

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, December 16, 2024
3:30 PM Closed Session
4:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 01/14/25

ANNUAL ORGANIZATION MEETING

1. CALL TO ORDER

Dr. Kelli Hays, Chairperson Pro-Tem, called the closed session to order at 3:34 PM and the regular meeting to order at 4:33 PM

2. OATH OF OFFICE

Superintendent Hays administered the Oath of Office to re-elected and newly elected Board Members Amy Adams, Ute Van Dam and Dan Burchfield

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Dr. Hays called for comments from the public regarding the closed session items. There were no comments.

4. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation-Goals – District Superintendent*
Government Code section 54957
- c) *Conference with Legal Counsel-Anticipated Litigation – Government Code*
Section 54956.1(b): Potential Cases = 1
- d) *Public Employee Appointment/Employment – Government Code Section 54957*
- e) *Public Employee Discipline/Dismissal/Release – Government Code Section*
54957
- f) *Confidential Student Matters: Government Code Section 49060*
Special Education Final Settlement & Release Agreement: OAH Case No.
2024081091

5. ROLL CALL

PRESENT: Board Members Amy Adams, Dan Burchfield, Robert Perez, Nathan Sweet and Ute Van Dam

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional Services; Juan Pablo Herrera, Assistant Superintendent for Business Services; and Areli Hernandez, Executive Assistant to the Superintendent

6. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Dr. Hays reconvened the meeting to open session at 5:33 PM, recognized the presence of a Board quorum and announced the following: The Board took action in closed to approve the Special Education Final Settlement & Release Agreement: OAH Case No. 2024081091 by the following vote: Ayes: 5; Nays: 0; Abstentions: 0.

7. PLEDGE OF ALLEGIANCE

Jeanine Alexander led the Pledge of Allegiance.

8. ELECTION OF BOARD PRESIDENT – MOTION NO. 42

Dr. Hays opened nominations for the office of Board President.

Robert Perez nominated Amy Adams. Amy Adams was unanimously elected Board President.

9. ELECTION OF OTHER OFFICERS

Board President Adams opened nominations for the following official positions:

ELECTION OF VICE-PRESIDENT – MOTION NO. 43

Nathan Sweet nominated Ute Van Dam. Ute Van Dam was unanimously elected Vice-President.

ELECTION OF CLERK OF THE BOARD – MOTION NO. 44

Robert Perez nominated Nathan Sweet. Nathan Sweet was unanimously elected Clerk of the Board.

ELECTION OF SCHOOL DISTRICT REPRESENTATIVE TO THE VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION (EDUCATION CODE 4293) – MOTION NO.

Ute Van Dam nominated Dan Burchfield. Dan Burchfield was unanimously elected School District Representative to the Ventura County Committee on School District Organization.

10. SUPERINTENDENT DESIGNATION – MOTION NO. 45

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously designated the Superintendent as Ex-officio Clerk and Secretary to the Board of Education.

11. DAY, TIME AND PLACE OF BOARD MEETINGS – MOTION NO. 46

On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously designated the day, time and place of its regular monthly meetings as the second and fourth (when necessary) Tuesday of each month at 5:30 PM at the District Office Board Room.

12. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 47

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously approved the agenda as presented.

13. APPROVAL OF MINUTES – MOTION NO. 48

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the minutes of the November 12, 2024 Regular Meeting.

14. REPORT FROM STUDENT REPRESENTATIVES

No reports.

15. PUBLIC COMMENT

Board President Adams called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

16. REPORT FROM SUPERINTENDENT

a) MUSD Update

Superintendent Hays reported on the following: Congratulated Katie Eich, history teacher at CC, for having been selected to receive the 2025 Roy L. Erickson Civic Education Award from the CA Council for the Social Studies; congratulated the MHS Culinary Arts & Performing Arts programs for hosting dinner and theater

experience earlier this month; Peach Hill Academy's new logo; upcoming Mesa Verde's winter concerts at MHS PAC; Chaparral's winter concerts held last week; Walnut Canyon's choir performance at High Street Arts Center; Arroyo West's choir performance at University Village; Holiday Gift Giveaway at Flory School on December 17th; MHS boys and girls soccer; and MHS wrestling.

17. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Ute Van Dam reported on the following: the CSBA Annual Education Conference in Anaheim and the various workshops and general session speakers; personnel subcommittee meeting; congratulated and welcomed Dan Burchfield to the Board; and the Kiwanis Club donations to the music programs at Chaparral and Mesa Verde Middle Schools.

Robert Perez congratulated and welcomed Dan Burchfield, congratulated Amy Adams and Ute Van Dam and reported on the following: grand opening of new floral shop in Moorpark; Thanksgiving festivities; CSBA Annual Education Conference in Anaheim; personnel subcommittee meeting: Holiday on High Street; selected to serve on the Community Action of Ventura County organization; and serving as Santa for the Friend of the Library holiday function.

Nathan Sweet congratulated Amy Adams and Ute Van Dam for their re-elections and congratulated and welcomed Dan Burchfield

Dan Burchfield reported on the following: November theater arts performance at MHS; league basketball games; and thanked his supporters during the campaign and expressed his commitment to serve the youth, staff and community, work to be a positive impact, promise to uplift education and serve his constituents to the best of his ability.

Amy Adams reported on the following: attendance at the CSBA Annual Education Conference and attended various MHS basketball games.

18. BOARD ITEMS FOR ACTION/DISCUSSION

There were no items for Board action/discussion.

19. CONSENT-ACTION – MOTION NO. 49

On a motion by Robert Perez and second by Ute Van Dam, the Board unanimously approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 12-16-24-05
- b) Certificated Employment Report No. 12-16-24-05
- e) Payment of stipends
- f) Family Engagement Policies and Annual School Plans for Student Achievements for the 2024-2025 school year

- g) Annual Title III Local Plan Evaluation Update
- h) Declaration of agents authorized to sign orders, warrants, or checks, contracts, documents and other legal papers. A statement of authorized agents along with verified signatures must be filed with the Ventura County Office of Education.
- i) Ratification of warrants issued through November 30, 2024
- j) Agreements for services for the 2024-2025 school year:
 - 1. Ventura County Office of Education - 2024-25 - total cost \$6,650.00
 - 2. Sherri Ragan, Marriage & Family Therapy - 2024-25 - total cost \$17,840.00
 - 3. ACTUM - 2024-25 - total cost \$5,300.00
 - 4. Ventura County Office of Education - 2024-25 - total cost \$93,750.00
 - 5. Ausin Texas Learning, LLC dba ATX Learning - 2024-25 - total cost \$92,400.00
- k) Acceptance of referenced obsolete items
- l) Acceptance of donations:
 - 1. Mitzi Ward, Dodger Jersey - \$73.94 - Flory Academy
 - 2. Ohiopyle Prints - \$61.25 - MHS - Principals Discretionary
 - 3. Iconic Groups Inc. - \$252.00 - MHS - Principals Discretionary
 - 4. MVS Ventures - \$165.00 - HSMC - Student Activities
 - 5. DHG Corporation - \$280.00 - HSMC - Student Activities
 - 6. Zumalu Inc - \$74.00 - Flory - FAST Account
 - 7. Moorpark Education Foundation - \$5,000.00 - Middle School Intramural Sports
- m) Ratification of purchase orders and food service purchase orders in the total amount of \$2,222,434.67: B Series: B25-00186-B25-00206; CO Series: CO25-00155-CO25-00200; F Series: F25-00022-F25-00027; P Series: P25-00237, P25-00593-P25-00711; TP Series: TP25-00062-TP25-00067.

BUILDING PROGRAM

PERSONNEL

20. PUBLIC HEARING – 2024-2025 MEA CONTRACT REOPENERS

The Moorpark Educators Association (MEA) would like to open negotiations with the Moorpark Unified School District for the 2024-2025 school year. MEA presents their initial proposals for a contract reopener under the provisions of the current agreement. It is MEA's intent to alter or amend the following article(s) as indicated below, and present its proposals for public discussion in accordance with Government Code Section 3447. A public hearing will be held at 4:30 PM, or soon thereafter, regarding MEA's reopener contract for the article(s) noted below. Board President Adams called for comments from the public regarding this item; there were no comments.

- Article VIII: Safety
- Article XVI: Salary
- Article XVII: Benefits
- Article X: Evaluations

Hearing Opened: 4:55 PM Hearing Closed: 4:56 PM

21. SETTLEMENT AGREEMENT WITH CSEA, PAYMENT FOR JUNETEENTH HOLIDAY – MOTION NO. 50

On a motion by Ute Van Dam and second by Nathan Sweet, the Board unanimously approved the referenced final class action settlement agreement with the California School Employees Association regarding payment for the Juneteenth Holiday.

22. REVISED CONFIDENTIAL JOB DESCRIPTIONS - MOTION NO. 51

A First Reading was held on the following job descriptions:

1. Personnel Specialist-Confidential
2. District Receptionist/Personnel Specialist-Confidential

Following the First Reading and on a motion by Robert Perez and second by Nathan Sweet, the Board unanimously waived the Second Reading and approved the proposed job descriptions as presented.

23. RECLASSIFICATION & REALLOCATION REPORT – MOTION NO. 52

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously approved the referenced Reclassification & Reallocation Report, which includes the changes/revisions for the Personnel Specialist Confidential and District Receptionist/Personnel Specialist positions.

INSTRUCTION

24. 2023-2024 ANNUAL WILLIAMS ACT REPORT

The Ventura County Office of Education has completed the 2023-2024 fiscal year annual Williams Act report. Attached is the Moorpark Unified School District's Annual Summary Report and Williams Lawsuit Settlement Summary. This disclosure is for public reporting purposes only; no Board action is required.

25. 2023-2024 TITLE I PROGRAM EVALUATION

The 2023-2024 Title I Program Evaluation and summary is available for review. The referenced staff report and corresponding evaluation document summarizes the details regarding the Plan and District's priorities. This information is for public reporting purposes only; no Board action is required.

BUSINESS

26. ACCEPTANCE OF FIRST PERIOD INTERIM REPORT – MOTION NO. 53

On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously

accepted the District's First Period Interim Report for the period ending October 31, 2024, ratified the budget changes and authorized the filing of a positive certification that the District will be able to meet its financial obligations in all District funds, for the remainder of the fiscal year and the two subsequent fiscal years. A copy of the complete Report is on file at the District. Juan Pablo Herrera shared a PowerPoint presentation that included: review of the 9 district funds; expanded TK and 24-25 Enrollment & ADA; age eligible enrollment & ADA trends; budget planning factors; multi-year budget planning factors; general fund revenue; first interim revenue; first interim budget; first interim expenditures; first interim general fund summary; first interim general fund restricted balance detail; multi-year projects; summary of other funds; considerations to maintain MYP reserves; and recommendation to approve first interim budget and file a positive certification. The Board members thanked Mr. Herrera and his entire fiscal team for the detailed report and positive ending balances.

DISTRICT POLICIES

27. PROPOSED REVISIONS: BP 6158: INSTRUCTION, INDEPENDENT STUDY – MOTION NO. 54

A First Reading was held on the proposed revisions to BP 6158: Instruction, Independent Study. Following the First Reading, and on a motion by Robert Perez and second by Ute Van Dam, the Board unanimously waived the Second Reading and approve the proposed revisions to the Board Policy as presented.

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, January 14, 2025 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 55

The Board recessed back to closed session at 5:38 PM. On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously adjourned the regular meeting at 6:08 PM.

AMY ADAMS
BOARD PRESIDENT

NATHAN SWEET
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

12/16/24