

TO: Board of Trustees

FROM: Patrick Traynor, Superintendent

SUBJECT: Board Meeting of March 15, 2023

The following policies are presented for adoption (and second reading) with changes/revisions as provided by the following CSBA Policy Guidesheet. This process continues the list of policy updates that will be submitted to the Board for review as necessary and time permits. Please note that policies for your review include ~~strikeout~~ text for language to be removed and *italics* for language being added.

Please contact me if you have any questions.

CSBA POLICY GUIDESHEET

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes may have also been made. Districts should review the sample materials and modify their own policies accordingly.

Board Policy 5131.7 - Weapons and Dangerous Instruments

Policy updated to (1) expand the concept of district provided transportation, (2) reflect **NEW LAW (SB 906, 2022)** which requires certificated and classified employees of the district, and other school officials such as Governing Board members, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle school or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, to immediately report the threat or perceived threat to law enforcement, (3) move language regarding student suspension and expulsion in order to keep related content together, and (4) add language regarding staff training to align with staff responsibilities to report potential homicidal acts. Regulation also updated to add headings for the Options regarding tear gas or tear gas weapons, and to emphasize that for districts that allow students to bring tear gas or tear gas weapons to school, the student needs to either be accompanied by, or have the written consent, of a parent/guardian.

Administrative Regulation 5131.7 - Weapons and Dangerous Instruments

Regulation updated to expand the list of prohibited weapons and dangerous instruments to include additional items that are listed in law.

Administrative Regulation 5141.3 - Health Examinations

Regulation updated to reflect **NEW LAW (AB 2329)** which authorizes districts to enter into a memorandum of understanding with a nonprofit eye examination provider to provide eye examinations and eyeglasses to students at a school site. Regulation also updated to reflect **NEW LAW (SB 97)** which requires that beginning on or after January 1, 2023, districts make Type 1 diabetes materials developed by CDE available to parents/guardians when student is first enrolled in elementary school or as part of certain notifications. The first note was changed to a Cautionary Note and updated to clarify that the obligation to perform specified mandated activities is relieved any year that the Budget Act does not provide reimbursement.

Board Policy 5142 - Safety

Policy updated to reflect **NEW LAW (P.L. 117-159)** which requires the creation of a Federal Clearinghouse on School Safety Evidence-Based Practices to serve as a federal resource to identify and publish online practices and recommendations to improve school safety, and include that the district regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure and the monitoring and response to suspicious and/or threatening digital media content.

Administrative Regulation 5142 - Safety

Regulation updated to reflect **NEW LAW (SB 906, 2022)** which requires certificated and classified employees of the district, and other school officials such as Governing Board members, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle school or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, to immediately report the threat or perceived threat to law enforcement, and add language regarding staff responsibilities and training to align with requirement to

report potential homicidal acts. Regulation also updated to add language that anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator, reflect **NEW LAW (AB 2028, 2022)** which authorizes the Board of an elementary, intermediate, junior high, or high school to assist local law enforcement, nonprofit associations or organizations such as the Girls Scouts, Boys Scouts, and parent-teacher associations, and public agencies that provide safety instruction related to using electric, motorized, or nonmotorized bicycles and scooters, to provide such safety instruction to district students, and **NEW LAW (AB 1946, 2022)** which requires the Department of the California Highway Patrol to develop, and post on its web site, by September 1, 2023, statewide safety and training programs based on evidence-based practices for users of electric bicycles, including general riding safety, emergency maneuver skills, rules of the road, and laws pertaining to electric bicycles.

Administrative Regulation 5148.2 - Before/After School Programs

Regulation updated to include definitions of "offer access" and "provide access" in regard to Expanded Learning Opportunities (ELO) programs. Detailed information regarding program collaboration requirements moved to Regulation from BP. Regulation updated to reflect **NEW LAWS (AB 181, 2022 and AB 185, 2022)** which updates the ELO program requirements for the 2022-23 school year and forward, including requirements for the district to offer access to ELO programs based on the district's prior fiscal year local control funding formula unduplicated pupil percentage. Regulation also updated to clarify that district that receive funds for classroom-based instructional programs that serve grades TK-6 cannot opt out of the ELO program funding, pursuant to California Department of Education's "Expanded Learning Opportunities Program FAQs." Regulation also updated to reflect requirement that ELO programs are required to offer a nutritional snack, meal, or both and to reflect California Department of Education guidance that ELO programs do not have an attendance requirement and to reflect **NEW LAW (SB 1380, 2022)** which renumbered The California Prekindergarten Planning and Implementation Grant Program, Education Code 8251.5 to 8322.

Administrative Regulation 6164.4 - Identification and Evaluation of Individuals for Special Education

Regulation updated to reflect **NEW LAW (SB 188, 2022)**, requiring each district to designate a main point of contact for coordinating and completing the transition of a child and family from Part C (Early Intervention Program for Infants and Toddlers with Disabilities) to Part B (Assistance for Children with Disabilities) of IDEA.

WEAPONS AND DANGEROUS INSTRUMENT

The Governing Board recognizes that students and staff have the right to a safe and secure campus free from physical and psychological harm and desires to protect them from the dangers presented by firearms and other weapons.

Possession of Weapons

The Board prohibits any student from possessing weapons, imitation firearms, or other dangerous instruments, as defined in law and administrative regulation, in school buildings, on school grounds ~~or buses~~, **when using district provided transportation**, at school-related or school-sponsored activities away from school, or while going to or coming from school.

If a student is in possession of a prohibited weapon, imitation firearm, or dangerous instrument which creates a threat or perceived threat of a homicidal act, any employee or other school official who is alerted to or observes such threat shall immediately report the threat to law enforcement.

Under the power granted to the Board **to protect the safety of students, staff, and others on district property and** to maintain order and discipline in the schools, ~~and to protect the safety of students, staff, and the public~~, any school employee is authorized to confiscate any prohibited weapon, imitation firearm, or dangerous instrument from any student on school grounds.

The principal or designee shall notify law enforcement authorities when any student possesses a **firearm, explosive, or other prohibited** weapon **or dangerous instrument** without permission, **sells or furnishes a firearm**, or commits any act of assault with a firearm or other weapon. (Education Code 48902; Penal Code 245, 626.9, 626.10; 20 USC 7961)

Unless ~~he/she~~ **a student** has obtained prior written permission as specified below, **any student who is determined to have brought a firearm to school or possessed a firearm at school, as verified by a school employee, shall be expelled for not less than one year, except that the Board may set an earlier date for readmission on a case-by-case basis** **possessing or threatening others with any weapon, dangerous instrument, or imitation firearm shall be subject to suspension and/or expulsion** in accordance with law, Board policy, and administrative regulations.

~~Students possessing or threatening others with any weapon, dangerous instrument, or imitation firearm are subject to suspension and/or expulsion in accordance with law, Board policy, and administrative regulations.~~

All staff shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats.

Advance Permission for Possession of a Weapon for Educational Purposes

WEAPONS AND DANGEROUS INSTRUMENT

The parent/guardian of a student who desires to possess a firearm, imitation firearm, or other prohibited weapon on school grounds for an educational purpose shall submit a written request to the principal, at least five school days in advance of the planned possession which explains the planned use of the weapon and the duration, together with a written explanation from the staff person responsible for the school-sponsored activity or class.

The principal may grant permission for such possession when it is determined that possession of a firearm, imitation firearm, or other prohibited weapon on school grounds is necessary for a school-sponsored activity or class or as part of the educational program. Factors that shall be considered include, but are not limited to, the planned use of the weapon, the duration and location of the planned use, whether an audience is expected, and any perceived adverse effects to the safety and well-being of students or staff. If the principal grants such permission, the student and staff person shall be provided with a written explanation regarding any limitations and the permissible duration of the student's possession.

When the principal or designee grants permission, all necessary precautions shall be taken to ensure the safety of all persons on school grounds and the safe keeping of the weapon, including, but not limited to, inspecting a firearm to verify that no live ammunition is present. Any permitted weapon shall be stored in a locked vehicle or in an appropriate, locked container before and after its authorized use.

Any student granted permission to possess a weapon may be suspended and/or expelled if the weapon is possessed or used inappropriately.

Possession of Pepper Spray

To prevent potential misuse that may harm students or staff, students are prohibited from carrying tear gas or tear gas weapons such as pepper spray on campus or at school activities.

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects, or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The Superintendent or designee **also** shall also inform staff, students, and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

Policy

adopted: September 15, 2010

Revised: March 15, 2023

LONE PINE UNIFIED SCHOOL DISTRICT

Lone Pine, California

WEAPONS AND DANGEROUS INSTRUMENT

Prohibited weapons and dangerous instruments include, but are not limited to: (Education Code 48915, 49330; Penal Code 626.10, 16100-17360, 30310)

- 1. Firearms: pistols, revolvers, shotguns, rifles, machineguns, "zip guns," "stun guns," tasers, cane guns, camouflaging firearms, and any other device from which is expelled through a barrel and capable of propelling a projectile by the force of an explosion or other form of combustion**
- 2. Ammunition or reloaded ammunition**
- 3. Knives, razor blades, and box cutters: any dirks, daggers (or concealed dirks or daggers), cane swords, ice picks, or other weapons with a fixed, sharpened blade fitted primarily for stabbing, weapons with a blade fitted primarily for stabbing, weapons with a blade longer than 3-1/2 inches, folding knives with a blade that locks into place, switchblade knives, and razors with an unguarded blade**
- 4. Explosive and/or incendiary devices: pipe bombs, time bombs, rockets or rocket propelled projectile launchers, cap guns, bullets containing or carrying an explosive agent, containers of inflammable fluids, and other hazardous devices or concealed explosive substances**
- 5. Any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, carbon dioxide pressure, or spring action, or any spot marker gun**
- 6. Any other dangerous device, instrument, or weapon, including those defined in Penal Code 16000-34370, including a blackjack, slingshot, billy, nunchaku, sandclub, sandbag, metal knuckles, or any metal plate with three or more radiating points with one or more sharp edges designed for use as a weapon**
- 7. Any imitation firearm, defined as a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm**

Any employee may take any weapon or dangerous instrument from the personal possession of a student while the student is on school premises or under the authority of the district. (Education Code 49331, 49332)

In determining whether to take possession of the weapon or dangerous instrument, the employee shall use the employee's own judgment as to the dangerousness of the situation and, based upon this analysis, shall take one of the following actions:

WEAPONS AND DANGEROUS INSTRUMENT

- 1. Confiscate the object and deliver it to the principal immediately**
- 2. Immediately notify the principal, who shall take appropriate action**
- 3. Immediately notify the local law enforcement agency and the principal**

When informing the principal about the possession of a weapon or dangerous instrument, the employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of the possession.

The principal shall report any possession of a weapon or dangerous instrument to the student's parents/guardians by telephone or in person, and shall follow this notification with a letter.

The employee shall retain possession of the instrument until the risk of its use as a weapon has dissipated or, upon the request of the student's parent/guardian, until the parent/guardian appears and personally takes possession. (Education Code 49331, 49332)

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- 4. Explosive and/or incendiary devices: pipe bombs, time bombs, rockets or rocket propelled projectile launchers, cap guns, bullets containing or carrying an explosive agent, containers of inflammable fluids, and other hazardous devices or concealed explosive substances**
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- 6. Any other dangerous device, instrument, or weapon, including those defined in Penal Code 16000-34370, including a blackjack, slingshot, billy, nunchaku, sandclub, sandbag, metal knuckles, or any metal plate with three or more radiating points with one or more sharp edges designed for use as a weapon**
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HEALTH EXAMINATIONS

The principal at each school shall notify parents/guardians of the rights of students and parents/guardians related to health examinations. (Education Code 48980; 20 USC 1232h)

A parent/guardian may annually file with the principal a written statement withholding consent to the **child's** physical examination **of his/her child**. Any such student shall be exempt from any physical examination but shall be subject to exclusion from attendance when contagious or infectious disease is reasonably suspected. (Education Code 49451; 20 USC 1232h)

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Vision and Hearing Tests

All students shall be tested for visual acuity when they first enroll in elementary school and at least every three years thereafter until they complete grade 8. Gross external observation of the student's eyes, visual performance, and perception shall be made by the school nurse and the classroom teacher. (Education Code 49455)

Each student's vision shall be appraised, by the school nurse or other personnel authorized under Education Code 49452, during the kindergarten year or upon first enrollment or entry in a district elementary school and subsequently in grades 2, 5, and 8. However, a student who is tested upon first enrollment or entry in the district in grade 4 or 7 shall not be required to be appraised in the next immediate year. (Education Code 49455)

The vision appraisal shall include tests for visual acuity, including near vision. ~~For Male students shall also be tested once for~~ color vision ~~shall be tested one time, after the student reaches grade 1~~ in grade 1 or later and the results of the appraisal shall be entered in the student's health record. ~~Results of the test shall be entered into the student's health record.~~ (Education Code 49455)

~~Evaluation~~ Appraisal of a student's vision may be waived **under either of the following conditions:** (Education Code 49455)

1. The student's parent/guardian requests a waiver and presents a certificate from a an authorized health care provider specifying the results of an examination of the student's vision, **physician/surgeon, physician assistant, or optometrist showing the results of an examination of the student's vision**, including visual acuity and, in male students, color vision.

HEALTH EXAMINATIONS

2. The student's parents/guardians file with the principal a written statement that they adhere to the faith or teachings of any well-recognized religious sect, denomination, or organization and, in accordance with its creed, tenets, or principles depend for healing upon prayer in the practice of their religion.

Visual defects or any other defects found as a result of the vision examination shall be reported to the parent/guardian with a request that remedial action be taken to correct or cure the defect. The report of a visual defect, if made in writing, shall be made on a form prescribed by the Superintendent of Public Instruction. ~~Such reports~~ **The report** shall not include a referral to any private practitioner. However, the student may be referred to a public clinic or diagnostic and treatment center operated by a public hospital or by the state, county, or city department of public health. (Education Code 49456)

In addition to the vision appraisals described above, the school nurse and/or classroom teacher shall continually and regularly observe students' eyes, appearance, behavior, visual performance, and perception that may indicate vision difficulties. (Education Code 49455)

Eye Examinations for the Purpose of Eyeglasses

In addition to the vision appraisals described above, the district may enter into a memorandum of understanding with a nonprofit eye examination provider, including a mobile provider, to provide noninvasive eye examinations at a district school exclusively for the purpose of providing eyeglasses. (Education Code 49455.5)

Prior to any eye examination, the school shall notify parents/guardians of the upcoming eye examination and include a form that allows them to opt their child out of the examination. Parents/guardians who have submitted a general opt-out written statement in accordance with Education Code 49451 are deemed to have opted out. (Education Code 49455.5)

Parents/guardians whose child receives an eye examination shall be provided a report by the provider in accordance with Education Code 49456. (Education Code 49455.5)

Hearing Tests

The Superintendent or designee shall provide for the administration of hearing tests to district students by personnel authorized to conduct such testing pursuant to Education Code 49452 and 49454 and in accordance with the procedures specified in 17 CCR 2951.

Each student shall be given a hearing screening test at the following times: (17 CCR 2951)

HEALTH EXAMINATIONS

1. Kindergarten or grade 1
2. Grade 2
3. Grade 5
4. Grade 8
5. Grade 10 or 11
6. Upon first entry into the California public school system

Each student enrolled in a special education program, other than those enrolled because of a hearing problem, shall be given a hearing test when enrolled in the program and every third year thereafter. Hearing tests may be given more frequently as needed, based on the individualized education program team's evaluation of the student. (17 CCR 2951)

A follow-up hearing threshold test shall be administered to any student who fails to respond to any of the required frequencies in the screening test or is otherwise determined to need further evaluation. (17 CCR 2951)

The Superintendent or designee shall provide written notification of test results to the parents/guardians of any student who fails the hearing tests. When the test results fall within the levels specified in 17 CCR 2951 or there is evidence of pathology, such as an infection of the outer ear, chronic drainage, or a chronic earache, the notification shall include a recommendation that a further medical and audiological evaluation be obtained. (17 CCR 2951)

The dates and results of all screening tests and copies of threshold tests shall be included in the student's health records. (17 CCR 2951)

The principal or designee shall prepare an annual report of the school hearing testing program, using forms provided by the Department of Health Services, with copies to the Superintendent and the County Superintendent of Schools. (17 CCR 2951)

Scoliosis Screening

Each female student in grade 7 and each male student in grade 8 shall be screened for scoliosis. This screening shall comply with California Department of Education (CDE) standards and shall be performed by qualified personnel as specified in law (Education Code 49452.5)

HEALTH EXAMINATIONS

Persons performing the screening shall not solicit, encourage, or advise treatment of the student for scoliosis or any other condition discovered in the course of the screening. (Education Code 49452.5)

The parent/guardian of any student suspected of having scoliosis shall receive a notice which includes an explanation of scoliosis and describes the significance of treatment at an early age. This notice shall also describe the public services available for treatment and include a referral to appropriate community resources. (Education Code 49452.5)

Type 1 Diabetes Information

The Superintendent or designee shall provide parents/guardians of children enrolled in elementary school for the first time, or with the annual notifications pursuant to Education Code 48980, an information sheet developed by the California Department of Education (CDE) regarding type 1 diabetes as specified in Education Code 49452.6.

Type 2 Diabetes Information

Because type 2 diabetes in children is a preventable and treatable disease, parents/guardians are encouraged to have their child screened by an authorized health care practitioner for risk factors of the disease, including excess weight, and to request tests of their child's blood glucose to determine if the child has type 2 diabetes or pre-diabetes.

The Superintendent or designee shall provide parents/guardians of incoming students in grade 7, or with the annual notifications pursuant to Education Code 48980, an information sheet developed by CDE regarding type 2 diabetes, which includes: (Education Code 49452.7)

1. A description of the disease and its risk factors and warning signs
2. A recommendation that students displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes be screened for the disease
3. A description of the different types of diabetes screening tests available
4. A description of treatments and prevention methods

The information sheet may be provided with the parental notifications required pursuant to Education Code 48980. (Education Code 49452.7)

HEALTH EXAMINATIONS

The Superintendent or designee may provide information to parents/guardians regarding public or private sources from which they may receive diabetes screening and education services for free or at reduced costs.

Policy
adopted: January 20, 2011
Revised: March 15, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

SAFETY

The Governing Board recognizes the importance of providing a safe school environment that is conducive to learning and promotes student safety and well-being. Appropriate measures shall be implemented to minimize the risk of harm to students, including, but not limited to, protocols for maintaining safe conditions on school grounds, promoting safe use of school facilities and equipment, and guiding student participation in educational programs and school-sponsored activities.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

School staff shall be responsible for the proper supervision of students at all times when students are subject to district rules, including, but not limited to, during school hours, school-sponsored activities, before and after-school programs, morning drop-off and afternoon pick-up, and while students are using district **provided** transportation.

The Superintendent or designee shall ensure that students receive appropriate instruction on topics related to safety and emergency procedures, as well as injury and disease prevention.

Crossing Guards/Student Safety Patrol

To assist students in safely crossing streets adjacent to or near school sites, the Board may employ crossing guards and/or establish a student safety patrol at any district school. The Superintendent or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.

Student Identification Cards and Safety Information

Student identification cards of students in grades 7-12 shall have printed on them safety information, including the following: (Education Code 215.5, **217**)

1. The National Suicide Prevention Lifeline telephone number and, at the district's discretion, the Crisis Text Line and/or a local suicide prevention hotline telephone number
2. The National Domestic Violence Hotline

SAFETY

Each principal or designee shall establish emergency procedures, rules for student conduct, and rules for the safe and appropriate use of school facilities, equipment, and materials, consistent with law, Board policy, and administrative regulation. The rules shall be communicated to students, distributed to parents/guardians, and readily available at the school at all times.

Release of Students

Students shall be released during the school day only to the custody of an adult who is one of the following:

1. The student's custodial parent/guardian
2. An adult authorized on the student's emergency card as someone to whom the student may be released when the custodial parent/guardian cannot be reached, provided the principal or designee verifies the adult's identity
3. An authorized law enforcement officer acting in accordance with law
4. An adult taking the student to emergency medical care at the request of the principal or designee

Supervision of Students

Teachers shall be present at their respective rooms and shall open them to admit students not less than 30 minutes before the time that school starts. (5 CCR 5570)

Every teacher shall hold students accountable for their conduct on the way to and from school, on the playgrounds, and during recess. (Education Code 44807)

The principal or designee shall require all individuals supervising students to remain alert for unauthorized persons and dangerous conditions, promptly report any such observations to the principal or designee, and file a written report as appropriate.

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393)

***Threat or perceived threat* means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to**

SAFETY (continued)

school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual.

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

In arranging for appropriate supervision on playgrounds, the principal or designee shall:

1. Clearly identify supervision zones on the playground and require all playground supervisors to remain outside at a location from which they can observe their entire zone of supervision
2. Consider the size of the playground area, the number of areas that are not immediately visible, and the age of the students to determine the ratio of playground supervisors to students

At any school where playground supervision is not otherwise provided, the principal or designee shall provide for certificated employees to supervise the conduct and safety, and direct the play, of students who are on school grounds before and after school and during recess and other intermissions. (5 CCR 5552)

The Superintendent or designee shall ensure that teachers, teacher aides, playground supervisors, yard aides, and volunteers who supervise students receive training in safety practices and in supervisory techniques that will help prevent problems and resolve conflicts among students. **Such** **Additionally, all staff and other school officials shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats. The** training shall be documented and kept on file.

Playground Safety

Any new playground or any replacement of equipment or modification of components inside an existing playground shall conform to standards set forth by the American Society for Testing and Materials and the guidelines set forth by the U.S. Consumer Product Safety Commission. The Superintendent or designee shall have a playground safety inspector certified by the National Playground Safety Institute conduct an initial inspection to aid compliance with applicable safety standards. (Health and Safety Code 115725)

SAFETY (continued)**Activities with Safety Risks**

Due to concerns about the risk to student safety, the principal or designee shall not permit the following activities on campus or during school-sponsored events unless the activity is properly supervised, students wear protective gear as appropriate, and each participant has insurance coverage:

1. Trampolining
2. Scuba diving
3. Skateboarding or use of scooters
4. In-line or roller skating or use of skate shoes
5. Sailing, boating, or water skiing
6. Cross-country or downhill skiing
7. Motorcycling
8. Target shooting
9. Horseback riding
10. Rodeo
11. Archery
12. Mountain bicycling
13. Rock climbing
14. Rocketeering
15. Surfing

16. Body Contact Sports

167. Other activities determined by the principal to have a high risk to student safety

SAFETY (continued)

~~Students who operate~~ **As needed, the Superintendent or ride as a passenger designee may periodically provide training or instruction to student on a bicycle, the safe use of electric, motorized or nonmotorized bicycles, scooters, skateboards, and roller skates. Any student who rides any such bicycle, scooter, or skateboard, or wear in-line or roller skates, upon a street, bikeway, or any other public bicycle path or trail shall wear a properly fitted and fastened bicycle helmet**

Events In or Around a Swimming Pool

When any on-campus event that is not part of an interscholastic athletic program is sponsored or hosted by the district and is to be held in or around a swimming pool, at least one adult with a valid certification of cardiopulmonary resuscitation training shall be present throughout the duration of the event. (Education Code 35179.6)

Laboratory Safety

The principal of each school offering laboratory work shall develop procedures for laboratory safety and designate a trained certificated employee to implement and regularly review these procedures.

Students in a laboratory shall be under the supervision of a certificated employee. Students shall be taught laboratory safety, and safety guidelines and procedures shall be posted in science classrooms. Students shall receive continual reminders about general and specific hazards.

Hazardous materials shall be properly used, stored, and disposed of in accordance with law and the district's chemical hygiene plan.

Bloodborne pathogens shall be handled in accordance with the district's exposure control plan.

The district's emergency plan, emergency contact numbers, and first aid supplies shall be readily accessible.

Parents/guardians shall be made aware of the kinds of laboratory activities that will be conducted during the school year.

Hearing Protection

The Superintendent or designee shall monitor students' exposure to excessive noise in classrooms and provide protection as necessary. The Superintendent or designee may also provide hearing conservation education to teach students ways to protect their hearing.

Eye Safety Devices

AR 5142(e)

SAFETY (continued)

The Superintendent or designee shall provide schools with eye safety devices for use whenever students, teachers, or visitors are engaged in or observing an activity or using hazardous substances likely to cause injury to the eyes. Eye safety devices may be sold to students for an amount not to exceed their actual cost to the district. (Education Code 32030, 32031, 32033)

Protection Against Insect Bites

To help protect students against insect bites or stings that may spread disease or cause allergic reactions, students shall be allowed to apply insect repellent provided by their parents/guardians, under the supervision of school personnel, and in accordance with the manufacturer's directions, when engaging in outdoor activities.

Administrative
Regulation
Adopted: September 15, 2010
Revised: June 17, 2020
Revised: March 15, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

BEFORE/AFTER SCHOOL PROGRAMS

The Governing Board desires to provide ~~before-~~ **learning opportunities for students beyond the regular** school ~~and/or after-school enrichment programs~~ **day** that support the regular education program in a supervised environment. In order to increase academic achievement of participating students, the content of such programs shall be coordinated with the district's vision and goals for student learning, local control and accountability plan, curriculum, and academic standards.

~~The district's~~ **Each** program **offered by the district** shall be planned through a collaborative process ~~that includes parents/guardians, students, and representatives of participating schools, governmental agencies including city and county parks and recreation departments, local~~ **as required by law enforcement, community organizations, and, if appropriate, the private sector.** (Education Code 8422, 8482.5, **8484.75**, 46120)

To the extent feasible, the district shall give priority to establishing ~~before-~~ **expanded learning opportunities beyond the regular** school ~~and/or after-school programs~~ **day** in low-performing schools and/or programs that serve low-income and other at-risk students.

Any **expanded learning opportunities, including but not limited to** After School Education and Safety Program (ASES), 21st Century Community Learning Center Program (21st CCLC), 21st Century High School After School Safety and Enrichment for Teens Program (ASSETs), ~~or~~ **Expanded Learning Opportunities Program (ELO) or any** other program to be established pursuant to Education Code 8421, 8482.3 ~~or~~ 8484.75 **or 46120**, shall be approved by the Board ~~and the principal of each participating school.~~

The Superintendent or designee shall ensure that all staff who directly supervise students in the district's ~~before-school and/or after-school program~~ **expanded learning opportunity programs** possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities.

Each **before-school, after-school, summer, vacation or intersessional expanded learning opportunity** program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, each program may include support services that reinforce the educational component and promote student health and well-being.

No fee shall be charged for participation in the program.

Eligible students who are 11 or 12 years of age shall be placed in a before-school or after-school program, if and when available, rather than subsidized child care and development services. During the time that the before-school or after-school program does not operate, such students may be provided the option of enrolling in child care and development services in accordance with the enrollment priorities established in AR 5148 - Child Care and Development. (Welfare and Institutions Code 10273)

BEFORE/AFTER SCHOOL PROGRAMS (continued)

The Board and the Superintendent or designee shall monitor student participation rates and shall identify multiple measures that shall be used to evaluate program effectiveness. Such measures may include, but are not limited to, student outcome data; program self-assessments; feedback from staff, participating students, and parents/guardians; and observations of program activities.

Every three years, the Superintendent or designee shall review the after-school program plan, including, but not limited to, program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years.

Policy
Adopted: September 15, 2010
Revised: February 17, 2022
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LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

BEFORE/AFTER SCHOOL PROGRAMS

Definitions

Expanded learning opportunities means before school, after school, summer, **or intersession vacation and/or intersessional** learning programs that focus on developing the academic, social, emotional, and physical needs and interests of students through hands-on, engaging learning experiences. *Expanded learning opportunities* does not mean an extension of instructional time, but rather, opportunities to engage students in enrichment, play, nutrition, and other developmentally appropriate activities. (Education Code 8482.1, 46120)

Offer access, with regard to an Expanded Learning Opportunities (ELO) program, means to recruit, advertise, publicize, or solicit through culturally and linguistically effective and appropriate communication channels. (Education Code 46120)

Provide access, with regard to an ELO program, means to register or enroll a student in an ELO program. (Education Code 46120)

Unduplicated student means a student enrolled in a district who is either classified as an English learner, eligible for a free or reduced-price meal, or is a foster youth. (Education Code 42238.02, 46120)

Grades TK-9

~~The district's Expanded Learning Opportunities (ELO) program shall serve students in grades TK-6. For the 2021-22~~ **For the 2022-23** school year, the district shall offer access to ELO programs to all unduplicated students in grades TK-6 and provide access to such programs to at least 50 percent of enrolled unduplicated students. ~~Commencing with the 2022-23 school year, the district shall offer all students in grades TK-6 access to ELO programs, and ensure that access is provided to any student whose parent/guardian requests placement in a program.~~ (Education Code 46120)

Commencing with the 2023-24 school year, the district shall offer access to the ELO program to all classroom-based students in grades TK-6. The district shall provide access to any student whose parent/guardian requests placement in an ELO program.

The Superintendent or designee shall ensure that the plan to provide access to full-day learning programs the year before kindergarten addresses the needs of children and their families as specified in BP 6170.1 - Transitional Kindergarten. (Education Code 8322)

The district's ASES, 21st CCLC, and ELO program(s) shall be operated in accordance with the following:

1. Program Elements

BEFORE/AFTER SCHOOL PROGRAMS (continued)

- a. The program shall include an educational and literacy element in which tutoring or homework assistance is provided in language arts, mathematics, history and social science, computer training, and/or science. (Education Code 8482.3, 8484.75, 46120)
 - b. The program shall include an educational enrichment element which may include, but is not limited to, fine arts, career technical education, recreation, technology, physical fitness, and prevention activities. (Education Code 8482.3, 8484.75, 46120)
- 2. Nutrition
 - a. ~~If snacks~~ **Snacks** or meals ~~are~~ made available in the program, ~~they~~ shall conform to nutrition standards specified in Education Code 49430-49434 or 42 USC 1766 as applicable. (Education Code 8482.3, 8484.75, 46120; 42 USC 1766-1766a; 7 CFR 226.17)
 - b. The district's before-school program shall offer a breakfast meal as described in Education Code 49553 for all program participants. (Education Code 8483.1, 8484.75)
- 3. Location of Program
 - a. The program may be offered at one or multiple school sites and/or at an easily available and accessible off-campus facility. (Education Code 8482.3, 8484.75)
 - b. When there is a significant barrier to student participation in either the before-school or after-school component of a program at the school of attendance, the Superintendent or designee may, with the approval of the Superintendent of Public Instruction, provide services at another school site. Such transfer of services shall occur only if the school to which the program will be transferred agrees to receive students from the transferring school and has an existing grant of the same type as the transferring school, or does not have a 10-percent lower percentage of students eligible for free or reduced-price meals than the transferring school. A significant barrier includes any of the following: (Education Code 8482.8, 8484.75)
 - (1) Fewer than 20 students participating in the program component
 - (2) Extreme transportation constraints, including, but not limited to, desegregation busing, busing for magnet or open enrollment schools, or student dependence on public transportation
 - (3) A reduction in the program grant of an existing school due to its merging into a new school opened by the district or the splitting of its students with

BEFORE/AFTER SCHOOL PROGRAMS (continued)

a new school in the before-school or after-school program, and parents/guardians; and ensure alignment of the educational and literacy elements with the regular school program of participating students. (Education Code 8482.8, 8484.75)

4. Staffing

- a. All staff members who directly supervise students shall, at a minimum, meet the qualifications for an instructional aide. (Education Code 8483.4, 8484.75, 45330, 45344, 45344.5)
- b. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in law and Board policy. (Education Code 8483.4, 8484.75)
- c. The student-to-staff ratio shall be no more than 20 to 1, except that programs serving transitional kindergarten or kindergarten students shall maintain a student-to-staff member ratio of no more than 10 to 1 (Education Code 8483.4, 8484.75, 46120)

5. Hours of Operation

- a. A before-school program shall not operate for less than one and one-half hours per regular school day. (Education Code 8483.1, 8484.75)
- b. An after-school program shall begin immediately upon the conclusion of the regular school day and shall operate a minimum of 15 hours per week and at least until 6 p.m. on every regular school day. (Education Code 8483, 8484.75)
- c. An ELO program shall provide in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, shall not be less than nine hours of combined instructional time and expanded learning opportunities per instructional day. (Education Code 46120)

6. Admissions

- a. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity. (Education Code 8482.6, 8484.75)
- b. If the number of students wishing to participate in the program exceeds program capacity, students shall be selected for enrollment based on the following guidelines:

BEFORE/AFTER SCHOOL PROGRAMS (continued)

- (1) First priority for enrollment shall be given to students who are identified as homeless youth, as defined by the McKinney-Vento Homeless Assistance Act (42 USC 11434a), at the time they apply for enrollment or at any time during the school year, to students who are identified by the program as being in foster care, and to students who are eligible for free or reduced-price meals. (Education Code 8483, 8483.1, 8484.75)

The district is not required to disenroll a current student in order to secure the enrollment of a student who has priority for enrollment. (Education Code 8483, 8483.1)

The district shall inform the parent/guardian of a homeless or foster youth **or, student eligible for free or reduced price meals** of the right of the child to receive priority enrollment and how to request priority enrollment. (Education Code 8483, 8484.75)

- (2) Second priority for enrollment of middle or junior high school students shall be given to students who attend daily. (Education Code 8483, 8483.1, 8484.75)
- (3) Third priority for enrollment shall be given to students identified as in need of academic remediation or support in accordance with Board policy or administrative regulation.
- (4) Any remaining capacity shall be filled by students selected at random.
- (5) A waiting list shall be established to accommodate additional students if space becomes available.

7. Attendance/Early Release

- a. Each student admitted into a district program shall be expected to attend the full number of hours that the program is in operation every day that the student participates. **An ELO program offered pursuant to Education Code 46120 does not have an attendance requirement, but the district may track student attendance for safety and continuous quality improvement purposes.**
- b. When necessary, a student's parent/guardian may request, in writing, that the Superintendent or designee approve the reasonable late daily arrival for the before-school program or the reasonable early daily release from the after-school program. The Superintendent or designee shall not approve such a request if the student would be attending less than one-half of the daily program hours.

BEFORE/AFTER SCHOOL PROGRAMS (continued)

8. Summer/Intersession/Vacation Programs

- a. ELO programs shall offer no less than nine hours of in-person expanded learning opportunities per day for at least 30 non-school days, during intersessional periods.
- b. A before-school program operating during summer, intersession, and/or vacation days shall be offered for a minimum of two hours per day. An after-school program offered during summer, intersession, and/or vacation days may be operated for either three hours or six hours per day in accordance with Education Code 8483.76. When both before-school and after-school programs are offered for the same students on such days, they shall be operated for a minimum of four and one-half hours per day. (Education Code 8483, 8483.1, 8483.2, 8483.76)
- c. A program offered during summer, intersession, and/or vacation periods may open eligibility to every student attending a school in the district, with priority for enrollment given to students enrolled in the school that received the grant. (Education Code 8483.76)
- d. To address the needs of students and school closures, the program may be conducted at an off-site location or an alternate school site. The program shall notify the California Department of Education (CDE) of the change of location and shall include a plan to provide safe transportation pursuant to Education Code 8484.6. (Education Code 8483.76)
- e. Any program operating for six hours per day shall provide at least one nutritionally adequate free or reduced-price meal to each eligible student during each program day. (Education Code 8483.76)
- f. For any program operating six hours per day, district procedures pertaining to student attendance and early release as specified in item #7 above shall apply. (Education Code 8483.76)

Volunteers

The Superintendent or designee may establish a registry of volunteer after-school physical recreation instructors and other before-school and after-school program volunteers. (Education Code 35021.3)

To be included in the registry, a volunteer shall submit to a criminal background check pursuant to Education Code 45125. The volunteer shall also submit current contact information to the district and shall update that information whenever the information changes. (Education Code 35021.3)

BEFORE/AFTER SCHOOL PROGRAMS (continued)

The Superintendent or designee may use a volunteer registered with the district or may select another person to provide physical recreation to students after school hours or to provide other services. (Education Code 35021.3)

Reports

The Superintendent or designee shall annually submit to CDE outcome-based data, including, but not limited to: (Education Code 8427, 8482.3, 8484)

1. For participating students, school day attendance on an annual basis and program attendance on a semi-annual basis
2. Evidence of a program quality improvement process that is data driven and based on CDE program quality standards

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION

Referrals for Special Education Services

The Superintendent or designee shall ensure that the district's child find process includes the collection of data and, at reasonable intervals, the screening of such data to determine if students are making adequate progress, as appropriate.

A student shall be referred for special education instruction and services only after the resources of the regular education program have been considered and used where appropriate. (Education Code 56303)

However, the district shall ensure that evaluations of children suspected of having a disability are not delayed or denied because of the implementation of response to intervention strategies.

A parent/guardian or the district may initiate a request for an initial evaluation to determine if the student is a student with a disability. (34 CFR 300.301)

When a verbal referral is made, staff shall offer assistance to the individual to make the request in writing and shall assist the individual if the individual requests such assistance. (5 CCR 3021)

All referrals from school staff for an initial evaluation shall include a brief reason for the referral and description of the regular program resources that were considered and/or modified for use with the student and, when appropriate, the results of intervention. This documentation shall not delay the timelines for completing the assessment plan or assessment. (5 CCR 3021)

Initial Evaluation for Special Education Services

Before the initial provision of special education and related services to a student with a disability, the district shall conduct **a full and an individual initial evaluation of the student's educational needs related to all areas of suspected disability.** (Education Code 56320; 34 CFR 300.301)

Upon receipt of a referral of any student for special education and related services, a proposed evaluation plan shall be developed within 15 calendar days, not counting days between the student's regular school sessions or terms or calendar days of school vacation in excess of five school days, unless the parent/guardian agrees, in writing, to an extension. If the referral is made within 10 days or less prior to the end of the student's regular school year or term, the proposed evaluation plan shall be developed within 10 days after the beginning of the next regular school year or term. (Education Code 56043, 56321)

The proposed evaluation plan shall meet all of the following requirements: (Education Code 56321)

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

1. Be in a language easily understood by the general public
2. Be provided in the native language of the parent/guardian or other mode of communication used by the parent/guardian unless it is clearly not feasible
3. Explain the types of evaluation to be conducted
4. State that no individualized education program (IEP) will result from the evaluation without parent/guardian consent

A copy of the notice of a parent/guardian's rights and procedural safeguards shall be attached to the evaluation plan. (Education Code 56321)

The proposed written evaluation plan shall include a description of recent assessments conducted, including available independent assessments and assessment information requested by the parent/guardian to be considered, as well as information indicating the student's primary language and the student's primary language proficiency as determined by Education Code section 52164.1. (5 CCR 3022)

Before conducting an initial evaluation, the district shall provide the parent/guardian with prior written notice in accordance with 34 CFR 300.503. In addition, as part of the evaluation plan, the parent/guardian shall receive written notice that includes all of the following information: (Education Code 56329; 34 CFR 300.304, 300.502, 300.504)

1. Upon completion of the administration of tests and other evaluation materials, an IEP team meeting that includes the parent/guardian or the parent/guardian's representative shall be scheduled pursuant to Education Code 56341. At this meeting, the team shall determine whether or not the student is a student with disabilities, as defined in Education Code 56026, and shall discuss the evaluation, the educational recommendations, and the reasons for the recommendations.
2. When making a determination of eligibility for special education, the district shall not determine that the student is disabled if the primary factor for such determination is lack of appropriate instruction in reading, including the essential components of reading instruction as defined in 20 USC 6368, lack of appropriate instruction in mathematics, or limited English proficiency, if the student does not otherwise meet the eligibility criteria under 34 CFR 300.8.
3. A copy of the evaluation report and the documentation of determination of eligibility shall be given to the parent/guardian.

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

4. If the parent/guardian disagrees with an evaluation obtained by the district, the parent/guardian has the right to obtain, at public expense, an independent educational evaluation (IEE) of the student from qualified specialists, in accordance with 34 CFR 300.502. The parent/guardian is entitled to only one such evaluation at public expense each time the district conducts an assessment with which the parent/guardian disagrees.

If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of the student, an equivalent opportunity shall apply to the IEE. This equivalent opportunity shall apply to the student's current placement and setting as well as observation of the district's proposed placement and setting, if any, regardless of whether the IEE is initiated before or after the filing of a due process hearing proceeding.

5. The district may initiate a due process hearing pursuant to Education Code 56500-56508 to show that its evaluation is appropriate. If the final decision resulting from the due process hearing is that the evaluation is appropriate, the parent/guardian maintains the right for an IEE, but not at public expense.

If the parent/guardian obtains an IEE at private expense, the results of the IEE shall be considered by the district with respect to the provision of a free appropriate public education (FAPE) to the student, and may be presented as evidence at a due process hearing regarding the student. If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to an IEE of the student in the student's current educational placement and setting and in any educational placement and setting proposed by the district, regardless of whether the IEE is initiated before or after the filing of a due process hearing.

6. If the parent/guardian proposes a publicly financed placement of the student in a nonpublic school, the district shall have an opportunity to observe the proposed placement and, if the student has already been unilaterally placed in the nonpublic school by the student's parent/guardian, the student in that proposed placement. Any such observation shall only be of the student who is the subject of the observation and shall not include the observation or evaluation of any other student in the proposed placement unless that other student's parent/guardian consents to the observation or evaluation. The results of any observation or evaluation of another student in violation of Education Code 56329(d) shall be inadmissible in any due process or judicial proceeding regarding FAPE of that other student.

Parent/Guardian Consent for Evaluations

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

~~Informed parental consent~~ **Consent** means that the parent/guardian: (Education Code 56021.1; 34 CFR 300.9)

1. Has been fully informed, in the parent/guardian's native language or other mode of communication, of all information relevant to the activity for which consent is sought
2. Understands and agrees, in writing, to the carrying out of the activity for which parent/guardian consent is sought and the consent describes that activity and lists the records (if any) that will be released and to whom
3. Understands that the granting of consent is voluntary on the parent/guardian's part and may be revoked at any time
4. Understands that if the parent/guardian revokes consent, that revocation is not retroactive (i.e., it does not negate an action that has occurred after the consent was given and before the consent was revoked). The district is not required to amend the education records of a student to remove any reference to the student's receipt of special education and services if the student's parent/guardian submits a written revocation of consent after the initial provision of special education and related services to the student.

Upon receiving the proposed evaluation plan, the parent/guardian shall have at least 15 days to decide whether to consent to the initial evaluation. The district shall not interpret parent/guardian consent for initial evaluation as consent for initial placement or initial provision of special education services. (Education Code 56321; 34 CFR 300.300)

The district shall make reasonable efforts to obtain the informed consent of the parent/guardian for an initial evaluation or reevaluation of a student. (Education Code 56321; 34 CFR 300.300, 300.322)

The district shall maintain a record of its attempts to obtain consent, ~~which may include~~ **such as: (Education Code 56341.52):**

1. Detailed records of telephone calls made or attempted and the results of those calls
2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

If a parent/guardian refuses to consent to the initial evaluation or fails to respond to a request to provide consent, the district may, but is not required to, pursue an evaluation by utilizing the

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

procedural safeguards, including the mediation and due process procedures pursuant to 20 USC 1415 and 34 CFR 300.506-300.516. (Education Code 56321; 34 CFR 300.300)

For a student who is a ward of the state and not residing with the student's parent/guardian, the district shall make reasonable efforts to obtain the **informed** consent from the parent/**guardian** of the student for an initial evaluation to determine whether the student is a student with a disability. The district may conduct an initial evaluation without obtaining **informed** consent if any of the following situations exists: (Education Code 56321.1; 20 USC 1414; 34 CFR 300.300)

1. Despite reasonable efforts to do so, the district cannot discover the whereabouts of the parent/guardian of the student.
2. The rights of the parent/guardian of the student have been terminated in accordance with state law.
3. The rights of the parent/guardian to make educational decisions have been subrogated by a judge in accordance with state law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the student.

The district need not obtain parent/guardian consent before reviewing existing data as part of an evaluation or reevaluation, or before administering a test or other evaluation that is administered to all students, unless consent is required from the parents/guardians of all students. (Education Code 56321; 34 CFR 300.300)

Conduct of the Evaluation

Within 60 calendar days of receiving parental consent for the initial assessment of a student, not counting days between the student's regular school sessions, terms, or days of school vacation in excess of five schooldays, a determination whether the student is eligible for special education and the educational needs of the student shall be made, an IEP team meeting shall occur, and an IEP shall be developed, unless the parent/guardian agrees in writing to an extension, pursuant to Education Code 56344. If the 60-day time is interrupted by a student school vacation, the 60-day time shall recommence on the date that student schooldays reconvene and a meeting to develop an IEP for the student shall be conducted within 30 days of a determination that the student needs special education and related services. (Education Code 56043, 56344)

However, when a referral has been made for a student 30 days or less prior to the end of the regular school year, an IEP required as a result of an assessment of the student shall be developed within 30 days after the commencement of the subsequent regular school year. (Education Code 56043, 56344; 34 CFR 300.301, 300.323)

The evaluation shall be conducted by qualified personnel who are competent to perform the assessment as determined by the district. (Education Code 56320, 56322)

In addition, evaluations and reevaluations shall be administered by qualified personnel who are competent in the oral or sign language skills and written skills of the student's primary language or mode of communication and have a knowledge and understanding of the cultural and ethnic background of the student. If it is clearly not feasible to do so, an interpreter shall be used, and the assessment report shall document this condition and note that the validity of the assessment may have been affected. The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance shall not be diagnosed as a disabling condition. (5 CCR 3023)

The screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation shall not be considered to be an evaluation for eligibility for special education and related services. (Education Code 56321; 20 USC 1414; 34 CFR 300.302)

In conducting the evaluation, the district shall use a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the student. The district shall also use any information provided by the parent/guardian that may assist the district in making the determination as to whether the student is a student with a disability and, if so, the necessary components of the student's IEP when the IEP is developed, including information related to enabling the student to be involved in and to progress in the general education curriculum. (34 CFR 300.304)

The district's evaluation shall not use any single measure or assessment as the sole criterion for determining whether a student is a student with a disability and for determining the appropriate educational program for the student. The assessment shall use technically sound instruments that may assess the relative contribution of cognitive and behavioral factors in addition to physical or developmental factors. (Education Code 56320; 34 CFR 300.304)

The district shall also ensure that assessments and other evaluation materials provide relevant information that assists in determining the student's educational needs and are: (Education Code 56320; 34 CFR 300.304)

1. Selected and administered so as not to be discriminatory on a racial, cultural, or sexual basis
2. Provided and administered in the student's native language or other mode of communication and in the form most likely to yield accurate information on what the student knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to so provide or administer
3. Used for the purposes for which the assessments or measures are valid and reliable

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

4. Administered by trained and knowledgeable personnel except that individually administered tests of intellectual or emotional functioning shall be administered by a credentialed school psychologist
5. Administered in accordance with any instructions provided by the producer of the assessments
6. Tailored to assess specific areas of educational need and not merely designed to provide a single general intelligence quotient
7. If administered to a student with impaired sensory, manual, or speaking skills, selected and administered to best ensure that the results accurately reflect the student's aptitude or achievement level or whatever other factors the test purports to measure, rather than reflecting the child's impaired sensory, manual, or speaking skills (unless those skills are the factors that the test purports to measure).

Students shall be assessed in all areas related to the suspected disability, including, if appropriate, health and development, vision (including low vision), hearing, motor abilities, language function, general intelligence, academic performance, communicative status, self-help, orientation and mobility skills, career and vocational abilities and interests, and social and emotional status. When appropriate, a developmental history shall be obtained. For students with residual vision, a low vision assessment shall be provided in accordance with guidelines established pursuant to Education Code 56136. The district shall ensure that the evaluation is sufficiently comprehensive to identify all of the student's special education and related service needs, whether or not commonly linked to the disability category in which the student has been classified. (Education Code 56320; 34 CFR 300.304)

As part of the initial evaluation and any reevaluation, the IEP team and other qualified professionals shall, if appropriate, review existing evaluation data on the student, including evaluations and information provided by the parents/guardians, current classroom-based local or state assessments and classroom-based observations, and observations by teachers and related services providers. On the basis of that review and input from the student's parent/guardian, the team shall identify what additional data, if any, are needed to determine: (Education Code 56381; 34 CFR 300.305)

1. Whether the student is a student with a disability, or in the case of a reevaluation, whether the student continues to have a disability, and the educational needs of the student
2. The present levels of academic achievement and related developmental needs of the student
3. Whether the student needs, or continues to need, special education and related services

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

4. Whether any additions or modifications to the special education and related services are needed to enable the student to meet the measurable annual goals set out in the student's IEP and to participate, as appropriate, in the general education curriculum

If a student has transferred from another district in the same school year or leaves this district, the district shall coordinate with the student's prior or subsequent district as necessary and as expeditiously as possible to ensure prompt completion of full evaluations. (**Education Code 56320**; 34 CFR 300.304)

Evaluation Report

The personnel who evaluate the student shall prepare a written report of the results of each evaluation. The report shall include, but not be limited to, the following: (Education Code 56327)

1. Whether the student may need special education and related services
2. The basis for making the determination
3. The relevant behavior noted during the observation of the student in an appropriate setting
4. The relationship of that behavior to the student's academic and social functioning
5. The educationally relevant health, developmental, and medical findings, if any
6. For students with learning disabilities, whether there is such a discrepancy between achievement and ability that it cannot be corrected without special education and related services
7. A determination concerning the effects of environmental, cultural, or economic disadvantage, where appropriate
8. The need for specialized services, materials, and equipment for students with low incidence disabilities, consistent with Education Code 56136

Eligibility Determination

Upon completion of the administration of assessments and other evaluation measures, a group of qualified professionals and the parent/guardian shall determine whether the student is a student with a disability as defined in 5 CCR 3030 and 34 CFR 300.8 and, if so, the student's educational needs. In interpreting the data, the group shall draw information from a variety of sources, including aptitude and achievement tests, parent/guardian input, and teacher recommendations, as

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

well as information about the student's physical condition, social or cultural background, and adaptive behavior. The group shall ensure that the information obtained from these sources is documented and carefully considered. (34 CFR 300.306)

When making a determination of eligibility for special education and related services, the district shall not determine that a student is disabled if the primary factor for such determination is a lack of appropriate instruction in reading, including the essential components of reading instruction pursuant to 20 USC 6368, lack of instruction in mathematics, limited English proficiency, or that the student does not otherwise meet the eligibility criteria. (Education Code 56329; 34 CFR 300.306)

The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance, shall not be diagnosed as a disabling condition. (5 CCR 3023)

Independent Educational Evaluation

An *independent educational evaluation* is defined as an evaluation conducted by a qualified examiner who is not employed by the district. (34 CFR 300.502)

Public expense means that the district either pays for the full cost of the IEE or ensures that the evaluation is otherwise provided at no cost to the parent/guardian. (34 CFR 300.502)

The parents/guardians of a student with a disability have the right to obtain an IEE at public expense under the same criteria, including the location of the evaluation and the qualifications of the examiner, that the district uses for a district-initiated evaluation. (34 CFR 300.502)

The parent/guardian is entitled to only one IEE at public expense each time the district conducts an evaluation with which the parent/guardian disagrees. (Education Code 56329; 34 CFR 300.502)

If a parent/guardian has requested an IEE, the district may ask for the reason that the parent/guardian objects to the district's evaluation. However, the parent/guardian is not required to provide an explanation and the district may not unreasonably delay either providing the IEE at public expense or filing a due process complaint to request a due process hearing to defend the public evaluation. (34 CFR 300.502)

Upon receiving the request for an IEE, the district shall, without unnecessary delay, either: (34 CFR 300.502)

1. File a due process complaint to request a hearing to show that its evaluation is appropriate

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

2. Ensure that an IEE is provided at public expense, unless the district demonstrates at a hearing that the evaluation obtained by the parent/guardian did not satisfy the district's criteria

If a due process hearing decision determines that the district's evaluation is appropriate, then the parent/guardian may obtain an IEE but not at public expense. (Education Code 56329; 34 CFR 300.502)

In any decision made with respect to providing FAPE to a student with a disability, the result of any IEE obtained by the student's parent/guardian shall be considered by the district if it meets district criteria. Any such result also may be presented as evidence at a hearing on a due process complaint. (Education Code 56329; 34 CFR 300.502)

Coordinating Transitions

The district designates the individual listed below as the main point of contact for coordinating and completing, with other agencies and persons, the transition of a child and family from infant/toddler programs to preschool (Part C to Part B of the federal Individuals with Disabilities Education Act), including establishing practices to educate and support families during the transition: (Government Code 95008)

Lo-Inyo Principal
(title or position)
PO Box 159 – Lone Pine, CA 93545
(address)
(760)876-5579
(telephone number)

Reevaluation

A reevaluation shall be conducted when the district determines that the educational or related service needs of the student, including improved academic achievement and functional performance, warrant a reevaluation or if the student's parent/guardian or teacher requests reevaluation. Such reevaluations shall occur every three years, unless the parent/guardian and district agree in writing that a reevaluation is unnecessary. A reevaluation may not occur more than once a year, unless the parent/guardian and the district agree otherwise. (Education Code 56043, 56381; 34 CFR 300.303)

The district shall ensure that any reevaluations of the student are conducted in accordance with the evaluation procedures pursuant to 34 CFR 300.304-300.311. (34 CFR 300.303)

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

Before entering kindergarten or first grade, as the case may be, children with disabilities who are in a preschool program shall be reevaluated to determine if they still need special education and services. IEP teams shall identify a means of monitoring the continued success of children who are determined to be eligible for less intensive special education programs. (Education Code 56445)

The district's point of contact for coordinating and completing the transition of a child and family from infant/toddler programs to preschool, may coordinate the reevaluation and monitoring as described above for kindergarten or first grade.

Policy
Adopted: September 15, 2010
Revised: January 20, 2011
Revised: October 20, 2021
Revised: March 15, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

TO: Board of Trustees

FROM: Patrick Traynor, Superintendent

SUBJECT: Board Meeting of March 15, 2023

The following policies are presented with changes/revisions as provided by the following CSBA Policy Guidesheet. This process continues the list of policy updates that will be submitted to the Board for review as necessary and time permits. Please note that policies for your review include ~~strikeout~~ text for language to be removed and *italics* for language being added.

Please contact me if you have any questions.

CSBA POLICY GUIDESHEET

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes may have also been made. Districts should review the sample materials and modify their own policies accordingly.

Board Bylaw 9220 - Governing Board Elections

Bylaw updated to reflect **NEW LAW (AB 2584, 2022)**, by adding a new section - "Recalling a Board Member." Updated Bylaw also revised "Election Process and Procedure" section to reflect **NEW LAW (SB 1061, 2022)** regarding the requirement that any petition for a special election to fill a Board vacancy include the county election official's estimate of the cost of conducting the special election.

Board Bylaw 9223 - Filling Vacancies

Bylaw updated to reflect **NEW LAW (SB 1061, 2022)**, by adding a new note and body paragraph at the end of the "Provisional Appointments" section. Updated Bylaw also reflects **New Attorney-General Opinion** on how a vacancy is to be filled when a district's trustee areas have been revised or election method has changed from "at-large" to "by-trustee area," since the Board member whose term is to be completed was last elected. The Bylaw also updated to rearrange the Items in "Timelines for Filling a Vacancy" and to revise as necessary for clarity.

Board Bylaw 9323 - Meeting Conduct

Bylaw Updated to reflect **NEW LAW (SB 1100, 2022)** which authorizes the Board President to remove an individual for disrupting a Board meeting, establishes a procedure for warning the individual prior to their removal, and defines "disrupting" and "true threat of force."

MINOR REVISION:

Board Policy 3260 - Fees and Charges

Policy updated to include reference to CDE Fiscal Management Advisory 22-01, Summer School, Third Parties, Tuition Fees, and updates reference to CDE FMA 20-01, Pupil Fees, Deposits, and Other Charges

GOVERNING BOARD ELECTIONS

Board Member Qualifications

Any person is eligible to be a member of the Governing Board, without further qualifications, if **he/she the person** is 18 years of age or older, a citizen of California, a resident of the school district, **or, if applicable the trustee area**, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or elected as a Board member except when **he/she the person** has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign **his/her from district** employment before being sworn in or shall have **his/her the** employment automatically terminated upon being sworn into office. (Education Code 35107)

The Board encourages all candidates to become knowledgeable about the role of board members. The Superintendent or designee shall provide all candidates with information that will enable them to understand the responsibilities and expectations of being a Board member, including information regarding available workshops, seminars, and/or training. The Superintendent or designee shall provide all candidates with the county election official's contact information and general information about school programs, district operations, and Board responsibilities.

Recalling a Board Member

A Board member may be recalled as permitted by Elections Code 11000. Proponents of a recall are required to serve, file, and publish or post a notice of intention to circulate the recall petition and to comply with other applicable law and formalities and county elections official directives. The petition, pursuant to Elections Code 11041, is required to be in the format provided by the Secretary of State and to include an estimate of the cost of conducting the special election, as determined by the county elections official, in consultation with the district.

Within 14 days after the meeting at which the Board receives a certificate of sufficiency of signatures on a recall petition from the county elections official, the Board shall order an election to be held to determine whether the Board member named in the petition shall be recalled. The election shall be held not less than 88, nor more than 125, days after the date that the Board orders the election. However, the election may be conducted within 180 days after the issuance of the Board's order to consolidate the election with a regularly scheduled election.

Recall elections shall be conducted in accordance with Elections Code 11381-11386.

Consolidation of Elections

GOVERNING BOARD ELECTIONS (continued)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election in accordance with Elections Code 1302.

In addition, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections, the Board shall take action to consolidate Board elections with statewide elections. ~~The district shall move its election to the next state~~
~~statewide election date, unless the Board has adopted a plan by January 1, 2018 to consolidate~~
~~Board elections not later than the November 8, 2022 statewide general election.~~ (Elections Code 14051, 14052)

In order to consolidate elections based on either circumstance described above, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval not later than 240 days prior to the date of the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Elections Process and Procedures

Board members may reside anywhere within the district's boundaries and shall be elected by all voters in the district.

To ensure ongoing compliance with the California Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

~~If~~ **When the district's election method is to be changed** the Board ~~determines that a change is necessary,~~ it shall hold public hearings in accordance with Elections Code 10100 before adopting a resolution at an open meeting specifying the change(s), and shall, in accordance with Education Code 5019, obtain approval from the county committee on school district organization having jurisdiction over the district.

The election method or trustee-area boundaries in effect at the beginning of a Board member's term shall be used when any vacancy that occurs during that term is to be filled, even if, during the term, the district has adopted "by-trustee area" election method or trustee area boundaries have been adjusted.

GOVERNING BOARD ELECTIONS (continued)

Any petition for a special election ordered pursuant to Education Code 5091 shall contain the county election official's estimate of the cost of conducting the special election, expressed on a per-student basis. (Education Code 5091)

Campaign Conduct

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

The district shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 13307. As a

GOVERNING BOARD ELECTIONS (continued)

condition of having candidate statements included in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

Tie Votes in Board Member Elections

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

Policy
adopted: September 15, 2010
Revised: August 12, 2015
Revised: February 20, 2019
Revised: March 15, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

FILLING VACANCIES**Events Causing a Vacancy**

A vacancy on the Governing Board may occur for **arise from** any of the following events:

1. The death of an incumbent (Government Code 1770)
2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of **his/her** the office for the remainder of **his/her** the term (Government Code 1770)
3. A Board member's resignation (Government Code 1770)

A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. A Board member may not defer **the** an effective date of **his/her** resignation for more than 60 days after the date **his/her** the resignation is filed with the County Superintendent. Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090, 5091)

4. A Board member's removal from office, **including** by recall (Elections Code **11384 11000**; Government Code 1770)

5. A Board member's ceasing to be a resident of the district (Government Code 1770)

- ~~6. A Board member's absence from the state beyond the period allowed by law without the permission required by law (Government Code 1770)~~

~~No Board member shall be absent from the state for more than 60 days, except in any of the following situations: (Government Code 1064)~~

~~a. Upon business of the school district with the approval of the Board~~

~~b. With the consent of the Board for an additional period not to exceed a total absence of 90 days~~

~~c. For federal military deployment not to exceed six months as a member of the armed forces of the United States or the California National Guard~~

~~If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the~~

FILLING VACANCIES

Board may appoint an interim member to serve in his/her absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities.

d. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board for an additional period not to exceed 30 days.

6. A Board member ceases to inhabit the trustee area represented on the Board (58 Ops.Cal.Atty.Gen. 888 (1975))

However, a vacancy does not arise when the district adjusts the trustee area boundaries or changes from "at-large" to "by-trustee area" election method during a Board member's term.

7. A Board member's absence from the state for more than 60 days, except in the following situations: (Government Code 1064, 1770)

- a. Upon district business with the approval of the Board
- b. With the consent of the Board for an additional period not to exceed a total absence of 90 days
- c. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board
- d. For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve in during the absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities. The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent Board member

FILLING VACANCIES

or beyond the next regularly scheduled election for that office, whichever occurs first.

8. A Board member's ceasing to discharge the duties of **his/her the** office for the period of three consecutive months, except when prevented by illness or when absent from the state with the permission required by law (Government Code 1770)
9. A Board member's conviction of a felony or any offense involving a violation of official duties or conviction of a designated crime resulting in a forfeiture of office (Government Code 1770, 3000-3003)
10. A Board member's refusal or neglect to file **his/her the** required oath within the time prescribed (Government Code 1770)
11. The decision of a competent tribunal declaring void a Board member's election or appointment (Government Code 1770)
12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final (Government Code 1770)
13. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a Board seat(s) (Education Code 5090, 5326, 5328)

Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs within four months of the end of a Board member's term, the Board shall take no action. (Education Code 5093)
- 3.2. ~~When a vacancy occurs longer than four months before the end of a Board member's term, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment, unless a special election is mandated as described in item #3 below~~ When a vacancy occurs from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which ~~he/she~~ **the person** was elected to fill. (Education Code 5093)

FILLING VACANCIES

3. When a vacancy occurs outside of the statutory time windows identified in Items #1 and #2 above, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment. (Education Code 5091, 5093)

Eligibility

In order to be appointed or elected to fill a vacancy on the Board, a person must meet the eligibility requirements specified in Education Code 35107, as described in BB 9220 – Governing Board Elections.

Provisional Appointments

When authorized by law to make a provisional appointment to fill a vacancy on the Board, ~~In order to draw from the largest possible number of candidates,~~ the Board shall advertise in the local media to solicit candidate applications or nominations. A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by majority vote.

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district. (Education Code 5092)

The notice shall contain: (Education Code 5092)

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation
2. The full name of the appointee
3. The date of appointment
4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent within 30 days of the provisional appointment, it shall become an effective appointment

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment. (Education Code 5091)

If within 30 days of the Board's appointment, registered voters of the district or, where

FILLING VACANCIES

elections are by trustee areas, of the trustee area submit a petition for special election which the County Superintendent determines to be legally sufficient, the provisional appointment is terminated, and a special election shall be held in accordance with Education Code 5091 to fill the vacancy.

Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated (i.e., a failure to elect) and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

MEETING CONDUCT

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned **at by** 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and, **if necessary, may** subsequently **may** be adjourned to a later date.

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, the abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting, **except that if the meeting is conducted using remote public participation or with a Board member attending remotely pursuant to Government Code 54953, a member of the public desiring to provide comment through the use of a third party internet website or online platform may be required to register as required by the third party provider.**

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board,

MEETING CONDUCT (continued)

either before or during the Board's consideration of the item. (Education Code 35145.5; Government Code 54954.3)

2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5; Government Code 54954.2)
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, Board members or staff members may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

In general, individual speakers will be allowed three minutes to address the Board on each agenda or nonagenda item, and the Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input-and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation

MEETING CONDUCT (continued)

equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic, subject to the following conditions:
 - a. If a topic would be suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.
 - b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)
 - c. The Board shall not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.
7. The Board president shall not permit ~~any disturbance or willful interruption~~ **actual disruption** of Board meetings. **Persistent Actual** disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board **and remove the individual from the meeting.**

The Board President or designee may remove an individual for actually disrupting the meeting. Prior to removal, the individual shall be warned that their behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Board president, or designee, may then remove the individual from the meeting. (Government Code 54957.95)

When an individual's behavior constitutes the use of force or a true threat of force, the individual shall be removed from a Board meeting without a warning. (Government Code 54957.95)

***Disrupting* means engaging in behavior during a Board meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, a failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law, or engaging in behavior that constitutes use of force or a true threat of force. (Government Code 54957.95)**

MEETING CONDUCT (continued)

7. *True threat of force* means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat. (Government Code 54957.95)

~~The Board may remove disruptive individuals and~~ **Additionally, the Board may** order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

~~When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement as necessary.~~

When disruptive conduct occurs, the Board may decide to recess the meeting to help restore order, or if removing the disruptive individual(s) or clearing the room is infeasible, move the meeting to another location. The Board may direct the Superintendent or designee to contact local law enforcement as necessary.

Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

Bylaw
Adopted: September 15, 2010
Revised: June 20, 2018
Revised: June 17, 2020
Revised: March 15, 2023

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

UNADOPTED

**LONE PINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
MINUTES
Wednesday, February 15, 2023**

The special meeting was held in the District Office Conference Room, 301 S. Hay Street, Lone Pine, CA.

1. CALLED TO ORDER & ROLL CALL @ 6:55 p.m.

Mrs. Susan Patton, President	Present
Mrs. Krista Sullivan, Clerk	Present
Mr. Scott Kemp, Member	Absent
Mrs. Susan Lutze, Member	Present
Ms. Rachel Yourgules, Member	Present
Patrick Traynor, Superintendent and Secretary to the Board	Present

PUBLIC PARTICIPATION (HEARING SESSION)

No one addressed the Board.

2. ACTION SESSION

CONSENT AGENDA

Moved by Trustee Lutze and seconded by Trustee Yourgules that the Board approve consent agenda items 4.1 to 4.3. Motion passed 4-0, with Trustee Kemp absent.

- 4.1 Approve resignation of Lisa Boutillier as Elementary Teacher at Lo-Inyo Elementary School, effective June 9, 2023.
- 4.2 Approve resignation of Ginnene Branch as K-12 Special Education and General Elective Teacher, effective June 9, 2023.
- 4.3 Approve attendance of Mr. Lozier, Sara Jefferson, one additional approved chaperone, and 24 high school students to attend Symphonie Fantastique in Los Angeles on March 12, 2023. Transportation and expenses will be paid from the Branson Foundation Fund.

3. ADJOURNMENT @ 6:57 p.m.

Respectfully Submitted,

Patrick Traynor, Superintendent and
Secretary to the Board



Inyo County Office of Education

Barry D. Simpson

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) made and entered upon this 15th day of February 2023 is between the **Lone Pine Unified School District** (District) and the **Inyo County Office of Education** (ICOE). **NOTE:** The District is serving as a pass-through agency only for payroll and tax reporting purposes. This MOU is not subject to any collective bargaining agreements either currently in force or in negotiations.

SECTION I. SERVICES TO BE PERFORMED & COMPENSATION TO EMPLOYEES

ICOE has agreed to provide a CTC accredited new teacher induction program in partnership with Riverside County Office of Education Center for New Teacher Innovation Induction Teacher Program between July 1, 2022 through June 30, 2025. See Appendix A for further clarification on who is eligible for new teacher induction services. ICOE will serve as District's Agency Representative (AR) as well as provide program coordination which includes the following responsibilities/commitments/duties:

- Communicate and coordinate with site administrators and district office staff regarding updates to the program, candidate progress, and professional development opportunities if applicable
- Serve as a liaison between reflective coaches, candidates, and site administrators
- Attend Quarterly AR meetings and Annual Credential Advisory Meetings
- Monitor CTI progress of new teachers and reflective coaches
- Communicate with District about new teacher credentialing information when necessary
- Provide support for credentialing questions
- Place candidates in appropriate induction program
- Support matching new teacher candidates to Reflective Coaches
- Support recommendation of new teacher candidates for clear credentials after completing all program requirements

The District will reimburse ICOE for half of the total program cost at a rate of \$1,250 per candidate per year.

SECTION II. REIMBURSEMENT PROCESS

1. For the three year period of the MOU, ICOE will invoice the District annually each April 15th, after the deadline for new year enrollments, for participating candidates for that program year at a rate of \$1250 per candidate.
2. ICOE may not request reimbursement for indirect or administrative expenses.

SECTION III. SCHOOL DISTRICT RESPONSIBILITIES

The District hereby certifies that the participating District employees listed above have met fingerprinting requirements under the Michelle Montoya Act.

On behalf of the District I accept the terms of this MOU and it is understood that the final determination of compensation will be at the sole discretion of ICOE and cannot change without prior written notice to the District.

District/Superintendent/Designee

Date

District Business Office

Date

SECTION IV. COUNTY OFFICE AUTHORIZATIONS & BUDGET APPROVAL

ICOE Budget Account Number to be Credited: 01-0000-0-0000-7510-8699-920-CADM

Mary Ellen Steele
Inyo County CTI Agency Representative/Coordinator

2/15/23
Date

Superintendent of Schools

Date

Fiscal Services Budget Approval

Date

Appendix A

Riverside County Office of Education Center for Teacher Innovation (CTI) New Teacher Induction Program Eligibility Requirements

A. Traditional Induction Program (2 years)

1. Teacher in District who does not hold a California Clear Teaching Credential (Multiple Subjects, Single Subject, Education Specialist) who has:
 - a.) a preliminary teaching credential (multiple subjects, single subject) with renewal codes: PRO, R14C, R141, R14S, R14T and (education specialist) with renewal codes: R19N, R19L, R19M, R19D, R19F, RSN, R19H, R19J, and RSGN
 - b.) a TK-12 grade teaching assignment that includes access to instruct same students on a regular basis
 - c.) an Executive Order Preliminary Credential (candidates who need to complete TPA and/or RICA)
 - d.) a Variable Term Waiver (candidates needing to complete preliminary program requirements)
2. Enrollment Periods
 - a.) Traditional
 - i.) Enroll between: August 3rd-October 31st
 - ii.) Program year is: August 3rd to June 30th
 - b.) Mid-Year
 - i.) Enroll between: December 1st-February 28th
 - ii.) Program year is: January 1st of enrollment through December 31st of the following school year

B. Early Completion Option (1 year)

1. Teacher in District who does not hold a California Clear Teaching Credential (Multiple Subjects, Single Subject, Education Specialist) who has:
 - a.) a preliminary teaching credential (multiple subjects, single subject) with renewal codes: PRO, R14C, R141, R14S, R14T and (education specialist) with renewal codes: R19N, R19L, R19M, R19D, R19F, RSN, R19H, R19J, and RSGN
 - b.) a TK-12 grade teaching assignment that includes access to instruct same students on a regular basis
 - c.) A minimum of one year successful teaching experience in a Tk-12 setting within the last two years
 - i.) Must submit recent employer's performance evaluation or letter from school administrator or supervisor with an overall rating of exceptional for one year
2. Enrollment Periods
 - a.) Traditional
 - i.) Enroll between: August 3rd-October 31st, December 15th deadline for approval
 - ii.) Program year is: August 3rd to June 30th
 - b.) Mid-Year
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 - ii.) Program year is: January 1st of enrollment through December 31st of the following school year

UNADOPTED

**LONE PINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES
February 15, 2023**

The regular meeting was held in the District Office Conference Room, 301 S. Hay Street, Lone Pine, CA.

1. CALLED TO ORDER & ROLL CALL @ 4:33 p.m.

Mrs. Susan Patton, President	Present
Mrs. Krista Sullivan, Clerk	Present
Mr. Scott Kemp, Member	Absent
Mrs. Susan Lutze, Member	Present arrived @ 4:38 p.m.
Ms. Rachel Yourgules, Member	Present
Patrick Traynor, Superintendent and Secretary to the Board	Present

PUBLIC PARTICIPATION (HEARING SESSION)

No one addressed the Board.

2. CLOSED SESSION (4:30 P.M.)

2.1 Moved by Trustee Sullivan and seconded by Trustee Yourgules that the Board recess to closed session to discuss the following items: Motion passed 4-0 with Trustee Kemp absent.

- 1) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT (Gov. Code 54957)
- 3) CONFERENCE WITH LABOR NEGOTIATOR (G.C. Sec. 54957.6)
District Employees: SITA and CSEA
District Negotiator: Patrick Traynor
- 4) PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (G.C. Sec. 54957)
a. Food Service Worker/Assistant
b. Classified Substitute
- 5) CONFERENCE WITH REAL PROPERTY NEGOTIATOR (G.C. Sec. 54956.8)
a. Lo-Inyo School Parking Lot; LPUSD & Comino Family; Price.

3. OPEN SESSION (5:15 P.M.)

3.1 Moved by Trustee Sullivan and seconded by Trustee Yourgules that the Board return to open session at 5:15 p.m.

3.2 Pledge of Allegiance was led by President Patton.

3.3 Moved by Trustee Sullivan and seconded by Trustee Yourgules that the Board approve the agenda order as presented. Motion passed 4-0 with Trustee Kemp absent.

3.4 Trustee Patton reported that no action was taken in Closed Session.

4. PRESENTATION SESSION

4.1 Lo-Inyo Student Representative – Gustavo Rosas & Jocelynn Heredia reported February 6th was the 100th Day of School; ASB held a bake sale on Valentine's Day; students introduces new staff Ms. Hembree, Ms. Charlotte, Mr. Perkins, and Mrs. Tyerman; Mrs. Fogarty's 4th grade class weighed in on lunch recess and cafeteria food; Mrs. McGuire and Mr. Kinberg held Trout in the classroom; high school FFA visited Lo-Inyo shared pictures of the activities held; Guest speaker, David Garcia, in the auditorium, he was funny and inspirational; shared highlights of middle school basketball against Owens Valley; thanked Mr. Heist for his help with this presentation.

4.2 Lo-Inyo Principal Report – Dr. Traynor reported that attendance rate stayed the same at 91.59%; announced January students of the month; announced upcoming events ski trip tomorrow, 7th grade to Death Valley, Magic Show Assembly on February 28th; March 1st Inyo County Speech Contest; thanked Mammoth Mountain for their large donation of \$7,500.

4.3 LPHS Student Representative – Myles Romero a senior; David Garcia, motivational speaker; basketball & cheer senior night; shared pictures of Varsity Girls & Boys basketball; Ms. O'Sullivan was nominated by Mrs.

Lacey for the San Joaquin Regional FFA Outstanding Counselor and won; FFA Made for Excellence & Advanced Leadership Academy; shared pictures of FFA Week activities; Beef cattle will be going to the Western Bonanza on February 16th in Paso Robles; Lo-Inyo Elementary AG Day and had a tractor driving test; Art class made 3D sculptures; shared pictures of students working on the mural in the quad; FFA eggs for sale at the Bistro.

- 4.4 LPHS Principal Report – Ms. O’Sullivan reported enrollment is at 105 and attendance rate is at 90.73%; Mock crash pretty powerful trying to teach students to not text and drive and not to drink and drive, an assembly was held after; Blue & Gold Fundraiser will be held on March 31st; announced next week activities; thanked Karen for help with the presentations. Credit recovery had 2 sessions last year had between 7-15 students in each session depending on the subject, this last semester there was not one F in the freshman class. Nine students have that have one failing grade on their transcript, Juniors have 7 students who have at least one failing and seniors have 2 students with one failing grade, would like to have credit recovery class again this semester.

- 4.5 SITA and/or CSEA Representative Reports – No reports

PUBLIC PARTICIPATION (HEARING SESSION)

Bryan Ashley wanted to voice his concern about the crosswalk out in front of the high school and was wondering what could be done to illuminate or light up the crosswalk.

5. GENERAL FUNCTIONS OF THE BOARD

NON-CONSENT AGENDA

- 5.1 Moved by Trustee Sullivan and seconded by Trustee Lutze that the Board adopt the following revised and/or updated Board Policy and/or Administrative Regulation as presented to the Board for second read. Motion passed 4-0 with Trustee Kemp absent.
- 1) AR 0430, Comprehensive Local Plan for Special Education
 - 2) BP/AR 0450, Comprehensive Safety Plan
 - 3) BP/AR 0460, Local Control and Accountability Plan
 - 4) BP/AR 3250, Transportation Fees
 - 5) AR 3260, Fees and Charge
 - 6) BP/AR 3460, Financial Reports and Accountability
 - 7) AR 3516.2, Bomb Threats
 - 8) BP 3540, Transportation
- 5.2 Moved by Trustee Lutze and seconded by Trustee Sullivan that the Board adopt the following revised and/or updated Board Policy and/or Administrative Regulation as presented to the Board, as first read. Motion passed 4-0 with Trustee Kemp absent.
- 1) BP/AR 5131.7, Weapons and Dangerous Instrument
 - 2) AR 5141.3, Health Examinations
 - 3) BP/AR 5142, Safety
 - 4) AR 5148.2, Before/After School Programs
 - 5) AR 6164.4, Identification and Evaluation of Individuals for Special Education
- 5.3 Moved by Trustee Sullivan and seconded by Trustee Yourgules to amend BP 6164.2 Guidance/Counseling Services that were updated at the December 14, 2022 meeting, to be implemented in the Fall of 2023. Motion passed 4-0 with Trustee Kemp absent.
- Trustee Yourgules commented that language was added to be implemented in the fall of 2023 so the district would not be liable right now. Also added language that the employee would be certificated or in the process to be certificated in the counseling area. The committee didn’t think that all of the points in the policy could be implemented in one year so they suggested that the policy would take three years.
- 5.4 Moved by Trustee Lutze and seconded by Trustee Yourgules to nominate Susan Patton for CSBA Delegate Assembly representing Inyo County for two-year term beginning April 1, 2023 through March 31, 2024. Motion passed 4-0 with Trustee Kemp absent.
- 5.5 Moved by Trustee Yourgules and seconded by Trustee Sullivan that the Board approve the regular minutes of January 18, 2023 as presented to the Board. Motion passed 4-0 with Trustee Kemp absent.

6. PERSONNEL**NON-CONSENT AGENDA**

- 6.1** Moved by Trustee Lutze and seconded by Trustee Yourgules that the Board approve attendance of Patrick Traynor, Susan Patton and Krista Sullivan, to attend the SSDA Annual Conference to be held in Sacramento from March 5-7, 2023. Costs to the District include registration in the amount of \$650.00, 3 nights lodging, 4 days per diem, transportation and incidental expenses in accordance with Board Bylaw 9250. Motion passed 4-0 with Trustee Kemp absent.
- 6.2** Moved by Trustee Sullivan and seconded by Trustee Lutze that the Board approve attendance of Rachel Yourgules to attend Orientation for New Trustees to be held in Sacramento, from February 20-22, 2023. Costs to the District include registration in the amount of \$375.00, 2 nights lodging, 3 days per diem, transportation and incidental expenses in accordance with Board Bylaw 9250. Motion passed 4-0 with Trustee Kemp absent.

CONSENT AGENDA

Moved by Trustee Lutze and seconded by Trustee Sullivan that the Board approve consent agenda items 6.3 to 6.6. Motion passed 4-0 with Trustee Kemp absent.

- 6.3** Approve probationary employment of Viviana Hernandez, to serve as Food Service Worker for 1.50 hours per day. Compensation shall be Range 2, Step 1 of the 2022-23 Classified Salary Schedule.
- 6.4** Approve probationary employment of Viviana Hernandez, to serve as Food Service Assistant 2.50 hours per day. Compensation shall be Range 1, Step 1 of the 2022-23 Classified Salary Schedule.
- 6.5** Approve addition of Dawn Crouch to the list of classified substitutes.
- 6.6** Approve the revised certificated job description, Guidance Counselor, as presented to the Board.

7 CURRICULUM & INSTRUCTION

Discussion – High School Credit Recovery Class – Discussion was held to have a credit recovery class for a few seniors that have failing grades. Need more data, but SALA is another option.

CONSENT AGENDA

Moved by Trustee Sullivan and seconded by Trustee Lutze that the Board approve consent agenda items 7.1 to 7.4. Motion passed 4-0 with Trustee Kemp absent.

- 7.1** Approve the 2022-23 Baseball/Softball Schedule, as presented to the Board.
- 7.2** Approve overnight baseball and softball team tournament participation to be held in Hawthorne, NV from March 2-4, 2023, as presented in the itineraries to the Board. Expenses will be paid for by team fundraisers.
- 7.3** Approve overnight field trip to Catalina Island for Joseph Kinberg and 23 students from March 27- 31, 2023. Chaperones include Mr. Kinberg, and two approved chaperones. Cost for the camp will be paid from fundraising activities and parents.
- 7.4** Ratify additional Bake Sale fundraiser for Lo-Inyo Associated Student Body.

8 BUSINESS AND FINANCE**CONSENT AGENDA**

Moved by Trustee Lutze and seconded by Trustee Sullivan that the Board approve consent agenda items 8.1 to 8.3. Motion passed 4-0 with Trustee Kemp absent.

- 8.1** Approve 2022 Comprehensive School Safety Plans for Lo-Inyo and LPHS sites, *confidential* enclosures.
- 8.2** Approve the surplus list, as presented to the Board.
- 8.3** Approve Purchase Orders and Warrants.

ACKNOWLEDGEMENT OF CORRESPONDENCE

- 1) Review of First Interim Report from Inyo County Superintendent of Schools.

ITEMS FROM THE SUPERINTENDENT

A) Initial Reopener Proposal with SITA – Dr. Traynor presented the district’s initial reopener proposal to the board and to SITA.

B) Other – Dr. Traynor reported on existing grants and amounts, Learning Recovery Emergency Block Grant, Arts, Music, & Instructional Materials Block Grant and the Student Behavioral Health Incentive Program. He would like the district to consider having a math pull out program for Elementary School. Math scores are still really behind he proposed to have students pulled out to receive a half hour per grade level for grades 3-8 during the school day. If no teachers are interested or not available during their prep periods, then the district would consider hiring a substitute. Trustee Patton suggested to table until the union is on board with this program. Will be presenting the Home to School Transportation Plan at the next board meeting for approval, it is due by April 1, 2023.

ITEMS FROM THE BOARD

Trustee Patton commented that the board is trying to get something done immediately with the crosswalk situation at the high school. Consensus of the board is to write a letter to Caltrans asking for a temporary solution for student safety. Trustee Lutze excited to see that Missoula is coming and the students seemed to enjoy all the FFA Activities that were held during the week.

UPCOMING DATES AND REMINDERS (See District Calendar at www.lpusd.k12.ca.us)

- Sat. March 18 - Missoula Children’s Performance 3:00 pm HS AUD
- Wed. March 15 - Regular Board Meeting 5:15 p.m. DCR

9 ADJOURNMENT @ 6:55 p.m. for Special Board Meeting.**10 RETURN TO CLOSED SESSION**

10.1 Moved by Trustee Lutze and seconded by Trustee Sullivan that the Board reconvene into closed session at 6:57 p.m. to discuss the following items. Motion passed 4-0 with Trustee Kemp absent.

- 1) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT (Gov. Code 54957)

11 OPEN SESSION

11.1 Moved by Trustee Lutze and seconded Trustee Yourgules that the Board reconvene into open session at 7:40 p.m. Motion passed 4-0 with Trustee Kemp absent.

11.2 Trustee Patton reported that no action was taken in closed session.

12 ADJOURNMENT @ 7:45 P.M.

Respectfully Submitted,

Patrick Traynor, Superintendent and
Secretary to the Board

UNADOPTED

**LONE PINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
MINUTES
Wednesday, February 15, 2023**

The special meeting was held in the District Office Conference Room, 301 S. Hay Street, Lone Pine, CA.

1. CALLED TO ORDER & ROLL CALL @ 6:55 p.m.

Mrs. Susan Patton, President	Present
Mrs. Krista Sullivan, Clerk	Present
Mr. Scott Kemp, Member	Absent
Mrs. Susan Lutze, Member	Present
Ms. Rachel Yourgules, Member	Present
Patrick Traynor, Superintendent and Secretary to the Board	Present

PUBLIC PARTICIPATION (HEARING SESSION)

No one addressed the Board.

2. ACTION SESSION

CONSENT AGENDA

Moved by Trustee Lutze and seconded by Trustee Yourgules that the Board approve consent agenda items 4.1 to 4.3. Motion passed 4-0, with Trustee Kemp absent.

- 4.1** Approve resignation of Lisa Boutillier as Elementary Teacher at Lo-Inyo Elementary School, effective June 9, 2023.
- 4.2** Approve resignation of Ginnene Branch as K-12 Special Education and General Elective Teacher, effective June 9, 2023.
- 4.3** Approve attendance of Mr. Lozier, Sara Jefferson, one additional approved chaperone, and 24 high school students to attend Symphonie Fantastique in Los Angeles on March 12, 2023. Transportation and expenses will be paid from the Branson Foundation Fund.

3. ADJOURNMENT @ 6:57 p.m.

Respectfully Submitted,

Patrick Traynor, Superintendent and
Secretary to the Board

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In accordance with AB 1200, AB 2756, Government Code Section 3547.5, and CCR Title V Section 15449 the Lone Pine Unified School District presents the disclosure of its collective bargaining agreement with the **Confidential** bargaining unit representing the district's **Confidential staff**. The proposed agreement covers the period beginning on **July 1, 2022** and ending on **June 30, 2023** and will be acted upon by the governing board at its meeting on March 15, 2023.

Note: This form, a copy of the proposed agreement, revised multi-year projections and related assumptions incorporating the provisions of the proposed agreement must be submitted to the County Office at least ten (10) working days prior to the date the district's governing board will take action.

<u>Total Cost Prior to Agreement</u>	Annual Cost Prior to Proposed Agreement 2022/23	Year 1- Increase/Decrease 2022/23	Year 2 Increase/Decrease 2023/2024	Year 3 Increase/Decrease 2024/2025
Salary Schedule <i>(Including Step and Column)</i>	\$155,258.81	\$3,980.12	\$7,198.59	\$6,921.72
		2.56%	4.52%	4.16%
Other Compensation <i>(Stipends, Bonuses, Longevity, Overtime, Differential, etc.)</i>	\$12,442.81	\$0.00	\$0.00	\$1,780.65
		0%	0	14%
Statutory Benefits <i>(STRS, PERS, FICA, WC, UI, Medicare, etc.)</i>	\$64,130.52	\$4,915.89	\$5,345.90	\$2,589.69
		7.67%	7.74%	3.48%
Health/Welfare Plans	\$48,246.00	\$1,939.20	\$964.92	\$964.92
		4.02%	1.92%	1.89%
Total Cost Prior to Change:	\$280,078.14	\$0.00	\$13,509.41	\$12,256.98
		0.00%	4.82%	4.17%
Annual Cost		\$280,078.14	\$293,587.55	\$305,844.53
<u>Total Cost Resulting from Agreement</u>				
Salary Schedule <i>(Including Step and Column)</i>	\$166,126.87	\$10,868.06	\$7,702.59	\$0.00
		7.00%	4.64%	0.00%
Other Compensation <i>(Stipends, Bonuses, Longevity, Overtime, Differential, etc.)</i>	\$13,315.59	\$872.78	\$0.00	\$1,899.04
		7%	0	13%
Statutory Benefits <i>(STRS, PERS, FICA, WC, UI, Medicare, etc.)</i>	\$68,620.38	\$4,489.86	\$5,720.18	\$2,768.65
		7.00%	8.34%	3.72%
Health/Welfare Plans	\$48,246.00	\$0.00	\$964.92	\$964.92
		0.00%	2.00%	1.96%
Total Cost Resulting From Agreement:	\$296,308.84	\$16,230.70	\$14,387.69	\$5,632.61
		5.80%	4.90%	1.84%
<u>Annual Cost Resulting from Agreement</u>		\$296,308.84	\$307,975.24	\$311,477.14
Total Number of Represented Employees (FTE's)	2.00	2.00	2.00	2.00
Total Average Cost per FTE		\$148,154.42	\$153,987.62	\$155,738.57

Lone Pine Unified School District Transportation Plan 2022-23

Transportation Services:

1. Enter description of transportation services offered to pupils, and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. Plan may provide for the LEA to partner with municipally owned transit system to provide services to middle and high school students. An LEA may provide no-cost transit passes to students.

Lone Pine Unified School District (LPUSD) offers home-to-school transportation for all pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. LPUSD additionally offers transportation to all students, grades TK-12 inclusive. With an unduplicated count of 62.73%, by providing transportation to all those who reside in district boundaries, even those that live directly across the street from schools, LPUSD is confident unduplicated students, including low income students are prioritized. Although not all students request transportation, if they do, LPUSD provides it.

2. Enter description of LEA's transportation services that would be accessible to pupils with disabilities, and homeless children and youth. LPUSD has a separate bus that is equipped for pupils with disabilities. This is to ensure access to school transportation to all students that need it and/or request it.

3. Enter description of how unduplicated pupils, would be able to access available home-to-school transportation at no-cost to the pupils. LPUSD does not charge for student transportation. LPUSD does not charge any student for transportation.

Consultations:

Enter description of the required plan consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders. The plan was shared with all staff, parents, and students on March 10 via email requesting input prior to the March 15 Board meeting.

Revenue Calculation

Total 2021-22 Transportation Expenses (Function 3600)	267,784.40
Less Capital Outlay (object 6XXX, Function 3600)	-
Less Nonagency Expenditures (Goal 7110,7150, Function 3600)	-
Estimated 60% Reimbursement	160,670.64
Less 2021-22 Transportation add-on (from LCFF Calculator)	261,906.00

Total Revenue (Object 8590, Resource 0000)		(101,235.36)
Expenditures and Other Financing Uses		
2000-2999 - Classified Salaries		73,685.42
3000-3999 - Employee Benefits		69,028.46
4000-4999 - Books and Supplies		36,175.00
5000-5999 - Services and other Operating Expenditures		60,175.53
6000-6999 - Capital Outlay		149,700.57
7000-7999 - Other Outgo		-
Total Expenditures		388,764.98
Board Approval Date:	(must be on or before April 1, 2023)	

The Transportation plan and revenue calculations were developed in accordance with Education Code Sections 39800.1 and 41850.1.

BALANCE (Total Available minus Total Expenditures and Other Financing Uses)



Inyo County Office of Education

Barry D. Simpson

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- Provide support for credentialing questions
- Place candidates in appropriate induction program
- Support matching new teacher candidates to Reflective Coaches
- Support recommendation of new teacher candidates for clear credentials after completing all program requirements

The District will reimburse ICOE for half of the total program cost at a rate of \$1,250 per candidate per year.

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1. For the three year period of the MOU, ICOE will invoice the District annually each April 15th, after the deadline for new year enrollments, for participating candidates for that program year at a rate of \$1250 per candidate.
2. ICOE may not request reimbursement for indirect or administrative expenses.

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The District hereby certifies that the participating District employees listed above have met fingerprinting requirements under the Michelle Montoya Act.

On behalf of the District I accept the terms of this MOU and it is understood that the final determination of compensation will be at the sole discretion of ICOE and cannot change without prior written notice to the District.

District/Superintendent/Designee

Date

District Business Office

Date

SECTION IV. COUNTY OFFICE AUTHORIZATIONS & BUDGET APPROVAL

ICOE Budget Account Number to be Credited: 01-0000-0-0000-7510-8699-920-CADM

Mary Ellen Steele

Inyo County CTI Agency Representative/Coordinator

2/15/23

Date

Superintendent of Schools

Date

Fiscal Services Budget Approval

Date

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 - b.) a TK-12 grade teaching assignment that includes access to instruct same students on a regular basis
 - c.) A minimum of one year successful teaching experience in a Tk-12 setting within the last two years
 - i.) Must submit recent employer's performance evaluation or letter from school administrator or supervisor with an overall rating of exceptional for one year
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INYO COUNTY SCHOOLS GL Transmittal Report - Budget Transfer

05 Lone Pine Unified
 Transaction Type: Budget Transfer
 Transmittal: 23000029
 Description: COE District Transmittal
 COE Received Date:
 Revision:
 Create Date: 03/09/2023
 Fiscal YR: 2023
 Transmittal Status: OPEN
 Print Date: 03/09/2023

Attached Documents	Type	Document #	Revision #	Description	Create Date	Effective Date	Workflow Status	GL Status
	BT	230048		2ND INTERIM RES 1100 UPDATES	03/08/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230049		RES 3213 2ND INTERIM UPDATES	03/08/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230050		RES 4127 2ND INTERIM UPDATES	03/08/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230051		RES 4510 2ND INTERIM UPDATES	03/08/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230052		RES 6547 2ND INTERIM UPDATES	03/08/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230053		5XXX INTERIM UPDATES	03/08/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230054		2ND INTERIM PROPERTY TAX UPDATES	03/09/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230055		OLANCHA UPDATES	03/09/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230056		5810 2ND INTERIM UPDATES OLANCHA	03/09/2023	01/31/2023	COE APPROVAL	PENDED
	BT	230057		VEHICLE PURCHASES-TRANSFER IN	03/09/2023	01/31/2023	COE APPROVAL	PENDED
					Increase	Decrease	Total	
01-0000-0	Total Revenue		(8000-8999)	\$1,019,118.00	\$388,794.43		\$630,323.57	
	Total Expense		(1000-7999)	\$558,988.90			\$558,988.90	
	Total Fund Balance		(9700-9799)	\$321,814.57	\$250,479.90		\$71,334.67	
	Net Difference						\$0.00	
01-1100-0	Total Revenue		(8000-8999)	\$8,741.00			\$8,741.00	
	Total Expense		(1000-7999)	\$13,158.34	\$4,417.34		\$8,741.00	
	Net Difference						\$0.00	
01-3213-0	Total Revenue		(1000-7999)	\$34,727.91	\$34,727.91		\$0.00	
	Net Difference						\$0.00	
01-4127-0	Total Revenue		(8000-8999)	\$13,978.00			\$13,978.00	
	Total Expense		(1000-7999)	\$13,978.41	\$0.41		\$13,978.00	
	Net Difference						\$0.00	
01-4510-0	Total Revenue		(8000-8999)	\$1,980.00			\$1,980.00	
	Total Expense		(1000-7999)	\$1,980.00			\$1,980.00	
	Net Difference						\$0.00	
01-6547-0	Total Revenue		(8000-8999)	\$11,935.00			\$11,935.00	
	Total Expense		(1000-7999)	\$11,935.00			\$11,935.00	
	Net Difference						\$0.00	
					Increase	Decrease	Total	
	Report Total Revenue			\$1,055,752.00	\$388,794.43		\$666,957.57	
	Report Total Expense			\$634,768.56	\$39,145.66		\$595,622.90	
	Report Total Fund Balance			\$321,814.57	\$250,479.90		\$71,334.67	
	Report Net Difference						\$0.00	

Acting under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

INYO COUNTY SCHOOLS
GL Transmittal Report - Budget Transfer

Transmittal: 23000029

Revision:

Fiscal YR: 2023


Authorized By

3/9/2023

Date

County Audit

Date

GL Transaction Report - Budget Transfer
GL Transmittal Report - Budget Transfer

05 Lone Pine Unified (Continued...) 05 Lone Pine Unified
Transmittal: 23000029 Document: 230048
Revision: Fiscal YR: 2023
Fiscal YR: 2023

Document #	Effective Date	Workflow Status	GL Status	Document Description	Rel Doc #	Line Notes/Warnings/Errors
230048	01/31/2023	COE APPROVAL	PENDING	2ND INTERIM RES 1100 UPDATES		
Document Type	Workflow Date	EAS Audit #	Comment			
Budget Transfer	03/08/2023					
Transmittal #	Site Document	Created By	Authorized By	Create Date		
23000029		Yonge, Marianne	Yonge, Marianne	03/08/2023		
Description	Fu Rs Y Goal Func Obj Sch Mgmt	Increase	Decrease	Rel Doc Type	Rel Doc #	Line Notes/Warnings/Errors
RES 1100 2ND INTERIM UPDATES	01-1100-0-1110-1000-8560-910-LOTT	\$8,741.00				
RES 1100 2ND INTERIM UPDATES	01-1100-0-1110-1000-4310-111-IN L	\$8,741.00				
RES 1100 2ND INTERIM UPDATES	01-1100-0-1110-1000-4350-456-IN H		\$4,417.34			
RES 1100 2ND INTERIM UPDATES	01-1100-0-1110-1000-4310-111-IN L	\$4,417.34				
		Increase	Decrease	Total		
01-1100-0	Total Revenue (8000-8999)	\$8,741.00		\$8,741.00		
	Total Expense (1000-7999)	\$13,158.34	\$4,417.34	\$8,741.00		
	Net Difference			\$0.00		
	Report Total Revenue	\$8,741.00	\$0.00	\$8,741.00		
	Report Total Expense	\$13,158.34	\$4,417.34	\$8,741.00		
	Report Net Difference			\$0.00		
Workflow	Description	Assigned User Group	Approved By	Approved Date		
	District Authorized Agent	GLWFAUTHORIZEDAGENT	Yonge, Marianne	3/8/2023 1:35:02 PM		
	COE Auditor	GLWFCOEBudgetAuditor				

Action under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

05YONGEM - Yonge, Marianne

Authorized By

03/08/2023 1:35:02 PM

Date

County Audit

Date

GL Transaction Report - Budget Transfer
GL Transmittal Report - Budget Transfer

05 Lone Pine Unified (Continued...) 05 Lone Pine Unified
Transmittal: 23000029 Document: 230049
Revision: Fiscal YR: 2023
Fiscal YR: 2023

Document #	Effective Date	Workflow Status	GL Status	Document Description	Rel Doc #	Line Notes/Warnings/Errors
230049	01/31/2023	COE APPROVAL	PENDING	RES 3213 2ND INTERIM UPDATES		
Document Type	Workflow Date	EAS Audit #	Comment			
Budget Transfer	03/08/2023					
Transmittal #	Site Document	Created By	Authorized By	Create Date		
23000029		Yonge, Marianne	Yonge, Marianne	03/08/2023		
Description	Fu Rs Y Goal Func Obj Sch Mgmt	Increase	Decrease	Rel Doc Type	Rel Doc #	Line Notes/Warnings/Errors
RES 3213 UPDATES	01-3213-0-1110-1000-5840-910-ESSR	\$3,168.00				
RES 3213 UPDATES	01-3213-0-1110-1000-5840-910-ESSR	\$5,235.61				
RES 3213 UPDATES	01-3213-0-1110-1000-4490-910-ESSR	\$4,500.00				
RES 3213 UPDATES	01-3213-0-1110-1000-4380-910-ESSR	\$534.92				
RES 3213 UPDATES	01-3213-0-1110-1000-4370-910-ESSR	\$879.65				
RES 3213 UPDATES	01-3213-0-1110-1000-4340-910-ESSR	\$9,409.73				
RES 3213 UPDATES	01-3213-0-1110-1000-5844-910-ESSR	\$11,000.00	\$34,727.91			
		Increase	Decrease	Total		
01-3213-0	(1000-7999)	\$34,727.91	\$34,727.91	\$0.00		
	Total Expense			\$0.00		
	Net Difference			\$0.00		
Workflow	Description	Assigned User Group	Approved By	Approved Date		
	District Authorized Agent	GLWFAUTHORIZEDAGENT	Yonge, Marianne	3/8/2023 2:09:10 PM		
	COE Auditor	GLWFCOEBudgetAuditor				
	Report Total Expense			\$0.00		
	Report Net Difference			\$0.00		

Acting under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

05YONGEM - Yonge, Marianne
Authorized By
County Audit
03/08/2023 2:09:10 PM
Date

Fiscal YR: 2023

Transmittal: 23000029
Document: 230050
Revision:

Approved Date
3/8/2023 2:18:50 PM

03/08/2023 2:18:50 PM

Date _____

Date _____

GL Transaction Report - Budget Transfer
GL Transmittal Report - Budget Transfer

05 Lone Pine Unified (Continued...) 05 Lone Pine Unified
Transmittal: 23000029 Document: 230051
Revision: Fiscal YR: 2023
Fiscal YR: 2023

Document #	Effective Date	Workflow Status	GL Status	Document Description
230051	01/31/2023	COE APPROVAL	PENDING	RES 4510 2ND INTERIM UPDATES
Document Type	Workflow Date	EAS Audit #	Comment	
Budget Transfer	03/08/2023			
Transmittal #	Site Document	Created By	Authorized By	Create Date
23000029		Yonge, Marianne	Yonge, Marianne	03/08/2023
Description	Fu Rs Y Goal Func Obj Sch Mgmt	Increase	Decrease	Rel Doc #
RES 4510 UPDATES	01-4510-0-1110-1000-8290-910-T6	\$1,980.00		
RES 4510 UPDATES	01-4510-0-1110-1000-3312-910-T6	\$46.48		
RES 4510 UPDATES	01-4510-0-1110-1000-3332-910-T6	\$10.88		
RES 4510 UPDATES	01-4510-0-1110-1000-3502-910-T6	\$3.75		
RES 4510 UPDATES	01-4510-0-1110-1000-3602-910-T6	\$7.64		
RES 4510 UPDATES	01-4510-0-1110-1000-5800-910-T6	\$1,911.25		
		Increase	Decrease	Total
01-4510-0	Total Revenue (8000-8999)	\$1,980.00		\$1,980.00
	Total Expense (1000-7999)	\$1,980.00		\$1,980.00
	Net Difference			\$0.00

Report Total Revenue	\$1,980.00	\$0.00	\$1,980.00
Report Total Expense	\$1,980.00	\$0.00	\$1,980.00
Report Net Difference			\$0.00

Workflow	Description	Assigned User Group	Approved By	Approved Date
District Authorized Agent	GLWFAUTHORIZEDAGENT	Yonge, Marianne		3/8/2023 2:26:28 PM
COE Auditor	GLWFCOEBudgetAuditor			

Acting under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

05YONGEM - Yonge, Marianne
Authorized By
Date
03/08/2023 2:26:28 PM
County Audit
Date

Fiscal YR: 2023

Revision: 2300029
Transmittal: 2300029
Document: 230052

Approved Date
3/8/2023 2:38:15 PM

Date _____

Authorized By

County Audit

Date _____

GL Transaction Report - Budget Transfer
GL Transmittal Report - Budget Transfer

05 Lone Pine Unified (Continued...) 05 Lone Pine Unified
Transmittal: 23000029 Document: 230053
Revision: Fiscal YR: 2023
Fiscal YR: 2023

Document #	Effective Date	Workflow Status	GL Status	Document Description									
230053	01/31/2023	COE APPROVAL	PENDED	5XXX INTERIM UPDATES									
Document Type	Workflow Date	EAS Audit #	Comment										
Budget Transfer	03/08/2023												
Transmittal #	Site Document	Created By	Authorized By	Create Date									
23000029		Yonge, Marjianne	Yonge, Marjianne	03/08/2023									
Description	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Increase	Decrease	Rel Doc Type	Rel Doc #	Line Notes/Warnings/Errors
ASCA DUES-NO	01-0000-0	0000-2700-5300-456-ADMH							\$1,183.85				
ASCA DUES-PT	01-0000-0	0000-7100-5300-910-BD/S							\$1,288.28				
BOARD TRAVEL UPDATES	01-0000-0	0000-7100-5200-910-BD/S							\$7,500.00				
BUS TRAINING TRAVEL	01-0000-0	0000-3600-5200-912-TRAN							\$2,500.00				
PROPANE OLANCHA	01-0000-0	0000-8210-5510-123-OLAN							\$10,000.00				
PROPANE HS	01-0000-0	0000-8210-5510-456-OPRH							\$7,628.43				
ELECTRICITY OLANCHA	01-0000-0	0000-8210-5520-911-OLAN							\$4,900.00				
ELECTRICITY DISTRICT	01-0000-0	0000-8210-5520-911-OPRD							\$14,000.00				
ELECTRICITY COMPLEX	01-0000-0	0000-8210-5520-911-CPLX							\$3,500.00				
WATER AG DEPT	01-0000-0	0000-3800-8210-5530-456-AG							\$4,145.00				
WATER HS	01-0000-0	0000-8210-5530-456-OPRH							\$3,158.00				
WATER LI	01-0000-0	0000-8210-5530-111-OPRL							\$3,158.00				
WASTE OLANCHA	01-0000-0	0000-8210-5560-123-OLAN							\$1,658.05				
WASTE DISTRICT	01-0000-0	0000-8210-5560-911-OPRD							\$2,355.46				
WASTE HS	01-0000-0	0000-8210-5560-456-OPRH							\$4,449.51				
WASTE LI	01-0000-0	0000-8210-5560-111-OPRL							\$264.96				
CANON/PITNEY DIST	01-0000-0	0000-8210-5610-911-OPRD							\$5,478.63				
CANON HS	01-0000-0	0000-8210-5610-456-OPRH							\$702.28				
CANON LI	01-0000-0	0000-8210-5610-111-OPRL							\$702.28				
ADMIN HS	01-0000-0	0000-2700-5810-456-ADMH							\$1,410.81				
WASC	01-0000-0	1110-1000-5810-456-WASC							\$130.00				
INYO ELECTIONS	01-0000-0	0000-7100-5823-910-BD/S							\$1,610.85				
JOB ADVERTISSEMENT	01-0000-0	0000-7200-5830-910-ADMD							\$6,000.00				
COMPR-LICENSE	01-0000-0	1110-1000-5844-910-DIST							\$7,000.00				
	01-0000-0	0000-0000-0000-9790-000-								\$94,724.39			Note: AUTO BALANCE
01-0000-0	Total Expense	(1000-7999)							Increase	Decrease	Total		
	Total Fund Balance	(9700-9799)							\$94,724.39	\$94,724.39	\$94,724.39		
	Net Difference										(\$94,724.39)		\$0.00
Report Total Expense									\$94,724.39	\$0.00	\$94,724.39		
Report Total Fund Balance									\$0.00	\$94,724.39	(\$94,724.39)		
Report Net Difference											\$0.00		
Workflow	Description	Assigned User Group	Approved By	Approved Date									
District Authorized Agent	GLWFAUTHORIZEDAGENT	Yonge, Marjianne		3/8/2023 3:45:53 PM									
COE Auditor	GLWFCOEBudgetAuditor												

GL Transaction Report - Budget Transfer GL Transmittal Report - Budget Transfer

Fiscal YR: 2023
Fiscal YR: 2023

Transmittal: 23000029
Document: 230053

05 Lone Pine Unified
05 Lone Pine Unified

Document # 230053	Effective Date 01/31/2023	Workflow Status COE APPROVAL	GL Status PENDED	Document Description 5XXX INTERIM UPDATES
Document Type Budget Transfer		Workflow Date 03/08/2023	EAS Audit #	Comment
Transmittal # 23000029 (Continued...)	Site Document	Created By Yonge, Marianne	Authorized By Yonge, Marianne	Create Date 03/08/2023

Acting under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

05YONGEM - Yonge, Marianne	03/08/2023 3:45:53 PM
Authorized By	Date
County Audit	Date

05 Lone Pine Unified	Transmittal: 23000029	Revision:	Fiscal YR: 2023
(Continued...)			
05 Lone Pine Unified	Document: 230054		Fiscal YR: 2023

Acting under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

GL Transaction Report - Budget Transfer GL Transmittal Report - Budget Transfer

05 Lone Pine Unified (Continued...) 05 Lone Pine Unified
Transmittal: 23000029 Document: 230055
Revision: Fiscal YR: 2023
Fiscal YR: 2023

Document #	Effective Date	Workflow Status	GL Status	Document Description									
230055	01/31/2023	COE APPROVAL	PENDED	OLANCHA UPDATES									
Document Type	Workflow Date	EAS Audit #	Comment										
Budget Transfer	03/09/2023												
Transmittal #	Site Document	Created By	Authorized By	Create Date									
23000029		Yonge, Marjianne	Yonge, Marjianne	03/09/2023									
Description	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Increase	Decrease	Rel Doc Type	Rel Doc #	Line Notes/Warnings/Errors
ADDING/NOT INCLUDED IN BUDGET	01-0000-0-1110-1000-2920-123-OLAN								\$2,229.59				
ADDING/NOT INCLUDED IN BUDGET	01-0000-0-1110-1000-3202-123-OLAN								\$470.06				
ADDING/NOT INCLUDED IN BUDGET	01-0000-0-1110-1000-3312-123-OLAN								\$138.23				
ADDING/NOT INCLUDED IN BUDGET	01-0000-0-1110-1000-3332-123-OLAN								\$32.34				
ADDING/NOT INCLUDED IN BUDGET	01-0000-0-1110-1000-3502-123-OLAN								\$11.14				
ADDING/NOT INCLUDED IN BUDGET	01-0000-0-0000-8110-4360-123-OLAN								\$1,000.00				
ADDING/NOT INCLUDED IN BUDGET	01-0000-0-0000-8210-4380-123-OLAN								\$1,000.00				
MOVED TO LEASES/RENTALS	01-0000-0-0000-7200-8699-123-OLAN								\$54,000.00				
MOVED FROM OTHER REVENUE	01-0000-0-0000-0000-8650-123-OLAN								\$54,000.00	\$4,881.36			Note: AUTO BALANCE
01-0000-0	Total Revenue			(8000-8999)					Increase	Decrease	Total		
	Total Expense			(1000-7999)					\$54,000.00	\$54,000.00	\$0.00		
	Total Fund Balance			(9700-9799)					\$4,881.36	\$4,881.36	\$4,881.36		
	Net Difference										(\$4,881.36)		
											\$0.00		
Report Total Revenue									\$54,000.00	\$54,000.00	\$0.00		
Report Total Expense									\$4,881.36	\$0.00	\$4,881.36		
Report Total Fund Balance									\$0.00	\$4,881.36	(\$4,881.36)		
Report Net Difference											\$0.00		
Workflow	Description	District Authorized Agent	Assigned User Group	Approved By	Approved Date								
	COE Auditor		GLWFAUTHORIZEDAGENT GLWFCOEBudgetAuditor	Yonge, Marjianne	3/9/2023 8:45:04 AM								

Acting under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

05YONGEM - Yonge, Marianne

03/09/2023 8:45:04 AM

Authorized By

Date

County Audit

Date

GL Transaction Report - Budget Transfer
GL Transmittal Report - Budget Transfer

05 Lone Pine Unified (Continued...)	Transmittal: 23000029	Revision:
05 Lone Pine Unified	Document: 230056	Fiscal YR: 2023
		Fiscal YR: 2023

Document #	Effective Date	Workflow Status	GL Status	Document Description	EAS Audit #	Comment
230056	01/31/2023	COE APPROVAL	PENDED	5810 2ND INTERIM UPDATES OLANCHA		
Document Type Budget Transfer		Workflow Date 03/09/2023				
Transmittal # 23000029	Site Document	Created By Yonge, Marjianne	Authorized By Yonge, Marjianne	Create Date 03/09/2023		
Description OLANCHA CONTRACTOR	Fu Rs Y Goal Func Obj Sch Mgmt 01-0000-0-0000-8210-5810-123-OLAN 01-0000-0-0000-0000-9790-000-	Increase \$1,173.58	Decrease \$1,173.58	Rel Doc Type	Rel Doc #	Line Notes/Warnings/Errors Note: AUTO BALANCE
01-0000-0	Total Expense Total Fund Balance Net Difference	Increase \$1,173.58 (1000-7999) (9700-9799)	Decrease \$1,173.58	Total \$1,173.58 (\$1,173.58) \$0.00		
Report Total Expense Report Total Fund Balance Report Net Difference		\$1,173.58 \$0.00	\$0.00 \$1,173.58	\$1,173.58 (\$1,173.58) \$0.00		
Workflow	Description District Authorized Agent COE Auditor	Assigned User Group GLWFAUTHORIZEDAGENT GLWFCOEBudgetAuditor	Approved By Yonge, Marjianne	Approved Date 3/9/2023 8:47:43 AM		

Acting under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

05YONGEM - Yonge, Marjianne

Authorized By _____ Date 03/09/2023 8:47:43 AM

County Audit _____ Date _____

GL Transaction Report - Budget Transfer
GL Transmittal Report - Budget Transfer

05 Lone Pine Unified (Continued...) 05 Lone Pine Unified
Transmittal: 23000029 Document: 230057
Revision: Fiscal YR: 2023
Fiscal YR: 2023

Document #	Effective Date	Workflow Status	GL Status	Document Description	Line Notes/Warnings/Errors
230057	01/31/2023	COE APPROVAL	PENDING	VEHICLE PURCHASES-TRANSFER IN	
Document Type Budget Transfer		Workflow Date 03/09/2023	EAS Audit #	Comment	
Transmittal # 23000029	Site Document	Created By Yonge, Marianne	Authorized By Yonge, Marianne	Create Date 03/09/2023	
Description	Fu Rs Y Goal Func Obj Sch Mgmt	Increase	Decrease	Rel Doc Type	Rel Doc #
DIST CAR-TRANSFER IN FROM 17	01-0000-0-0000-3600-6400-912-TRAN	\$51,374.61			
DIST CAR-TRANSFER IN FROM 17	01-0000-0-0000-3600-6400-912-TRAN	\$98,325.96			
	01-0000-0-0000-0000-9790-000-		\$149,700.57		Note: AUTO BALANCE
01-0000-0	Total Expense	Increase	Decrease	Total	
	Total Fund Balance	\$149,700.57	\$149,700.57	\$149,700.57	
	Net Difference	(9700-9799)		(\$149,700.57)	\$0.00
Report Total Expense		\$149,700.57	\$0.00	\$149,700.57	
Report Total Fund Balance		\$0.00	\$149,700.57	(\$149,700.57)	
Report Net Difference				\$0.00	
Workflow	Description	Assigned User Group	Approved By	Approved Date	
District Authorized Agent	GLWFAUTHORIZEDAGENT	GLWFCOE Budget Auditor	Yonge, Marianne	3/9/2023 9:58:54 AM	

Acting under the provisions of Education Code Sections 35161, I hereby make the above revisions to the District Budget authorized by the Governing Board and do hereby certify that the Board has approved such action at a the below stated meeting, and said approval is on file in the office of said Board.

05YONGEM - Yonge, Marianne

Authorized By

Date

03/09/2023 9:58:54 AM

County Audit

Date

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

05 Lone Pine Unified

Fiscal Year: 2023

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
230221	U.S. BANK CORPORATE PAYMENT	Books	1	01-1100-0-1110-1000-4310-111-IN L	Total							109.78 109.78
230222	BSN SPORTS	Baseballs/Softballs	1	01-0000-0-1110-4200-4310-111-ATHL	Total							861.86 861.86
230223	VALLEY VET SUPPLY	Agriculture Supplies	1	01-7010-0-3800-1000-5800-456-AG	Total							3,090.02 3,090.02
230224	KAI ATHLETIC LLC	Baseball Uniforms	1	01-0000-0-1110-1000-4310-910-UNIF	Total							782.18 782.18
230225	SCHOOL SPECIALITY	Table for Board Mtg	1	01-0000-0-1110-1000-4490-910-ADMMD	Total							942.67 942.67
230226	U.S. BANK CORPORATE PAYMENT	Missoula Rooms	1	01-0000-0-0000-2700-5810-456-ADMH								323.25
			2	01-0000-0-0000-2700-5810-111-ADML	Total							323.25 646.50
230227	SHI INTERNATIONAL CORP	Switch for Trans Office	1	01-0000-0-0000-7700-4340-910-TECH	Total							215.28 215.28
230228	SPORTSMEN'S DEN	Baseball Hats	1	01-0000-0-1110-4200-4310-456-AD	Total							639.73 639.73
230229	U.S. BANK CORPORATE PAYMENT	SSDA Conference	1	01-0000-0-0000-7100-5200-910-BD/S								2,008.50
			2	01-0000-0-0000-7100-5810-910-BD/S	Total							3,928.62 5,937.12
230230	JEFFREY HEINZ	Gardening Supplies	1	01-0000-0-1110-1000-4310-910-GRDN	Total							500.00 500.00
230231	PINCO	MC/LOS CABOS	1	13-5310-0-0000-3700-4701-910-CAFE	Total							532.32 532.32
230232	GINNENE BRANCH	Art Supplies for Art Class	1	01-7412-0-1110-1000-4310-910-A-G	Total							500.00 500.00
230233	BRENDA LACEY	Hotels & Meals for Advanced Le	1	01-7010-0-3800-1000-5810-456-AG								400.00

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

05 Lone Pine Unified

Purchase Order		Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered	Fiscal Year:	2023
230234		U.S. BANK CORPORATE PAYMENT	Softball Stuff-Socks,belts	2	01-7010-0-3800-1000-5800-456-AG								1,600.00		
												Total	2,000.00		
230235		AMERICAN BUSINESS MACHINES	Staple Cartridge for copier	1	01-00000-0-1110-4200-4310-456-SBAL								419.84		
												Total	419.84		
230236		SCHOOL SPECIALTY INC	Flip-N-Go Lightweight Tables	1	01-00000-0-0000-2700-4350-456-ADMH								80.81		
												Total	80.81		
230237		ROBERT VOGEL	Magic Show Assembly	1	01-00000-0-1110-1000-4490-456-ADMH								7,061.46		
												Total	7,061.46		
													1,000.00		
												Total	1,000.00		
												Grand Total	25,319.57		
Fund Summary:													Fund 01		
													Fund 13		
														24,787.25	
														532.32	

Purchase Order Count: 17

The above Purchase Order(s) have been issued in accordance with the District's policies and procedures and are hereby recommended for approval.



 Authorized Agent

 Board Approval

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000039-0 AUDIT

Reference	Vendor	Description	Amount
PV230641-001	DEPT OF WATER AND POWER	ELECTRICITY	788.79
		Total Payment Amount	788.79
PO230216-001	ROSETTA STONE LTD.	Rosetta Stone	600.00
		Total Payment Amount	600.00
CM230004-001	U.S. BANK CORPORATE PAYMENT	CSBA HOTEL CREDIT	(49.48)
PV230630-001	U.S. BANK CORPORATE PAYMENT	STAFF MEAL ON TRAVEL	6.95
PV230631-001	U.S. BANK CORPORATE PAYMENT	CSBA CONFERENCE REGISTRATION	424.00
PV230632-001	U.S. BANK CORPORATE PAYMENT	CSBA CONFERENCE REGISTRATION	375.00
PV230633-001	U.S. BANK CORPORATE PAYMENT	SSDA-CONFERENCE	2,008.50
		Total Payment Amount	2,764.97
		Transmittal Total	4,153.76

Fund Summary: Fund 01

Transmittal Number: 23000039-0

PV230644-001	AMERIGAS	PROPANE	2,533.75
		Total Payment Amount	2,533.75
PV230642-001	GRAINGER INC	MAINTENANCE SUPPLIES	106.16
PV230643-001	GRAINGER INC	MAINTENANCE SUPPLIES	110.87
		Total Payment Amount	217.03
PV230640-001	INYO COUNTY WASTE MGMT	WASTE MANAGEMENT	15.25
		Total Payment Amount	15.25
PV230635-001	KASEY WUESTER	REIMBURSEMENT -Mileage	18.25
		Total Payment Amount	18.25
PV230636-001	MILLER'S TOWING	AG TRUCK REPAIRS	190.76
PV230637-001	MILLER'S TOWING	VAN REPAIRS	209.00
		Total Payment Amount	399.76
PO230070-007	PITNEY BOWES BANK INC	Postage Annual Rental & Fee	56.03
		Total Payment Amount	56.03

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

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Fiscal Year: 2023

Transmittal Number: 23000039-0	Vendor	Description	Total Payment Amount	Amount
PO230172-001	WE VIDEO INC.	We Video		343.35
				343.35
PV230638-001	WYE RD FEED & SUPPLY	AG SUPPLIES		986.54
PV230639-001	WYE RD FEED & SUPPLY	AG SUPPLIES		40.73
		Total Payment Amount		1,027.27
		Transmittal Total		4,610.69
		Fund Summary:	Fund 01	4,610.69
Transmittal Number: 23000039-1 AUDIT	U.S. BANK CORPORATE PAYMENT	BOARD MEETING REFRESHMENTS		37.03
PV230634-001		Total Payment Amount		37.03
		Transmittal Total		37.03
		Fund Summary:	Fund 01	37.03
Transmittal Number: 23000040-0 AUDIT	AMERIGAS	PROPANE	Total Payment Amount	3,198.82
PV230647-001				3,198.82
PO230077-007	ATKINSON, ANDELSON, LOYA, RUUD	Legal Fees	Total Payment Amount	4,402.13
				4,402.13
PV230652-001	BISHOP HEATING &	ROOM 14 HEATER		268.75
PV230653-001	BISHOP HEATING &	ROOM 18 & 19 HEATER		1,892.97
		Total Payment Amount		2,161.72
PV230656-001	CALIFORNIA'S VALUED TRUST	MARCH 2023 HEALTH & WELFARE		97,793.17
		Total Payment Amount		97,793.17
PO230093-008	CANON FINANCIAL SERVICES INC	Annual Copier Leases		2,190.38
		Total Payment Amount		2,190.38
PO230147-029	DAVES AUTO PARTS	Ag supplies		21.85
PO230147-030	DAVES AUTO PARTS	Ag supplies		18.45

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INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

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Fiscal Year: 2023

Transmittal Number: 23000040-0 AUDIT

Reference	Vendor	Description	Amount
PO230147-031	DAVES AUTO PARTS	Ag supplies	12.41
PO230147-032	DAVES AUTO PARTS	Ag supplies	68.09
PO230147-033	DAVES AUTO PARTS	Ag supplies	26.36
PO230147-034	DAVES AUTO PARTS	Ag supplies	28.55
PO230147-035	DAVES AUTO PARTS	Ag supplies	95.69
PO230147-036	DAVES AUTO PARTS	Ag supplies	191.70
PO230147-037	DAVES AUTO PARTS	Ag supplies	77.26
PO230147-038	DAVES AUTO PARTS	Ag supplies	56.11
PO230147-039	DAVES AUTO PARTS	Ag supplies	3.61
PO230147-040	DAVES AUTO PARTS	Ag supplies	(0.33)
PV230657-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	3.54
PV230658-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	33.62
PV230659-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	18.85
PV230660-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	18.85
PV230661-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	73.80
PV230662-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	3.65
PV230663-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	15.35
PV230664-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	16.38
PV230665-001	DAVES AUTO PARTS	TRANSPORTATION SUPPLIES	96.67
PV230666-001	DAVES AUTO PARTS	TRANSPORTATION SUPPLIES	96.67
		Total Payment Amount	977.13
PV230671-001	DEPT OF WATER AND POWER	ELECTRICITY	204.55
		Total Payment Amount	204.55
PV230674-001	EMPLOYMENT DEVELOPMENT DEPT.	EDD LIABILITIES	609.58
		Total Payment Amount	609.58
PV230645-001	INYO CO OFFICE OF ED	BEHAVIORAL/PSYCH SERVICES 21-2	187,924.03
		Total Payment Amount	187,924.03
PO230087-045	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	286.92
		Total Payment Amount	286.92
PV230675-001	JOSTENS	LO-INYO DIPLOMAS	174.72
		Total Payment Amount	174.72
PV230683-001	MISSOULA CHILDRENS THTR INC	THE JUNGLE BOOK	3,750.00

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000040-0 AUDIT

Reference	Vendor	Description	Total Payment Amount	Amount
PV230686-001	PINCO	MONTHLY EXPENSE/TRANS COSTS		1,117.51
		Total Payment Amount		1,117.51
PO230075-021	PRODUCERS DAIRY	Open PO for Milk Purchases		392.84
PO230075-023	PRODUCERS DAIRY	Open PO for Milk Purchases		410.78
		Total Payment Amount		803.62
PO230190-011	QUILL CORPORATION	Office Supplies, lined paper,		233.34
		Total Payment Amount		233.34
PO230095-015	SIERRA DISPOSAL	Waste Services		164.05
PO230095-016	SIERRA DISPOSAL	Waste Services		1,362.96
		Total Payment Amount		1,527.01
PO230140-022	SYSCO VENTURA	Open PO for Cafeteria Food Sup		1,874.98
PO230140-023	SYSCO VENTURA	Open PO for Cafeteria Food Sup		1,196.47
		Total Payment Amount		3,071.45
PO230064-008	WEX BANK	Open Purchase Order for Fuel C		3,185.50
		Total Payment Amount		3,185.50
		Transmittal Total		313,611.58
		Fund Summary:		
		Fund 01		278,277.44
		Fund 13		8,070.11
		Fund 71		27,264.03
		Total Payment Amount		15.00
		Total Payment Amount		15.00
		Transmittal Total		3,277.40
		Fund Summary:		
		Fund 01		4,699.91
		Fund 13		650.07
		Fund 71		3,859.82
		Total Payment Amount		12,487.20

Transmittal Number: 23000040-0
PO230079-006 AMERICAN BUSINESS MACHINES

PV230648-001 AMERIGAS
 PV230649-001 AMERIGAS
 PV230650-001 AMERIGAS
 PV230651-001 AMERIGAS

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

MARCH 2023 BOARD MEETING

Board of Trustees Meeting 03/15/2023

Fiscal Year: 2023

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Transmittal Number: 23000040-0

Reference	Vendor	Description	Amount
PO230219-001	BRENDA LACEY	Hotels & Meals for Advanced Le	204.06
PO230219-002	BRENDA LACEY	Hotels & Meals for Advanced Le	204.06
PO230219-003	BRENDA LACEY	Hotels & Meals for Advanced Le	204.06
PO230219-004	BRENDA LACEY	Hotels & Meals for Advanced Le	204.06
PO230219-005	BRENDA LACEY	Hotels & Meals for Advanced Le	237.56
		Total Payment Amount	1,053.80
PV230655-001	BRITT'S DIESEL & AUTOMOTIVE	BUS #10 REPAIRS	1,923.74
		Total Payment Amount	1,923.74
PO230222-001	BSN SPORTS	Baseballs/Softballs	861.86
		Total Payment Amount	861.86
PO230096-008	CALIFORNIA BROADBAND COOPERATI	Annual Erate Year Contract 7/2	662.32
		Total Payment Amount	662.32
PV230667-001	DEAN'S PLUMBING & HEATING INC	BOILER IN MPR	504.12
PV230668-001	DEAN'S PLUMBING & HEATING INC	GYM HEATERS	1,174.99
PV230669-001	DEAN'S PLUMBING & HEATING INC	GYM HEATERS	175.00
		Total Payment Amount	1,854.11
PV230670-001	DEPT OF WATER AND POWER	ELECTRICITY-OLANCHIA	587.05
PV230672-001	DEPT OF WATER AND POWER	ELECTRICITY	1,637.96
PV230673-001	DEPT OF WATER AND POWER	ELECTRICITY	2,362.41
		Total Payment Amount	4,587.42
PO230086-041	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	69.90
PO230086-042	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	83.97
PO230086-043	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	166.25
PO230086-044	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	81.34
PO230086-045	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	310.00
PO230086-046	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	240.74
		Total Payment Amount	952.20
MV230074-001	GARRETT SULLIVAN	MEAL REIMBURSEMENT-BASKETBALL	81.03
		Total Payment Amount	81.03
MV230075-001	HANK TRUXILLO	CLASSROOM SUPPLIES	30.01

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INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 03/15/2023

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000040-0

Reference	Vendor	Description	Total Payment Amount	Amount
PO230087-042	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	30.01	89.66
PO230087-043	INYO COUNTY WATER SYSTEMS	Monthly water fees for school		286.92
PO230087-044	INYO COUNTY WATER SYSTEMS	Monthly water fees for school		286.92
PO230087-046	INYO COUNTY WATER SYSTEMS	Monthly water fees for school		286.92
PO230087-047	INYO COUNTY WATER SYSTEMS	Monthly water fees for school		286.92
PO230087-048	INYO COUNTY WATER SYSTEMS	Monthly water fees for school		89.66
PO230087-049	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	1,613.92	286.92
		Total Payment Amount		1,613.92
PO230165-003	LINDE GAS & EQUIPMENT, INC.	Ag supplies for welding class	767.91	767.91
		Total Payment Amount		767.91
PV230676-001	MILLER'S TOWING	VAN 14 REPAIRS	45.39	45.39
PV230677-001	MILLER'S TOWING	TRAN TIRES	174.44	174.44
PV230678-001	MILLER'S TOWING	TRAN TIRES	174.62	174.62
PV230679-001	MILLER'S TOWING	VAN REPAIRS	857.83	857.83
PV230680-001	MILLER'S TOWING	VAN 14 REPAIRS	160.00	160.00
PV230681-001	MILLER'S TOWING	EXPEDITION TIRES	138.79	138.79
PV230682-001	MILLER'S TOWING	F250 OIL CHANGE	25.42	25.42
		Total Payment Amount	1,576.49	1,576.49
PV230684-001	MODERN TROPHY	NAME PLATE	40.97	40.97
		Total Payment Amount		40.97
PV230646-001	MOUNTAIN INVESTMENTS INC	CERRO GORDO SITE RENT	300.27	300.27
		Total Payment Amount	300.27	300.27
MV230076-001	NICOLE HOWE	MEAL REIM-ARVIN TOURNEY	33.85	33.85
		Total Payment Amount	33.85	33.85
PV230685-001	PATRICK TRAYNOR	MILEAGE REIMBURSEMENT-SARB	39.30	39.30
		Total Payment Amount	39.30	39.30
PO230075-020	PRODUCERS DAIRY	Open PO for Milk Purchases	352.66	352.66
PO230075-022	PRODUCERS DAIRY	Open PO for Milk Purchases	447.33	447.33
PO230075-024	PRODUCERS DAIRY	Open PO for Milk Purchases	236.39	236.39

MARCH 2023 BOARD MEETING

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 03/15/2023

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000040-0

Reference	Vendor	Description	Total Payment Amount	Amount
PO230043-009	QUILL CORPORATION	Open PO- supplies		13.94
PO230043-010	QUILL CORPORATION	Open PO- supplies		19.66
PO230043-011	QUILL CORPORATION	Open PO- supplies		118.93
PO230190-012	QUILL CORPORATION	Office Supplies, lined paper,		26.82
PO230190-013	QUILL CORPORATION	Office Supplies, lined paper,		119.01
PV230687-001	QUILL CORPORATION	DO OFFICE SUPPLIES		14.30
PV230688-001	QUILL CORPORATION	DO OFFICE SUPPLIES		25.49
		Total Payment Amount		338.15
PV230689-001	SCHOOL SPECIALTY LLC	BOOK LESSON PLAN- 6SUBJ		69.01
		Total Payment Amount		69.01
MV230077-001	SHELIA SULESKI	MEAL REIMBURSEMENT-GBB		52.53
		Total Payment Amount		52.53
PO230071-005	SOUTHERN INYO HEALTHCARE DIST	Annual TB Test		25.00
PO230071-006	SOUTHERN INYO HEALTHCARE DIST	Annual TB Test		25.00
PV230690-001	SOUTHERN INYO HEALTHCARE DIST	PT FOR STUDENTS		1,102.50
PV230691-001	SOUTHERN INYO HEALTHCARE DIST	PT FOR STUDENTS		630.00
		Total Payment Amount		1,782.50
PO230069-005	STATE OF CALIFORNIA	Annual fingerprints and back gr		113.00
		Total Payment Amount		113.00
PO230046-001	TEACHER SYNERGY LLC	Resource Licenses		2,400.00
		Total Payment Amount		2,400.00
PV230692-001	THOMAS PETROLEUM LLC	BUS FUEL		2,706.96
		Total Payment Amount		2,706.96
		Transmittal Total		37,379.93
		Fund Summary:	Fund 01	36,343.55
			Fund 13	1,036.38

Transmittal Number: 23000040-1 AUDIT

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 03/15/2023

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05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000040-1 AUDIT	Description	Amount
Vendor	ROOM 18 HEATER	17,455.82
PV230654-001	Total Payment Amount	17,455.82
PO230140-024	Open PO for Cafeteria Food Sup	594.08
	Total Payment Amount	594.08
	Transmittal Total	18,049.90
	Fund Summary:	
	Fund 01	17,455.82
	Fund 13	594.08
Transmittal Number: 23000042-0 AUDIT	SUB TEACH MILEAGE	112.14
PV230702-001	Total Payment Amount	112.14
	Transmittal Total	112.14
	Fund Summary:	
	Fund 01	112.14
Transmittal Number: 23000042-0	SDI Insurance for Classified E	940.45
PO230067-009	Total Payment Amount	940.45
PV230694-001	SUB TEACH MILEAGE	27.51
	Total Payment Amount	27.51
PV230698-001	SUB TEACH MILEAGE	720.50
	Total Payment Amount	720.50
PV230700-001	SUB TEACH MILEAGE	410.82
	Total Payment Amount	410.82
PV230701-001	SUB TEACH MILEAGE	17.29
	Total Payment Amount	17.29
PV230703-001	SUB TEACH MILEAGE	215.89
	Total Payment Amount	215.89

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Transmittal Number: 23000042-0				
Reference	Vendor	Description	Amount	
PV230697-001	LINDA EMERSON	SUB TEACH MILEAGE	173.71	
		Total Payment Amount	173.71	
PV230699-001	MANDY KEMP	SUB TEACH MILEAGE	36.16	
		Total Payment Amount	36.16	
PV230696-001	MCKENZIE DALE	SUB TEACH MILEAGE	75.76	
		Total Payment Amount	75.76	
PV230695-001	SHERRY COSGROVE	SUB TEACH MILEAGE	94.98	
		Total Payment Amount	94.98	
		Transmittal Total	2,713.07	
		Fund Summary:	Fund 01	
			2,713.07	
Transmittal Number: 23000043-0 AUDIT				
PO230018-047	GARDNER'S	Annual Maintenance Supplies-Op	6.96	
PO230018-054	GARDNER'S	Annual Maintenance Supplies-Op	17.76	
PO230150-027	GARDNER'S	Instructional supplies for Ag	189.45	
		Total Payment Amount	214.17	
PV230704-001	GRAINGER INC	CUSTODIAL SUPPLIES	329.39	
PV230712-001	GRAINGER INC	MAINTENANCE SUPPLIES	91.32	
		Total Payment Amount	420.71	
		Transmittal Total	634.88	
		Fund Summary:	Fund 01	
			634.88	
Transmittal Number: 23000043-0				
PO230018-045	GARDNER'S	Annual Maintenance Supplies-Op	12.92	
PO230018-046	GARDNER'S	Annual Maintenance Supplies-Op	53.84	
PO230018-048	GARDNER'S	Annual Maintenance Supplies-Op	44.15	
PO230018-049	GARDNER'S	Annual Maintenance Supplies-Op	18.83	
PO230018-050	GARDNER'S	Annual Maintenance Supplies-Op	34.47	
PO230018-051	GARDNER'S	Annual Maintenance Supplies-Op	21.09	
PO230018-052	GARDNER'S	Annual Maintenance Supplies-Op	5.38	

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
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05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000043-0

Reference	Vendor	Description	Amount
PO230018-053	GARDNER'S	Annual Maintenance Supplies-Op	78.91
PO230018-055	GARDNER'S	Annual Maintenance Supplies-Op	19.43
PO230018-056	GARDNER'S	Annual Maintenance Supplies-Op	91.58
PO230018-057	GARDNER'S	Annual Maintenance Supplies-Op	131.85
PO230018-058	GARDNER'S	Annual Maintenance Supplies-Op	44.39
PO230150-022	GARDNER'S	Instructional supplies for Ag	189.61
PO230150-023	GARDNER'S	Instructional supplies for Ag	39.84
PO230150-024	GARDNER'S	Instructional supplies for Ag	83.60
PO230150-025	GARDNER'S	Instructional supplies for Ag	32.33
PO230150-026	GARDNER'S	Instructional supplies for Ag	69.62
PO230150-028	GARDNER'S	Instructional supplies for Ag	187.97
Total Payment Amount			1,159.81

PV230705-001	GRAINGER INC	CUSTODIAL SUPPLIES	265.72
PV230706-001	GRAINGER INC	CUSTODIAL SUPPLIES	28.03
PV230707-001	GRAINGER INC	CUSTODIAL SUPPLIES	298.72
PV230708-001	GRAINGER INC	CUSTODIAL SUPPLIES	120.34
PV230709-001	GRAINGER INC	MAINTENANCE SUPPLIES	27.80
PV230710-001	GRAINGER INC	MAINTENANCE SUPPLIES	13.66
PV230711-001	GRAINGER INC	MAINTENANCE SUPPLIES	383.65
PV230713-001	GRAINGER INC	MAINTENANCE SUPPLIES	21.73
PV230714-001	GRAINGER INC	MAINTENANCE SUPPLIES	63.03
PV230715-001	GRAINGER INC	MAINTENANCE SUPPLIES	36.52
PV230716-001	GRAINGER INC	MAINTENANCE SUPPLIES	246.17
Total Payment Amount			1,505.37

Transmittal Total 2,665.18
 Fund Summary: Fund 01 2,665.18

Transmittal Number: 23000044-0 AUDIT
BRADY INDUSTRIES

PO230066-011	Custodial Supplies	406.25
Total Payment Amount		406.25
PV230717-001	45 DAY INSPECTION	118.00
PV230718-001	45 DAY INSPECTION	118.00
PV230719-001	45 DAY INSPECTION	118.00
Total Payment Amount		354.00
PV230745-001	ELECTRICITY	404.99

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INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000044-0 AUDIT

Reference	Vendor	Description	Total Payment Amount	Amount
PV230724-001	LIGHTHOUSE THERAPY LLC	STUDENT GUIDANCE		8,941.80
		Total Payment Amount		8,941.80
PV230743-001	LONE PINE COMMUNICATIONS	STUDENT INTERNET		633.00
		Total Payment Amount		633.00
PO230070-008	PITNEY BOWES BANK INC	Postage Annual Rental & Fee		691.90
		Total Payment Amount		691.90
PO230227-001	SHI INTERNATIONAL CORP	Switch for Trans Office		215.28
		Total Payment Amount		215.28
PO230140-025	SYSCO VENTURA	Open PO for Cafeteria Food Sup		2,066.32
PO230140-026	SYSCO VENTURA	Open PO for Cafeteria Food Sup		1,526.55
		Total Payment Amount		3,592.87
PV230728-001	U.S. BANK CORPORATE PAYMENT	STAFF SUPPLIES		52.69
PV230731-001	U.S. BANK CORPORATE PAYMENT	BUS TRANSPORTATION MEALS		21.85
		Total Payment Amount		74.54
		Transmittal Total		15,314.63
		Fund Summary:	Fund 01	11,721.76
			Fund 13	3,592.87
		Staple Cartridge for copier		78.57
		Total Payment Amount		78.57
PV230721-001	AMERIGAS	PROPANE		1,375.12
		Total Payment Amount		1,375.12
PO230144-002	AMPLIFY	Spanish Sci Materials		6.25
		Total Payment Amount		6.25
PO230066-009	BRADY INDUSTRIES	Custodial Supplies		406.25

Transmittal Number: 23000044-0
 PO230235-001 AMERICAN BUSINESS MACHINES

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INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000044-0

Reference	Vendor	Description	Amount
PO230066-010	BRADY INDUSTRIES	Custodial Supplies	456.74
		Total Payment Amount	862.99
PV230722-001	DEPT OF WATER AND POWER	ELECTRICITY	683.54
PV230723-001	DEPT OF WATER AND POWER	ELECTRICITY	6,994.08
PV230725-001	DEPT OF WATER AND POWER	ELECTRICITY	1,374.33
PV230726-001	DEPT OF WATER AND POWER	ELECTRICITY	113.25
		Total Payment Amount	9,165.20
PV230720-001	INYO COUNTY WASTE MGMT	WASTE MANAGEMENT	45.50
		Total Payment Amount	45.50
PV230744-001	MCI	LONG DISTANCE PHONE	91.96
		Total Payment Amount	91.96
PO230075-025	PRODUCERS DAIRY	Open PO for Milk Purchases	396.81
		Total Payment Amount	396.81
PO230094-008	TERMINIX	Pest Control Annual Service	126.50
		Total Payment Amount	126.50
PO230220-001	U.S. BANK CORPORATE PAYMENT	supplies	8.18
PO230220-002	U.S. BANK CORPORATE PAYMENT	supplies	191.15
PO230221-001	U.S. BANK CORPORATE PAYMENT	Books	102.58
PV230727-001	U.S. BANK CORPORATE PAYMENT	STAFF SUPPLIES	43.97
PV230729-001	U.S. BANK CORPORATE PAYMENT	QUICKBOOKS SUBSCRIPTION	55.00
PV230730-001	U.S. BANK CORPORATE PAYMENT	MAILING STUDENT CUMULATIVE FOL	15.75
PV230732-001	U.S. BANK CORPORATE PAYMENT	BUS TRANSPORTATION MEALS	15.45
PV230733-001	U.S. BANK CORPORATE PAYMENT	BUS TRANSPORTATION MEALS	26.77
PV230734-001	U.S. BANK CORPORATE PAYMENT	APPLE. COM REPAIR	49.00
PV230735-001	U.S. BANK CORPORATE PAYMENT	DO OFFICE SUPPLIES	49.39
PV230736-001	U.S. BANK CORPORATE PAYMENT	DO OFFICE SUPPLIES	8.35
PV230737-001	U.S. BANK CORPORATE PAYMENT	MAINTENANCE SUPPLIES	102.35
PV230738-001	U.S. BANK CORPORATE PAYMENT	SPECIAL DAY CLASS SUPPLIES	50.66
PV230739-001	U.S. BANK CORPORATE PAYMENT	DISTRICT OFFICE SUPPLIES	10.98
PV230740-001	U.S. BANK CORPORATE PAYMENT	BOARD MTG REFRESHMENTS	29.36
PV230741-001	U.S. BANK CORPORATE PAYMENT	AD TRAVEL PLAYOFFS	17.48
PV230742-001	U.S. BANK CORPORATE PAYMENT	AD TRAVEL PLAYOFFS	87.64

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 03/15/2023

MARCH 2023 BOARD MEETING

05 Lone Pine Unified

Transmittal Number: 23000044-0

Fiscal Year: 2023

Transmittal Number: 23000045-0		Total Payment Amount		864.06
Reference	Vendor	Transmittal Total		13,012.96
PV230746-001	LIGHTHOUSE THERAPY LLC	Fund Summary:		12,616.15
		Fund 01		396.81
		Fund 13		
		Description	Amount	
		STUDENT GUIDANCE SERVICES	11,668.05	
		Total Payment Amount	11,668.05	
		Transmittal Total	11,668.05	
		Fund Summary:	Fund 01	
			11,668.05	
Payment Count:	85	Transmittal Count:	13	Grand Total:
				423,963.80

The above Payable transactions have been issued in accordance with the District's policies and procedures.
 It is recommended that the Board of Trustees approve them.



 Authorized Agent

 Board Approval