3D7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3298	1	EA	D2HSN53	P29T	Dell Chromebook 3100	No	Broken
3271	1	EA	DD4PN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3275	1	EA	D5WRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3293	1	EA	4PXQN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3290	1	EA	449RN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3282	1	EA	FWRNN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3316	1	EA	H8WRN53	P29T	Dell Chromebook 3100	No	Broken
3311	1	EA	GD7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3257	1	EA	19ZF163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3254	1	EA	J5SN163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3253	1	EA	56ZF163	P29T	Dell Chromebook 3100	No	Broken
3243	1	EA	4H7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3272	1	EA	D5RQN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3278	1	EA	H6WRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete

LPUSD#	Quantity	Unit	S/N	P/N	Description	Servicable?	Surplus Reason
3269	1	EA	9YVRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3301	1	EA	H5FSN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3256	1	EA	1XVPN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3261	1	EA	2QJM163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3267	1	EA	4LXM163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3306	1	EA	53SNN53	P29T	Dell Chromebook 3100	No	Broken
3259	1	EA	293N163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3310	1	EA	4K7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3325	1	EA	JW1SM53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3225	1	EA	GN4Q063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3315	1	EA	7L7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3276	1	EA	33WRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3319	1	EA	HG7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3318	1	EA	C77SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3307	1	EA	CWNRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3260	1	EA	7V4G163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3264	1	EA	7X4G163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3304	1	EA	JXXQN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3250	1	EA	JPML163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3262	1	EA	3CZF163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3313	1	EA	BR1SN53	P29T	Dell Chromebook 3100	No	Broken
3273	1	EA	8D3RN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3248	1	EA	4NKP163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3246	1	EA	DKXM163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3284	1	EA	FD7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3255	1	EA	HLXM163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3265	1	EA	CT4G163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3268	1	EA	4G7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3303	1	EA	JD3RN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3274	1	EA	84WRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3295	1	EA	BBCQN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3270	1	EA	5LHPN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3283	1	EA	CL7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3321	1	EA	F6WRN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3309	1	EA	9G7SN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3247	1	EA	9QDN163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3287	1	EA	HNVMN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3249	1	EA	3SYN163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3252	1	EA	HR2N163	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3299	1	EA	J3FSN53	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3234	1	EA	CFCP063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3216	1	EA	9X5P063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete

LPUSD#	Quantity	Unit	S/N	P/N	Description	Servicable?	Surplus Reason
3214	1	EA	2QMN063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3202	1	EA	H7MQ063	P29T	Dell Chromebook 3100	No	Broken
3228	1	EA	88SP063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3195	1	EA	1W7Q063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3220	1	EA	JM5T063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3204	1	EA	8GMS063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3232	1	EA	89TS063	P29T	Dell Chromebook 3100	No	Broken
3200	1	EA	F3MQ063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3199	1	EA	54ZP063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3201	1	EA	H0ZP063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3223	1	EA	J7FP063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3233	1	EA	BR1V063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3206	1	EA	26TN063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3208	1	EA	7XSQ063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3231	1	EA	JCSP063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3210	1	EA	GFHT063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3211	1	EA	61ZP063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3213	1	EA	DNFQ063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3218	1	EA	BNMN063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3215	1	EA	2MZQ063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3209	1	EA	1DMQ063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3217	1	EA	D7WT063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3227	1	EA	4MBR063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3205	1	EA	6DMQ063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3221	1	EA	DQZQ063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3219	1	EA	FYYP063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3207	1	EA	93TR063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3203	1	EA	D86V063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3196	1	EA	FS7Q063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3212	1	EA	6SFS063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3105	1	EA	CNQS0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3158	1	EA	CGZ27Y2	P29T	Dell Chromebook 3100	No	Broken
3152	1	EA	BXCP0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3117	1	EA	GFSY0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3134	1	EA	FJ0P0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3154	1	EA	JSB37Y2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3136	1	EA	JQH0X2	P29T	Dell Chromebook 3100	No	Broken
3147	1	EA	5C4X0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3108	1	EA	67BZ0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3159	1	EA	82T67Y2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3135	1	EA	3T5S0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3224	1	EA	J7PT063	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete

LPUSD#	Quantity	Unit	S/N	P/N	Description	Servicable?	Surplus Reason
3150	1	EA	8QPZ0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
3142	1	EA	3P7R0X2	P29T	Dell Chromebook 3100	Yes	Excess/Obsolete
ICOE 959	1	EA	NXV7MAA009319087E92	MS2362	Acer TravelMate P633-M-6613 Laptop	Yes	Excess/Obsolete
NA	2	EA	NA	PA-12	Dell PA-12 65W AC Adapter	Yes	Obsolete
NA	89	EA	NA	HA65NM190	Dell 65W USB-C AC Adapter	Yes	Excess/Obsolete
NA	7	EA	NA	HA65NM190	Dell 65W USB-C AC Adapter	No	Broken
NA	1	EA	U61034D4J254709	MFC-8440	Brother MFC-8440DN Multifunction Laser Printer	Unknown	Obsolete
3162	1	EA	201906241145	HKPx2VC/A	Bretford Mix Cart	No	Broken
NA	1	EA	VNB4K79107	CE657A	HP Laserjet P1102w Laser Printer	Unknown	Obsolete/Unwanted
NA	1	EA	803CN1081K591300504	510	Xerox Documate 510 Scanner	Yes	Obsolete
NA	1	EA	7RA558566	J-A290	Xerox Versalink C500 Laser Printer	No	Broken
2166	1	EA	D01E C0A0 1482 1CN1	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
NA	1	EA	00D2 0708 4046 018K	P48WVB4	Amazon Kindle Fire HD (3rd Generation) Tablet	Yes	Excess/Obsolete
NA	1	EA	00D2 0708 4046 018E	P48WVB4	Amazon Kindle Fire HD (3rd Generation) Tablet	Yes	Excess/Obsolete
NA	1	EA	00D2 0708 4046 012F	P48WVB4	Amazon Kindle Fire HD (3rd Generation) Tablet	Yes	Excess/Obsolete
NA	1	EA	00D2 0708 4046 015M	P48WVB4	Amazon Kindle Fire HD (3rd Generation) Tablet	Yes	Excess/Obsolete
2185	1	EA	D026 A0A0 2394 0TJ8	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2167	1	EA	D01E C0A0 1482 1CMV	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2244	1	EA	00D2 0708 3535 02N3	P48WVB4	Amazon Kindle Fire HD (3rd Generation) Tablet	Yes	Excess/Obsolete
2168	1	EA	D01E C0A0 1482 1CNX	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2165	1	EA	D01E C0A0 1482 1CMU	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2163	1	EA	D01E C0A0 1482 1CQ2	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2170	1	EA	D01E C0A0 1482 1CQ1	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2164	1	EA	D01E C0A0 1482 1CP1	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2184	1	EA	D026 A0A0 2354 1C2X	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2169	1	EA	D01E C0A0 1482 1CQJ	D01400	Amazon Kindle Fire Tablet	No	Broken
2162	1	EA	D01E C0A0 1482 1CH9	D01400	Amazon Kindle Fire Tablet	No	Broken
2161	1	EA	D01E C0A0 1482 1CPM	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2182	1	EA	D026 A0A0 2394 0TJA	D01400	Amazon Kindle Fire Tablet	Yes	Excess/Obsolete
2181	1	EA	Unknown	D01400	Amazon Kindle Fire Tablet	No	Broken
2186	1	EA	Unknown	D01400	Amazon Kindle Fire Tablet	No	Broken
2507	1	EA	7V3P642	NA	Dell Optiplex 3020 SFF Desktop Computer	No	Broken

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT

Board of Trustees Meeting 10/18/2023

15 Lone Pine Unified

Fiscal Year: 2024

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
240165	DONNA CARSON	Food and supplies for Resource	1	01	-6500	-0	-5760	-1120	-4310	-910	-SPED	200.00
		Total										200.00
240166	U.S. BANK CORPORATE PAYMENT	Photography Backgound & Constr	1	01	-1100	-0	-1110	-1000	-4310	-456	-IN H	47.23
		Total										47.23
240167	NANCY O'SULLIVAN	4-Camera-Canon EOS Rebel	1	01	-7412	-0	-1110	-1000	-4490	-910	-A-G	2,812.51
		Total										2,812.51
240168	U.S. BANK CORPORATE PAYMENT	Cerro Coso Books	1	01	-0000	-0	-1110	-1000	-4310	-456	-IN H	1,000.00
		Total										1,000.00
240169	APPLE INC.	IPad Air for LPHS Science	1	01	-7412	-0	-1110	-1000	-4340	-910	-A-G	323.57
			2	01	-7412	-0	-1110	-1000	-4490	-910	-A-G	755.94
		Total										1,079.51
240170	P & R PAPER SUPPLY CO, INC.	P&R	1	13	-5310	-0	-0000	-3700	-4702	-910	-CAFE	1,279.59
		Total										1,279.59
240171	U.S. BANK CORPORATE PAYMENT	Materials for SDC	1	01	-6500	-0	-5760	-1120	-4310	-910	-SPED	220.52
		Total										220.52
240172	QUILL CORPORATION	2 Drawer File Cabinet, Ink Car	1	01	-0000	-0	-1110	-1000	-4310	-456	-IN H	500.33
		Total										500.33
240173	DR. CYNTHIA COLON	Dr. Cynthia Colon-College Admi	1	01	-7412	-0	-1110	-1000	-5810	-910	-A-G	3,995.00
		Total										3,995.00
240174	U.S. BANK CORPORATE PAYMENT	Bulbs for Photography	1	01	-7412	-0	-1110	-1000	-4310	-910	-A-G	76.48
		Total										76.48
240175	JIM CHARLON FORD INC	2023 F250 SRW 4x4 Crew Cab XLT	1	01	-6387	-0	-6000	-1000	-6400	-456	-CTIG	75,311.86
		Total										75,311.86
240176	STONEWARE, INC	Lanschool Air renewal	1	01	-7412	-0	-1110	-1000	-4340	-910	-A-G	3,000.00
		Total										3,000.00
240177	U.S. BANK CORPORATE PAYMENT	Drying Rack and Photo Transfer	1	01	-7412	-0	-1110	-1000	-4310	-910	-A-G	105.47
		Total										105.47

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT

Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
240178	BSN SPORTS LLC	Basketballs for Boys & Girls B	1	01-0000-0-1110-4200-4310-456-BBAL								323.20
			2	01-0000-0-1110-4200-4310-456-GVBB								323.24
		Total										646.44
240179	EMS LINQ LLC	Titan software training	1	13-5310-0-0000-3700-5800-910-CAFE								1,600.00
		Total										1,600.00
240180	SCHOOL SERVICES OF CALIF. INC.	Human Resources Operations Web	1	01-0000-0-0000-7200-5200-910-ADMD								315.00
		Total										315.00
240181	SCREENCASTIFY LLC	Screencastify Renewal	1	01-3213-0-1110-1000-5810-910-ESSR								3,894.00
		Total										3,894.00
		Purchase Order Count: 17										
		Grand Total										96,083.94

Fund Summary:	Fund 01	93,204.35
	Fund 13	2,879.59

The above Purchase Order(s) have been issued in accordance with the District's policies and procedures and are hereby recommended for approval.



Authorized Agent

Board Approval

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Transmittal Number: 2400014-0 AUDIT

Reference	Vendor	Description	Amount
PO240090-014	FRONTIER COMMUNICATIONS	Open PO for phone services -FY	94.45
PO240090-015	FRONTIER COMMUNICATIONS	Open PO for phone services -FY	172.46
PO240090-016	FRONTIER COMMUNICATIONS	Open PO for phone services -FY	91.83
PO240090-017	FRONTIER COMMUNICATIONS	Open PO for phone services -FY	313.38
PO240090-018	FRONTIER COMMUNICATIONS	Open PO for phone services -FY	242.73
Total Payment Amount			914.85
PO240074-012	GARDNER'S	Annual Maintenance Supplies-Op	40.89
PO240074-019	GARDNER'S	Annual Maintenance Supplies-Op	50.99
PV240060-001	GARDNER'S	AG SUPPLIES	196.35
Total Payment Amount			288.23
PO240098-016	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	94.15
Total Payment Amount			94.15
PO240018-001	PINCO	MCI Los Cabos	1,373.39
Total Payment Amount			1,373.39
PO240081-004	SYSO VENTURA	Open PO for Cafeteria Food Sup	99.15
PO240081-005	SYSO VENTURA	Open PO for Cafeteria Food Sup	27.16
PO240081-006	SYSO VENTURA	Open PO for Cafeteria Food Sup	1,500.39
Total Payment Amount			1,626.70
PO240085-005	TERMINIX	Pest Control Annual Service	576.00
PO240085-006	TERMINIX	Pest Control Annual Service	576.00
Total Payment Amount			1,152.00
Transmittal Total			5,449.32
Fund Summary:			
Fund 01			2,449.23
Fund 13			3,000.09
Transmittal Number: 2400014-0			
MV240004-001	4IMPRINT, INC.	EXTRA STAFF SHIRTS	194.52
Total Payment Amount			194.52
PO240136-001	ACSA	Principal Academy	2,890.00
Total Payment Amount			2,890.00

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Transmittal Number: 2400014-0

Reference	Vendor	Description	Amount
PO240060-001	AMERICAN FIDELITY ASSURANCE CO	SDI Insurance for Classified E	908.15
PO240060-002	AMERICAN FIDELITY ASSURANCE CO	SDI Insurance for Classified E	908.15
PO240060-003	AMERICAN FIDELITY ASSURANCE CO	SDI Insurance for Classified E	908.15
PO240060-004	AMERICAN FIDELITY ASSURANCE CO	SDI Insurance for Classified E	908.15
Total Payment Amount			3,632.60
PO240076-003	AMERIGAS	ANNUAL AMERIGAS PROPANE COSTS	3,237.23
Total Payment Amount			3,237.23
PO240083-003	CANON FINANCIAL SERVICES INC	23/24 Copier Leases	2,596.50
Total Payment Amount			2,596.50
PO240038-003	EMERGENCY MEDICAL PRODUCTS	Medical Supplies	10.50
Total Payment Amount			10.50
PO240074-013	GARDNER'S	Annual Maintenance Supplies-Op	154.79
PO240074-014	GARDNER'S	Annual Maintenance Supplies-Op	19.37
PO240074-015	GARDNER'S	Annual Maintenance Supplies-Op	133.58
PO240074-016	GARDNER'S	Annual Maintenance Supplies-Op	44.15
PO240074-017	GARDNER'S	Annual Maintenance Supplies-Op	25.46
PO240074-018	GARDNER'S	Annual Maintenance Supplies-Op	186.90
PV240058-001	GARDNER'S	AG SUPPLIES	21.28
PV240059-001	GARDNER'S	AG SUPPLIES	161.56
PV240061-001	GARDNER'S	AG SUPPLIES	235.39
PV240062-001	GARDNER'S	AG SUPPLIES	3,579.72
PV240063-001	GARDNER'S	POOL SUPPLIES-CHLORINE	496.71
PV240064-001	GARDNER'S	POOL SUPPLIES-CHLORINE	504.25
Total Payment Amount			5,563.16
PO240098-017	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	301.27
PO240098-018	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	301.27
PO240098-019	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	301.27
PO240098-020	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	301.27
PO240098-021	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	301.27
PO240098-022	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	188.30
PO240098-023	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	301.27
Total Payment Amount			1,995.92

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INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

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Transmittal Number: 24000014-0			
Reference	Vendor	Description	Amount
PO240163-001	INYO REGISTER	Newspaper Subscription-12 mont	97.00
		Total Payment Amount	97.00
PO240150-001	LAKESHORE	TK supplies	75.41
PO240150-002	LAKESHORE	TK supplies	928.67
		Total Payment Amount	1,004.08
MV240003-001	PARISH WRIGHT	MILEAGE REIMBURSE DMV BUS	256.76
		Total Payment Amount	256.76
PO240016-014	QUILL CORPORATION	Office Supplies	258.59
PO240016-015	QUILL CORPORATION	Office Supplies	258.59
PO240052-002	QUILL CORPORATION	Open PO	60.43
PO240057-002	QUILL CORPORATION	Office Supplies	369.88
		Total Payment Amount	947.49
PO240061-001	STATE OF CALIFORNIA	Annual fingerprints and back gr	32.00
		Total Payment Amount	32.00
		Transmittal Total	22,457.76
Transmittal Number: 24000015-0 AUDIT		Fund Summary:	Fund 01
PV240073-001	BRANDON PERKINS	TRAVEL REIMBURSEMENT	22,457.76
		Total Payment Amount	164.76
PO240096-004	BRITT'S DIESEL & AUTOMOTIVE	Transportation Repairs/Service	164.76
		Total Payment Amount	4,113.40
PO240079-003	CALIFORNIA BROADBAND COOPERATI	Annual Erate Year Contract 7/2	4,113.40
		Total Payment Amount	524.52
PO240059-017	DEPT OF WATER AND POWER	DWP Annual Power Services	524.52
PO240059-018	DEPT OF WATER AND POWER	DWP Annual Power Services	436.49
PO240059-019	DEPT OF WATER AND POWER	DWP Annual Power Services	214.03
PO240059-020	DEPT OF WATER AND POWER	DWP Annual Power Services	1,256.73
PV240070-001	DEPT OF WATER AND POWER	OLANCHA ELECTRICITY	3,299.76
			774.87

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INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

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Transmittal Number: 24000015-0 AUDIT

Total Payment Amount 5,981.88

Reference	Vendor	Description	Amount
PO240106-016	GRAINGER INC	Maintenance Supplies	140.24
PO240106-017	GRAINGER INC	Maintenance Supplies	177.94
PO240106-018	GRAINGER INC	Maintenance Supplies	37.07
PO240106-019	GRAINGER INC	Maintenance Supplies	81.15
PO240106-020	GRAINGER INC	Maintenance Supplies	124.15
PO240106-021	GRAINGER INC	Maintenance Supplies	298.79
PO240106-022	GRAINGER INC	Maintenance Supplies	51.87
Total Payment Amount			911.21
MV240005-001	KAREN MIKE	INSURANCE INCENTIVE	1,098.72
Total Payment Amount			1,098.72
PV240074-001	NANCY O'SULLIVAN	TRAVEL REIMBURSEMENT	129.69
Total Payment Amount			129.69
PO240016-016	QUILL CORPORATION	Office Supplies	196.60
PO240016-017	QUILL CORPORATION	Office Supplies	31.13
PO240052-003	QUILL CORPORATION	Open PO	13.73
PO240151-001	QUILL CORPORATION	4 Drawer Locking File Cabinet-	258.59
PV240066-001	QUILL CORPORATION	HS OFFICE SUPPLIES	68.84
PV240067-001	QUILL CORPORATION	HS OFFICE SUPPLIES	73.69
PV240068-001	QUILL CORPORATION	HS OFFICE SUPPLIES	59.14
Total Payment Amount			701.72
Transmittal Total			13,625.90

Fund Summary: Fund 01 13,625.90

Transmittal Number: 24000015-0

PV240071-001	AUCIA BRICE	FUEL REIMBURSEMENT	20.00
Total Payment Amount			20.00

PV240065-001	AMERICAN BUSINESS MACHINES	STAPLES/TONER	80.81
Total Payment Amount			80.81

PO240076-004	AMERIGAS	ANNUAL AMERIGAS PROPANE COSTS	53.81
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OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Transmittal Number: 24000015-0		Description	Amount
Reference Vendor		ANNUAL AMERIGAS PROPANE COSTS	3,194.74
PO240076-005	AMERIGAS	Total Payment Amount	3,248.55
PO240035-001		Amplify Science notebook	2,599.11
		Total Payment Amount	2,599.11
PO240093-002		Legal Fees	714.00
		Total Payment Amount	714.00
PO240096-005		Transportation Repairs/Service	888.00
		Total Payment Amount	888.00
PV240072-001		MILEAGE FOR FB GAME IN MAMMOTH	129.69
		Total Payment Amount	129.69
PO240101-003		MCI Long Dist	85.29
		Total Payment Amount	85.29
PO240095-001		Van #1 Repairs	155.54
PO240095-002	MILLER'S TOWING	VAN #6 REPAIRS	155.54
PO240095-003	MILLERS TOWING	VAN #7 REPAIRS	155.54
		Total Payment Amount	466.62
PV240069-001		SOFTWARE FOR SCREENVIEWING	3,894.00
		Total Payment Amount	3,894.00
PO240160-001		Networking Cable Installation	222.07
		Total Payment Amount	222.07
		Transmittal Total	12,348.14
Fund Summary:		Fund 01	12,348.14
Transmittal Number: 24000016-0 AUDIT		Schwan's Food	806.45
PO240020-002	PINCO	Tony Roberts	1,054.62
PO240021-001	PINCO	Pinco Transportation & Monthly	1,000.56
PO240111-002	PINCO	Total Payment Amount	2,861.63

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Board of Trustees Meeting 10/18/2023

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Fiscal Year: 2024

Transmittal Number: 24000016-0 AUDIT

Reference

Vendor

PO240103-004

PRODUCERS DAIRY

Description

Open PO for Milk Purchases

Amount

648.65

Total Payment Amount

648.65

PO240081-007

SYSCO VENTURA

PO240081-008

SYSCO VENTURA

PO240081-009

SYSCO VENTURA

Open PO for Cafeteria Food Sup

Open PO for Cafeteria Food Sup

Open PO for Cafeteria Food Sup

111.52

1,600.71

45.72

Total Payment Amount

1,757.95

Transmittal Total

5,268.23

Fund Summary:

Fund 13

5,268.23

Transmittal Number: 24000018-0 AUDIT

PV240076-001

CALIFORNIA'S VALUED TRUST

HEALTH AND WELFARE

Total Payment Amount

89,866.60

Transmittal Total

89,866.60

Fund Summary:

Fund 01

65,111.96

Fund 71

24,754.64

Transmittal Number: 24000019-0 AUDIT

PV240102-001

ALICIA SOUTHEY

MEAL REIMBURSEMENT

Total Payment Amount

101.28

PO240102-019

DAVES AUTO PARTS

PO240102-020

DAVES AUTO PARTS

PO240102-021

DAVES AUTO PARTS

PO240102-022

DAVES AUTO PARTS

PO240113-001

DAVES AUTO PARTS

PO240113-002

DAVES AUTO PARTS

PO240113-003

DAVES AUTO PARTS

PO240113-004

DAVES AUTO PARTS

PO240158-004

DAVES AUTO PARTS

PO240158-005

DAVES AUTO PARTS

PO240158-006

DAVES AUTO PARTS

PO240158-007

DAVES AUTO PARTS

PO240158-008

DAVES AUTO PARTS

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Ag Incentive Grant Open Purcha

Ag Incentive Grant Open Purcha

195.81

98.59

21.35

10.31

32.41

29.61

18.10

1,933.47

149.61

21.54

80.67

5.13

16.84

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Transmittal Number: 24000019-0 AUDIT

Reference	Vendor	Description	Amount
PO240158-009	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	1,618.20
PO240158-010	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	6.44
PO240158-011	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	170.14
PO240158-012	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	93.43
PO240158-013	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	370.08
PO240158-014	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	191.17
PO240158-015	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	198.16
PO240158-016	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	265.96
PO240158-017	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	67.03
PO240158-018	DAVES AUTO PARTS	Ag Incentive Grant Open Purcha	24.83
Total Payment Amount			5,618.88
PO240059-021	DEPT OF WATER AND POWER	DWP Annual Power Services	3,177.18
Total Payment Amount			3,177.18
PO240105-008	GRAINGER INC	Custodial Supplies	1,011.13
PO240105-009	GRAINGER INC	Custodial Supplies	67.61
PO240106-023	GRAINGER INC	Maintenance Supplies	33.67
PO240106-024	GRAINGER INC	Maintenance Supplies	5.97
PO240106-025	GRAINGER INC	Maintenance Supplies	8.96
PO240106-026	GRAINGER INC	Maintenance Supplies	53.54
PO240106-027	GRAINGER INC	Maintenance Supplies	246.72
PO240106-028	GRAINGER INC	Maintenance Supplies	236.29
PO240106-029	GRAINGER INC	Maintenance Supplies	20.44
Total Payment Amount			1,684.33
PO240115-002	INYO COUNTY WASTE MGMT	Annual Dump Fees	255.50
Total Payment Amount			255.50
MV240006-001	KELVIN EDUCATION INC.	CONTRACT/REIMBURSEMENT FROM IC	1,000.00
Total Payment Amount			1,000.00
PO240080-003	MOUNTAIN INVESTMENTS INC	Cerro Gordo Site Rent-Trans Re	315.28
Total Payment Amount			315.28
PO240162-001	SAVVAS LEARNING CO. LLC	math 1st grade	1,809.31
Total Payment Amount			1,809.31

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Transmittal Number: 24000019-0 AUDIT		Description	Amount
Reference	Vendor	Waste Services	
PO240086-007	SIERRA DISPOSAL	Total Payment Amount	164.05
			164.05
PV240089-001	U.S. BANK CORPORATE PAYMENT	VAN #7 VISOR	77.34
		Total Payment Amount	77.34
		Transmittal Total	14,203.15
		Fund Summary: Fund 01	14,203.15
Transmittal Number: 24000019-0		GASB 75 DISCLOSURE REPORT	500.00
MV240007-001	ACTUARIAL RETIREMENT CONSULTIN	Total Payment Amount	500.00
PO240076-006	AMERIGAS	ANNUAL AMERIGAS PROPANE COSTS	1,401.32
		Total Payment Amount	1,401.32
PV240079-001	BISHOP HEATING &	UNIT 14, 19, AND LIBRARY	675.33
		Total Payment Amount	675.33
PO240078-004	BRADY INDUSTRIES	Custodial Supplies	674.37
		Total Payment Amount	674.37
PO240134-001	CEV MULTIMEDIA, LTD.	Turnkey Package	3,210.00
		Total Payment Amount	3,210.00
PO240059-022	DEPT OF WATER AND POWER	DWP Annual Power Services	1,405.23
PO240059-023	DEPT OF WATER AND POWER	DWP Annual Power Services	98.80
PO240059-024	DEPT OF WATER AND POWER	DWP Annual Power Services	523.86
		Total Payment Amount	2,027.89
PO240104-001	DEPT OF WATER AND POWER	Annual Ag Farm DWP Lease	757.00
		Total Payment Amount	757.00
PV240082-001	INVO CO OFFICE OF ED	DRUG/ALCOHOL TESTING	136.00
PV240083-001	INVO CO OFFICE OF ED	MS SUMMER SCHOOL CAMP	4,500.00
PV240084-001	INVO CO OFFICE OF ED	CTI NEW TEACHER INDUCTION	1,250.00
		Total Payment Amount	5,886.00

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
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Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Transmittal Number: 24000019-0

Reference Vendor
PO240051-001 INYO REGISTER

Description Amount
Inyo Register 97.00
Total Payment Amount 97.00

PV240080-001 LISELDA CASTRO

REIMBURSEMENT FOR FB 27.93
Total Payment Amount 27.93

PV240081-001 MIKE BUTTON

FLAG FOOTBALL SUPPLIES 23.69
Total Payment Amount 23.69

PV240077-001 NIELSENS EQUIPMENT MAINTENANCE

10 RADIOS 5,365.95
Total Payment Amount 5,365.95

PO240062-003 PITNEY BOWES BANK INC

Postage Annual Rental & Fee 511.68
Total Payment Amount 511.68

PO240012-001 PTM DOCUMENT SYSTEMS

report cards 143.82
Total Payment Amount 143.82

PO240016-018 QUILL CORPORATION
PO240016-019 QUILL CORPORATION
PO240016-020 QUILL CORPORATION

Office Supplies 40.29
Office Supplies 34.88
Office Supplies 10.60
Total Payment Amount 85.77

PO240160-002 SHI INTERNATIONAL CORP
PO240160-003 SHI INTERNATIONAL CORP

Networking Cable Installation 64.33
Networking Cable Installation 11.31
Total Payment Amount 75.64

PO240086-008 SIERRA DISPOSAL

Waste Services 1,362.96
Total Payment Amount 1,362.96

PO240085-007 TERMINIX

Pest Control Annual Service 126.50
Total Payment Amount 126.50

PO240140-001 U.S. BANK CORPORATE PAYMENT
PO240141-001 U.S. BANK CORPORATE PAYMENT

white boards 34.47
Wilson GST Prime Footballs 323.23
Total Payment Amount 357.70

CM240002-001 U.S. BANK CORPORATE PAYMENT

QUICKBOOKS REFUND (15.00)

**INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT**

OCTOBER 2023 BOARD MEETING

Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Transmittal Number: 24000019-0

Reference	Vendor	Description	Amount
CM240003-001	U.S. BANK CORPORATE PAYMENT	QUICKBOOKS REFUND	(70.00)
PO240011-002	U.S. BANK CORPORATE PAYMENT	Office	31.02
PO240039-004	U.S. BANK CORPORATE PAYMENT	Medical Supplies	43.78
PO240146-001	U.S. BANK CORPORATE PAYMENT	Volleyballs	266.91
PO240147-001	U.S. BANK CORPORATE PAYMENT	Volleyball Net	696.83
PO240148-001	U.S. BANK CORPORATE PAYMENT	Precalculus	3,137.54
PO240149-001	U.S. BANK CORPORATE PAYMENT	TK items	33.15
PV240085-001	U.S. BANK CORPORATE PAYMENT	BACK TO SCHOOL BREAKFAST	45.80
PV240086-001	U.S. BANK CORPORATE PAYMENT	DO OFFICE SUPPLIES	72.41
PV240087-001	U.S. BANK CORPORATE PAYMENT	DO OFFICE SUPPLIES	8.47
PV240088-001	U.S. BANK CORPORATE PAYMENT	QUICKBOOKS BOOSTERS	100.00
PV240090-001	U.S. BANK CORPORATE PAYMENT	BOARD MEETING REFRESHMENTS	57.42
PV240091-001	U.S. BANK CORPORATE PAYMENT	BOARD MEETING REFRESHMENTS	36.77
PV240092-001	U.S. BANK CORPORATE PAYMENT	BACK TO SCHOOL BREAKFAST SUPPL	125.03
PV240093-001	U.S. BANK CORPORATE PAYMENT	QUICKBOOKS SUBSCRIPTION-DISTRI	60.00
PV240094-001	U.S. BANK CORPORATE PAYMENT	CAFE TRAVEL	14.45
PV240095-001	U.S. BANK CORPORATE PAYMENT	CAFE TRAVEL	72.49
PV240096-001	U.S. BANK CORPORATE PAYMENT	BOOSTER SEATS	205.53
PV240097-001	U.S. BANK CORPORATE PAYMENT	AUX CORD FOR VAN	38.55
PV240098-001	U.S. BANK CORPORATE PAYMENT	AUX CORD	10.58
PV240099-001	U.S. BANK CORPORATE PAYMENT	FLAG FOOTBALL	64.65
PV240100-001	U.S. BANK CORPORATE PAYMENT	CAFE TRAVEL	6.84
PV240101-001	U.S. BANK CORPORATE PAYMENT	CAFE TRAVEL	65.60
		Total Payment Amount	5,108.82
PO240084-003	VERIZON WIRELESS	ANNUAL CELL PHONE SERVICE FOR	136.09
		Total Payment Amount	136.09
PV240078-001	WE VIDEO INC.	COMPUTER SOFTWARE FOR 7TH/8TH	626.22
		Total Payment Amount	626.22
PO240075-003	WEX BANK	Open Purchase Order for Fuel C	3,359.77
		Total Payment Amount	3,359.77
PO240157-001	WYE RD FEED & SUPPLY	Open purchase order NTE - Ag I	341.05
PO240157-002	WYE RD FEED & SUPPLY	Open purchase order NTE - Ag I	271.95
		Total Payment Amount	613.00
		Transmittal Total	33,154.45

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

Transmittal Number: 24000019-0

Fund Summary: Fund 01 33,154.45

Transmittal Number: 24000019-1 AUDIT

Reference Vendor
PO240142-001 U.S. BANK CORPORATE PAYMENT
PO240159-001 U.S. BANK CORPORATE PAYMENT

Description	Amount
Art Supplies	609.79
Chain clipyard marker for foo	27.02
Total Payment Amount	636.81

Transmittal Total 636.81

Fund Summary: Fund 01 636.81

Transmittal Number: 24000020-0

CL230066-001 CA DEPT OF TAX AND FEE ADMIN

22-23 SALES TAX FOR LPUSD
Total Payment Amount 1,679.84

PO240152-001 KERN MACHINERY, INC.

CTEIG Grant 21-22-Fixed Pallet
Total Payment Amount 1,500.00

Transmittal Total 3,179.84

Fund Summary: Fund 01 2,988.54
Fund 13 191.30

Transmittal Number: 24000021-0 AUDIT

PO240103-005 PRODUCERS DAIRY

Open PO for Milk Purchases
Total Payment Amount 368.51

PO240081-010 SYSCO VENTURA

Open PO for Cafeteria Food Sup
Total Payment Amount 1,124.31

Transmittal Total 1,492.82

Fund Summary: Fund 13 1,492.82

Payment Count: 77 Transmittal Count: 11 Grand Total: 201,683.02

OCTOBER 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/18/2023

05 Lone Pine Unified

Fiscal Year: 2024

The above Payable transactions have been issued in accordance with the District's policies and procedures.
It is recommended that the Board of Trustees approve them.



Authorized Agent

Board Approval