Hillview Middle School PTO
General Membership Meeting
Friday, December 13, 2024

Executive Board members present: Katherine Bicer, Rebecca Emery, Allison Jagtiani, Jory Macdonald, Lindsay Nalevanko, Danielle O'Brien, Neelu Rapaka, Azadeh Rasmussen, Heiko Ritter, Emily Moberg Robinson, Melitta Stevens

PTO Members present: Laura Low Ah Kee, Jeanne Loh, Kim Novello, Puja Ramani, Robby Ratan, Nora Singer, Sarah Sobel, Sookkyung Yum

Call to order: Katherine Bicer

- Thank you to the students and Bill Hairston for the Lion King performance!

Presidents' Report: Katherine Bicer

- Priorities
    - Increase fiscal awareness
        - Meetings always open; budget is always open
    - Operational clarity
        - President community update each trimester
        - Operational efficiencies
    - Clarify bylaws + standing rules
    - Continue to innovate and cultivate community

Surplus Spend Recommendations: Sarah Sobel

Surplus Spend Recommendations

The surplus committee requests PTO approval to authorize $100k of spend on the following items*:

Item	Cost Est.	Comments
Art across campus	$25,000	
Walkie talkies	$20,000	
PE seminar - CPR	$18,000	3 year contract
Classroom budgets for books	$10,000	
PE clothes - WEB day set	$7,500	Ongoing expense
ELA Shakespeare presentation	$6,000	3 year contract
Life skills elective supplies	$5,000	
Recess enrichment (foosball, ping pong, new games)	$5,000	
Hawks' Nest refresh	$2,500	
Band, Orchestra and Jazz Band uniform refresh	$1,000	

** In the event an item is not possible, PTO Exec Board retains right to replace any item up to $10k*

- 100K surplus
    - This is from a combination of underspending and over-raising (via OCC) the budget over the last few years
    - Want to spend this in a meaningful way that has a long-term impact
    - Not spending all of the 100K

Discussion

- The surplus committee is made up of board members, staff, parents, teachers
- Every element on this list has an owner – so things will get done
- Art will be a collaborative cte (Katherine Glass chair)
    - Murals, art installations on campus: prepare spaces, get supplies, fees for outside artist
    - Might look to recreate past Hillview murals
    - Request from Kim: sanctuary-feeling spaces, nature themes
- Next Exec Bd meeting: ASB kids will come and present on what they want (field day, recess equipment, etc.)

Jory Macdonald: motion to authorize using the 100K surplus to fund the items presented by the committee
Katherine Bicer: second
Unanimous vote to approve from General Membership

Principal's Report: Danielle O'Brien

- Excited about the possibilities from this list!
- Spanish teacher left at Tri 1; replaced by Tomas Ibarolla
- ASB held 7th grade dance on Fri; 130 kids came
    - Including ASB in the surplus spend discussion is great -- they're very engaged
- Site Plan coming out today
    - goal: be a "No Place For Hate" designated school (this is a program run by the ADL; they've put together a program that helps schools to be a safe place for all students -- place of belonging on campus)
        - NPFH pledge: stand up to bullying
        - Asks for creation of group of students to share out the things they're seeing on campus; this then will result in the creation of 3 lessons to be shared over the year
        - ASB is heart of NPFH group; then more students will be involved (including 2 reps from each club) → ~40 students attended, came up with a priority list to be sent back to ASB
        - Question: how to define 'hate'; how inclusive is this term
            - Very wide range of things that came up in the discussion with the students ('little' things to 'big' things)
- Jan 31: disco bingo!!

Standing Rules Update: Emily Moberg Robinson

- Edited the standing rules to align with the updated Bylaws approved a few months ago
    - Added some roles to PTO board; clarified responsibilities of various positions
    - clarified that pass-through programs are supervised by PTO
    - Bylaws are filed with state; have to be voted on by Exec Board
    - Standing Rules can be changed more easily

Melitta Stevens: motion to approve updated Standing Rules
Jory Macdonald: second
3 abstentions; everyone else approved

Emily will clean up the document and send it off to go on the website

Nominating Committee

- Sarah Thayer is putting together NomCom if anyone wants to be involved in the PTO next year!!!

Emily: Motion to adjourn
Rebecca Emery: second

Respectfully submitted,
Emily Moberg Robinson
Hillview PTO Recording Secretary 2024-25

PTO Executive Board Members 2024-2025

Co-Presidents	Katherine Bicer & Azadeh Rasmussen	Volunteer Coordinator	Maria Lehmkuhl
Co-Vice Presidents	Melitta Stevens & OPEN	Parent Engagement Coordinator	Si Wilber
Treasurer	Jory Macdonald	Student Community Coordinator	Alison Jagtiani
Vice Treasurer	Neelu Akkannapragada	After-School Athletics Coordinator	Joyce Kanemitsu
Financial Secretary/ Data Tracker	Rachel Maclay	Parliamentarian	Sarah Thayer
Recording Secretary	Emily Moberg Robinson	Teacher Appreciation Coordinator	Katherine Glass
Communications Chair	Rebecca Emery	Teacher Representative	Aimee Mathenia, Heiko Ritter
Auditor	Josie Cheung	Principal	Danielle O'Brien
MPCSD Board Member Liaison (non-voting)	Scott Saywell	MPAEF Liaisons (non-voting)	Jen Baskin, Lindsay Nalevanko

Bylaws:
https://resources.finalsite.net/images/v1731451023/districtmpcsdorg/yssysb323aznlvxos63h/REVISED_2024-2025HillviewPTOBylaws.pdf

Standing Rules:
https://resources.finalsite.net/images/v1680769284/districtmpcsdorg/bvgce7t948ne88qkt5dp/2020-21_Hillview_PTO_Standing_Rules_-_approved_31221.pdf