

LONE PINE UNIFIED SCHOOL DISTRICT

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction
2. Establish the Structure
3. Demonstrate Support
4. Ensure Accountability
5. Demonstrate Community Leadership

MISSION STATEMENT

Lone Pine Unified School District is committed to providing every student the tools they need for academic, personal and social achievement so that each student may become a productive member of society.

Governance Team Goals

1. Maintain an exceptional academic environment that provides quality instruction to all students
2. Recognize parents as key partners in the success of our students
3. Maintain fiscal solvency
4. Provide clean, safe, and secure sites for the well-being of our students and staff
5. Recruit, retain and support the growth of all employees
6. Support 21st century skills competence to assist in academic progress, communication and learning
7. Clearly communicate with local community members and share the district achievements.

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least one week prior to a scheduled meeting. Those wishing to address an item on the agenda may do so by submitting a card at the beginning of the meeting. Individuals will be recognized by the Board President when the item is considered. For matters not on the agenda, individuals may also submit a card prior to the start of the meeting. There will be an opportunity to address the Board when called upon by the Board President. The Board shall not take action on such items at that meeting. If you have a question or comment during discussions, please raise your hand and wait to be called upon before speaking.

Any items being proposed for the agenda must be sent to Dr. Traynor no later than noon on the Wednesday prior to the board meeting.

**LONE PINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

October 19, 2022

5:15 p.m.

District Conference Room
301 S. Hay Street, Lone Pine, CA

NOTICE TO PUBLIC: The meeting may be viewed at <https://inyocoe.zoom.us/j/97038962819>. Public comments will be taken in person at the address indicated above. The Zoom interface will not be used for accepting public comment.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Superintendent at the Lone Pine Unified School District Office located at 301 S. Hay Street in Lone Pine or phone (760) 876-5579 between the hours of 7:30 a.m. and 4:30 p.m. at least 48 hours before the meeting. Government Code Section 54954.2

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 301 S. Hay Street, Lone Pine during normal business hours.

1. CALL TO ORDER & ROLL CALL

Mrs. Susan Patton, President _____

Mrs. Krista Sullivan, Clerk _____

Mr. Jason Olin, Member _____

Mr. Scott Kemp, Member _____

Mrs. Susan Lutze, Member _____

Patrick Traynor, Superintendent and
Secretary to the Board _____

PUBLIC PARTICIPATION (HEARING SESSION)

Members of the public who wish to speak to the Board about any item on the Closed Session agenda are invited to do so at this time. Comments shall be limited to four minutes per person for a total of 20 minutes. Person wishing to speak must complete a request card and hand it to the Board Secretary.

2. CLOSED SESSION (4:30 P.M.)

2.1 Moved by _____ and seconded by _____ that the Board recess to closed session to discuss the following items:

1) PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (G.C. Sec. 54957)

a. One-to-One Specialized Instructional Aide

b. SALA Instructional Aide

c. Temporary Instructional Aide

d. Lead Food Service Worker

e. English Learner/Clerical Technician & Media Specialist

f. Instructional Aide

g. Noon Duty Aide

h. Native American Liaison

2) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT (G.C. Sec. 54957)

3. OPEN SESSION (5:15 P.M.)

3.1 Moved by _____ and seconded by _____ that the Board return to open session at _____ p.m.

3.2 Pledge of Allegiance

3.3 Moved by _____ and seconded by _____ that the Board approve the agenda order as presented.

3.4 Report of any action taken in Closed Session.

4. PRESENTATION SESSION

4.1 Lo-Inyo Student Report – Jocelynn Heredia & Gustavo Rosas

4.2 Lo-Inyo Principal Report – Dr. Traynor

- 4.3 LPHS Student Report -
- 4.4 LPHS Principal Report – Ms. O’Sullivan
- 4.5 SITA and/or CSEA Representative Reports

PUBLIC PARTICIPATION (HEARING SESSION)

Interested parties who wish to speak to the Board about matters pertaining to the schools that do not appear on the agenda are invited to do so at this time. Comments on agenda items will be heard at the time the Board considers that agenda item. All public comments on an agenda item will be heard prior to the Board’s discussion of the item. Individuals will be allowed four minutes to address the Board and the Board shall limit the total time for public input on any one item to 20 minutes (BB 9323). Persons wishing to speak must complete a request card and hand it to the Board Secretary.

5. GENERAL FUNCTIONS OF THE BOARD

Library Media Center – Nancy O’Sullivan

NON CONSENT

5.1 Moved by _____ and seconded by _____ that the Board adopt the following revised and/or updated Board Policy and/or Administrative Regulation as presented to the Board. *The board may vote to waive the second reading and approve these items after the first read.*

- 1) BP/AR 4118 Dismissal/Suspension/Disciplinary Action
- 2) BP 119.1/4219.1/4319.1, Civil and Legal Rights
- 3) BP 4140/4240/4340, Bargaining Units
- 4) AR 4161.2/4261.2/4361.2, Personal Leaves
- 5) BP 4216, Probationary/Permanent Status
- 6) BP/AR 4218, Dismissal/Suspension/Disciplinary Action
- 7) AR 5121, Grades/Evaluation of Student Achievement
- 8) BP/AR 6146.1, High School Graduation Requirements
- 9) BP/AR 6158, Independent Study
- 10) Delete AR 6146.1 High School Graduation Requirements

CONSENT AGENDA

The following items may be approved by a single vote of the Board. Any item that warrants further discussion may be separated for discussion and action.

Moved by _____ and seconded by _____ that the Board approve consent agenda items 5.2 and 5.3.

- 5.2 Approve the regular minutes of September 21, 2022, as presented to the Board.
- 5.3 Accept generous donation from Donald & Ruby Branson Foundation of \$5,718.00 towards Lo-Inyo Catalina Trip and \$6,000 towards Lone Pine Fine Arts Club.

6. PERSONNEL**PUBLIC HEARING REGARDING AB 1200 PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING SETTLEMENT BETWEEN THE DISTRICT AND THE CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #440**

Copies of the Public Disclosure of Proposed Collective Bargaining Agreement are available in the Lone Pine Unified School District Office, 301 S. Hay Street, Lone Pine upon request.

- 6.1 Moved by _____ and seconded by _____ that the Board approve the tentative settlement between the District and the Classified School Employees Association, Chapter #440 for the 2022-23 school year related to salary, as presented to the Board. The agreement includes salary increase to the salary schedule that includes 1 ½ % increase retroactive to July 1, 2022.

- 6.2 Moved by _____ and seconded by _____ that the Board approve the District's application to the Commission on Teacher Credentialing for a Provisional Internship Permit (PIP) for Jeffrey Heinz. Mr. Heinz is recommended to be employed, on the basis of the PIP, as the Science teacher at Lone Pine High School for the 2022-23. Compensation shall be appropriate placement on the Certificated Salary Schedule.

CONSENT AGENDA

The following items may be approved by a single vote of the Board. Any item that warrants further discussion may be separated for discussion and action.

Moved by _____ and seconded by _____ that the Board approve consent agenda items 6.3 to 6.18.

- 6.3 Approve the list of teacher assignments for the 2022-23 school year, as presented to the Board. The list verifies that teachers are teaching within their credentialed areas of authorization in compliance E.C. 44256(b), 44258.2, 44258.3, and 44258.7.
- 6.4 Approve resignation of Judith Luna as Lead Food Service Worker, effective October 19, 2022.
- 6.5 Approve retirement/resignation of Jackie Whitney from English Learner/Clerical Technician & Media Specialist and Instructional Aide, effective October 14, 2022. Mrs. Whitney will be retiring with 27 years of service of service.
- 6.6 Authorize to hire an additional 6.5 hours of Special Education One-to-One Specialized Instructional Aide to meet Federal Individuals with Disabilities in Education Act (IDEA) law for a new incoming student with an Individualized Education Plan (IEP).
- 6.7 Approve the tentative settlement agreement between the District and Classified School Employees Association, Chapter #440 for the 2022-23 school year, dated September 16, 2022, as presented to the Board.
- 6.8 Approve probationary employment of James Wilcox to serve as One-to-One Specialized Instructional Aide for a high school student for 6.50 hours per day, effective September 30, 2022. Compensation shall be Range 2a Step 1.
- 6.9 Approve temporary employment of Rebecca Reinig to serve as Instructional Aide for a Sierra Alternative Learning Academy for 3.50 hours per day, effective October 31, 2022. Compensation shall be Range 2 Step 1.
- 6.10 Approve temporary employment of Charlotte McCollum to serve as Instructional Aide Lo-Inyo Elementary School for 6.50 hours per day, effective October 17, 2022. Compensation shall be Range 2 Step 1.
- 6.11 Approve stipend payment for Nancy O'Sullivan and Megan Maybury as Co-WASC Coordinators, as specified on the 2021-22 Extra Duty Salary Schedule.
- 6.12 Approve probationary employment of Shauna Soverns to serve as Lead Food Service Worker, effective October 20, 2022. Compensation shall be Range 11A Step 1, as specified on the 2022-23 Classified Salary Schedule.
- 6.13 Approve probationary employment of Alicia Southey to serve as English Learner/Clerical Technician & Media Specialist for 4 hours per day, effective October 20, 2022. Compensation shall be Range 7 Step 1, as specified on the 2022-23 Classified Salary Schedule.
- 6.14 Approve probationary employment of Alicia Southey to serve as Instructional Aide for 4 hours per day, effective October 20, 2022. Compensation shall be Range 2 Step __, as specified on the 2022-23 Classified Salary Schedule.
- 6.15 Approve probationary employment of _____ to serve as Noon Duty Aide for 2 hours per day, effective October 20, 2022. Compensation shall be Range 2 Step __, as specified on the 2022-23 Classified Salary Schedule.
- 6.16 Approve probationary employment of _____ to serve as Native American Liaison for 20-25 hours per week, effective October 20, 2022. Compensation shall be Range 9 Step 1, as specified on the 2022-23 Classified Salary Schedule.
- 6.17 Approve the new Superintendent/Lo-Inyo Principal Salary Schedule, as presented to the Board.
- 6.18 Approve an increase of one hour for one (1) One-to-One Specialized Instructional Aide to serve a student at Lo-Inyo Elementary School.

7 CURRICULUM & INSTRUCTION

Expected Schoolwide Learning Results - Megan Maybury

CONSENT AGENDA

The following items may be approved by a single vote of the Board. Any item that warrants further discussion may be separated for discussion and action.

Moved by _____ and seconded by _____ that the Board approve consent agenda items 7.1 to 7.6.

- 7.1 Approve the list of school-wide fundraiser activities for the 2022-23 school year, as presented to the Board.
- 7.2 Approve the Lone Pine High School Basketball Schedule for 2022-23, as presented to the Board.
- 7.3 Approve the Middle School Volleyball Schedule for 2022-23, as presented to the Board.
- 7.4 Approve overnight trip for Nancy O'Sullivan, Jayson Lozier and up to 24 seniors to attend college tours from November 17-18, 2022, as presented in the itinerary to the Board. Transportation, substitute, and expenses will be paid through the A-G Access/Success Grant.
- 7.5 Approve high school's Expected Schoolwide Learning Results, as presented to the Board.
- 7.6 Approve overnight participation of Ginnene Branch and 31 5th grade students to the Outdoor Science Camp in Big Pine from October 17 to 21, 2022.

8 BUSINESS AND FINANCE

Williams Facility Report – Marjianne Yonge
Unaudited Actuals Clarification – Marjianne Yonge

CONSENT AGENDA

The following items may be approved by a single vote of the Board. Any item that warrants further discussion may be separated for discussion and action.

Moved by _____ and seconded by _____ that the Board approve consent agenda items 8.1 to 8.4.

- 8.1 Approve the Williams Quarterly Report for July to September 2022, as presented to the Board.
- 8.2 Adopt Resolution No. 2022-23-03 regarding the use of Education Protection Account funds for the 2022-23 school year, as presented to the Board.
- 8.3 Approve Surplus List, as presented to the Board.
- 8.4 Approve Purchase Orders and Warrants, as presented to the Board.

ITEMS FROM THE SUPERINTENDENT

A. Other

ITEMS FROM THE BOARD

For the purpose of sharing school-related activities, school visits, or sharing any district related issues or comments with other members of the Board and staff.

UPCOMING DATES AND REMINDERS (See District Calendar at www.lpusd.k12.ca.us)

- Fri. Nov. 11 - Veteran's Day Holiday
- Wed. Nov. 16 - Regular Board Meeting 4:30 p.m. (Closed) 5:15 p.m. (Open) DCR

8 ADJOURNMENT

TO: Board of Trustees

FROM: Patrick Traynor, Superintendent

SUBJECT: Board Meeting of October 19, 2022

The following policies are presented with changes/revisions as provided by the following CSBA Policy Guidesheet. This process continues the list of policy updates that will be submitted to the Board for review as necessary and time permits. Please note that policies for your review include ~~strikeout~~ text for language to be removed and *italics* for language being added.

Please contact me if you have any questions.

CSBA POLICY GUIDESHEET

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes may have also been made. Districts should review the sample materials and modify their own policies accordingly.

Board Policy 4118/ – Dismissal/Suspension/Disciplinary Action Policy updated to reflect NEW COURT DECISION (Kennedy v. Bremerton School District), in which the U.S. Supreme Court held that the district's decision not to rehire a high school coach who refused to follow district direction to refrain from offering prayers openly in the presence of students after football games, violated the employee's free exercise and free speech rights. Policy also updated to include language formerly in AR that prohibits the disciplining of any employee for protecting a student who is exercising a free speech or press right.

Administrative Regulation 4118 - Dismissal/Suspension/Disciplinary Action Regulation updated to move, from AR to BP, material which prohibits the disciplining of an employee for acting to protect a student's right to free speech or press, and to make clarifying changes throughout.

Board Policy 4119.1/4219.1/4319.2 – Civil and Legal Rights Policy updated to reflect NEW COURT DECISION (Kennedy v. Bremerton School District), in which the U.S. Supreme Court held that the district's decision not to rehire a high school coach who refused to follow district direction to refrain from offering prayers openly in the presence of students after football games, violated the employee's free exercise and free speech rights. Policy also updated to include types of retaliation prohibited when an employee is acting solely to protect a student engaged in conduct authorized by Education Code 48907 (freedom of speech and press) or 48950 (speech and other communication), and clarify that an employee is prohibited from using official authority status or influence to attempt to intimidate, threaten, coerce, or command another employee for the purpose of interfering with that employee's right to disclose improper governmental activity

Board Policy 4140/4240/4340 – Bargaining Units Policy updated to reflect NEW LAW (SB 270, 2021) which allows a district 20 days to cure a violation of the district's employee information disclosure obligation when the district is notified by an employee organization, and limits district opportunity to cure a violation that involves the provision of an inaccurate or incomplete list to three times in any 12-month period. Policy also updated to reflect NEW LAW (SB 191, 2022) which provides additional obligations for a district when an "inperson orientation" cannot be held by the district. Additionally, policy updated to include heading change from "Access to Employee Orientations" to "Access to New Employee Orientations, and to clarify language in this section and in "Formation of Bargaining Unit" section.

Administrative Regulation 4161.2/4261.2/4361.2 – Personal Leaves Regulation updated to reflect NEW LAW (SB 294, 2021) which clarifies that leave of absence granted an employee to serve as an elected officer of an employee organization is in addition to other leaves to which the employee may be entitled by law or agreement and NEW LAW (AB 1033, 2021) which defines "parent" to include "parents-in-law." Regulation also updated to change heading "Legal Duties" to "Leave to Perform Legal Duties" and to make clarifying changes throughout.

Board Policy 4216 – Probationary/Permanent Status Policy updated to reflect NEW LAW (AB 486, 2021) which requires full-time district police officers, and public safety dispatchers as specified, to serve in a probationary status for not less than one year from the date of appointment to the full-time position in order to receive permanent classified service status, and NEW LAW (SB 874, 2022) which extends to districts that have adopted the merit system the requirement that a permanent employee who accepts a promotion and fails to complete the probationary period for that promotional position be employed in the classification from which the employee was promoted.

Board Policy 4218 - Dismissal/Suspension/Disciplinary Action Policy updated to reflect NEW COURT DECISION (Kennedy v. Bremerton School District), in which the U.S. Supreme Court held that the district’s decision not to rehire a high school coach who refused to follow district direction to refrain from offering prayers openly in the presence of students after football games, violated the employee’s free exercise and free speech rights. Policy also updated to include language formerly in AR that prohibits the disciplining of any employee for protecting a student who is exercising a free speech or press right, and to clarify language within the “Procedures for Serious Disciplinary Proceedings” section. Administrative Regulation 4218 - Dismissal/Suspension/Disciplinary Action Regulation updated to move, from AR to BP, material which prohibits the disciplining of an employee for acting to protect a student’s right to free speech or press, and to make clarifying changes throughout.

Board Policy 6146.1 – High School Graduation Requirements Policy updated to move to the beginning of the policy students’ obligation to complete statewide and Governing Board adopted graduation requirements unless exempted from local requirements, and include eligibility for students exempt from local requirements to participate in any graduation ceremony and school activity related to graduation in which other students are eligible to participate. Policy also updated to reflect NEW LAW (AB 101, 2021) which (1) no longer authorizes a course in career technical education to serve as an alternative to the visual or performing arts or world language course requirement for high school graduation, and (2) requires, beginning with the 2029-30 school year, a student to complete a one-semester course in ethnic studies, as specified, to graduate from high school. Additionally, policy updated to reflect NEW LAW (AB 181, 2022) which requires districts to (1) exempt eligible students with disabilities from all coursework and other requirements adopted by the Board that are in addition to the statewide course requirements and award such students a high school diploma, and (2) notify the parents/guardians of eligible students of such exemption, as specified. Policy also updated to delete material applicable only to the 2020- 21 school year, and to incorporate material from the accompanying AR, as the AR is being deleted as otherwise unnecessary.

DELETE – Administrative Regulation 6146.1 – High School Graduation Requirements Regulation deleted as unnecessary with key concepts incorporated into the BP.

Board Policy 6158 – Independent Study Policy updated to reflect NEW LAW (AB 181, 2022) which (1) encourages districts to consider offering more than one independent study model for short- and long-term placements when adopting policy, (2) changes the threshold for when tiered reengagement strategies are required to be implemented, (3) adds that tiered reengagement strategies procedures include local programs intended to address chronic absenteeism, (4) includes that the requirement to develop a plan to transition students whose families wish to return to inperson instruction, as specified, applies to students who participate in independent study for at least 15 school days, (5) creates an exemption from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements for any student who is enrolled in classroom-based instruction and is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under the care of appropriately licensed professionals, (6) specifies that a signed written/learning agreement be obtained before the student begins independent study for students participating in independent study for 15 school days or more, and within ten school days of the first day of the student’s enrollment for student participation of less than 15 school days, (for both traditional and course-based independent study), (7) adds that for students with disabilities the certificated employee designated as having responsibility for the special education programming of the student is required to sign the written/learning agreement, (for both traditional and course-based independent study), and (8) includes that a student with disabilities may participate in a course-based independent study program if the student’s individualized education program specifically provides for such participation. Policy also updated to (1) move and expand material regarding the requirement for Governing Boards to hold a public hearing when setting policy, as specified, (2) emphasize that no student may be required to participate in independent study, (3) clarify that for course-based independent study procedures tiered reengagement strategies are not required to include notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, and (4) delete material applicable only to the 2021-22 school year.

Administrative Regulation 6158 – Independent Study Regulation updated to reflect NEW LAW (AB 181, 2022) which (1) no longer includes individualized alternative education designed to teach the knowledge and skills of the core curriculum in the list of educational opportunities that may be provided through independent study, (2) includes that a student with disabilities may participate in independent study if the student's individualized education program specifically provides for such participation, (3) specifies that if a parent/guardian of a student with disabilities requests independent study because the student's health would be put at risk by in-person instruction, the student's individualized education program (IEP) team is required to make an individualized determination as to whether the student can receive a free appropriate public education (FAPE) in an independent study placement, (4) provides that a student's inability to work independently, need for adult support, or need for special education or related services does not preclude the IEP team from determining that the student can receive FAPE in an independent study placement, (5) clarifies that, until July 1, 2024, any student who receives services from a nonpublic, nonsectarian school through a virtual program may be permitted to participate in independent study if the student's IEP team determines that FAPE can be provided by means of the virtual program, as specified, and (6) creates an exception to the limitation on the percentage of students enrolled in a continuation high school or opportunity school or program who are eligible for apportionment credit for independent study for students participating in independent study due to an emergency, as specified. Regulation also updated to clarify that if a student transfers to another public school in California, a written record of findings from any evaluation conducted because a student has failed to make satisfactory educational progress be forwarded to that school. Additionally, regulation updated to delete material pertaining to adult education and that which is applicable only to the 2021-22 school year.

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

The Governing Board expects all employees to perform their jobs satisfactorily, exhibit professional and appropriate conduct, and serve as positive role models both at school and in the community. A **certificated** employee may be disciplined for conduct or performance in accordance with law, the applicable collective bargaining agreement, Board policy, and administrative regulation.

~~The Superintendent or designee may take disciplinary action as he/she deems appropriate in light of the particular facts and circumstances involved and based on the severity of the misconduct. Disciplinary actions may include, but not be limited to, verbal warnings, written warnings, reassignment, suspension, freezing or reduction of wages, compulsory leave, or dismissal.~~

~~The Superintendent or designee shall ensure that, consistent with law, disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.~~

Disciplinary action shall be based on the particular facts and circumstances involved and the severity of the conduct or performance. An employee's private exercise of personal beliefs and activities, including religious, political, cultural, social, or other beliefs or activities, or lack thereof, shall not be grounds for disciplinary action against the employee, provided that the beliefs or activities do not involve coercion of students or any other violation of law, Board policy, or administrative regulation.

In addition, an employee shall not be suspended, disciplined, reassigned, transferred, dismissed, or otherwise retaliated against solely for acting to protect a student engaged in exercising any free speech or press right authorized by, or for refusing to infringe upon a student's conduct protected pursuant to, Education Code 48907 or 48950.

Disciplinary actions may include, but are not limited to, verbal warnings, written warnings, reassignment, suspension, freezing or reduction of wages, compulsory leave, or dismissal. The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

Suspension/Dismissal Procedures

The Superintendent shall notify the Board whenever there is cause to suspend or dismiss an employee pursuant to Education Code 44932 or 44933.

When the Board finds that there is cause to suspend or dismiss an employee pursuant to Education Code 44932 or 44933, it may formulate a written statement of charges specifying instances of behavior and the acts or omissions constituting the charge, the statutes and rules that the employee is alleged to have violated when applicable, and the facts relevant to each charge. The Board shall also review any duly signed and verified written statement of charges filed by any other person. (Education Code 44934, 44934.1)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Based on the written statement of charges, the Board may, upon majority vote, give notice to the employee of the Board's intention to suspend or dismiss the employee at the expiration of 30 days from the date the notice is served. (Education Code 44934, 44934.1)

Prior to serving a suspension or dismissal notice that includes a charge of unsatisfactory performance, the district shall give the employee written notice of the unsatisfactory performance that specifies the nature of the unsatisfactory performance with such specific instances of behavior and with such particularity as to furnish the employee an opportunity to correct the faults and overcome the grounds for any unsatisfactory performance charges and, if applicable, that includes the evaluation made pursuant to Education Code 44660-44665. The written notice of the unsatisfactory performance shall be provided at least 90 days prior to the filing of the suspension or dismissal notice or prior to the last one-fourth of the school days in the year. (Education Code 44938)

Prior to serving a suspension or dismissal notice that includes a charge of unprofessional conduct, the district shall give the employee written notice that describes the nature of the unprofessional conduct with such specific instances of behavior and with such particularity as to furnish the employee an opportunity to correct the faults and overcome the grounds for any unprofessional conduct charges and, if applicable, that includes the evaluation made pursuant to Education Code 44660-44665. The written notice of the unprofessional conduct shall be provided at least 45 days prior to the filing of the suspension or dismissal notice. (Education Code 44938)

Except for notices that only include charges of unsatisfactory performance, the written suspension or dismissal notice may be served at any time of year. Such notice shall be served upon the employee personally if given outside of the instructional year or, if given during the instructional year, may be served personally or by registered mail to the employee's last known address. Notices with a charge of unsatisfactory performance shall be given only during the instructional year of the school site where the employee is physically employed and may be served personally or by registered mail to the employee's last known address. (Education Code 44936)

If an employee has been served notice and demands a hearing pursuant to Government Code 11505 and 11506, the Board shall either rescind its action or schedule a hearing on the matter. (Education Code 44941, 44941.1, 44943, 44944)

Pending suspension or dismissal proceedings for an employee who is charged with egregious misconduct, immoral conduct, conviction of a felony or of any crime involving moral turpitude, incompetency due to mental disability, or willful refusal to perform regular assignments without reasonable cause as prescribed by district rules and regulations, the Board may, if it deems it necessary, immediately suspend the employee from assigned duties. If the employee files a motion with the Office of Administrative Hearings for immediate reversal of the suspension based on a cause other than egregious misconduct, the Board may file a written response before or at the time of the hearing. (Education Code 44939, 44939.1, 44940)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

~~In accordance with law, the Superintendent or designee shall notify the Commission on Teacher Credentialing when the status of a credentialed employee has been changed as a result of alleged misconduct.~~ When a suspension or dismissal hearing is to be conducted by a Commission on Professional Competence, the Board shall, no later than 45 days before the date set for the hearing, select one person with a currently valid credential to serve on the Commission. The appointee shall not be an employee of the district and shall have at least three years' experience within the past 10 years at the same grade span or assignment as the employee, as defined in Education Code 44944. (Education Code 44944)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION**Causes for Suspension or Dismissal**

A certificated employee with permanent status may be suspended without pay or dismissed only for one or more of the following causes: (Education Code 44932)

1. Immoral conduct including, but not limited to, egregious misconduct that is the basis for a sex offense or controlled substance offense described in Education Code 44010 or 44011 or child abuse and neglect as described in Penal Code 11165.2-11165.6
2. Unprofessional conduct
3. Commission, aiding, or advocating the commission of acts of criminal syndicalism
4. Dishonesty
5. Unsatisfactory performance
6. Evident unfitness for service
7. Physical or mental condition unfitting the employee to instruct or associate with children
8. Persistent violation of or refusal to obey the school laws or reasonable regulations of the state or district
9. Conviction of a felony or of any crime involving moral turpitude
10. Violation of Education Code 51530 or Government Code 1028 prohibiting the advocacy or teaching of communism
11. Alcoholism or other drug abuse that makes the employee unfit to instruct or associate with children

An employee may be suspended or dismissed on grounds of unprofessional conduct consisting of acts or omissions not listed above if the charge specifies instances of behavior deemed to constitute unprofessional conduct. (Education Code 44933)

Suspension/Dismissal of Permanent Employees

When a permanent certificated employee is charged with one or more of the offenses specified in the section "Causes for Suspension or Dismissal" above, the following procedures shall apply:

1. The person preparing a written statement of charges that there is cause to suspend or dismiss an employee shall submit the signed statement to the Governing Board, or a written statement of charges shall be formulated by the Board that cause to suspend or dismiss the permanent employee exists (Education Code 44934, 44934.1)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

2. The employee, upon receiving notice of the Board's intent to suspend or dismiss, may request a hearing on the matter. The hearing shall be conducted by the Commission on Professional Competence, except that any case involving only egregious misconduct shall be heard instead by an administrative law judge and, in any other case, the hearing may be conducted by an administrative law judge when both the district and the employee so stipulate. (Education Code 44943, 44944, 44944.05, 44944.1, 44944.3)
3. Except when the employee is charged solely with egregious misconduct, the district may amend the charges less than 90 days before the hearing only upon showing of good cause and upon approval of the administrative law judge. (Education Code 44934)
4. The employee shall be suspended or dismissed when the Commission on Professional Competence or administrative law judge has issued its decision supporting suspension or dismissal or, if the employee did not request a hearing, at the expiration of 30 days after service of the notice of intent to suspend or dismiss. (Education Code 44941, 44943, 44944)

The Superintendent or designee shall notify the Commission on Teacher Credentialing when the employment status of a certificated employee has been changed as a result of alleged misconduct or while an allegation of misconduct is pending. (Education Code 44030.5, 44242.5, 44940; 5 CCR 80303)

Suspension/Dismissal of Probationary Employees

The district may choose not to rehire probationary employees for the following school year without giving a statement of reasons, if proper notice is provided by March 15. (Education Code 44929.21, 44929.23)

During the school year, a probationary employee who is in the first or second year of service may be dismissed only for one or more of the causes listed in Items #1-11 in the section "Causes for Suspension or Dismissal" above or for unsatisfactory performance determined pursuant to Education Code 44660-44665. (Education Code 44948.2, 44948.3)

Whenever a first- or second-year probationary employee is so charged, the following procedures shall apply for dismissing the employee during the school year: (Education Code 44948.3)

1. The Superintendent or designee shall give 30 days' prior written notice of dismissal, not later than March 15 in the case of second-year probationary employees. The notice shall include a statement of the reasons for the dismissal, notice of the opportunity to appeal, and, if the cause is unsatisfactory performance, a copy of the evaluation conducted pursuant to Education Code 44664.
2. Upon receipt of the notice of dismissal, the employee may be dismissed if no request for a hearing is submitted to the Board within 15 days.
3. If a hearing is requested, the district may arrange for the appointment of an administrative law judge to conduct the hearing and to recommend a decision to the Board.

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

A probationary employee may be suspended without pay for a specified period of time as an alternative to dismissal. (Education Code 44948.3)

Compulsory Leave of Absence

Upon being informed by law enforcement that a certificated employee has been charged with a "mandatory leave of absence offense," the Superintendent or designee shall immediately place the employee on a leave of absence. A mandatory leave of absence offense includes: (Education Code 44830.1, 44940)

1. Any sex offense as defined in Education Code 44010
2. Violation or attempted violation of Penal Code 187 prohibiting murder
3. Any offense involving the unlawful sale, use, or exchange to minors of controlled substances as listed in Health and Safety Code 11054, 11055, and 11056

The Superintendent or designee may place on an immediate compulsory leave of absence a certificated employee who is charged with an "optional leave of absence offense," defined as a controlled substance offense specified in Education Code 44011 and Health and Safety Code 11357-11361, 11363, 11364, and 11370.1, except as it relates to marijuana, mescaline, peyote, or tetrahydrocannabinols. (Education Code 44940)

If an employee is charged with an offense that falls into both the mandatory and optional leave of absence definitions, the offense shall be treated as a mandatory leave of absence offense. (Education Code 44940)

An employee's compulsory leave for a mandatory or optional leave of absence offense may extend for not more than 10 days after the entry of judgment in the criminal proceedings. However, the compulsory leave may be extended if the Board gives notice, within 10 days after the entry of judgment in the proceedings, that the employee will be dismissed within 30 days from the date of service of the notice unless a hearing is demanded. (Education Code 44940, 44940.5)

During the period of compulsory leave, the employee shall be compensated in accordance with Education Code 44940.5.

Upon receipt of telephone or electronic notification from the Department of Justice that a current temporary, substitute, or probationary employee serving before March 15 of the second probationary year has been convicted of a violent or serious felony, the Superintendent or designee shall immediately place the employee on leave without pay. Upon receipt of electronic notification of the conviction from the Department of Justice, such employee shall be automatically terminated and without regard to any other termination procedure. (Education Code 44830.1)

Civil And Legal Rights

The Governing Board believes that the personal life of an employee is not an appropriate concern of the district, except as it may directly relate to the ~~employee's performance of his/her duties.~~

~~An employee's personal beliefs and activities, including religious, political, cultural, social, or other beliefs or activities, or lack thereof, shall not be grounds for disciplinary action against the employee, provided that the beliefs or activities do not violate law, Board policy, or administrative regulation performance of the employee's duties~~

~~A teacher shall have the right to refuse to submit to any evaluation or survey conducted by the district concerning personal values, attitudes, and beliefs; sexual orientation; political affiliations or opinions; critical appraisals of other individuals with whom the teacher has a family relationship; or religious affiliations or beliefs. (Education Code 49091.24)~~

~~Employees do not have a reasonable expectation of privacy with regards to district property under an employee's control including, but not limited to, desks, classrooms, offices, file cabinets, computers, or phones. As necessary to protect the health, welfare, or safety of students and staff, school officials may search such items in order to uncover evidence that the employee is violating the law, Board policy, administrative regulation, or other rules of the district or school.~~

District employees may engage in private, personal activities, including the exercise of their religious, political, cultural, social or other beliefs or activities, during personal time including when employees are not on duty or engaged in the supervision or instruction of students.

The district shall make no inquiry concerning the personal values, attitudes, and beliefs of district employees or their sexual orientation or political or religious affiliations, beliefs, or opinions except when authorized by law. In addition, no district employee shall be required to provide critical appraisals of other individuals with whom the employee has a familial relationship. However, the district reserves the right to access any publicly available information about any employee.

No employee shall be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in conduct authorized under Education Code 48907 or 48950.

When necessary to protect the health, welfare, or safety of students and staff, school officials may search district property under an employee's control.

Whistleblower Protection

An employee shall have the right to disclose to a Board member, a school administrator, a member of the County Board of Education, **the** County Superintendent of Schools, or the Superintendent of Public Instruction any improper governmental activity by the district or a district employee that violates state or federal law, is economically wasteful, or involves gross misconduct, incompetency, or inefficiency. When the employee has reasonable cause to believe that the information discloses a violation of state or federal statute or a violation of or noncompliance with a state or federal rule or regulation, **he/she the employee** has the right to disclose such information to a government or law enforcement agency or to refuse to participate in any such activity. (Education Code 44112, 44113; Labor Code 1102.5)

The Superintendent or designee shall prominently display in lettering larger than size 14 point type a list of employees' rights and responsibilities under the whistleblower laws, including the telephone number of the whistleblower hotline maintained by the office of the California Attorney General. (Labor Code 1102.7, 1102.8)

No employee shall use or attempt to use official authority status or influence to intimidate, threaten, coerce, or command, or attempt to intimidate, threaten, coerce, or command, **or attempt to intimidate, threaten, coerce, or command**, another employee for the purpose of interfering with that employee's right to disclose improper governmental activity. (Education Code 44113)

An employee who has disclosed improper governmental activity and believes that ~~he/she has~~ **subsequently been subjected to** acts or attempted acts of reprisal **have subsequently occurred** shall file a written complaint in accordance with the district's complaint procedures. After filing a complaint with the district, the employee may also file a copy of the complaint with local law enforcement and/or seek civil law remedies against the supervisor or administrator who retaliated or attempted to retaliate against ~~him/her~~ **the employee**, in accordance with Education Code 44114.

Protection Against Liability

No employee shall be liable for harm caused by ~~his/her~~ **the employee's** act or omission when acting within the scope of employment or district responsibilities, ~~For the protection against liability to apply~~ **the employee's** act or omission is in conformity with federal, state, and local laws, **district policy, or administrative regulation, and the employee's act or omission is** ~~and must be~~ in furtherance of an effort to control, discipline, expel, or suspend a student or to maintain order or control in the classroom or school. (20 USC 7946)

The protection against liability shall not apply when: (20 USC 7946)

1. The employee acted with willful or criminal misconduct, gross negligence, recklessness, or a conscious, flagrant indifference to rights or safety of the individual harmed.
2. The employee caused harm by operating a motor vehicle or other vehicle requiring license or insurance.
3. The employee was not properly licensed, if required, by state law for such activities.
4. The employee was found by a court to have violated a federal or state civil rights law.
5. The employee was under the influence of alcohol or any drug at the time of the misconduct.
6. The misconduct constituted a crime of violence pursuant to 18 USC 16 or an act of terrorism for which the employee has been convicted in a court.
7. The misconduct involved a sexual offense for which the employee has been convicted in a court.

8. The misconduct occurred during background investigations, or other actions, involved in the employee's hiring.

All Personnel

BP 4140(a)

4240

BARGAINING UNITS

4340

The Governing Board recognizes the right of district employees to form a bargaining unit, **and to select an employee organization as their the exclusive representative, and be represented by that organization to represent the employees in their the employees'** employment relationship with the district. The Board is committed to negotiating in good faith with recognized employee organizations and respecting the rights of employees and employee organizations.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 9000 - Role of the Board)

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

Employees shall not be prohibited from wearing union buttons or other items that favor or oppose the formation of a bargaining unit or any matter that is the subject of negotiations.

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

~~The district may recognize a bargaining unit of supervisory employees if: (Government Code 3545)~~

1. ~~The A bargaining unit of supervisory employees may be recognized if the~~ bargaining unit includes all supervisory employees;
2. ~~The supervisors are and is not represented by the same an employee organization that represents district employees whom who are supervised by the supervisory employees supervise. (Government Code 3545)~~

For this purpose, *supervisory employee* means any employee, regardless of job description, having ~~the~~ authority, in the interest of the district, to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, **or** discipline, **other employees, or the responsibility to** assign work **to**, direct, **or** adjust grievance of other employees, or effectively recommend that action. ~~The when the exercise of this that authority shall is not be of a merely routine or clerical in nature, but shall require requires~~ the use of independent judgment. (Government Code 3540.1)

Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. **Such In the employment relationship with the district, such** employees may represent themselves individually. ~~For purposes other than negotiations and bargaining, such employees may or~~ be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. ~~For~~

BARGAINING UNITS (continued)

~~this purpose: (Government Code 3540.1, 3543.4)~~—An employee organization representing management or confidential employees shall not be permitted to meet and negotiate with the district on behalf of the employees. (Government Code 3543.4)

1. *Management employee* means any employee who has significant responsibilities for formulating district policies or administering district programs, and whose position is designated as a management position by the Board.
2. *Confidential employee* means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions.

Membership

The district shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the district shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

The Superintendent or designee may communicate with district employees regarding their rights under the law. Such communications shall be factual and accurate, and may not promise a benefit, threaten a reprisal, or in any way deter or discourage employees from joining an employee organization or paying dues.

However, before disseminating to multiple employees any mass communication concerning employees' right to join or support an employee organization or to refrain from joining or supporting an employee organization, such as a written document or script for oral or recorded presentation or message, the Superintendent or designee shall meet and confer with the employees' exclusive representative regarding the content of the communication. If the district and exclusive representative do not come to agreement on the content of the mass communication, the Superintendent or designee may disseminate the district's mass communication provided that, at the same time, copies of the exclusive representative's communication, which shall be of reasonable length, are also distributed. (Government Code 3553)

BARGAINING UNITS (continued)

Access to New Employee Orientations

The district shall permit employee organizations access to new employee **orientations orientation or onboarding process** where newly hired employees are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The district shall provide employee organizations at least 10 days' notice in advance of an orientation. **However, in any specific instance where except that a shorter notice may be provided if** an unforeseeable, urgent need critical to the district's operation prevents the required 10 days' notice, **a shorter notice may be provided.** (Government Code 3555.5, 3556)

The Following a request to negotiate by either party, the structure, time, and manner of the access to new employee orientations shall be determined by mutual agreement of the district and the exclusive representative, **following a request to negotiate by either party.** If the district and exclusive representative fail to reach an agreement, matters related to **the** access to **the** new employee orientation shall be subject to compulsory interest arbitration. The district and employee organization may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the district's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The decision of the arbitrator shall be final and binding on the parties. (Government Code 3556, 3557)

The date, time, and place of **the a new employee** orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

Until June 30, 2025, in addition to above provisions regarding new employee orientations, the district shall ensure the following: (Government Code 3556) 1.

- 1. When an inperson new employee orientation has not been conducted within 30 days of hiring any new employee who is working in person, the Superintendent or designee shall permit the exclusive representative to schedule an inperson meeting which newly hired employees shall have an opportunity to attend, at the employee's worksite and during employment hours. Each newly hired employee within the bargaining unit shall be provided at least 30 minutes of paid time to attend the meeting.**

Upon the request of an exclusive representative scheduling such an inperson meeting, the Superintendent or designee shall provide an appropriate on-site

BARGAINING UNITS (continued)

meeting space within seven days of receiving the exclusive representative's request.

- 2. When, by reason of a state or local public health order limiting the size of gatherings, the district is prohibited from organizing a new employee orientation, an exclusive representative may schedule multiple meetings to ensure that newly hired employees have an opportunity to attend without exceeding the maximum allowable number of people.**

Access to Employee Contact Information

The Superintendent or designee shall provide an exclusive representative with the name, job title, department, work location, telephone numbers (work, home, and personal cell phone), personal email address(es) on file with the district, and home address of any newly hired employee in the bargaining unit, within 30 days of hire or by the first pay period of the month following hire, **unless the exclusive representative has agreed to a different interval for the provision of the information.** In addition, the Superintendent or designee shall provide the **exclusive representative the** same information in regard to all employees in the bargaining unit ~~to an exclusive representative~~ at least every 120 days, unless more frequent or detailed lists are required by agreement with the exclusive representative. (Government Code 3558, 6254.3)

However, the Superintendent or designee shall not disclose the home address and any phone numbers on file for employees performing law enforcement-related functions, nor disclose the home address, home or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6207 or of any employee who provides a written request that the information not be disclosed ~~for this purpose~~ **to the exclusive representative.** Following receipt of a written request, the district shall remove the employee's home address, home and personal cell phone numbers, and personal email address from any mailing list maintained by the district unless the list is only used by the district to contact the employee. (Government Code 3558, 6207, 6254.3)

Within 20 calendar days after an exclusive representative notifies the Superintendent or designee that a list of employees provided by the district is inaccurate or incomplete, the Superintendent or designee shall take steps to correct the list and provide a new list of employees to the exclusive representative. (Government Code 3558)

At least, at the beginning of each school year, the Superintendent or designee shall review the list of district employees to ensure that the list is complete and contains accurate information.

BARGAINING UNITS (continued)

Communications with Employees

Employee organizations may have access at reasonable times to areas in which employees work and may use district facilities at reasonable times for the purpose of meetings. Subject to reasonable regulation, employee organizations may also use institutional bulletin boards, mailboxes, and other means of communication to communicate with employees. (Government Code 3543.1)

Access to district means of communication shall be limited in cases where such access would be disruptive to district operations.

Membership Dues or Other Payments to an Employee Organization

When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the district shall deduct any amount which has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168)

An employee organization that certifies that it has and will maintain individual employee authorizations shall handle and process employee written authorizations for payroll deductions. When an employee organization provides such a certification to the district, the district shall rely on information from the employee organization regarding the amounts of such payroll deductions and from which employees. The employee organization shall not be required to submit to the district a copy of the written authorization in order for the payroll deductions to be effective. However, when there is a dispute about the existence or terms of the written authorization, a copy of the employee's written authorization shall be submitted to the district. The employee organization shall indemnify the district for any employee claims regarding payroll deductions made by the district in reliance on notification from the employee organization. (Education Code 45060, 45168)

When an employee organization which has declined to certify that it will handle and process employee written authorizations makes a request for payroll deductions, the district shall request a copy of the employee's written authorization before making the payroll deductions. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization rather than the district. The employee organization shall be responsible for processing these requests. The district shall rely on the information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed.

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BARGAINING UNITS (continued)

The employee organization shall be required to indemnify the district for any claims made by an employee for deductions made by the district in reliance on information from the employee organization. (Education Code 45060, 45168)

Policy
adopted: September 15, 2010
Revised: March 20, 2019
Revised: April 24, 2019
Revised: February 24, 2021
Reviewed: October 19, 2022

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

All Personnel

AR 4161.2(a)

4261.2

PERSONAL LEAVES

4361.2

For the purpose of any personal leave offered pursuant to state law, a registered domestic partner shall have the same rights, protections, and benefits as a spouse and protections provided to a spouse's child shall also apply to a child of a registered domestic partner. (Family Code 297.5)

Whenever possible, employees shall request personal leaves in advance and prepare suitable instructions, including lesson plans as applicable, for a substitute employee.

(cf. 4121 - Temporary/Substitute Personnel)

Bereavement

Employees are entitled to a leave of up to three days, or five days if out-of-state travel is required, upon the death of any member of the employee's immediate family. No deduction shall be made from the employee's salary, nor shall such leave be deducted from any other leave to which the employee is entitled. (Education Code 44985, 45194)

(cf. 4161/4261/4361 - Leaves)

Members of **the an employee's** immediate family include: (Education Code 44985, 45194)

1. The mother, **mother-in-law**, father, **father-in-law**, grandmother, grandfather, or grandchild of the employee or of the employee's spouse
2. The employee's spouse, son, son-in-law, daughter, daughter-in-law, brother, or sister
3. Any relative living in the employee's immediate household

At the employee's request, bereavement leave may be extended under personal necessity leave provisions as provided in the section "Personal Necessity" below. (Education Code 44981, 45207)

Personal Necessity

Employees may use a maximum of seven days of their accrued personal illness/injury leave (sick leave) during each school year for reasons of personal necessity. (Education Code 44981, 45207)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4261.1 - Personal Illness/Injury Leave)

Acceptable reasons for the use of personal necessity leave include:

1. Death of a member of the employee's immediate family when the number of days of absence exceeds the limits set by bereavement leave provisions (Education Code 44981, 45207)

AR 4161.2(b)
4261.2
4361.2

PERSONAL LEAVES (continued)

2. An accident involving the employee or the employee's property, or the person or property of a member of the employee's immediate family (Education Code 44981, 45207)
3. A serious illness of a member of the certificated employee's immediate family (Education Code 44981)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

4. A classified employee's appearance in any court or before any administrative tribunal as a litigant, party, or witness under subpoena or other order (Education Code 45207)
5. Fire, flood, or other immediate danger to the home of the employee
6. Personal business of a serious nature which the employee cannot disregard

Leave for personal necessity may be allowed for other reasons at the discretion of the Superintendent or designee. However, personal necessity leave shall not be granted for purposes of personal convenience, for the extension of a holiday or vacation, or for matters which can be taken care of outside of working hours. The Superintendent or designee shall have final discretion as to whether a request reflects personal necessity.

Advance permission shall not be required of any employee in any case involving the death of a member of the employee's immediate family, an accident involving the employee's person or property or the person or property of a member of the employee's immediate family, or the serious illness of a member of the employee's immediate family. (Education Code 44981, 45207)

~~However, the employee shall notify the Superintendent or designee of the need for the leave as soon as practicable.~~ **For any leave that is planned, or wherefor which the need for leave is foreseeable, an employee shall notify the Superintendent or designee in advance. In all other circumstances, the employee shall notify the Superintendent or designee of the need for the leave as soon as practicable.**

After any absence due to personal necessity, the employee shall verify the absence by submitting a completed and signed district absence form to the employee's immediate supervisor.

Leave to Perform Legal Duties

An employee may take time off work in order to: (Labor Code 230)

1. Serve on an inquest jury or trial jury
2. Comply with a subpoena or other court order to appear as a witness

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4261.2
4361.2

PERSONAL LEAVES (continued)

An employee may take time off work in order to: (Labor Code 230)

1. Serve on an inquest jury or trial jury

2. Comply with a subpoena or other court order to appear as a witness

Notices, summons, and subpoenas for court appearances shall be submitted to the district office when requesting leave.

A classified employee called for jury duty shall be granted leave with pay up to the amount of the difference between the employee's regular earnings and any amount received for jury fees. (Education Code 44037)

A certificated employee also shall be granted leave for jury duty with pay up to the amount of the difference between the employee's regular earnings and any jury fees received. **(Education Code 44036)**

Employees shall be granted leave to appear in court as witnesses other than litigants or to respond to an official order from another governmental jurisdiction for reasons not brought about through the connivance or misconduct of the employee. Such employees shall receive pay up to the amount of the difference between the employee's regular earnings and any amount received for witness fees received. **(Education Code 44036)**

Leaves for Crime Victims for Judicial Proceedings

~~An employee may be absent from work in order to attend judicial proceedings related to a crime when the employee~~ **who** is a victim, **of a crime** or an immediate family member, registered domestic partner, or child of a registered domestic partner of a **such** victim, ~~of~~ **may be absent from work in order to attend related judicial proceedings, if the crime is** any of the following crimes: (Labor Code 230.2)

1. A violent felony as defined in Penal Code 667.5(c)
2. A serious felony as defined in Penal Code 1192.7(c)
3. A felony provision of law proscribing theft or embezzlement

For these purposes, the employee may use vacation, personal leave, personal illness/injury leave, unpaid leave, or compensatory time off that is otherwise available to the employee. (Labor Code 230.2)

PERSONAL LEAVES (continued)

Prior to taking time off, an employee shall give the Superintendent or designee a copy of the notice of each scheduled proceeding that is provided by the responsible agency, unless advance notice is not feasible. When advance notice is not feasible or an unscheduled absence occurs, the employee shall, within a reasonable time after the absence, provide documentation evidencing the judicial proceeding from the court or government agency setting the hearing, the district attorney or prosecuting attorney's office, or the victim/witness office that is advocating on behalf of the victim. (Labor Code 230.2)

The district shall keep confidential any records pertaining to the employee's absence from work by reason of this leave. (Labor Code 230.2)

Leaves for Victims of Crime or Abuse

An employee who is a victim of domestic violence, sexual assault, or stalking, **who is a victim of or** a crime that caused physical injury or **that caused** mental injury with a threat of physical injury, or **an employee** whose immediate family member, as defined, is deceased as the direct result of a crime may use vacation, sick leave, personal leave, or compensatory time off that is otherwise available to the employee to attend to the following activities: (Labor Code 230, 230.1, 246.5)

1. Obtain or attempt to obtain any relief, including, but not limited to, a temporary restraining order, restraining order, or other injunctive relief to help ensure the health, safety, or welfare of the employee or the employee's child
2. Seek medical attention for injuries caused by crime or abuse
3. Obtain services from a domestic violence shelter, program, rape crisis center, or victim services organization or agency as a result of the crime or abuse
4. Obtain psychological counseling or mental health services related to an experience of crime or abuse
5. Participate in safety planning and take other actions to increase safety from future crime or abuse, including temporary or permanent relocation

Prior to taking time off, an employee shall give reasonable notice to the Superintendent or designee, unless advance notice is not feasible. When an unscheduled absence occurs, the employee shall provide, within a reasonable period of time, certification of the absence in the form of any of the following: (Labor Code 230, 230.1)

1. A police report indicating that the employee was a victim

PERSONAL LEAVES (continued)

2. A court order protecting or separating the employee from the perpetrator of the crime or abuse, or other evidence from the court or prosecuting attorney that the employee has appeared in court
3. Documentation from a domestic violence or sexual assault counselor as defined in Evidence Code 1037.1 or 1035.2, licensed medical professional or health care provider, victim advocate, or counselor that the employee was undergoing treatment or receiving services for physical or mental injuries or abuse resulting in victimization from the crime or abuse
4. Any other form of documentation that reasonably verifies that the crime or abuse occurred, including, but not limited to, a written statement signed by the employee or by an individual acting on the employee's behalf certifying that the absence is for a purpose authorized under Labor Code 230 or 230.1

The district shall maintain the confidentiality of such an employee to the extent authorized by law. (Labor Code 230, 230.1)

The Superintendent or designee shall inform employees of ~~their~~ **the** rights **provided employee** pursuant to Labor Code 230 and 230.1 using a form developed by the Labor Commissioner or a substantially similar form developed by the district. Such information shall be provided to new employees upon hire and to other employees upon request. (Labor Code 230.1)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Personal Leave for Child-Related Activities

Any employee who is a parent/guardian of one or more children of an age to attend any of grades K-12 or a program offered by a licensed child care provider may use up to 40 hours of personal leave, vacation, or compensatory time off each school year in order to: (Labor Code 230.8)

1. Find, enroll, or reenroll a child in a school or with a licensed child care provider or to participate in activities of the school or child care provider, provided the employee gives reasonable advance notice of the absence. Time off for this purpose shall not exceed eight hours in any calendar month.
2. Address a school or child care emergency, provided the employee gives notice. An emergency exists when the child cannot remain in school or with a child care provider due to one of the following circumstances:
 - a. A request by the school or child care provider that the child be picked up

PERSONAL LEAVES (continued)

- b. An attendance policy, excluding planned holidays, that prohibits the child from attending or requires that the child be picked up from the school or child care provider
- c. Behavioral or discipline problems
- d. Closure or unexpected unavailability of the school or child care provider, excluding planned holidays
- e. A natural disaster, including, but not limited to, fire, earthquake, or flood

For purposes of this leave, *parent/guardian* includes a parent, guardian, stepparent, foster parent, grandparent, or person who stands in loco parentis to a child. (Labor Code 230.8)

If two or more parents/guardians of a child are employed at the same work site, this leave shall be allowed for the parent/guardian who first gives notice to the district. Simultaneous absence by the another parent/guardian may be granted by the Superintendent or designee. (Labor Code 230.8)

Upon request by the Superintendent or designee, the employee shall provide documentation from the school or licensed child care provider that the employee engaged in permitted child-related activities on a specific date and at a particular time. (Labor Code 230.8)

Service on Education Boards and Committees

Upon request, a certificated employee shall be granted up to 20 school days of paid leave per school year for service performed within the state on any education board, commission, committee, or group authorized by Education Code 44987.3 provided that all of the following conditions are met: (Education Code 44987.3)

- 1. The service is performed within the state.
- 2. The board, commission, organization, or group informs the district in writing of the service.
- 3. The board, commission, organization, or group agrees, prior to the service, to reimburse the district, upon the district's request, for compensation paid to the employee's substitute and for actual related administrative costs.

Employee Organization Activities

Upon request, any certificated or classified employee shall be granted a leave of absence without loss of compensation to serve as an elected officer of a district employee organization or any statewide or national employee organization with which the employee

PERSONAL LEAVES (continued)

organization is affiliated. **Such leave shall be in addition to any other leave to which the employee may be entitled by other laws or a memorandum of understanding or collective bargaining agreement. (Education Code 44987, 45210)**

The leave shall include, but is not limited to, absence for purposes of attending periodic, stated, special, or regular meetings of the body of the organization: **on which the employee serves as an officer.** (Education Code 44987, 45210)

Upon request of an employee organization in the district or its state or national affiliate, a reasonable number of unelected classified employees shall be granted a leave of absence without loss of compensation for the purpose of attending important organizational activities authorized by the **employee** organization. The employee organization shall provide reasonable notification to the Superintendent or designee when requesting a leave of absence for employees for this purpose. (Education Code 45210)

When leave is granted for any of the above purposes, the employee organization shall reimburse the district within 10 days after receiving the district's certification of payment of compensation to the employee. (Education Code 44987, 45210)

Religious Leave

The Superintendent or designee may grant an employee up to three days of leave per year for religious purposes, provided that the leave is requested in advance and that it does not cause additional district expenditures, the neglect of assigned duties, or any other unreasonable hardship on the district.

The Superintendent or designee shall deduct the cost of hiring a substitute, when required, from the wages of the employee who takes religious leave.

No employee shall be discriminated against for using this leave or any additional days of unpaid leave granted for religious observances at the discretion of the Superintendent or designee.

Spouse on Leave from Military Deployment

An employee who works an average of 20 hours or more per week and whose spouse is a member of the United States Armed Forces, National Guard, or reserves may take up to 10 days of unpaid leave during a period that the employee's spouse is on leave from deployment during a military conflict, as defined in Military and Veterans Code 395.10. (Military and Veterans Code 395.10)

Within two business days of receiving official notice that the employee's spouse will be on leave from deployment, the employee shall provide the Superintendent or designee with notice of the intention to take the leave. The employee shall submit written documentation certifying that the

AR 4161.2(h)
4261.2
4361.2

PERSONAL LEAVES (continued)

employee's spouse will be on leave from deployment during the time that the leave is requested. (Military and Veterans Code 395.10)

Leave for Emergency Duty

An employee may take time off to perform emergency duty as a volunteer firefighter, a reserve peace officer, or emergency rescue personnel. (Labor Code 230.3)

Any employee who performs duty as a volunteer firefighter, reserve peace officer, or emergency rescue personnel shall be permitted to take temporary leaves of absence, not to exceed an aggregate total of 14 days per calendar year, for the purpose of engaging in fire, law enforcement, or emergency rescue training. (Labor Code 230.4)

Civil Air Patrol Leave

An employee may take up to 10 days of unpaid leave per calendar year, beyond any leave otherwise available to the employee, to respond to an emergency operational mission of the California Civil Air Patrol, provided that the employee has been employed by the district for at least a 90-day period immediately preceding the leave. Such leaves shall not exceed three days for a single mission, unless an extension is granted by the governmental entity authorizing the mission and is approved by the Superintendent or designee. (Labor Code 1501, 1503)

The employee shall give the district as much advance notice as possible of the intended dates of the leave. The Superintendent or designee may require certification from the proper Civil Air Patrol authority to verify the eligibility of the employee for the leave and may deny the leave if the employee fails to provide the required certification. (Labor Code 1503)

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

Regulation:
Approved: September 21, 2016
Revised: April 21, 2021
Reviewed: October 14, 2022

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

The Governing Board expects all employees to perform their jobs satisfactorily and to exhibit professional and appropriate conduct. A classified employee may be disciplined for unprofessional conduct or unsatisfactory performance in accordance with law or any applicable collective bargaining agreement, Board policy, and administrative regulation.

Disciplinary actions shall be based on the particular facts and circumstances involved and the severity of the employee's conduct or performance. An employee's private exercise of personal beliefs and activities, including religious, political, cultural, social, or other beliefs or activities, or lack thereof, shall not be grounds for disciplinary action against the employee, provided that the beliefs or activities do not involve coercion of students or any other violation of law, Board policy, or administrative regulation.

In addition, an employee shall not be suspended, disciplined, reassigned, transferred, dismissed, or otherwise retaliated against solely for acting to protect a student engaged in exercising any free speech or press right authorized by, or for refusing to infringe upon a student's conduct protected pursuant to, Education Code 48907 or 48950.

Disciplinary actions may include, but are not limited to, verbal and written warnings, involuntary reassignment, demotion, suspension without pay, reduction of pay step in class, compulsory leave, and dismissal.

The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

A probationary classified employee may be dismissed by the Superintendent or designee at any time prior to the expiration of the probationary period.

Permanent classified employees shall be subject to disciplinary action only for cause as specified in the accompanying administrative regulation. (Education Code 45113)

Procedures for Disciplinary Proceedings

The Superintendent or designee shall develop disciplinary procedures for use when dismissal, suspension, demotion, involuntary reassignment, or other serious disciplinary action is contemplated against an employee. The procedures for such discipline shall include an opportunity for an employee for whom any such disciplinary action is recommended to meet with, or respond in writing to, a designated district official ("Skelly officer") who will determine whether the recommended discipline should proceed further or be modified or withdrawn.

If a permanent classified employee receives a notice from the Superintendent or designee of a recommended suspension, demotion, involuntary reassignment, or dismissal, the employee may

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

~~request a Board hearing on the matter.~~

After meeting with the employee or considering the employee's written response, if the Skelly officer determines that the recommended discipline should proceed, the Superintendent or designee shall send the employee a notice of the recommended disciplinary action, a statement of charges, and the results of the Skelly hearing. The notice shall include a statement advising the employee of the right to request a Board hearing on the matter.

If the employee fails to request a hearing within the time specified in the notice, the employee is deemed to have waived the right to do so, and the Board may order the recommended disciplinary action into effect immediately.

~~If a timely request is submitted, a hearing shall be conducted by the Board, except that, if the matter involves an allegation of egregious misconduct as defined in Education Code 44932 and involves a minor, the matter shall be referred to an administrative law judge to determine whether sufficient cause exists for disciplinary action against the employee. (Education Code 45113, 45312)~~

The hearing shall be held at the earliest convenient date, taking into consideration the established schedule of the Board and the availability of legal counsel and witnesses. The employee shall be notified of the time and place of the hearing.

The hearing shall be held in closed session, unless the employee requests that the matter be heard in an open session meeting. (Government Code 54957)

The employee shall be entitled to appear personally, produce evidence, and be represented by legal counsel.

The Board may use the services of its legal counsel in ruling upon procedural questions, objections to evidence, and issues of law. The Board may review and consider the records of any prior personnel action proceedings against the employee in which a disciplinary action was ultimately sustained and any records contained in the employee's personnel files and introduced into evidence at the hearing. The Board shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made by the Board.

At any time before a matter is submitted to the Board for decision, the Superintendent or designee may, with the consent of the Board, serve on the employee and file with the Board an amended or supplemental recommendation of disciplinary action. If the amended or supplemental recommendation includes new causes or allegations, the employee shall be afforded a reasonable opportunity to prepare a defense. Any new causes or allegations shall be deemed controverted and any objections to the amended or supplemental causes or allegation may be made orally at the hearing and shall be noted on the record.

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Following the hearing, the Board shall affirm, modify, or reject the disciplinary action recommended by the Superintendent or designee. The decision of the Board shall be in writing and shall contain findings of fact and the disciplinary action approved, if any. The decision of the Board shall be final.

Within 10 working days of the Board's final decision, a copy of the decision shall be delivered to the employee and/or designated representative personally or by registered mail.

~~In cases involving an allegation of egregious misconduct, the ruling of the administrative law judge shall be binding on the district and the employee. (Education Code 45113)~~

Except for an allegation of egregious misconduct in which a minor is involved, the Board may delegate the authority to determine whether sufficient cause exists for disciplinary action to an impartial third-party hearing officer. When a matter is heard by a third-party hearing officer, the Board shall review the determination and adopt or reject the recommended decision. (Education Code 45112)

When any matter involves an allegation of egregious misconduct as defined in Education Code 44932 and involves a witness who is a minor, the matter shall be referred to an administrative law judge to determine whether sufficient cause exists for disciplinary action against the employee. In such cases, the ruling of the administrative law judge shall be binding on the district and the employee. (Education Code 45113)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

Causes for Disciplinary Action

A permanent classified employee may be subject to suspension, demotion, involuntary reassignment, or dismissal for one or more of the following causes:

1. Immoral conduct-, including, but not limited to, egregious misconduct that is the basis for a sex offense as defined in Education Code 44010, a controlled substance offense as defined in Education Code 44011, or child abuse and neglect as described in Penal Code 11165.2-11165.6
2. Conduct that constitutes a violent or serious felony as defined in Penal Code 667.5(c) or 1192.7(c)
3. Unlawful discrimination, including harassment, against any student or other employee
4. Violation of or refusal to obey state or federal law or regulation, Board policy, or district or school procedure
5. Falsification of any information supplied to the district, including, but not limited to, information supplied on application forms, employment records, or any other school district records
6. Unsatisfactory performance
7. Unprofessional conduct
8. Dishonesty
9. Neglect of duty or absence without leave-
10. Insubordination
11. Use of alcohol or a controlled substance while on duty or in such close time proximity thereto as to affect the employee's performance
12. Destruction or misuse of district property
13. Failure to fulfill any ongoing condition of employment including, but not limited to, maintenance of any license, certificate, or other similar requirement specified in the employee's class specification or otherwise necessary for the employee to perform the duties of the position-

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

14. A physical or mental condition which precludes the employee from the proper performance of duties and responsibilities as determined by competent medical authority, except as otherwise provided by a contract or by law
15. Retaliation against any person who, in good faith, reports, discloses, divulges, or otherwise brings to the attention of any appropriate authority any information relative to an actual or suspected violation of state or federal law occurring on or directly related to the
16. Violation of Education Code 45303 or Government Code 1028 (**prohibiting the advocacy or teaching** of communism)
17. Any other misconduct which is of such nature that it causes discredit or injury to the district or the employee's position

~~An employee shall not be suspended, disciplined, reassigned, transferred, dismissed, or otherwise retaliated against solely for acting to protect a student, or for refusing to infringe on a student's protected conduct, when that student is exercising free speech or press rights pursuant to Education Code 48907 or 48950. (Education Code 48907, 48950)~~

No disciplinary action shall be taken for any cause which arose before the employee became permanent, nor for any cause which arose more than two years before the date of the filing of the notice of cause unless this cause was concealed or not disclosed by the employee when it could be reasonably assumed that the employee would have disclosed the facts to the district. (Education Code 45113)

Initiation and Notification of Charges

The Superintendent or designee shall provide notice to the employee of a recommendation for discipline, which includes the charges and materials upon which the recommendation is based. The notification shall identify an impartial district official ("Skelly officer") with whom the employee may meet at a specified time and place or to whom the employee may provide a written response to the recommendation of discipline. After meeting with the employee or considering any response from the employee, the Skelly officer shall recommend to the Superintendent or designee whether to proceed with the recommendation for discipline.

The Superintendent or designee shall file any **final** recommendation for a disciplinary action in writing with the Governing Board. A copy of the recommendation shall be served upon the employee either personally or by registered or certified mail, return receipt requested, at the employee's last known address.

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

The notice shall, in ordinary and concise language, inform the employee of the specific charge(s) or cause(s) for the disciplinary action, the specific acts and omissions upon which the action is based, and, if applicable, the district rule or regulation that the employee has allegedly violated. In addition, the notice shall include the employee's right to a hearing on those charges, the time within which the hearing may be requested which shall be not less than five days after service of the notice to the employee, and a card or paper which the employee may sign and file to deny the charges and request a hearing. (Education Code 45113, 45116)

Request for Board Hearing

Within the time specified in the notice of the recommendation of disciplinary action the employee may request a hearing on the charges by signing and filing the card or paper included with the notice. (Education Code 45113)

Any other written document signed and appropriately filed within the specified time limit by the employee shall constitute a sufficient notice of the request for a hearing. The request shall be delivered to the office of the Superintendent or designee during normal work hours of that office. If mailed to the office of the Superintendent or designee, it must be received or postmarked no later than the time limit specified by the district. In cases where an order of suspension without pay has been issued in conjunction with a recommendation of dismissal, any request for a hearing on the dismissal shall also constitute a request to hear the suspension order, and the necessity of the suspension order shall be an issue in the hearing.

Employment Status Pending a Hearing

A classified employee against whom a recommendation of disciplinary action has been issued shall remain on active duty status pending any hearing on the charges, unless the Superintendent or designee determines that the employee's continuance in active duty would present an unreasonable risk of harm to students, staff, or property. The Superintendent or designee may, in writing, order the employee immediately suspended from duty without pay and shall state the reasons that the suspension is deemed necessary. The suspension order shall be served upon the employee either personally or by registered or certified mail, return receipt requested, immediately after issuance.

Compulsory Leave of Absence

Upon being informed by law enforcement that a classified employee has been charged with a "mandatory leave of absence offense," the Superintendent or designee shall immediately place the employee on a leave of absence. A mandatory leave of absence offense includes:

1. Any sex offense as defined in Education Code 44010

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

2. Violation or attempted violation of Penal Code 187 (**prohibiting** murder or attempted murder)
3. Any offense involving the unlawful sale, use, or exchange to minors of controlled substances as listed in Health and Safety Code 11054, 11055, and 11056

The Superintendent or designee may place on an immediate compulsory leave of absence a classified employee who is charged with an "optional leave of absence offense," defined as a controlled substance offense specified in Education Code 44011 and Health and Safety Code 11357-11361, 11363, 11364, and 11370.1 except as it relates to marijuana, mescaline, peyote, or tetrahydrocannabinols.

An employee's compulsory leave for a mandatory or optional leave of absence offense may extend for not more than 10 days after the entry of judgment in the criminal proceedings. However, the compulsory leave may be extended if the Board gives notice, within 10 days after the entry of judgment in the proceedings, that the employee will be dismissed within 30 days from the date of service of the notice unless the employee demands a hearing on the dismissal.

GRADES/EVALUATION OF STUDENT ACHIEVEMENT

The Superintendent or designee shall inform teachers of the district's policy regarding grading, including expectations that grades shall be based on factors that directly measure students' knowledge and skills in the content area and shall not include nonacademic factors.

Report cards displaying students' grades in each subject or course shall be distributed to parents/guardians at the end of each grading period. Parents/guardians shall be offered an opportunity to meet with their child's teacher(s) to discuss the grades and strategies to improve their child's performance.

(cf. 6020 - Parent Involvement)

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

(cf. 5123 - Promotion/Acceleration/Retention)

For each student in grades 9-12, the Superintendent or designee shall maintain a transcript recording the courses taken, the term that each course was taken, credits earned, final grades, and date of graduation.

(cf. 5125 - Student Records)

(cf. 6146.1 - High School Graduation Requirements)

Grades for Academic Performance

For grades 6-12, grades for academic performance shall be reported for each grading period as follows:

A+	(100%)	Outstanding Achievement	4.3 grade points
A	(90-100%)	Outstanding Achievement	4.0 grade points
A	(90-92%)	Outstanding Achievement	3.7 grade points
B+	(87-89%)	Above Average Achievement	3.3 grade points
B	(80-89%)	Above Average Achievement	3.0 grade points
B	(80-82%)	Above Average Achievement	2.7 grade points
C+	(77-79%)	Average Achievement	2.3 grade points
C	(70-79%)	Average Achievement	2.0 grade points
C	(70-72%)	Average Achievement	1.7 grade points
D+	(67-69%)	Below Average Achievement	1.3 grade points
D	(60-69%)	Below Average Achievement	1.0 grade points
D	(60-62%)	Below Average Achievement	.7 grade points
F	(0-59%)	Little or No Achievement	0 grade points
I		Incomplete	0 grade points

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

An Incomplete shall be given only when a student's work is not finished by the end of the grading period because of illness or other excused absence. If not made up within six weeks, the Incomplete shall become an F.

Grade Point Average

The Superintendent or designee shall calculate each student's GPA using the grade point assigned to each letter grade in accordance with the scale described in the section "Grades for Academic Performance" above. The grade points for all applicable coursework shall be totaled and divided by the number of courses completed. Pass/Fail grades shall not be included in the determination of a student's GPA.

(cf. 5126 - Awards for Achievement)

(cf. 6145 - Extracurricular and Cocurricular Activities)

~~When plus and minus designations are added to letter grades, a plus shall be computed by adding 0.3 to the value assigned the letter grade and a minus shall be computed by subtracting 0.3 from the value assigned to the letter grade.~~

Each academic year, the Superintendent or designee shall provide to the Student Aid Commission the GPA of all district students in grade 12, except for students who have opted out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9)

Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

Student performance in high school physical education courses shall be based upon evaluation of the student's individual progress, attainment of goals in each instructional area, tests designed to determine skill and knowledge, and physical performance tests. (5 CCR 10060)

(cf. 6145.2 - Athletic Competition)

Grades for Citizenship and Work Habits

Any grades assigned for citizenship or work habits, such as effort or study skills, shall be reported as follows:

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

O	Outstanding
S	Satisfactory
N	Needs Improvement
U	Unsatisfactory

Athletics Grading - Pass/Fail

The Superintendent or designee may identify courses or programs for which students may, with parent/guardian permission, elect to earn a Pass or Fail grade instead of a letter grade.

Students who receive a Pass grade shall acquire the appropriate semester units of credit for the course. The grade shall not be counted in determining class rank, honors list, or membership in the California Scholarship Federation. Students who receive a Fail grade shall not receive credit for taking the course.

Under some circumstances, it may be necessary for the teacher to give a grade of CR/Credit to a student. Such a situation would provide credit for a class, while simultaneously indicating that a passing grade has not been earned. Such a mark may be used by a teacher for a student who is unable to complete all of the work due to extenuating circumstances. An example of an appropriate use of the CR/Credit designation may be for a student with extended medical leave in excess of 4 weeks.

(cf. 6145.2 - Athletic Competition)

Peer Grading

At their discretion, teachers may use peer grading of student tests, papers, and assignments as appropriate to reinforce lessons.

Withdrawal from Classes

A student who drops a course during the first six weeks of the grading period may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the grading period shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Effect of Absences on Grades

Teachers who choose to withhold class credit because of excessive unexcused absences shall so inform the class and parents/guardians of such a possibility at the beginning of the school year or semester. When a student reaches the number of unexcused absences defined as excessive in Board policy, the student and parent/guardian shall again be notified of the district's policy regarding excessive unexcused absences.

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

The student and parent/guardian shall have a reasonable opportunity to explain the absences. (Education Code 49067)

If a student receives a failing grade because of excessive unexcused absences, the student's record shall specify that the grade was assigned because of excessive unexcused absences. (Education Code 49067)

Grades for a student in foster care shall not be lowered if the student is absent for any reason specified in Education Code 49069.5.

(cf. 6173.1 - Education for Foster Youth)

Policy
adopted: September 15, 2010
Revised: April 18, 2018
Revised: October 21, 2020
Reviewed: October 19, 2022

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

**Lone Pine Unified School District
Board Policy**

Instruction

BP 6146.1(a)

HIGH SCHOOL GRADUATION REQUIREMENTS

The Governing Board desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

District students shall complete graduation course requirements as specified in Education Code 51225.3 and those adopted by the Board, except for students who are exempted as provided in “Exemptions from District-Adopted Graduation Requirements,” below. Students who are exempted from district-adopted graduation requirements shall be eligible to participate in any graduation ceremony and school activity related to graduation in which other students are eligible to participate.

Course Requirements

To obtain a diploma of graduation from high school, students shall complete the following courses in grades 9 through 12, as indicated: (Education Code 51225.3)

<u>Subject Area</u>	<u># of credits (10 credits per year/5 credits per semester)</u>
English	40
Mathematics	30*
Science	30**
Physical Education	20***
World History	10
U.S. History	10
American Government	05
Economics	05
V/P Art, Foreign Lang., or CTE	10
Electives	<u>75</u>
TOTAL CREDITS	235****

* Beginning with the Class of 2022, three courses of math including Integrated Math I, II, and III.

** Three courses in science, including biological and physical sciences. (*Education Code 51225.3*)

***Two courses in physical education *or equivalent units through sports*, unless the student has been exempted pursuant to Education Code 51241. Participation on a school athletic team, or cheerleading group, can be substituted for 5 to 20 credits of physical education.

**** In addition to the total credits listed, each student must successfully pass a senior interview.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

The Board recognizes that the prescribed course of study may not accommodate the needs of some students. The Board, with the active involvement of parents/guardians, administrators, teachers and students, shall adopt alternative means for the completion of prescribed courses in accordance with law, which may include:

1. Practical demonstration of skill and competencies.
2. Work experience or other outside school experience.
3. Vocational education classes offered in high schools.
4. Courses offered by regional occupational centers or programs.
5. Interdisciplinary study.
6. Independent study.
7. Credit earned at a postsecondary institution.

Requirements for graduation and specified alternative means for completing the prescribed course of study shall be made available to student, parents/guardians and the public. (Education Code 51225.3)

Foreign exchange students may receive honorary diplomas pursuant to Education Code 51225.5.

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

Exemptions from District-Adopted Graduation Requirements

Prior to the beginning of grade 10, the individualized education program (IEP) team for each student with disabilities shall determine whether the student is eligible for exemption from all coursework and other requirements adopted by the Board in addition to the statewide course requirements for high school graduation, and if so, shall notify the student's parent/guardian of the exemption. A student with disabilities shall be eligible for the exemption, if the student's IEP provides for both of the following requirements: (Education Code 51225.31) 1. That the student take the alternate assessment aligned to alternate achievement standards in grade 11 as described in Education Code 60640 2. That the student complete state standards aligned coursework to meet the statewide coursework specified in Education Code 51225.3

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

District students are required to complete graduation course requirements specified above, including the requirements imposed by Education Code 51225.3 and those adopted by the Board. However, **In addition**, a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers into the district or between district schools any time after completing the second year of high school, or a newly arrived immigrant student who is in the third or fourth year of high school and is participating in a newcomer program, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school.

Within 30 days of the transfer into a school **by a foster youth, homeless student, former juvenile court school student, child of a military family, migrant student, or a newly arrived immigrant student**, or of the commencement of participation in a newcomer program, as applicable, the Superintendent or designee shall notify any eligible student, **and others as required by law**, of the availability of the exemption **from local graduation requirements** and whether the student qualifies for it. (Education Code 51225.1)

~~If during the 2020-21 school year a student was in the third or fourth year of high school and is not on track to graduate in four years, the district shall exempt the student from any local graduation requirements adopted by the Board that are in addition to statewide course requirements specified in Education Code 51225.3. (Education Code 51225)~~

~~Additional Opportunities to Complete Required Coursework~~

~~The Superintendent or designee shall provide a student who was enrolled in the third or fourth year of high school during the 2020-21 school year and is not on track to graduate in the 2020-21 or 2021-22 school years the opportunity to complete the statewide coursework required for graduation, which may include, but is not limited to, completion of the coursework through a fifth year of instruction, credit recovery, or other opportunity to complete the required coursework. (Education Code 51225)~~

Retroactive Diplomas

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

- 1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure**

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the United States U.S. or through online or virtual courses.

2. Were interned by order of the federal government during World War II or are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district high school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received by their next of kin.

3. Are veterans who entered the military service of the United States U.S. while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school
4. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. A deceased former student who satisfies the above conditions. The diploma shall be received by the deceased student's next of kin. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. Was in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis.

Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the student's home country following the completion of one academic school year in the district
2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

INDEPENDENT STUDY

The Governing Board authorizes independent study as an optional alternative instructional strategy for students, whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered **for short- or long-term placements**, on a full-time or part-time basis and/or in conjunction with part- or full-time classroom study.

The Board shall hold a public hearing when considering the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of students or adult education students. (Education Code 51747; 5 CCR 11701)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

~~Except for students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to quarantine or school closure for exposure to or infection with COVID-19,~~ **Student participation in independent study shall be voluntary, and no student shall be required to participate.** (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

~~With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a quarantine or school closure for exposure to or infection with COVID-19, the~~ **The** minimum period of time for any independent study option shall be three consecutive school days. (Education Code 51747-**46300**)

General Independent Study Requirements

For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)

INDEPENDENT STUDY (continued)

~~For the 2022-23 school year and thereafter, the~~ **The** Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for **independent study participation** and is likely to succeed ~~in independent study~~ as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes ~~for~~ **shall be the same for all students at each school including** students participating in independent study ~~shall be the same as required for their peers at the school who are receiving in-person instruction,~~ except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of programs. When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date ~~of the~~ **specified in the student's written** agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning of required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California **(UC)** or the California State University **(CSU)** as creditable under the A–G admissions criteria. (Education Code 51747)

INDEPENDENT STUDY (continued)

The Superintendent or designee shall ensure that **all** students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 school days or more who: (Education Code 51747)

1. ~~Are not~~ **Not** generating attendance for more than ~~three school days or 60 percent of the instructional days in a school week, or 10~~ percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. ~~Are found to be not participatory~~ **Not participating in synchronous instructional offerings** pursuant to ~~Section~~ **Education Code** 51747.5 for more than ~~the greater of three schooldays or 60~~ **50** percent of the scheduled ~~days~~ **times** of synchronous instruction in a school month as applicable by grade span
3. ~~Are in~~ **In** violation of their written agreement

Tiered reengagement strategies procedures used in district independent study programs shall include, **local programs intended to address chronic absenteeism, as applicable, including** but ~~are not necessarily~~ limited to, ~~all of~~ the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the recording of a ~~non-attendance~~ **nonattendnace** day or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

INDEPENDENT STUDY (continued)

The Superintendent or designee shall **for students who participate in an independent study program for 15 school days or more,** develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. ~~This requirement only applies to students participating in an independent study program for 15 school days or more.~~ (Education Code 51747)

When any student enrolled in classroom-based instruction is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under the care of appropriately licensed professionals, the student shall be exempt from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements specified above. In such cases, evidence from appropriately licensed professionals, of the student's need to participate in independent study, shall be submitted to the Superintendent or designee. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

~~The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student parent educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)~~

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in the section "Master Agreement," the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested, **their by the parent/guardian an** advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

However, For student participation for the 2021-22 15 school year only, the district shall obtain days or more, a signed written agreement ~~from each~~ **shall be obtained before the student participating in an begins** independent study program for any length **For student participation of time, no later less than 30 days after 15 school days, a signed written agreement shall be**

INDEPENDENT STUDY (continued)

obtained within ten school days of the first day of instruction in the independent study program the student's enrollment. (Education Code 46300, 51747)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The **manner, time**, frequency, **time, and** place **and manner** for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments, which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate

For the 2021-22 school year, this statement shall not be required for a student's participation

INDEPENDENT STUDY (continued)

- ~~in independent study if the student is unable to attend in-person instruction because of a quarantine or school closure mandated by a local or state health order or guidance due to the student's exposure to or infection with COVID-19.~~
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction
 10. Before the commencement of independent study **projected to last for 15 school days or more, or within ten school days of the first day of enrollment for independent study for less than 15 school days**, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years **of age**, the certificated employee responsible for the general supervision of independent study, and ~~all persons who have direct responsibility for providing assistance to the student.~~ **However, for the 2021-22 school year, for students with disabilities, the district shall obtain a signed written agreement**
~~for independent study from the student, or the student's parent/ guardian if the student is less than 18 years of age, the certificated employee who has been~~ **certificated employee** ~~designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student, no later than 30 days after the first day of instruction in the independent study program or October 15, whichever date comes later~~ **special education programming of the student.**

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The district's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.

INDEPENDENT STUDY (continued)

3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by ~~the University of California or the California State University~~ **UC or CSU** as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year, for **all** students in transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for **all** students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for **all** students in grades 9-12 to receive at least weekly synchronous instruction.
4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.
5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by ~~their~~ **the student's** performance on applicable student-level measures of student achievement and ~~student~~ engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in ~~an~~ **one or more** independent study ~~class~~ **courses** is not being made, the teacher **providing instruction** shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not

INDEPENDENT STUDY (continued)

necessarily limited to, the verification of current contact information for each enrolled student, ~~notification to parents/guardians of lack of participation within one school day of the absence or lack of participation,~~ a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.
8. A student shall not be required to enroll in courses included in the course-based independent study program.
9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.
11. Courses required for high school graduation or for admission to ~~the University of California UC or California State University~~ **CSU** shall not be offered exclusively through independent study.
12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.
13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.
14. A student with disabilities, as defined in Education Code 56026, ~~shall not~~ **may** participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.
15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.

INDEPENDENT STUDY (continued)

16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within **this a course-based independent study** program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to Item #3 of the Course-Based Independent Study section above
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a **student who is** suspended or expelled, **or student** who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, **the agreement also shall include the a** statement that instruction may be provided **to the student** through course-based independent study only if the student is offered the alternative of classroom instruction.

INDEPENDENT STUDY (continued)

8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. ~~For 2022-23 school year and thereafter,~~ **Before the commencement of an independent study course projected to last for 15 school days or more, or within ten school days of the first day of enrollment for an independent study course projected to last less than 15 school days,** the learning agreement shall be signed and dated by the student, and by the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee ~~who has been designated as having responsibility~~ **responsible** for the general supervision of the independent study course, and ~~all persons who have direct responsibility as applicable for providing assistance to students with disabilities, the certificated employee designated as having responsibility for the special education programming of~~ the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.

~~For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.~~

Written Learning agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

A signed learning agreement from a parent/guardian of a student who is less than 18 years of age shall constitute the parent/guardian's permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)

INDEPENDENT STUDY (continued)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

Upon the request of a student's parent/guardian, and before signing a **written learning** agreement as described above, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, ~~or their~~ **and, if requested by the parent/guardian, an** advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment in or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's **signed or initialed and dated** notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)

INDEPENDENT STUDY (continued)

6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

~~The signed, dated agreement, any~~ **Signed written and** supplemental agreements, assignment records, work samples, and attendance records may be maintained ~~on~~ **as an electronic file electronically. (in accordance with** Education Code 51747**) and 51749.6, as applicable.**

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

Policy
 adopted: September 15, 2010
 Revised: August 18, 2021
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 Reviewed: October 19, 2022

LONE PINE UNIFIED SCHOOL DISTRICT
 Lone Pine, California

INDEPENDENT STUDY

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by ~~the a~~ teacher **or teachers** of record for that student pursuant to Education Code 51747.5 or the certificated employee providing instruction for course-based independent study. (Education Code 51745.5)

Educational Opportunities

~~For the 2021-22 school year, the district shall offer independent study to meet the educational needs of students as specified in Education Code 51745 unless the district has obtained a waiver. (Education Code 51745)~~

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
- ~~3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum~~
- 43.** Continuing and special study during travel
- 54.** Volunteer community service activities and leadership opportunities that support and strengthen student achievement
- 65.** Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction or for a student who is

INDEPENDENT STUDY (continued)

unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and ~~local educational agency~~-~~district~~-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

To participate in independent study, a student shall be enrolled in a district school. (Education Code 51748)

~~For the 2022-23 school year and thereafter, the~~ **The** Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the

INDEPENDENT STUDY (continued)

Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

~~A student with disabilities, as defined in Education Code 56026, shall not participate in independent study unless the student's individualized education program specifically provides for such participation. (Education Code 51745)~~

~~With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a COVID-19 quarantine or school closure, a~~

A student with disabilities, as defined in Education Code 56026, may participate in independent study if the student's individualized education program (IEP) specifically provides for such participation. If a parent/guardian of a student with disabilities requests independent study because the student's health would be put at risk by in-person instruction, the student's IEP team shall make an individualized determination as to whether the student can receive a free appropriate public education (FAPE) in an independent study placement. A student's inability to work independently, need for adult support, or need for special education or related services shall not preclude the IEP team from determining that the student can receive FAPE in an independent study placement. (Education Code 51745)

In addition, any student with disabilities who receives services from a nonpublic, nonsectarian school through a virtual program may be permitted to participate in independent study if the student's IEP team determines that FAPE can be provided to the student by means of the virtual program and other conditions of law are satisfied

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of through independent study. (Education Code 51747)

~~Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)~~

No Except for students participating in independent study due to an emergency as described in Education Code 41422 and 46392 and pregnant and parenting students who are the primary caregiver for their child(ren), no more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and

INDEPENDENT STUDY (continued)

parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745)

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for in the students' best interest. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program. (Education Code 51747, 51749.5; 5 CCR 11701)

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747) and if the student transfers to another public school in California, the record shall be forwarded to that school. (Education Code 51747, 51749.5)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements

INDEPENDENT STUDY (continued)

4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs at the applicable grade span in the district, unless a new higher or lower grade span ratio for all other educational programs offered within the grade span is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative grade span ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records for Audit Purpose" in the accompanying Board policy
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student

INDEPENDENT STUDY (continued)

8. Assessing student work and assigning grades or other approved measures of achievement
9. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day , as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

Regulation
Approved: September 21, 2016
Revised: August 18, 2021
Revised: February 17, 2022
Reviewed: October 19, 2022

LONE PINE UNIFIED SCHOOL DISTRICT
Lone Pine, California

UNADOPTED

**LONE PINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES
September 21, 2022**

The regular meeting was held in the District Office Conference Room, 301 S. Hay Street, Lone Pine, CA.

The meeting was conducted by zoom conference at the following location: Krista Sullivan from, 2942 Garden Hwy, Nicholaus, CA.

1. CALLED TO ORDER & ROLL CALL @ 4:34 P.M.

Mrs. Susan Patton, President	Present
Mrs. Krista Sullivan, Clerk	Present by Zoom
Mr. Jason Olin, Member	Present arrived at 4:41 p.m.
Mr. Scott Kemp, Member	Present
Mrs. Susan Lutze, Member	Present
Patrick Traynor, Superintendent and Secretary to the Board	Present

PUBLIC PARTICIPATION (HEARING SESSION)

No one addressed the Board.

2. CLOSED SESSION (4:35 P.M.)

2.1 Moved by Trustee Kemp and seconded by Trustee Lutze that the Board recess to closed session to discuss the following items: Motion passed 4-0 with Trustee Olin absent.

- 1) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT (G.C. Sec. 54957)
- 2) STUDENT DISCIPLINE OR OTHER CONFIDENTIAL STUDENT MATTERS (Ed Code 35146, 48900 et seq., 48912(b) and 49060 et seq., and 20 U.S.C. Section 1232g)
- 3) PUBLIC EMPLOYMENT APPOINTMENT/EMPLOYMENT (Gov. Code sec. 54957)
 - a. One-to-One Specialized Instructional Aide
 - b. Temporary High School Clerk Typist
 - b. Coaches and Extra Duty Stipend Positions
 - c. Support Teacher/Reflective Coach
 - d. Head Teacher – Lo-Inyo Elementary School
- 4) CONFERENCE WITH LABOR NEGOTIATOR (G.C. Sec. 54957.6)

District Employees: SITA and CSEA
District Negotiator: Patrick Traynor

3. OPEN SESSION (5:15 P.M.)

3.1 Moved by Trustee Olin and seconded by Trustee Lutze that the Board reconvene into open session at 5:25 p.m.

3.2 President Patton led the Pledge of Allegiance.

3.3 Moved by Trustee Olin and seconded by Trustee Kemp that the Board approve the agenda order as presented.
Motion passed 5-0 with a correction to item 8.3.

3.4 Trustee Patton reported that no action was taken in Closed Session.

4. PRESENTATION SESSION

4.1 Lo-Inyo Student Report – Max Sullivan & Angel Duran announced the new ASB Officers & Representatives; 8th grade Catalina held their catalog fundraiser; 8th grade attended Cerro Coso College Day in Bishop; bus evacuation drills will be held next week.

4.2 Lo-Inyo Principal Report – Dr. Traynor reported attendance is at 93.61%; After School Program started on September 15; Anonymous reporting for students and parents to report any bullying incidents; Back to School Night was on September 15 it was well attended; really appreciate Mr. Heist's 8th graders reporting the morning announcements; Restorative Practices; 5th grade Science Camp will be during October 17-22nd.

4.3 LPHS Student Report – Bilal Berguem

4.4 LPHS Principal Report – Ms. O’Sullivan reported that enrollment is 108 students and senior class has the highest attendance rate at 97.65%; thanked FFA for the welcome back BBQ for staff and students; would like the district to look at changing AR 5121 to remove + and – from grading system; Guidance Counseling News, college trips scheduled for November and February pending board approval, Naviance coming to LPHS, began meeting with seniors and will need to start applications in October; Dual Enrollment with Cerro Coso, math with Mr. Kinberg and English with Mr. Lozier; Homecoming is next week; reporting on upcoming events; high school talent show on November 9th.

4.5 SITA and/or CSEA Representative Reports – Mrs. Bowling took a few minutes to recognize the classified staff and thanked everyone for filling in to fill vacant positions and thanked the board for the MOU for Jackie Whitney.

PUBLIC PARTICIPATION (HEARING SESSION)

Ms. Grable expressed her concern regarding needing more One-to-One Aides at the high school. Ms. Stewart and Ms. Boyer spoke to show their support for their colleagues and to take care of their employees. Health benefits lures in new employees and is a perk for them to apply and would like the district to take it into consideration for the upcoming negotiations. Ms. Stewart also mentioned that the high school auditorium would be better meeting place and maybe take a poll. Mr. Ray expressed his concern regarding the sex education program that was taught at the high school and felt it was very inappropriate and wanted the board to look into the curriculum that was being taught.

5. GENERAL FUNCTIONS OF THE BOARD

NON-CONSENT AGENDA

5.1 Moved by Trustee Kemp and seconded by Trustee Olin that the Board adopt the following revised and/or updated Board Policy and/or Administrative Regulation as presented to the Board for second read. Motion passed 5-0 with corrections to BP 3550.

- 1) E 1113 – District and School Web Sites
- 2) AR/E 1312.4 – Williams Uniform Complaint Procedures
- 3) BP 3110 – Transfer of Funds
- 4) AR/E 3517 – Facilities Inspection
- 5) BP/AR 3523 – Electronic Signatures (NEW)
- 6) BP/AR 3550 – Food Service/Child Nutrition Program
- 7) BP/AR 3551 – Food Service Operations/Cafeteria Fund
- 8) BP/AR 3553 – Free and Reduced Price Meals
- 9) AR 4112.2 - Certification
- 10) AR 4161.8/4261.8/4361.8 – Family Care and Medical Leave
- 11) AR 6173.1 – Education for Foster Youth

CONSENT AGENDA

Moved by Trustee Kemp and seconded by Trustee Olin that the Board approve consent agenda items 5.2 and 5.3. Motion passed 5-0.

5.2 Approve the regular minutes of August 17, 2022 and special meeting minutes of August 5, 2022, as presented to the Board.

5.3 Accept generous donation from Alta One Federal Credit Union of \$500.00 towards Student Rewards for Lo-Inyo Elementary School.

6. PERSONNEL

NON-CONSENT AGENDA

PUBLIC HEARING REGARDING AB 1200 PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING SETTLEMENT BETWEEN THE DISTRICT AND THE

ADMINISTRATION/MANAGEMENT EMPLOYEES, *Copies of the Public Disclosure of Proposed Collective Bargaining Agreement are available in the Lone Pine Unified School District Office, 301 S. Hay Street, Lone Pine upon request.*

- 6.1** Moved by Trustee Kemp and seconded by Trustee Olin that the Board approve the tentative settlement between the District and the Administration/Management Employees for the 2021-22 school year related to salary, as presented to the Board. The agreement includes salary increase to the salary schedule that includes 4% increase retroactive to July 1, 2021. Motion passed 4-1 with Trustee Lutze voting no.
- 6.2** Moved by Trustee Kemp and seconded by Trustee Olin that the Board approve amendments to the Superintendent Contract, as presented to the Board. Motion passed 4-1 with Trustee Lutze voting no.

Trustee Patton reported to put in the blank on the contract \$202,449.49 salary for part-time principal and part-time superintendent at 210 days for the 2022-23 school year.

CONSENT AGENDA

Moved by Trustee Kemp and seconded by Trustee Olin that the Board approve consent agenda items 6.3 to 6.19. Motion passed 5-0 with item 6.15 pulled from action.

Trustee Patton commented on item 6.15, Ms. O'Sullivan was co-chairing with Ms. Maybury and the attorney mentioned that it is always part of her position. In years past, the principal had little to do with the WASC, a teacher was usually the one to chair the committee. Trustee Patton proposed to pull the item and have Ms. O'Sullivan share the stipend with Ms. Maybury, consensus is to pull the item and bring back for approval.

- 6.3** Approve probationary employment of Veronica Caro to serve as One-to-One Specialized Instructional Aide for 5.75 hours per day at Lo-Inyo Elementary School. Compensation will be Range 2, Step 1 of the 2021-22 Classified Salary Schedule, upon completion of verification of employment requirements.
- 6.4** Approve temporary employment of Danielle Shoshone to serve as Temporary Clerk Typist for 3.50 hours per day, at Lone Pine High School for the 2022-23 school year. Compensation will be Range 4, Step 1 of the 2021-22 Classified Salary Schedule, upon completion of verification of employment requirements.
- 6.5** Approve temporary employment of coaches and extra duty positions for the 2022-23 school year. Compensation shall be as specified on the Extra Duty Pay Schedule.
 - Rachel Boyer, LPHS Yearbook Advisor (without class)
 - Shelia Suleski, LPHS Co-Varsity Girls Basketball Coach
 - Nicole Howe, LPHS Co-Varsity Girls Basketball Coach
 - Melissa Nelms, LPHS Service Club Advisor
 - Sarah Fogarty, Lo-Inyo Athletic Director
 - Brenda Lacey, Agriculture Advisor
- 6.6** Approve resignation of Shyann Harvey as the One-to-One Specialized Instructional Aide, effective August 26, 2022.
- 6.7** Approve addition of Melissa Place to the list of substitute teachers.
- 6.8** Approve Megan Maybury to serve as Reflective Coach/Support Teacher for the 2022-23 school year.
- 6.9** Approve Memorandum of Understanding between the District and CSEA to create a position and placement on the classified salary schedule for Native American Liaison, as presented to the Board.
- 6.10** Approve the new classified job description for Native American Liaison, as presented to the Board.
- 6.11** Approve Memorandum of Understanding between the District and SITA to increase the stipend for Head Teacher for Lo-Inyo Elementary, as presented to the Board.
- 6.12** Approve Megan Maybury to serve as Support Teacher/Reflective Coach for first-year teachers for the 2022-23 school year. Compensation shall be a stipend in accordance with the bargaining unit contract.
- 6.13** Approve the new certificated job description for Head Teacher – Lo-Inyo Elementary, as presented to the Board.
- 6.14** Approve the District's request for California School Employees Association, Chapter 440, request to open negotiations for the 2022-23 school year in the areas of Article XV-Salary; Article XVI-Benefits; Article VII-Hours; Article XII-Vacation; and Article XIII-Holidays.

- 6.15** Approve stipend payment for Megan Maybury as WASC Coordinator, as specified on the 2021-22 Extra Duty Salary Schedule.
- 6.16** Approve the District's request for negotiations with Southern Inyo Teachers Association in the areas of: Article 7-Salary; Article 8-Benefits; Article 10-Hours; Article 11-Leaves; Article 13-Class Size; and Article 15 - Calendar, as presented to the Board.
- 6.17** Approve Piper McGuire to serve as Head Teacher – Lo-Inyo Elementary for the 2022-23 school year. Compensation shall be a stipend of \$14,500 for the school year.
- 6.18** Approve probationary employment of Michelle Barcolcol to serve as One-to-One Specialized Instructional Aide for 5.75 hours per day at Lo-Inyo Elementary School. Compensation will be Range 2, Step 1 of the 2021-22 Classified Salary Schedule, upon completion of verification of employment requirements.
- 6.19** Approve Memorandum of Understanding between the District and CSEA to suspend the language to Article XVI to provide continued health benefits to Jackie Whitney upon retirement, as presented to the Board.

7. CURRICULUM & INSTRUCTION

CONDUCT A SPECIAL HEARING RELATED TO THE SUFFICIENCY OF TEXTBOOKS ALIGNED TO THE STANDARDS-BASED INSTRUCTIONAL MATERIALS PROGRAM

The Board President opened a public hearing for interested staff and community members to comment on the sufficiency of textbooks and instructional materials, in accordance with Education Code Section 60119. The Governing Board is required to determine whether sufficient textbooks and instructional materials will be provided to each student, including English Learners, in mathematics, science, history-social science, and English Language Arts, including the English language development component of an adopted program, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks for the 2022-23 school year.

NON-CONSENT AGENDA

- 7.1** Moved by Trustee Kemp and seconded by Trustee Olin that the Board adopt Resolution No. 2022-23-01, certifying compliance with Education Code 60119 that all students, including English learners, have, or will have, sufficient textbooks and instructional materials in each subject for the 2022-23 school year, and that these materials are aligned with content standards adopted by the State Board of Education, as outlined in the Resolution presented in Appendix A. Motion passed 5-0.

CONSENT AGENDA

Moved by Trustee Olin and seconded by Trustee Kemp that the Board approve consent agenda items 7.2 to 7.7. Motion passed 5-0 with item 7.4 pulled from action.

Ms. Stewart mentioned that she wasn't on the email list for the fundraisers and asked to approve it at the next meeting. Also, would like a calendar format to be presented for approval. Trustee Patton pulled 7.4 to be added to next month's agenda.

- 7.2** Approve the Lone Pine Unified School District list of textbooks for the 2022-23 school year, as presented to the Board.
- 7.3** Approve field trip for Brenda Lacey and 18 high school students to attend the FFA Greenhand Conference in Bakersfield on October 12, 2022. Chaperones are Brenda Lacey, Chuck Carson, and an approved chaperone. Transportation will be by bus or by two vans.
- 7.4** Approve the list of school-wide fundraiser activities for the 2022-23 school year, as presented to the Board.
- 7.5** Approve attendance of Brenda Lacey, two chaperones and 36 high school students to attend Opening & Closing Public Speaking Contest in Bakersfield on November 15, 2022. Cost includes transportation by bus and will be paid for by Lone Pine FFA Chapter or AG Booster Club account.
- 7.6** Approve overnight trip for Brenda Lacey, Jill Patton, and 9 high school students to attend FFA National Convention in Indianapolis, Indiana from October 25-29, 2022. Cost includes transportation by Expedition and truck and will be paid for by Lone Pine FFA Chapter and FFA Booster Club accounts.

- 7.7 Approve attendance of Mr. Lozier, teacher, and 19 high school students to attend Kendall's Brasserie in Los Angeles on November 13, 2022. Transportation, substitute, and expenses will be paid from the Branson Foundation Fund.

8. BUSINESS AND FINANCE

BUDGET REPORT – Marjianne Yonge – Dr. Traynor commented that the unaudited actuals are in the packet and it is slightly higher than projected from last report. Ms. Yonge can elaborate at the next meeting but the board will need to approve. Mr. Heist asked what the \$800,000 for contracts and consultants was for? Also, what operations and housekeeping services were used for? These are items that have already happened.

CONSENT AGENDA

Moved by Trustee Kemp and seconded by Trustee Olin that the Board approve consent agenda items 8.1 to 8.6. Motion passed 5-0.

- 8.1 Approve the 2021-22 Unaudited Financial Report, as presented to the Board.
8.2 Approve Resolution No. 2022-23-02, adopting the GANN Limit, which establishes the District's Gann Limit for the 2022-23 school year, as presented in Appendix B.
8.3 Approve contract agreement between District and Lighthouse Therapy for student speech services for the 2022-23 school year, as presented to the Board.
8.4 Approve agreement between the District and Community Service Solutions for Gardening and Nutrition Education Services from October 1, 2022 through September 30, 2023, as presented to the Board.
8.5 Approve Surplus List, as presented to the Board.
8.6 Approve Purchase Orders and Warrants.

ITEMS FROM THE SUPERINTENDENT

- A. **Other** – Dr. Traynor reported Local Indicators are due September 30 and getting them submitted. Expanding Learning Opportunity Program, the district will need to allocate those funds for this year, either Summer Ramp Up or thirty days of summer school right after school lets out. Explained the Universal Meal Program, how we can get families to return the lunch form or another form, all counties are working together to get ideas on an incentive to have the forms returned.

ITEMS FROM THE BOARD

Trustee Kemp wanted to thank Jackie and Joel for all the work they have put in. Trustee Olin also wanted to thank both Jackie and Joel. Trustee Patton happy that the district could find a solution for them. Trustee Kemp thanked all staff for everything and school feels like it is a normal year. Trustee Olin appreciated Back to School Night. Trustee Lutze enjoyed Back to School Night, thanked Mrs. McGuire for the After School Program and how cooperative, accommodating, organized, and how easy she is to work with. Trustee Sullivan thanked Jackie for all her years of service, thanked the staff for everything they do, was impressed with volleyball and football at Coleville. Trustee Kemp thanked Trustee Patton for all she does for the board.

UPCOMING DATES AND REMINDERS (See District Calendar at www.lpusd.k12.ca.us)

- **Fri. Sept 23 - California Native American Day - No School**
- **Wed. Oct 19 - Regular Board Meeting 4:30 p.m. (Closed) 5:15 p.m. (Open) DCR**

9 RETURN TO CLOSED SESSION

- 9.1 Moved by Trustee Lutze and seconded by Trustee Kemp that the Board reconvene into closed session at 7:23 p.m. to discuss the following items. Motion passed 5-0.

- 1) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT (G.C. Sec. 54957)
- 4) CONFERENCE WITH LABOR NEGOTIATOR (G.C. Sec. 54957.6)
 - a) District Employees: CSEA & SITA
 - b) District Negotiators: Patrick Traynor

10 OPEN SESSION

10.1 Moved by Trustee Kemp and seconded Trustee Olin that the Board reconvene into open session at 8:30 p.m. Motion passed 5-0.

10.2 President Patton reported that no action was taken in closed session.

11 ADJOURNMENT @ 8:35 P.M.

Respectfully Submitted,

Patrick Traynor, Superintendent and
Secretary to the Board

LONE PINE UNIFIED SCHOOL DISTRICT
BASE SCHEDULE
Pending Board Approval

2022/2023
HOURLY

Range	Position	Step I	Step II	Step III	Step IV	Step V	Step VI
ColDes							
14	Lead Facilities Worker	25.01	25.98	27.29	28.65	30.10	31.60
	Computer Technician	25.39	26.37	27.70	29.08	30.55	32.07
	Student Guidance Liaison						
13	Computer Specialist	23.58	24.75	25.98	27.29	28.65	30.10
		23.93	25.12	26.37	27.70	29.08	30.55
12	Maintenance Worker	22.45	23.58	24.63	25.98	27.29	28.64
	Mechanic	22.79	23.93	25.00	26.37	27.70	29.07
11	Lead Transportation	21.09	22.14	23.25	24.41	25.65	26.91
		21.41	22.34	23.60	24.78	26.03	27.31
11A	Lead Bus Driver	19.05	20.20	21.41	22.68	24.04	25.35
(epics16)	Lead Food Service	19.34	20.50	21.73	23.02	24.40	25.73
10	Grounds/Maint Worker	19.26	20.22	21.24	22.28	23.41	24.58
		19.55	20.52	21.56	22.61	23.76	24.95
9	Secretary 9-12	18.86	19.81	20.79	21.84	22.93	24.07
	Secretary K-8	19.14	20.11	21.10	22.17	23.27	24.43
	Native American Liaison						
	Guidance Technician						
	School Readiness Coord.						
8	Utility Maint Worker	18.50	19.42	20.39	21.43	22.49	23.62
	Computer Tech Coord.	18.78	19.71	20.70	21.75	22.83	23.97
7	Bus Driver	18.14	19.05	19.99	21.00	22.05	23.16
	Library Media Clerk & ELCTMS	18.41	19.34	20.29	21.32	22.38	23.51
6	Custodian	17.51	18.38	19.31	20.28	20.56	22.35
	Van Driver	17.77	18.66	19.60	20.58	20.87	22.69
5	Olancho Sec/Aide	17.37	18.23	19.15	20.11	21.10	22.15
		17.63	18.50	19.44	20.41	21.42	22.35
4	Clerk Typist	17.11	17.97	18.86	19.80	20.79	21.84
	(Sub Rate for Ofc Staff & Lib)	17.37	18.24	19.14	20.10	21.10	22.17
3	Computer Instruc. Assist.	16.20	16.98	17.83	18.73	19.66	20.64
		16.44	17.23	18.10	19.01	19.95	20.95
2a	Instructional Aide 1:1	16.20	16.20	16.75	17.60	18.48	19.40
(epics15)	Instructional Aide Bilingual	16.44	16.44	17.00	17.86	18.76	19.69
2	Food Service Worker	16.20	16.20	16.20	16.75	17.60	18.48
	Instructional Aide	16.44	16.44	16.44	17.00	17.86	18.76
	Instructional Aide - Spec Ed						
	Noon Duty Aide						
1	Crossing Guard	16.20	16.20	16.20	16.20	16.71	17.50
	Food Service Assistant	16.44	16.44	16.44	16.44	16.95	17.76

proposed 1.5%

proposed 1.5%

proposed 1.5%

proposed 1.5%

proposed 1.5%

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proposed 1.5%

proposed 1.5%

Minimum Wage	Range & Step
10.50	1/1/2017
11.00	1/1/2018
12.00	1/1/2019
13.00	1/1/2020
14.00	1/1/2021
15.00	1/1/2022
15.50	1/1/2023
16.00	1/1/2024
16.40	1/1/2025

Employee's annual pay is calculated by rate of pay(hourly)*daily hours*number of work days(yearly). August and June are paid by actual work days, the balance of annual is dispersed evenly thru September-May, off of based salary. Longevity is paid from September thru June.

THE EMPLOYER PAYS THE EMPLOYEE PORTION OF PERS FOR THOSE HIRED PRIOR TO JANUARY 1, 2013.

OVERTIME IS TIME WORKED IN EXCESS OF 8 HOURS PER DAY OR 40 HOURS PER WEEK.

OVERTIME COMPENSATION ACCORDING TO CURRENT CONTRACT.

1.5% raise is on base salary only not on Longevity.

ANNUAL LONGEVITY PAY: REGULAR EMPLOYEES WILL BE ELIGIBLE AFTER COMPLETING 7 SCHOOL YEARS OF SERVICE.

LONGEVITY PAY WILL BE PRORATED FOR EMPLOYEES WORKING LESS THAN 8 HOURS PER DAY OR LESS THAN 12 MONTHS PER YEAR.

LONGEVITY TIME LINE		Years	Hourly
EMPLOYEE AFTER 7 YEARS OF SERVICE		7	0.45
EMPLOYEE AFTER 11 YEARS OF SERVICE		11	0.59
EMPLOYEE AFTER 14 YEARS OF SERVICE		14	0.77
EMPLOYEE AFTER 18 YEARS OF SERVICE		18	1.01
EMPLOYEE AFTER 21 YEARS OF SERVICE		21	1.31
EMPLOYEE AFTER 25 YEARS OF SERVICE		25	1.70
EMPLOYEE AFTER 28 YEARS OF SERVICE		28	2.22
EMPLOYEE AFTER 32 YEARS OF SERVICE		32	2.83

Lone Pine Unified School District

TEACHER	CREDENTIALS	SUBJECT/GRADE	VERIFIED	STATE COMPLIANCE		E.C. 44258.7 Allows a teacher with special skills outside of his/her credential to teach an <u>elective course</u> as long as the course is approved by a Committee on Assignments. (Ref. BP 4113)	ENGLISH LEARNER AUTHORIZATION OPTIONS: CLAD, BCLAD, SB 395, SB 2042
				2022-23 SCHOOL YEAR			
Boyer, R.	Cir. Mult Sub Supp Auth: Art	Grades 2	✓			✓ (Technology)	SB 2042 CLAD
Heist, B.	Cl. Mult. Sub.	Gr 6-8 ELA, Gr 7 SS	✓	✓ (ELA/SS)			SB2042
Stewart, E.	Cl. Sng. Sub - P.E.	7-8 & 9-12 Phys. Education	✓				
Lozier, J.	Cl. Sng. Sub. - English	English 9-12, Honors Eng	✓				CLAD
Rost, B.	Cl. Mult. Sub.; Sng. Sub. Life Sci; Sup: Anthro/ Phys. Sci./ Math	6-8 Math, Math Intervention, Spanish	✓			✓ (Foreign Language, Technology)	SB 395
Fogarty, S.	Cl. Mult. Sub.	Grade 4	✓				ELA1
Huizar, K.	Cl. Mult. Sub.	Kindergarten/ Transitional K	✓				EL AUTH 2042
Maybury, M.	Cl. Mult. Sub; Sng. Sub. - English/Soc. Stud; Sup: Intro Science: Lang Dev Spec	U.S. & World History; Government; Economics, Spanish I & II	✓				
McGuire, P.	Cl. Mult. Sub.	Grade K/1	✓			✓ (Spanish I & II)	CLAD ELA1
Kinberg, J	Cl. Sng Sub.-SS	Gr 6-8 Sci, Gr 6 & 8 SS	✓			✓ (6th-8th Science)	ELAS
Letherer, A	Cl. Mult. Sub.	Resource	✓	✓ (Art)			ELA1

Lone Pine Unified School District

				STATE COMPLIANCE 2022-23 SCHOOL YEAR					
TEACHER	CREDENTIALS	SUBJECT/GRADE	VERIFIED	E.C. 44256(b) Allows holder of a Multiple Subject Credential to teach any subject to grades 9 and below in which the teacher has completed at least 12 semester units. (Ref. BP 4113)	E.C. 44258.2 Allows holder of a Single Subject or Secondary Credential to teach departmentalized classes in grades 5-8 if he/she has 12 semester units in the subject. (Ref. BP 4113)	E.C. 44258.3 Allows a credentialed teacher to teach any subject in departmentalized classes (K-12) <u>with verification of adequate knowledge of each subject to be taught.</u> (Ref. BP 4113)	E.C. 44258.7 Allows a teacher with special skills outside of his/her credential to teach <u>an elective course</u> as long as the course is approved by a Committee on Assignments. (Ref. BP 4113)	ENGLISH LEARNER AUTHORIZATION OPTIONS: CLAD, BCLAD, SB 395, SB 2042	
Kinberg, Jordan	Intern Sng Sub-Math	IM I, II, III, Stats	✓						
Branch, G	Cl. Mult. Sub	Gr 5	✓					CLAD	
Boutillier, L	Cl. Mult. Sub	Gr 2/3	✓				✓ (Drama)	CLAD	
Truxillo, H	PIP Waiver Mod/Sev	Special Ed	✓						
KW:z\Seniority & Assignment List for Teachers\Credential Assignment Verification 2022-23.exl Board Approval: 10/19/22									

**TENTATIVE AGREEMENT
BY AND BETWEEN
LONE PINE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS LONE PINE CHAPTER NO 440
2022 – 2025 SUCCESSOR**

Article I – Agreement

- A. The articles and provisions contained herein constitute a bilateral and binding agreement ("Agreement ") by and between the Governing Board of the Lone Pine Unified School District("Board") and the California School Employees Association and its Lone Pine Chapter #440 ("Association"), an employee organization.
- B. This agreement shall continue in full force and effect until June 30, ~~2020~~ **2025** with appropriate reopeners

Article VIII – Evaluation Process

- A. Probationary employees will have an evaluation conference during their ~~fifth (5th) and third (3rd)~~ **eleventh (11th)** months of employment with their immediate supervisor. Employees hired after July 15, 1992, shall serve a ~~one~~ **six-month** probationary period. Statements regarding the employee's performance will be recorded on the District Classified Evaluation form by the supervisor. One copy of this report will be placed in the employee's personnel file and one copy given to the employee. The employee will sign the report and have an opportunity to attach a written response to it.
- B. Permanent employees will have an evaluation conference as described above on or before June 1 of each year. Additional evaluation conferences may be held at any time.
- C. Evaluation form shall be Appendix B.

Article XV – Salary

- A. **Effective July 1, 2022, the District shall increase the classified salary schedule by one and a half percent (1.5%).** Members of the bargaining unit shall be paid according to the salary schedule in Appendix A. ~~effective July 1, 2013 and July 1, 2014.~~

Article XVI – Benefits

- A. The District shall provide for the current cost of medical, dental, vision, paid prescription plan, and term life insurance for all eligible employees and their dependents in section B below. The monthly composite costs to the District for these benefits (which shall include medical, dental, vision, and life insurance) shall not exceed ~~\$1,851.70~~ **\$2,010.28** per employee.

Article XII – Vacation

~~A. Upon completion of one (1) year of regular and continuous paid service, employees shall be credited with paid vacation in the method below:~~

~~1. One (1) day for each month worked since regular employment began. An employee beginning regular employment at other than the first day of a month shall receive vacation credit if he/she worked more than one half (1/2) of the working days of the month.~~

~~2. Upon completion of five years of service an employee shall begin earning vacation at the rate of one and one twelfth (1 1/12th) days for each month worked.~~

~~3. Upon completion of six (6) years of regular service an employee shall begin earning vacation at the rate of one and two twelfths (1 2/12ths) days for each month worked.. 4. Upon completion of seven (7) years of regular service an employee shall begin earning vacation at the rate of one and three twelfths (1 3 / 12ths) days for each month worked.~~

~~5. Upon completion of ten (10) years of regular service an employee shall begin earning vacation at the rate of one and six twelfths (1 6/12ths) days for each month worked.~~

~~6. Upon completion of fifteen (15) years of regular service an employee shall begin earning vacation at the rate of one and ten twelfths (1 10/12ths) days for each month worked.~~

Replace Section A:

A. “Unit members shall accrue one (1) day of paid vacation for each month worked since regular employment began. An employee beginning regular employment other than the first day of the month shall receive vacation credit if they worked more than one-half (1/2) of the working days of the month. For example, a 10-month employee will earn 10 days a year, a 12-month employee will earn 12 days per year.

“The district shall continue to award the annual vacation allotment to all unit members hired prior to July 1, 20162022. However, they will no longer accrue vacation days beyond those stated above.” [Note: We are not including the remaining language in Section A as additional vacation days would no longer be accrued for new employees who began after July 1, 2022. Veteran employees, e.g., those who began employment with the District prior to July 1, 2022, would keep their annual allotment of vacation days. For example, a 20- year employee who receives 21 days of paid vacation per year per the formula described in Section A (e.g., numbers 2-6 in this section) would keep this annual allotment until they terminate their employment with the District. However, they would not earn additional vacation days as the formula would be gone.]

B. Any unit member with more than 10 years of continuous service in the District will receive one week of bonus vacation in the 1992—93 school year and one week

thereafter following the 10th year, 15th year, 20th year and 25th year of employment. Bonus vacation time will be taken prior to other earned vacation and will be based on full—time employment and prorated for those persons employed less than full—time.

C. For the purposes of this article, a day of vacation shall be defined as the employee's basic hours per day assignment, exclusive of overtime. Hourly employees earn that fraction of a day which their hours worked is to the total hours of a regular full—time employee.

~~D. 1. All vacation days are to be taken at the convenience of the District and must be approved by the Superintendent. Requests for vacation during June, July, and August should be made in writing to the Superintendent by May 1. All vacations, except terminal vacations, will be figured to June 30, regardless of the month vacation is taken. Employees may be permitted to take vacations before the end of the year in which it is earned, but if the employee terminates, he must refund those days of vacation not earned. Pay for vacation shall be at the rate of pay in effect at the time the employee takes vacation.~~

~~2. Effective July 1, 2006, unit members may accumulate up to two (2) years of accrued vacation, not to exceed 24 days, by June 30.~~

~~3. At the time a unit member has accumulated more than two years allocation, the unit member and the Superintendent or designee shall meet to determine whether days in excess of two years accumulation were accumulated because vacation was requested in a timely manner and not approved. If it is determined that the unit member failed to request and take sufficient days to keep the accumulation at or below the two year limit, the excess accumulation will be deducted from the upcoming years allocation so that the accumulated days plus the allocated days will not exceed three years allocation. If the excess accumulation was due to requested vacation time being denied the excess will be paid by the District as a lump sum payment. A written record will be kept of any agreement.~~

~~4. A unit member's bonus vacation allocation may be added to accumulated vacation time and exceed the two year limit during the year the bonus is allocated and the following year.~~

Replace Section D with:

1. All vacation days will be taken at the convenience of the district. Unless specifically approved by their supervisor for unique circumstances, instructional staff (e.g., instructional aides, library, etc.) are encouraged to use their vacation days when students are not present, e.g., winter/spring recesses, etc., and holidays. Requests for vacation during June, July, and August must be made in writing to the Superintendent by May 1.

Employees may be permitted to take vacations before the end of the year in which it is earned, but if the employee terminates, they must refund those days not earned. Pay for vacation shall be at the rate in effect at the time the employee uses their vacation.

2. Unit members may accumulate up to two (2) years of vacation not to exceed 24 days by June 30. For example, if a 12-month first year employee did not use any of their 12 days of vacation their first year, at the end of their second year (June 30), they will have accumulated 24 days. The District shall provide employees with the number of vacation days accrued annually. Compensation for any vacation days not taken beyond the 24-day maximum will be provided to the employee at the end of the year through their paycheck or a lump sum payment. Unit members who terminate their employment with the district shall be compensated for those days at the rate in effect.

3. Unless under unpredictable conditions, unit members must request their vacation days a minimum of three days prior to their use. Vacation days must be approved by the unit member's supervisors.

4. Prior to requesting vacation days, unit members must inform their lead, if they have one, or supervisor if they do not, and be sure there is adequate coverage for them for these days.

Article VII (Hours)

Delete Article F2:

~~All hours worked on holidays designated by this Agreement, or the seventh consecutive day, shall be compensated at two and one half (2 ½) times the regular rate of pay.~~

Article XIII – Holidays

A. Beginning July 1, 2023, the District shall provide all employees who are in paid status immediately preceding or succeeding the holiday with the following paid holidays:

1. New Year's Day
2. Martin Luther King Day
3. Lincoln's Birthday
4. Presidents' Day
5. Memorial Day
6. Independence Day
7. Labor Day
8. Veterans' Day
9. Admission Day (Floating holiday)
10. The day after Thanksgiving
11. Thanksgiving Day
12. The day before Christmas
13. Christmas Day
14. The day before New Year's Day

B. The District's calendar shall determine where holidays fall. When a holiday falls on Saturday, the preceding workday shall be deemed to be that holiday. When a holiday falls on Sunday the following Monday shall be deemed to be that holiday. If a holiday falls on a Sunday and the following Monday is also a holiday, the preceding workday shall be deemed to be that holiday.

C. In-lieu of Admission Day, all employees shall be granted a floating holiday. ~~The District shall provide all employees with an additional floating holiday for a total of two floating holidays per fiscal year.~~ The floating holidays shall be mutually agreed upon by both the employee and their immediate supervisor. Any unused floating holidays shall be paid out on the July pay warrant.

Signed on Sept. 16, 2022

DISTRICT


Patrick Traynor, Ph.D., Superintendent

CSEA


Barbara Bowling, President Chapter 440


Sheryl Centro, CSEA LRR

Lone Pine Unified School District

Superintendent/Lo-Inyo Principal Salary Schedule

Pending Board Approval

Step	I	II
	Master's Degree	Doctorate Degree, 2nd Master's or ninety (90) semester units including Master's degree
1	174,563.23	183,291.39
2	178,125.75	187,032.04
3	181,688.27	190,772.68
4	185,322.03	194,588.13
5	189,028.47	198,479.89
6	192,809.04	202,449.49
7	196,665.22	206,498.48
8	200,598.53	210,628.45

Effective :

Board Approved:

LONE PINE UNIFIED SCHOOL DISTRICT 2022-23 FUNDRAISER ACTIVITIES

Background:

Annually, a variety of fundraising activities and events are scheduled throughout the District to support student trips, activities and events. Fundraising activities support clubs, sports, ASB and class activities and events. To date, the following fundraiser activities are submitted for ratification and approval for the 2022-23 school year.

Lo-Inyo School

7 th Grade Catalina Trip:	Catalog sales
8 th Grade Catalina Trip:	Fall Catalog Sales; Pizza Factory Card & Fundraising Dinner Nights; Soda Sales at Film Festival
8 th Grade Promotion:	Halloween Carnival Cake Walk; Basketball Marathon; Candy Grams.
ASB:	Yearbook sales; Sock Sales
CAASPP/Principal's Award:	Read-A-Thon; Book Fair, Popcorn Sales; Little Caesar Pizza Sales; Fall Festival
RIF/Renaissance:	Uncle Jerry's T-Shirt Sale, Book Fair
M.S. Girls Basketball:	
M.S. Volleyball:	
Other:	St. Jude's Math-a-thon (benefits cancer research)

Lone Pine High School

ASB:	Sports Concession and gate; Candy Grams; dances; and spirit store.
Cheerleaders:	Film Festival Arts & Crafts space rentals
Class of 2023:	Christmas See's Candy; Prom;
Class of 2024:	Hot Chocolate Sales; Car Wash; Pizza Factory on Senior Nights
Class of 2025:	Easter See's Candy; Golf Tournament; Car Wash; Enchilada Dinner
Class of 2026:	Valentine's See's Candy; Spring Sports Awards Dinner
FFA:	Pumpkin Sale; Haunted Farm; Flocking and wood sales; floral sales; spring plant sales; various other agriculture fundraisers
Girls Basketball:	Christmas Decoration Contest; Halloween Decorating Contest; Yard/Bake Sale; Shirt Sales
Boys Basketball:	Half Court Shooting; Pizza Factory Fundraiser
Volleyball:	Indian Taco Sales, T-Shirt/Sweatshirt Sales; Spaghetti Dinner; Pizza Factory Fundraiser
Football:	Hamburger/Food sales; Pizza Factory Fundraiser; T-Shirt/Sweatshirt Sales
Softball:	Hamburger Dinner; Hot Dog Cart and Snack Sales
Baseball:	Tri-Tip Dinner; Hat/Shirt Sales
Yearbook:	Senior Pages; Parent Messages & Community Advertisements
CSF:	Bake sale; catalog sales; drink sales; jewelry sales
Principal's Club:	Student Store Sales; Spirit Wear Sales

All activities are pending verification of insurance liability coverage as necessary.

Fundraising activities may be added as approved by administration

Pending Board Approval: October 19, 2022

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**Lone Pine High School
2022-2023 Basketball Schedule**

First Basketball Practice – October 24
Last Basketball Contest – February 10

First Basketball Contest – November 11

Date	Day	Opponent	V Girls	V Boys	Dismiss	Leave
Dec 1-3	Thurs-Sat	Girls Boron Tournament		TBA		
Dec 1-3	Thurs-Sat	Boys Boron Tournament		TBA		
Dec 6	Tues	Bishop	6:00	7:30		
Dec 13	Tues	@ Hawthorne	5:00	6:30	11:45	12:30
Dec 17	Sat	Coleville	1:00	2:30		
Dec 20	Tues	Hawthorne	4:00	5:30		
Dec 28-30	Wed-Fri	Girls Arvin Tournament	TBA			
Jan 4	Wed	* Immanuel Christian	5:00	6:30		
Jan 6	Fri	@ Mammoth	5:30	7:00	2:30	2:45
Jan 10	Tues	* Lee Vining	5:00	6:30		
Jan 12	Thurs	* @ Big Pine	5:00	6:30		3:30
Jan 13	Fri	* Baker Valley	5:00	6:30		
Jan 14	Sat	Mammoth	1:30	3:00		
Jan 17	Tues	* Mojave	5:00	6:30		
Jan 20	Fri	* @ Immanuel Christian	5:00	6:30	2:45	3:00
Jan 24	Tues	* Big Pine	5:00	6:30		
Jan 27	Thurs	* Trona	5:00	6:30	Jan 5	Thurs
Jan 31	Tues	* @ Lee Vining	5:00	6:30	1:15	1:30
Feb 3	Fri	* @ Trona (MS Boys & Girls will be traveling)	5:00	6:30	11:45	12:30
Feb 7	Tues	* @ Mojave	5:00	6:30	2:15	2:30
Feb 8	Wed	* @ Baker Valley	5:00	6:30	11:45	12:30
Feb 14	Tues	Girls 1 st Round Playoff				
Feb 15	Wed	Boys 1 st Round Playoff				
Feb 16	Thurs	Girls 2 nd Round Playoff				
Feb 17	Fri	Boys 2 nd Round Playoff				

Pending Board Approval 10/19/22 Revised:

*Denotes League Games

Varsity Girls Coach: Shelia Suleski/Nicole Tweedy
Principal: Nancy O'Sullivan

Varsity Boys Coach: Garrett Sullivan
Co Athletic Directors: Kasey Wuester & Mike Button

DRAFT!! Lolnyo Middle School Volleyball Schedule

Big Pine games are still pending, so there will be two more games hopefully!

Tues. 10/11	Bishop	Bishop	2 teams
Weds. 10/12	Owens Valley	Owens Valley	1 team
Mon. 10/17	Mammoth	Lone Pine	2 teams
Thurs. 10/20	Monroe	Monroe (Ridgecrest)	A team only
Mon. 10/24	Bishop	Lone Pine	2 teams
Thurs. 10/27	Monroe (Ridgecrest)	Lone Pine	A team only
Tues. 11/1	Mammoth	Mammoth	2 teams
Thurs. 11/3	Owens Valley	Lone Pine	1 team

All games will start at 4:00 with warm-ups starting at 3:30.



College Trip

Thursday, November 17, 2022, leave Lone Pine at 8am.

Cal State Northridge – 2:00pm tour

Stay overnight at the Hampton Inn Channel Islands

Friday, November 18, 2022, visit:

Cal State Channel Islands – 10:00am tour

UC Santa Barbara – 2:00pm tour

Back to LPHS

- 2 – Chaperones Ms. O'Sullivan and Mr. Lozier
- Up to 24 students
- One night stay
- 1 bus

Expected Schoolwide Learning

Lone Pine High School

EAGLE GRADUATES ARE:

Empowered and Effective Communicators

Active and Ambitious Team Members

Globally Conscious and Locally Involved

Lifelong Learners

Employable Individuals

Socially and Emotionally Healthy Adults

SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION			COUNTY
SCHOOL SITE Lone Pine Unified			Inyo
SCHOOL NAME Lone Pine HS/District Office/SALA			SCHOOL TYPE (GRADE LEVELS) 9th-12th
INSPECTOR'S NAME Billy Rowan/Marjianne Yonge			NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE) Marjianne Yonge
TIME OF INSPECTION 6:32 a.m.			WEATHER CONDITION AT TIME OF INSPECTION Clear and Sunny
INSPECTOR'S TITLE Lead Maintenance/Director of Finance			

PART III: CATEGORY TOTALS AND RANKING (round all calculations to two decimal places)

TOTAL NUMBER OF AREAS EVALUATED	CATEGORY TOTALS	A. SYSTEMS			B. INTERIOR		C. CLEANLINESS		D. ELECTRICAL		E. RESTROOMS/FOUNTAINS		F. SAFETY		G. STRUCTURAL		H. EXTERNAL	
		GAS LEAKS	MECHANICAL	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION		ELECTRICAL		RESTROOMS	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUND/ SCHOOL GROUNDS	WINDOWS/DOORS/ GATES/FENCES
35	Number of "OK"s:	17	32	27	28	34	32		32		20	27	35	32	25	32	3	30
	Number of "D"s:	0	0	0	7	1	3		3		2	1	0	0	8	3	0	5
	Number of "X"s:	0	0	0	0	0	0		0		0	0	0	0	0	0	0	0
	Number of N/A's:	18	3	8	0	0	0		0		13	7	0	3	2	0	32	0
Percent of System in Good Repair Number of "OK"s divided by (Total Areas - "N/A"s)		100.00%	100.00%	100.00%	80.00%	97.14%	91.43%		91.43%		90.91%	96.43%	100.00%	100.00%	75.76%	91.43%	100.00%	85.71%
Total Percent per Category (average of above)		100.00%			80.00%	94.29%	91.43%		91.43%		93.67%		100.00%		83.60%		92.86%	
Rank (Circle one) GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99%		GOOD			FAIR	GOOD	GOOD		GOOD		GOOD		GOOD		FAIR		GOOD	

*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category".

OVERALL RATING:	DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE	91.98%	SCHOOL RATING**	GOOD
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**For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

PERCENTAGE	DESCRIPTION	RATING
99%-100%	The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	EXEMPLARY
90%-98.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	GOOD
75%-89.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	FAIR
0%-74.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	POOR

COMMENTS AND RATING EXPLANATION:

School Name: Lone Pine High School/District Office

CATEGORY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	GAS LEAKS	MECH/HVAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOM	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOF'S	PLAYGROUND/ SCHOOL GROUNDS	WINDOWS/ DOORS/ GATES/FENCES
District Office	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMEI														
District Office Restroom	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMEI														
SALA	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMEI														
GYM	OK	OK	OK	D	OK	D	OK	OK	OK	OK	OK	OK	D	NA	OK
	COMMEI Replace Foyer Tiles/sub flooring in girls restroom/paint snack bar														
Boys Locker Room	OK	OK	OK	D	D	OK	OK	OK	OK	OK	OK	OK	D	NA	OK
	COMMEI														
Room 4	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	D	OK	OK	D
	COMMEI Cracked Drywall/few cracked floor tiles														
Room 5	OK	OK	NA	OK	OK	OK	OK	NA	NA	OK	OK	D	OK	NA	OK
	COMMEI Cracked Drywall														
Room 3	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	D	OK	NA	OK
	COMMEI Cracked Drywall/replace some ceiling tiles														
Room 2	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	D	OK	NA	OK
	COMMEI Cracked Drywall/replace some ceiling tiles/replace lighting fixture in chem room														
Hallway	NA	OK	NA	D	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMEI Cracked Drywall/replace some ceiling tiles														
Girls South Restroom	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	D
	COMMEI Replace Screens/replace door closure/paint														
Boys South Restroom	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMEI replace screen														
Auditorium	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	OK	OK	OK	NA	OK
	COMMEI Replace lightning														

School Name: Lone Pine High School/District Office

CATEGORY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	GAS LEAKS	MECH/HVAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOM	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUND/ SCHOOL GROUNDS	WINDOWS/ DOORS/ GATES/FENCES
Auditorium Womens Restroom	NA	NA	OK	OK	OK	OK	OK	OK	OK	OK	NA	NA	OK	NA	OK
	COMME														
Auditorium Mens Restroom	NA	NA	OK	OK	OK	OK	OK	OK	OK	OK	NA	NA	OK	NA	OK
	COMME														
Main Office	OK	OK	OK	OK	OK	D	OK	NA	OK	OK	OK	OK	OK	NA	OK
	COMME														
Room 6	NA	OK	NA	OK	OK	OK	OK	NA	NA	OK	OK	OK	OK	NA	OK
	COMME														
Room 7	NA	OK	NA	OK	OK	OK	OK	NA	NA	OK	OK	D	OK	NA	OK
	COMME	Replace 5 ceiling tiles/Replace Carpet													
Room 8	NA	OK	NA	OK	OK	OK	OK	NA	NA	OK	OK	D	OK	NA	OK
	COMME	Replace 2 ceiling tiles													
Room 9	NA	OK	NA	OK	OK	OK	OK	NA	NA	OK	OK	OK	D	NA	D
	COMME	Cracked Drywall/fill in holes in wall in front of classroom													
Girls Locker Room	NA	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	OK	OK	NA	OK
	COMME	Replace surrounds on toilets/sinks/update staff shower													
Room 1	OK	OK	NA	OK	OK	OK	OK	NA	NA	OK	OK	D	OK	NA	D
	COMME	Cracked Drywall													
Library Media Center	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMME	Replace carpet/Replace drinking fountain													
Room 10	NA	OK	NA	D	OK	OK	OK	NA	NA	OK	OK	D	OK	NA	OK
	COMME	Cracked Drywall/replace some ceiling tiles													
DO Board Room	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
	COMME	Replace some ceiling tiles													
Transportation Office	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMME														

PART II: EVALUATION DETAIL		Date of Inspection: 10/07/22		School Name: Lone Pine High School/District Office											
CATEGORY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
AREA	GAS LEAKS	MECH/VAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOM	SINKS/FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUND/SCHOOL GROUNDS	WINDOWS/DOORS/GATES/FENCES
Auto Shop	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
	COMME														
Weight Room	OK	OK	OK	D	OK	OK	D	NA	D	OK	OK	OK	OK	NA	OK
	COMME Ceiling tile/replace lights/roof leaks/paint ceiling														
AD Office	OK	OK	OK	D	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMME Paint														
Pool	NA	NA	OK	OK	OK	D	OK	D	OK	OK	OK	OK	OK	NA	OK
	COMME Termite/Update restroom (old plumbing)														
Maintenance Shop	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMME														
Staff Lounge	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	D
	COMME Loose tiles/Fix broken window														
Girls North Restroom	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMME														
Boys North Restroom	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMME Replace all ceiling tiles														
Woodshop	OK	OK	OK	D	OK	OK	D	NA	OK	OK	OK	OK	OK	NA	OK
	COMME Replace Ceiling Tiles/Replace light in tool room														
District's Plan to Address:															
Deficiencies Noted in Prior Year?															

SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION				COUNTY	Inyo
Lone Pine Unified School District				SCHOOL TYPE (GRADE LEVELS)	Public TK-8
SCHOOL SITE				NUMBER OF CLASSROOMS ON SITE	
Lo-Inyo Elementary School				16	
INSPECTOR'S NAME				INSPECTOR'S TITLE	
Billy Rowan and Marianne Yonge				Lead Maintenance/Director of Finance	
TIME OF INSPECTION				WEATHER CONDITION AT TIME OF INSPECTION	
6:40 a.m.				Cool and Clear	
				NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE)	

PART III: CATEGORY TOTALS AND RANKING (round all calculations to two decimal places)

TOTAL NUMBER OF AREAS EVALUATED	CATEGORY TOTALS	A. SYSTEMS			B. INTERIOR	C. CLEANLINESS		D. ELECTRICAL	E. RESTROOMS/FOUNTAINS		F. SAFETY		G. STRUCTURAL		H. EXTERNAL	
		GAS LEAKS	MECH/VAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOMS	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUND/ SCHOOL GROUNDS	WINDOWS/DOORS/ GATEWAYS
↓	Number of 'OK's:	26	29	27	29	29	29	30	11	23	30	30	30	23	4	21
	Number of 'D's:	1	1	0	1	1	1	0	1	1	0	0	0	7	0	9
	Number of 'X's:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Number of N/A's:	3	0	3	0	0	0	0	18	6	0	0	0	0	26	0
Percent of System in Good Repair Number of 'OK's divided by (Total Areas - 'N/A's')		96.30%	96.67%	100.00%	96.67%	96.67%	96.67%	100.00%	91.67%	95.83%	100.00%	100.00%	100.00%	76.67%	100.00%	70.00%
Total Percent per Category (average of above)		97.66%			96.67%	96.67%		100.00%	93.75%		100.00%		88.34%		85.00%	
Rank (Circle one) GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99%		GOOD			GOOD	GOOD		GOOD	GOOD		GOOD		FAIR		FAIR	

*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category".

OVERALL RATING:

**For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE	→	94.76%	SCHOOL RATING **	→	GOOD
--	---	--------	------------------	---	------

PERCENTAGE	DESCRIPTION	RATING
99%-100%	The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	EXEMPLARY
90%-98.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	GOOD
75%-89.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	FAIR
0%-74.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	POOR

COMMENTS AND RATING EXPLANATION:

Page 5 of 6

PART II: EVALUATION DETAIL																Date of Inspection: 10/09/22		School Name: Lo-Invo Elementary	
AREA	CATEGORY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15			
		GAS LEAKS	MECH/HVAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOM	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUNDS/ SCHOOL GROUNDS	WINDOWS/ DOOR/ GATE/SCREENS			
Kindergarten		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	D			
		COMMENTS: Drapes/Ceiling tile																	
Room 14		NA	D	NA	OK	OK	OK	OK	NA	NA	OK	OK	OK	OK	OK	OK			
		COMMENTS: Check HVAC																	
Room 11		OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	D			
		COMMENTS: Replace Drapes/film on window/drywall crack																	
Room 12		OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	OK			
		COMMENTS: Ceiling tiles/rust in pipes/drapes																	
Library		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK			
		COMMENTS: Paint exterior																	
Room 19		NA	OK	NA	OK	OK	OK	OK	NA	NA	OK	OK	OK	OK	NA	OK			
		COMMENTS:																	
Room 18		NA	OK	NA	OK	OK	OK	OK	NA	NA	OK	OK	OK	OK	NA	OK			
		COMMENTS:																	
Room 13		OK	OK	OK	OK	D	D	OK	NA	OK	OK	OK	OK	D	NA	OK			
		COMMENTS: Roaches/no water/check roof/termite/replace carpet/tile floor on north door/ceiling tiles/drinking fountain																	
Room 17		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	D			
		COMMENTS: Missing shingles/replace roof																	
Playground		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK			
		COMMENTS:																	
MPR		OK	OK	OK	D	OK	OK	OK	OK	OK	OK	OK	OK	D	NA	OK			
		COMMENTS: stained tiles/leaky roof/return air register																	
Room 10		OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	OK	D			
		COMMENTS: Replace Drapes/floor trim/paint wall																	
Room 9		OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	OK			
		COMMENTS: Roof needs repair																	
Room 8		OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	OK			
		COMMENTS: Ceiling tile frames/door frame tweaked																	

PART II: EVALUATION DETAIL		Date of Inspection: 10/09/22										School Name: Lo-Inyo Elementary				
AREA	CATEGORY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
		GAS LEAKS	MECH/HVAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/TERMIN	ELECTRICAL	RESTROOM	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUNDS/ CHOCOL GROUND	WINDOWS/ DOORS/ GATES/FENCES
Room 7	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:	floor/carpet/ceiling tiles														
Room 6	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:	Fill nail holes/ceiling tiles														
Room 5	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:															
Boys Primary Restroom	OK	OK	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:	Urinal needs upgrade														
Girls Primary Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:															
Boys Intermediate Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:															
Girls Intermediate Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:															
Staff Lounge	OK	OK	OK	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	D	NA	OK
	COMMENTS:	Stained sink/cracked tiles/upgrade windows/replace ceiling														
Main Hall	D	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	D	NA	OK
	COMMENTS:	Front doors rust/ceiling leak														
Room 3	OK	OK	OK	OK	OK	OK	OK	OK	NA	NA	OK	OK	OK	D	NA	D
	COMMENTS:	Cracked window/cracked tiles/smart board holes														
Principal Office	OK	OK	OK	OK	OK	OK	OK	OK	NA	NA	OK	OK	OK	OK	NA	D
	COMMENTS:															
Upstairs Office	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:															
Room 15/16	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	OK
	COMMENTS:	Need Drapes														
Room 4	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	D
	COMMENTS:	Remove old furnace														

PART II: EVALUATION DETAIL

Date of Inspection: 10/09/22

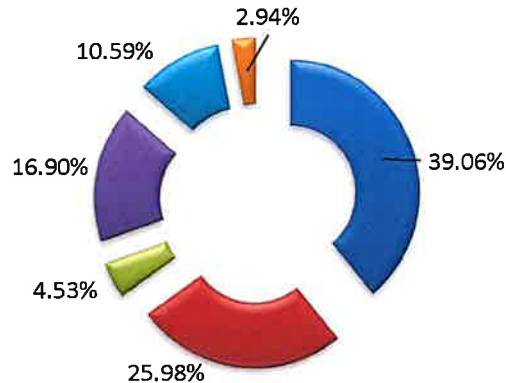
School Name: Lo-Inyo Elementary

CATEGORY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	GAS LEAKS	MECHANICAL	SEWER	INTERIOR SURFACES	OVERALL QUALITY/CONDITION	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOM	SINKS/ FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUNDS/ SCHOOL GROUNDS	WINDOWS/ DOORS/ GATES/FENCES
Main Office	OK	OK	OK	OK	OK	OK	OK	NA	NA	OK	OK	OK	D	NA	D
	Old windows/replace ceiling tiles/east wall														
Room 1	OK	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	D	NA	D
	Old windows/ceiling tiles														

Marks: OK = Good Repair; D = Deficiency; X = Extreme Deficiency; NA = Not Applicable
Use additional Area Lines as necessary.

**Lone Pine Unified School District
2021-2022 Unaudited Actuals**

Total Expenditures: \$7,269,674



Salaries	\$ 2,738,553
Benefits	\$ 1,816,924
Books/Supplies	\$ 564,278
Services/CapOut	\$ 1,371,008
Sierra Sands	\$ 501,910
Transfers Out	\$ 277,000

Salaries

Certificated	\$ 1,420,725
Administration	\$ 311,977
Classified	\$ 1,005,851

Benefits

Health/Welfare	\$ 857,593
Certificated Retirement Contribution	\$ 284,210
Classified Retirement Contribution	\$ 190,003
GASB 75 OPEB	\$ 330,000
Unemployment/Disability/Medicare/Worker Comp/SS	\$ 154,118

Books & Supplies

Textbooks	\$ 23,101
Materials/Supplies/Equipment/Technology	\$ 541,177

Services & Operating Expenditures

Travel & Conference	\$ 17,645
Dues & Memberships	\$ 14,733
Insurance	\$ 68,254
Operations & Housekeeping Services	\$ 287,782
Rentals, Leases & Repairs	\$ 60,481
Contracts & Consulting	\$ 781,918
Communications (phones & postage)	\$ 26,207

Capital Outlay

CTEIG, Olanca and Window Fair	\$ 113,988
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Sierra Sands USD JPA Transfer

\$ 501,910

Other Transfers

Transfer to Deferred Maint-Fund 14	\$ 80,000
Transfer to Food Services- Fund 13	\$ 50,000
Transfer to Special- Fund 17 (Bus/Van/Car & Tech)	\$ 147,000

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Noncapitalized Equipment		4400	46,818.95	67,021.73	113,840.68	6,500.00	2,500.00	9,000.00	-92.1%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL BOOKS AND SUPPLIES			338,947.97	225,330.30	564,278.27	209,348.44	160,083.13	369,431.57	-34.5%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	15,815.67	1,829.76	17,645.43	9,150.00	2,511.39	11,661.39	-33.9%
Dues and Memberships		5300	14,732.50	0.00	14,732.50	14,404.00	0.00	14,404.00	-2.2%
Insurance		5400 - 5450	66,129.31	2,125.00	68,254.31	76,036.58	2,500.00	78,536.58	15.1%
Operations and Housekeeping Services		5500	287,546.01	236.00	287,782.01	163,852.00	0.00	163,852.00	-43.1%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	59,724.47	757.00	60,481.47	47,500.75	3,424.94	50,925.69	-15.8%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	418,536.32	363,381.21	781,917.53	291,815.13	802,519.07	1,094,334.20	40.0%
Communications		5900	25,949.05	257.93	26,206.98	20,600.00	0.00	20,600.00	-21.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			888,433.33	368,586.90	1,257,020.23	623,358.46	810,955.40	1,434,313.86	14.1%

INYO COUNTY SCHOOLS**Financial Activity Report - Summary (From: 7/1/2021 To: 6/30/2022)****FAR110 by Fund 01 Operations and Housekeeping Services**

Object	Object Description	Actual Activity
05 - Lone Pine Unified		
Fund 01 GEN FUND/CO SCHOOL SERV FUND		
Expenditure		
5510	NATURAL GAS SERVICES	88,237.73
5520	ELECTRICITY SERVICES	123,869.61
5530	WATER SERVICES	21,723.36
5560	WASTE DISPOSAL	52,306.81
5570	PEST CONTROL	1,644.50
Total Expenditure		287,782.01

INYO COUNTY SCHOOLS**Financial Activity Report - Summary (From: 7/1/2021 To: 6/30/2022)****FAR110 by Fund 01 5800 Professional/Consulting Services and Operating**

Object	Object Description	Actual Activity
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05 - Lone Pine Unified**Fund 01 GEN FUND/CO SCHOOL SERV FUND****Expenditure**

*5800	OTHER SVCS & OPER EXPENDITURES	\$42,160.63
*5810	CONTRACTED SERVICES	\$566,180.71
*5814	SECURITY ALARM SYSTEM CONTRACT	\$432.00
5821	ATTORNEY FEES	\$47,100.24
5822	AUDITOR CHARGES	\$27,500.00
5830	ADVERTISEMENT	\$21,601.61
5840	COMPUTER/TECH RELATED SERVICES	\$27,614.71
5842	COMPTR PRG LICENSE FEE-LIBRARY	\$1,249.84
5844	COMPR PRG-LICENSE FEE-SIS	\$44,323.80
5860	FINGERPRNT,PHYS EXAM,XRAY&OTHR	\$3,753.99
5880	OTHER ADMINISTRATIVE CHARGES	-
Total Expenditure		\$781,917.53

See detailed line items on additional pages*5800 Student Costs****5810 Professional/Consulting Services****5821 Detailed Attorney Fees Attached**

INYO COUNTY SCHOOLS**Financial Activity Report - Summary (From: 7/1/2021 To: 6/30/2022)****5800 Professional/Consulting Services and Operating**

Management	Management Description	Actual Activity
05 - Lone Pine Unified		
Fund 01 GEN FUND/CO SCHOOL SERV FUND		
Expenditure		
Object 5800 OTHER SVCS & OPER EXPENDITURES		
AG	AGRICULTURE PROGRAM	5,917.43
CTIG	CTE INCENTIVE GRANT	3,294.60
ESSR	ESSER CARES ACT	7,323.07
IN H	INST HIGH SCHOOL	3,735.89
IN L	INST LO-INYO	1,277.64
SPED	SPECIAL ED STATE AID	20,612.00
UNIF	LPHS UNIFORMS coded to 4310	-
Total Object 5800 OTHER SVCS & OPER EXPENDITURES		42,160.63

INYO COUNTY SCHOOLS**Financial Activity Report - Summary (From: 7/1/2021 To: 6/30/2022)****5810 Professional/Consulting Services and Operating**

Management	Management Description	Actual Activity
05 - Lone Pine Unified		
Fund 01 GEN FUND/CO SCHOOL SERV FUND		
Expenditure		
Object 5810 CONTRACTED SERVICES		
AB86	AB 86 IN-SEAT	2,500.00
AD	ATHLETIC DIRECTOR	125.39
ADMD	ADMIN DISTRICT	24,114.55
ADMH	ADMIN HIGH SCHOOL	13,153.00
ADML	ADMIN LO-INYO	-
AG	AGRICULTURE PROGRAM	3,867.57
ATHL	ATHLETICS	341.57
BD/S	BOARD & SUPERINTENDENT	3,928.73
CAFE	CAFETERIA	-
CTE	CTE CONSORTIUM	-
CTIG	CTE INCENTIVE GRANT	645.00
DISP	DIS-PYSCH	126,610.60
DISS	SPEECH	61,390.20
EDEF	EDUCATOR EFFECTIVENESS(1TIME\$)	1,338.08
ELOP	EXPANDED LEARNING OPPORTUNITY	-
ERAT	E-RATE	11,009.26
ESSR	ESSER CARES ACT	23,087.02
IN H	INST HIGH SCHOOL	6,896.84
IN L	INST LO-INYO	2,245.02
INF	INFANT - COE PRGM	-
LEA	LEA BILLING	3,598.47
MAIN	MAINTENANCE	17,417.83
MHGF	MENTAL HEALTH GRANT FUNDS	61,313.40
NURS	NURSE	12,745.99
OLAN	OLANCHA	116,638.65
POOL	POOL	1,570.83
SALA	SIERRA ALT LEARNING ACADEMY	2,825.00
SCIC	SCIENCE CAMP	-
SJPA	SIERRA SANDS JPA	3,000.00
SPED	SPECIAL ED STATE AID	5,178.00
TECH	TECHNOLOGY	35,941.85
TRAN	TRANSPORTATION	23,597.86
WASC	WASC	1,100.00
Total Object 5810 CONTRACTED SERVICES		566,180.71

Lone Pine Unified School District

Legal Recap

2021-2022

Updated 10/13/2022

Descriptions	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Monthly Total AALR&R	1,262.63	1,512.00	2,677.50	2,279.82	6,218.63	1,980.56	6,831.57	1,430.63	2,817.94	1,194.38	1,294.13	677.25	30,177.04
Monthly Total School Legal Services						5,800.40						11,122.80	16,923.20
TOTAL MONTHLY ALL	1,262.63	1,512.00	2,677.50	2,279.82	6,218.63	7,780.96	6,831.57	1,430.63	2,817.94	1,194.38	1,294.13	11,800.05	47,100.24
Board					3,116.25								3,116.25
COVID 19		210.00			290.00	137.50	141.25	145.00					923.75
CSEA									210.00				210.00
Employee	1,034.25		2,677.50	532.88	2,113.13		1,145.00			775.00			8,277.76
General	228.38	1,302.00		1,456.94	268.00	1,843.06	1,406.69	1,068.75	786.69	419.38	1,294.13	677.25	10,751.27
Olancha							4,138.63	144.38					4,283.01
SITA									290.00				290.00
Student					213.75			72.50	1,531.25				1,817.50
Superintendent Negotiations						5,800.40						11,122.80	16,923.20
Tower													0.00
Williams Complaint				290.00	217.50								507.50
Cross Check Totals	1,262.63	1,512.00	2,677.50	2,279.82	6,218.63	7,780.96	6,831.57	1,430.63	2,817.94	1,194.38	1,294.13	11,800.05	47,100.24

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code §35186(d)]

District: Lone Pine Unified Date: October 12, 2022

Person completing this form: Kasey Wuester Title: Executive Secretary

Quarterly Report Submission Date: ☒ October 2021 (Jul – Sep)
 (check one) ☐ January 2022 (Oct – Dec)
☐ April 2022 (Jan – Mar)
☐ July 2022 (Apr – Jun)

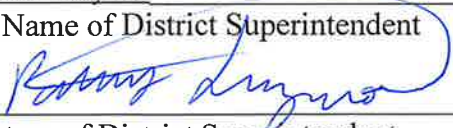
Date for information to be reported publicly at governing board meeting: October 19, 2022

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
TOTALS	0		

Patrick Traynor
 Print Name of District Superintendent


 Signature of District Superintendent

10/12/22
 Date

**BEFORE THE GOVERNING BOARD OF THE
LONE PINE UNIFIED SCHOOL DISTRICT
INYO COUNTY, CALIFORNIA**

RESOLUTION NO. 2022-23-03

**RESOLUTION REGARDING THE EDUCATION PROTECTION
ACCOUNT BASED ON PROPOSITION 30**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Lone Pine Unified School District.

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Lone Pine Unified School District determined to spend the monies received from the Education Protection Act as attached (Exhibit A).

Duly and regularly adopted this 19th day of October, 2022 by the following vote:

AYES:	_____
NOES:	_____
ABSENT:	_____
ABSTENTION:	_____

Susan Patton, President, Board of Trustees

Attest:

Krista Sullivan, Clerk, Board of Trustees

Lone Pine Unified School District

EDUCATION PROTECTION ACCOUNT 2022/2023		Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR			
Adjusted Beginning Fund Balance	9791-9795		\$0
Revenue Limit Sources	8010-8099		\$67,432
Federal Revenue	8100-8299		
Other State Revenue	8300-8599		
Other Local Revenue	8600-8799		
All Other Financing Sources and Contributions	8900-8999		
Deferred Revenue	9650		
TOTAL AVAILABLE			\$67,432
Expenditures:	Function/Object		
Certificated Salaries & Benefits - Phy Ed @ HS & Lo Inyo	1000/1100 & 3000/3999		\$64,295
Instructional Supplies Technology			\$3,137
	TOTAL EXPENDITURES		\$67,432
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)			\$0

Public Hearing Held: 10/19/2022

- The spending plan must be approved by the governing board during a public meeting .
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs (as determined through the account code structure)
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended

ITEM 8.3

LPUSD#	Quantity	Unit	S/N	P/N	Description	Servicable?	Surplus Reason
NA	1	EA	292LCD1	0NF565	Dell 1815dn Multifunction Mono Laser Printer	No	Broken
2808	1	EA	5YS24H2	P26T	Dell Chromebook 3180	Yes	Excess/Out-of-Warranty
3034	1	EA	FL1NSN2	P26T	Dell Chromebook 3180	Yes	Excess/Out-of-Warranty
2810	1	EA	G8M24H2	P26T	Dell Chromebook 3180	Yes	Excess/Out-of-Warranty
2820	1	EA	GL844H2	P26T	Dell Chromebook 3180	No	Broken

ITEM 8.4

OCTOBER BOARD MEETING 2022

INYO COUNTY SCHOOLS ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/19/2022

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000016-0 AUDIT

Reference	Vendor	Description	Amount
PO230066-003	BRADY INDUSTRIES	Custodial Supplies	975.75
PO230066-004	BRADY INDUSTRIES	Custodial Supplies	219.39
PO230066-005	BRADY INDUSTRIES	Custodial Supplies	82.02
Total Payment Amount			1,277.16
PV230147-001	BRITT'S DIESEL & AUTOMOTIVE	TIRES FORD E450	1,609.68
Total Payment Amount			1,609.68
PV230163-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	14.47
PV230170-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	3.65
PV230177-001	DAVES AUTO PARTS	TRANSPORTATION SUPPLIES	19.92
Total Payment Amount			38.04
PO230120-001	DELL MARKETING L.P.	Additional Chromebooks for 3rd	13,978.41
Total Payment Amount			13,978.41
PV230181-001	DEPT OF WATER AND POWER	ELECTRICITY SERVICES	1,095.34
Total Payment Amount			1,095.34
PO230086-017	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	78.10
Total Payment Amount			78.10
PO230078-001	GRAINGER INC	Custodial Supplies	234.59
PV230184-001	GRAINGER INC	MAINTENANCE SUPPLIES	21.26
Total Payment Amount			255.85
PO230021-001	PINCO	DON LEE PORK	267.04
PO230025-001	PINCO	APPLE AND EVE	531.00
PO230026-001	PINCO	SKY BLUE BAKERY	1,550.40
PO230027-001	PINCO	LAND O LAKES	203.05
PO230029-001	PINCO	MICHAEL B'S	962.33
PO230033-001	PINCO	TYSON CHICKEN DARK MEAT	250.01
PO230033-002	PINCO	CAFE SUPPLIES	4.50
Total Payment Amount			3,768.33
PO230043-001	QUILL CORPORATION	Open PO- supplies	36.66
PO230113-003	QUILL CORPORATION	Supplies	89.00
PV230157-001	QUILL CORPORATION	SALA CLASS SUPPLIES	33.07

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INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/19/2022

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000016-0 AUDIT

Reference		Vendor	Description	Total Payment Amount	Amount
PV230151-001		SCHOLASTIC INC.	4TH GR SUPERSCIENCE BKS		222.42
			Total Payment Amount		222.42
PO230062-003		SCHOOL SPECIALTY INC	Office Supplies		285.40
			Total Payment Amount		285.40
PO230140-002		SYSKO VENTURA	Open PO for Cafeteria Food Sup		1,021.80
PO230140-003		SYSKO VENTURA	Open PO for Cafeteria Food Sup		2,019.47
			Total Payment Amount		3,041.27
			Transmittal Total		25,808.73
Transmittal Number: 23000016-0			Fund Summary:	Fund 01	18,999.13
PV230160-001	ACT			Fund 13	6,809.60
			AIDE TESTING		44.00
			Total Payment Amount		44.00
PO230079-001		AMERICAN BUSINESS MACHINES	Toners/ Staples 22-23		15.00
PO230079-002		AMERICAN BUSINESS MACHINES	Toners/ Staples 22-23		15.00
			Total Payment Amount		30.00
PO230096-003		CALIFORNIA BROADBAND COOPERATI	Annual Estate Year Contract 7/2		664.30
			Total Payment Amount		664.30
PV230161-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		96.96
PV230162-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		23.69
PV230164-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		5.80
PV230165-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		11.30
PV230166-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		5.01
PV230167-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		10.02
PV230168-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		10.02
PV230169-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		117.45
PV230171-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		236.04
PV230172-001		DAVES AUTO PARTS	MAINTENANCE SUPPLIES		2.64

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Transmittal Number: 23000016-0

Reference	Vendor	Description	Amount
PV230173-001	DAVES AUTO PARTS	MAINTENANCE SUPPLIES	3.22
PV230174-001	DAVES AUTO PARTS	TRANSPORTATION SUPPLIES	147.26
PV230175-001	DAVES AUTO PARTS	TRANSPORTATION SUPPLIES	15.07
PV230176-001	DAVES AUTO PARTS	TRANSPORTATION SUPPLIES	8.23
PV230178-001	DAVES AUTO PARTS	AG SUPPLIES	31.86
Total Payment Amount			724.57
PV230152-001	DEPT OF WATER AND POWER	OLANCHA ELECTRICITY	685.91
PV230156-001	DEPT OF WATER AND POWER	ELECTRICITY SERVICES	2,197.72
PV230179-001	DEPT OF WATER AND POWER	ELECTRICITY SERVICES	615.30
PV230180-001	DEPT OF WATER AND POWER	ELECTRICITY SERVICES	93.12
Total Payment Amount			3,592.05
PO230055-001	EMERGENCY MEDICAL PRODUCTS INC	medical supplies	9.58
PO230055-002	EMERGENCY MEDICAL PRODUCTS INC	medical supplies	28.86
Total Payment Amount			38.44
PO230086-012	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	80.63
PO230086-013	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	80.63
PO230086-014	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	231.02
PO230086-015	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	300.04
PO230086-016	FRONTIER COMMUNICATIONS	Phone services -FY 2022-2023	159.57
Total Payment Amount			851.89
PO230142-001	GARDNER'S	Garden Supplies	49.54
PO230142-002	GARDNER'S	Garden Supplies	419.86
Total Payment Amount			469.40
CM230001-001	GRAINGER INC	CREDIT FOR SUPPLIES	(119.10)
PO230078-002	GRAINGER INC	Custodial Supplies	249.73
PV230182-001	GRAINGER INC	MAINTENANCE SUPPLIES	44.67
PV230183-001	GRAINGER INC	MAINTENANCE SUPPLIES	74.82
PV230185-001	GRAINGER INC	MAINTENANCE SUPPLIES	28.39
PV230186-001	GRAINGER INC	MAINTENANCE SUPPLIES	65.44
PV230187-001	GRAINGER INC	MAINTENANCE SUPPLIES	39.69
PV230188-001	GRAINGER INC	MAINTENANCE SUPPLIES	25.11
Total Payment Amount			408.75

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Fiscal Year: 2023

Transmittal Number: 23000016-0		Vendor		Description	Amount
Reference		GREAT MINDS		Math Books	209.89
PO230137-001				Total Payment Amount	209.89
PO230087-016		INYO COUNTY WATER SYSTEMS		Monthly water fees for school	286.92
				Total Payment Amount	286.92
PV230153-001		INVO REGISTER		HS NEWSPAPER	97.00
				Total Payment Amount	97.00
PV230149-001		LIGHTWERKS		PRESENTATION EQUIPMENT	3,232.23
				Total Payment Amount	3,232.23
PV230148-001		LONE PINE HIGH ASB		22-23 CSF ANNUAL AMOUNT	300.00
				Total Payment Amount	300.00
PV230155-001		MARJIANNE YONGE		MILEAGE REIM_BUDGET TRAINING	75.00
				Total Payment Amount	75.00
PV230150-001		MEGAN MAYBURY		SITA NEGOTIATION LUNCH	72.98
				Total Payment Amount	72.98
PO230075-004		PRODUCERS DAIRY		Open PO for Milk Purchases	211.26
PO230075-005		PRODUCERS DAIRY		Open PO for Milk Purchases	409.02
				Total Payment Amount	620.28
PO230001-008		QUILL CORPORATION		OFFICE SUPPLIES-HS	131.29
PO230001-009		QUILL CORPORATION		OFFICE SUPPLIES	121.81
PO230001-010		QUILL CORPORATION		OFFICE SUPPLIES	150.62
PO230003-005		QUILL CORPORATION		Office Supplies	126.93
PO230003-006		QUILL CORPORATION		Office Supplies	37.68
PO230003-007		QUILL CORPORATION		Office Supplies	18.33
PO230060-014		QUILL CORPORATION		Beginning of Year Supplies	130.14
PO230060-015		QUILL CORPORATION		Supplies	37.07
PO230113-001		QUILL CORPORATION		Supplies	84.37
PO230113-002		QUILL CORPORATION		Supplies	47.07
PO230115-001		QUILL CORPORATION		Supplies	21.44
PO230115-002		QUILL CORPORATION		Supplies	23.95
PO230115-003		QUILL CORPORATION		Supplies	49.62

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Fiscal Year: 2023

Transmittal Number: 2300016-0		Description		Amount
Reference	Vendor			
PV230158-001	QUILL CORPORATION	SALA CLASS SUPPLIES		48.48
PV230159-001	QUILL CORPORATION	SALA CLASS SUPPLIES		13.05
		Total Payment Amount		1,041.85
PO230105-001	SCHOOL MATE	Student/Teacher Planners		420.00
		Total Payment Amount		420.00
PO230069-002	STATE OF CALIFORNIA	Annual fingerprints and back gr		32.00
		Total Payment Amount		32.00
PO230139-001	STONEWARE, INC	LanSchool/LanSchool Air Renewa		3,000.00
		Total Payment Amount		3,000.00
PV230154-001	SYSICO VENTURA	CAFE SUPPLIES		38.88
		Total Payment Amount		38.88
		Transmittal Total		16,250.43
Fund Summary:		Fund 01	15,591.27	
		Fund 13	659.16	
Transmittal Number: 2300017-0 AUDIT				
PO230077-002	ATKINSON, ANDELSON, LOYA, RUUD	Legal Fees		5,769.75
		Total Payment Amount		5,769.75
PV230202-001	CALIFORNIA'S VALUED TRUST	HEALTH AND WELFARE		95,235.04
		Total Payment Amount		95,235.04
PO230078-007	GRAINGER INC	Custodial Supplies		539.94
PV230196-001	GRAINGER INC	MAINTENANCE SUPPLIES		69.13
		Total Payment Amount		609.07
PV230191-001	INVO CO OFFICE OF ED	DOT DRUG TESTING		77.70
		Total Payment Amount		77.70
PO230044-001	QUILL CORPORATION	cartridges		154.18
		Total Payment Amount		154.18

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Fiscal Year: 2023

Transmittal Number: 23000017-0
Reference Vendor
PO230140-004 SYSCO VENTURA

Description	Amount
Cafeteria Food Supplies	1,902.45
Total Payment Amount	1,902.45

Transmittal Total 103,748.19

Fund Summary:	Fund 01	30,846.19
	Fund 13	4,264.01
	Fund 71	68,637.99

Transmittal Number: 23000017-0
PV230189-001 ACSA

22-23 PTRAYNOR	1,288.28
Total Payment Amount	1,288.28

PO230067-004 AMERICAN FIDELITY ASSURANCE CO

SDI Insurance for Classified E	945.84
Total Payment Amount	945.84

PO230066-006 BRADY INDUSTRIES

Custodial Supplies	81.27
Total Payment Amount	81.27

PO230148-001 DELL MARKETING L.P.

Printer for LPHS and RAM for S	980.26
Total Payment Amount	980.26

PV230190-001 DEPT OF WATER AND POWER
PV230192-001 DEPT OF WATER AND POWER
PV230193-001 DEPT OF WATER AND POWER

MONTHLY ELECTRICITY	949.78
MONTHLY ELECTRICITY	386.45
MONTHLY ELECTRICITY	3,261.29
Total Payment Amount	4,597.52

PO230078-003 GRAINGER INC
PO230078-004 GRAINGER INC
PO230078-005 GRAINGER INC
PO230078-006 GRAINGER INC
PV230194-001 GRAINGER INC
PV230195-001 GRAINGER INC
PV230197-001 GRAINGER INC
PV230198-001 GRAINGER INC
PV230199-001 GRAINGER INC
PV230200-001 GRAINGER INC
PV230201-001 GRAINGER INC

Custodial Supplies	364.39
Custodial Supplies	205.74
Custodial Supplies	142.23
Custodial Supplies	63.59
MAINTENANCE SUPPLIES	192.68
MAINTENANCE SUPPLIES	533.55
MAINTENANCE SUPPLIES	59.27
MAINTENANCE SUPPLIES	177.55
MAINTENANCE SUPPLIES	8.14
MAINTENANCE SUPPLIES	118.18
MAINTENANCE SUPPLIES	236.03

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Transmittal Number: 23000017-0

Reference	Vendor	Description	Total Payment Amount	Amount
PO230004-001	LIBERTY PAPER	Copy Paper		
		Total Payment Amount		4,282.42

PO230119-001	MOHAWK USA	Additional Chromebook bags for		419.91
		Total Payment Amount		419.91

PO230035-001	PINCO	Tony Roberts		758.70
		Total Payment Amount		758.70

PO230075-006	PRODUCERS DAIRY	Milk Purchases		351.87
		Total Payment Amount		351.87

	Transmittal Total		15,807.42	
	Fund Summary:	Fund 01	14,696.85	
		Fund 13	1,110.57	

Transmittal Number: 23000018-0 AUDIT	DEPT OF WATER AND POWER	ELECTRICITY SERVICES		1,444.94
PV230219-001		Total Payment Amount		1,444.94

PO230018-008	GARDNER'S	Annual Maintenance Supplies		48.49
PO230018-015	GARDNER'S	Annual Maintenance Supplies		64.63
PO230018-022	GARDNER'S	Annual Maintenance Supplies		8.61
		Total Payment Amount		121.73

PV230208-001	GRAINGER INC	MAINTENANCE SUPPLIES		61.97
		Total Payment Amount		61.97

CL220085-001	INVO CO OFFICE OF ED	CTE		148,317.88
		Total Payment Amount		148,317.88

MV230014-001	MARCOS PARRA	PAINT FOR LIBRARY		162.79
		Total Payment Amount		162.79

PO230020-001	PINCO	INTEGRATED FOODS		2,555.72
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INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/19/2022

05 Lone Pine Unified

Fiscal Year: 2023

Transmittal Number: 23000018-0 AUDIT

Reference	Vendor	Description	Amount
PO230025-002	PINCO	APPLE AND EVE	555.90
PO230028-001	PINCO	MCIL LOS CABOS	476.11
PO230030-001	PINCO	SCHWANS	337.15
PO230032-001	PINCO	YANG'S	831.84
PO230034-001	PINCO	TYSON CHICKEN WHITE MEAT	880.92
		Total Payment Amount	5,637.64
PO230075-007	PRODUCERS DAIRY	Open PO for Milk Purchases	401.37
		Total Payment Amount	401.37
PO230141-001	SAVVAS LEARNING COMPANY LLC	Books for students taking Ceir	749.55
		Total Payment Amount	749.55
PV230205-001	SYSKO VENTURA	CAFETERIA SUPPLIES	1,582.68
		Total Payment Amount	1,582.68
		Transmittal Total	158,480.55
		Fund Summary:	
		Fund 01	150,858.86
		Fund 13	7,621.69
Transmittal Number: 23000018-0			
PV230206-001	DEPT OF WATER AND POWER	ELECTRICITY SERVICES	629.87
PV230217-001	DEPT OF WATER AND POWER	ELECTRICITY SERVICES	4,168.70
PV230218-001	DEPT OF WATER AND POWER	ELECTRICITY SERVICES	101.49
		Total Payment Amount	4,900.06
PV230220-001	DEPT OF WATER AND POWER	USE PERMIT-AG FARM	757.00
		Total Payment Amount	757.00
PV230221-001	DONNA CARSON	ELOP SUPPLIES	90.36
		Total Payment Amount	90.36
PO230018-009	GARDNER'S	Annual Maintenance Supplies	15.07
PO230018-010	GARDNER'S	Annual Maintenance Supplies	29.06
PO230018-011	GARDNER'S	Annual Maintenance Supplies	11.84
PO230018-012	GARDNER'S	Annual Maintenance Supplies	44.16
PO230018-013	GARDNER'S	Annual Maintenance Supplies	25.39

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Transmittal Number: 23000018-0

Reference	Vendor	Description	Amount
PO230018-014	GARDNER'S	Annual Maintenance Supplies	20.78
PO230018-016	GARDNER'S	Annual Maintenance Supplies	39.84
PO230018-017	GARDNER'S	Annual Maintenance Supplies	13.45
PO230018-018	GARDNER'S	Annual Maintenance Supplies	5.23
PO230018-019	GARDNER'S	Annual Maintenance Supplies	35.54
PO230018-020	GARDNER'S	Annual Maintenance Supplies	24.77
PO230018-021	GARDNER'S	Annual Maintenance Supplies	35.54
PO230018-023	GARDNER'S	Annual Maintenance Supplies	6.34
PO230018-024	GARDNER'S	Annual Maintenance Supplies	23.68
PO230018-025	GARDNER'S	Annual Maintenance Supplies	31.20
PO230018-026	GARDNER'S	Annual Maintenance Supplies	14.00
PO230150-001	GARDNER'S	Instructional supplies for Ag	35.53
PO230150-002	GARDNER'S	Instructional supplies for Ag	146.37
PO230150-003	GARDNER'S	Instructional supplies for Ag	95.82
PV230203-001	GARDNER'S	POOL SUPPLIES	489.16
PV230204-001	GARDNER'S	MAINTENANCE SUPPLIES	489.16
PV230210-001	GARDNER'S	MAINTENANCE SUPPLIES	81.30
PV230211-001	GARDNER'S	MAINTENANCE SUPPLIES	47.38
PV230212-001	GARDNER'S	MAINTENANCE SUPPLIES	108.07
PV230213-001	GARDNER'S	MAINTENANCE SUPPLIES	176.57
PV230214-001	GARDNER'S	MAINTENANCE SUPPLIES	96.85
		Total Payment Amount	2,142.10
PO230078-008	GRAINGER INC	Custodial Supplies	55.80
PO230078-009	GRAINGER INC	Custodial Supplies	31.28
PO230078-010	GRAINGER INC	Custodial Supplies	68.72
PV230209-001	GRAINGER INC	MAINTENANCE SUPPLIES	119.18
		Total Payment Amount	274.98
PV230207-001	KATHY GRANGER	SUPERINTENDENT CONSULTING	1,525.99
		Total Payment Amount	1,525.99
PV230215-001	MCI	LONG DISTANCE PHONE SERVICE	91.43
		Total Payment Amount	91.43
PV230216-001	MOUNTAIN INVESTMENTS INC	CERRO GORDO SITE RENT	300.27
		Total Payment Amount	300.27
PO230135-001	NANCY O'SULLIVAN	Shade area for student tables	1,076.97

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OCTOBER BOARD MEETING 2022

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Transmittal Number: 23000018-0

Total Payment Amount 1,076.97

Reference	Vendor	Description	Amount
CL220081-001	TOM SNYDER	SSJPA CONSULTANT FOR LEASE PAY	3,000.00
		Total Payment Amount	3,000.00

PO230065-004	VERIZON WIRELESS	CELL PHONE SERVICE FOR TECH	126.05
		Total Payment Amount	126.05

PO230064-003	WEX BANK	Fuel Charges	1,693.32
		Total Payment Amount	1,693.32
		Transmittal Total	15,978.53

Fund Summary: Fund 01 15,978.53

Transmittal Number: 23000018-1 AUDIT
PO230146-001 CHALFANT BIG TREE FARM AND FEE

Ag supplies	1,667.44
Total Payment Amount	1,667.44

Transmittal Total 1,667.44

Fund Summary: Fund 01 1,667.44

Transmittal Number: 23000019-0 AUDIT
PO230118-001 FOLLETT EDUCATIONAL SERVICES

Follett Migration to Cloud and	2,868.74
Total Payment Amount	2,868.74

PO230087-021	INYO COUNTY WATER SYSTEMS	Monthly water fees for school	286.92
		Total Payment Amount	286.92

PV230227-001	LONE PINE UNIFIED	SUB TEACHER MILEAGE	2,533.88
		Total Payment Amount	2,533.88

PO230033-003	PINCO	TYSON CHICKEN DARK MEAT	445.34
		Total Payment Amount	445.34

PO230075-008	PRODUCERS DAIRY	Open PO for Milk Purchases	401.77
		Total Payment Amount	401.77

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Fiscal Year: 2023

Transmittal Number: 23000019-0 AUDIT
Reference Vendor
PV230225-001 SYSCO VENTURA

Description Amount
CAFE SUPPLIES 1,542.56
Total Payment Amount 1,542.56

Transmittal Total 8,079.21

Fund Summary: Fund 01 5,689.54
Fund 13 2,389.67

Transmittal Number: 23000019-0

PV230222-001 ACSA REGION XI

DISTRICT DUES 175.00
Total Payment Amount 175.00

PO230079-003 AMERICAN BUSINESS MACHINES

Toners/ Staples 22-23 15.00
Total Payment Amount 15.00

MV230019-001 ANDREW HOWE

SUB TEACHER MILEAGE 543.75
Total Payment Amount 543.75

MV230017-001 DONNA CARSON

SUB TEACHER MILEAGE 43.75
Total Payment Amount 43.75

PV230224-001 EMPLOYMENT DEVELOPMENT DEPT.

UNEMPLOYMENT PAYMENTS 705.67
Total Payment Amount 705.67

PO230087-017 INYO COUNTY WATER SYSTEMS 89.66
PO230087-018 INYO COUNTY WATER SYSTEMS 286.92
PO230087-019 INYO COUNTY WATER SYSTEMS 286.92
PO230087-020 INYO COUNTY WATER SYSTEMS 286.92
PO230087-022 INYO COUNTY WATER SYSTEMS 286.92
PO230087-023 INYO COUNTY WATER SYSTEMS 89.66
PO230087-024 INYO COUNTY WATER SYSTEMS 286.92
Total Payment Amount 1,613.92

PV230223-001 INYO REGISTER

NEWSPAPER SUBSCRIPTION 97.00
Total Payment Amount 97.00

MV230020-001 JEFFREY O'BRIEN

SUB TEACHER MILEAGE 98.00
Total Payment Amount 98.00

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Fiscal Year: 2023

Transmittal Number: 23000019-0
Reference Vendor
MV230021-001 JENNIFER OLIN

Description	Amount
SUB TEACHER MILEAGE	74.25
Total Payment Amount	74.25

MV230016-001	MARY CANADA	SUB TEACHER MILEAGE	37.50
		Total Payment Amount	37.50

PO230160-001	NANCY O'SULLIVAN	Garden grant-materials, tools,	631.88
PO230160-002	NANCY O'SULLIVAN	Garden grant-materials, tools,	150.53
PO230160-003	NANCY O'SULLIVAN	Garden grant-materials, tools,	965.01
		Total Payment Amount	1,747.42

MV230015-001	NITA JAN ALMQUIST	SUB TEACHER MILEAGE	557.25
		Total Payment Amount	557.25

PV230226-001	SARA JEFFERSON	MEAL REIMBURSEMENT-VB IN LV	21.81
		Total Payment Amount	21.81

MV230018-001	SHERRY COSGROVE	SUB TEACHER MILEAGE	36.25
		Total Payment Amount	36.25

PO230100-002	SHI INTERNATIONAL CORP	Label Maker and Screwdrivers f	28.75
		Total Payment Amount	28.75

		Transmittal Total	5,886.07
		Fund Summary: Fund 01	5,886.07
Payment Count:	85	Transmittal Count:	9
		Grand Total:	351,706.57

OCTOBER BOARD MEETING 2022

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Board of Trustees Meeting 10/19/2022

05 Lone Pine Unified

Fiscal Year: 2023

The above Payable transactions have been issued in accordance with the District's policies and procedures. It is recommended that the Board of Trustees approve them.


Authorized Agent

Board Approval _____

OCTOBER BOARD MEETING 2022

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
Board of Trustees Meeting 10/19/2022

05 Lone Pine Unified

Fiscal Year: 2023

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
230148	DELL MARKETING L.P.	Printer for LPHS and RAM for S	1	01	-0000	-0	-1110	-1000	-4490	-456	-ADMH	810.27
			2	01	-0000	-0	-1110	-1000	-4340	-556	-SALA	169.99
			Total									980.26
230149	DEPT OF WATER AND POWER	Instructional supplies for Ag	1	01	-7010	-0	-3800	-1000	-4310	-456	-AG	735.00
			Total									735.00
230150	GARDNERS	Instructional supplies for Ag	1	01	-7010	-0	-3800	-1000	-4310	-456	-AG	3,000.00
			Total									3,000.00
230151	SAN JOAQUIN REGION CATA	Conferences	1	01	-7010	-0	-3800	-1000	-5200	-456	-AG	700.00
			Total									700.00
230152	CALIFORNIA FFA ORGANIZATION	Materials and supplies/Registr	1	01	-7010	-0	-3800	-1000	-5800	-456	-AG	3,000.00
			Total									3,000.00
230153	DR. CYNTHIA COLON	Guidance counseling for high s	1	01	-0000	-0	-0000	-2700	-5810	-456	-ADMH	3,895.00
			Total									3,895.00
230154	U.S. BANK CORPORATE PAYMENT	keyboards	1	01	-2600	-0	-1110	-1000	-4310	-910	-ELOP	1,292.91
			Total									1,292.91
230155	U.S. BANK CORPORATE PAYMENT	Classroom Supplies	1	01	-0000	-0	-1110	-1000	-4310	-556	-SALA	84.78
			Total									84.78
230156	PALO SPORTS	Recess Equipment	1	01	-1100	-0	-1110	-1000	-4310	-111	-JN L	419.52
			Total									419.52
230157	U.S. BANK CORPORATE PAYMENT	microwave glass	1	01	-1100	-0	-1110	-1000	-4350	-111	-JN L	16.15
			Total									16.15
230158	SYSKO VENTURA	ELOP snacks	1	01	-2600	-0	-1110	-1000	-4310	-910	-ELOP	244.04
			Total									244.04
230159	U.S. BANK CORPORATE PAYMENT	supplies	1	01	-0000	-0	-1110	-1000	-4310	-111	-JN L	115.88
			Total									115.88
230160	NANCY O'SULLIVAN	Garden grant-materials, tools,	1	01	-0000	-0	-1110	-1000	-4310	-910	-GRDN	5,000.00
			Total									5,000.00

OCTOBER BOARD MEETING 2022

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
Board of Trustees Meeting 10/19/2022

05 Lone Pine Unified

Fiscal Year: 2023

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
230161	SHI INTERNATIONAL CORP	Trans wireless equipment and H	1	01	0000	0	0000	7700	4340	910	TECH	543.28
		Total										543.28
230162	PLAS-TIQUE PRODUCTS INC	Trays for use in cafeteria	1	13	5310	0	0000	3700	4702	910	CAFE	1,984.10
		Total										1,984.10
230163	U.S. BANK CORPORATE PAYMENT	Supplies for AG Floral Class	1	01	7010	0	3800	1000	4310	456	AG	1,523.66
		Total										1,523.66
230164	LINDE GAS & EQUIPMENT, INC.	MIG Welder Millermatic 211 MVP	1	01	0000	0	6000	1000	4490	456	CTE1	4,169.93
		Total										4,169.93
230165	LINDE GAS & EQUIPMENT, INC.	Ag supplies for welding class	1	01	7010	0	3800	1000	4310	456	AG	3,500.00
		Total										3,500.00
230166	NATIONAL FFA ORGANIZATION	FFA Supplies-Recognitions, Awa	1	01	7010	0	3800	1000	5810	456	AG	5,000.00
		Total										5,000.00
230167	U.S. BANK CORPORATE PAYMENT	Booster Seats for van transportation	1	01	0000	0	0000	3600	4360	912	TRAN	57.32
		Total										57.32
230168	U.S. BANK CORPORATE PAYMENT	Garden Grant Curriculum	1	01	0000	0	1110	1000	4310	111	GRDN	53.88
		Total										53.88
230169	SHI INTERNATIONAL CORP	USB-C Cables	1	01	0000	0	0000	7700	4340	910	TECH	162.86
		Total										162.86
230170	DELL MARKETING L.P.	Three Desktop Computers - Various Teachers	1	01	0000	0	0000	7700	4340	910	TECH	6,572.75
		Total										6,572.75
230171	U.S. BANK CORPORATE PAYMENT	Painter's Drop Cloth-for Drama	1	01	7412	0	1110	1000	4310	910	AG	125.91
		Total										125.91
230172	WE VIDEO INC.	We Video-Mr. Heist Classes	1	01	3213	0	1110	1000	4310	910	ESSR	343.35
		Total										343.35
230173	U.S. BANK CORPORATE PAYMENT	Play-doh Special Day Class	1	01	6500	0	5760	1120	4310	910	SPED	26.93
		Total										26.93

OCTOBER BOARD MEETING 2022

INYO COUNTY SCHOOLS
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT

Board of Trustees Meeting 10/19/2022

05 Lone Pine Unified

Fiscal Year: 2023

Purchase Order 230174 Vendor MCGRAW HILL

Description Math Subscriptions & Math EL S

Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
1	01	-7412	-0	-1110	-1000	-5644	-910	-A-G	775.59
Total									775.59

230175 ACSA REGION XI

Annual Membership

1	01	-0000	-0	-0000	-7100	-5300	-910	-BD/S	175.00
Total									175.00

Purchase Order Count: 28

Grand Total 44,498.10

Fund Summary:

Fund 01	42,514.00
Fund 13	1,984.10

The above Purchase Order(s) have been issued in accordance with the District's policies and procedures and are hereby recommended for approval.


Authorized Agent

Board Approval _____