

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 December 10, 2024
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. Executive Session

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim,	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez, virtual	Beth Graser, District Communications Officer
Patrick Maguire	Michelle Morrison, District Financial Officer
Nancy Thomas	Saideh Haghighi Khochkhou, District Operations Officer
Monique Ward	Jordan Beveridge, District Information Technology Officer
	Francesca Sinapi, District Equity, Access & Engagement Officer
Others Present:	Brian Haats, Director of Human Resources
Brian Hungerford, District Counsel	Martha Rodriguez Siordia, Director of Human Resources
	Rose Roman, Executive Assistant to the Superintendent

A. Call to Order Executive Session

Board Chair Ivette Pantoja called the meeting to order at 5:17 PM, and moved the Board into executive session under 192.660(2)(d) - Labor Negotiator Consultation

B. ORS 192.660(2)(d) - Labor Negotiator Consultation

District Financial Officer Michelle Morrison led the conversation on Classified and Licensed bargaining. Director of Human Resources Martha Rodriguez gave an update on Classified bargaining. Director of Human Resources Brian Haats gave an update on Licensed bargaining. District Counsel Brian Hungerford provided additional information. Superintendent Travis Reiman provided input. Board members and Cabinet members discussed labor negotiations.

C. Recess Executive Session

Board Chair Ivette Pantoja moved the Board out of executive session and recessed the meeting at 6:12 PM.

2. **WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez, virtual	Beth Graser, District Communications Officer
Patrick Maguire	Michelle Morrison, District Financial Officer
Nancy Thomas	Saideh Haghighi Khochkhou, District Operations Officer
Monique Ward	Jordan Beveridge, District Information Technology Officer
	Francesca Sinapi, District Equity, Access & Engagement Officer
<u>Student Representatives Present:</u>	Brian Haats, Director of Human Resources
Kal Sibbel	Rian Petrick, Director of Extracurricular Services and Athletics
Abe Staffa	Jeff Jones, Manager – Business Services
	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	Gabriel Galindo Mendez, Technology Support
	Angela Adzima, HEA President

A. Call to Order

Board Chair Ivette Pantoja called the meeting to order at 6:19 PM

B. Facility Usage Update

District Operations Officer Saideh Haghighi Khochkhou introduced the topic. Director of Extracurricular Services and Athletics Rian Petrick gave a presentation on Facilities Usage rental fees. Board members asked questions and provided comment.

C. Discuss Education Equity Advisory Committee Appointments

District Equity, Access & Engagement Officer Francesca Sinapi provided information on Education Equity Advisory Committee applicants.

D. Recess Work Session

Board Chair Ivette Pantoja recessed at 6:58 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez, virtual	Beth Graser, District Communications Officer
Patrick Maguire	Michelle Morrison, District Financial Officer
Nancy Thomas	Saideh Haghighi Khochkhou, District Operations Officer
Monique Ward	Jordan Beveridge, District Information Technology Officer
	Francesca Sinapi, District Equity, Access & Engagement Officer
<u>Student Representatives Present:</u>	Brian Haats, Director of Human Resources
Gwen Kondor	Jeff Jones, Manager – Business Services
Kal Sibbel	Rose Roman, Executive Assistant to the Superintendent
Abe Staffa	Ciara Hartzell, Technology Support
	Gabriel Galindo Mendez, Technology Support
	Mary Kay Babcock, HEA President

A. Call to Order and Flag Salute

Board Chair Ivette Pantoja reconvened the meeting at 7:07 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Ivette Pantoja read the Land Acknowledgement and interpretation services message.

C. Approval of Agenda

Director Monique Ward MOVED, SECONDED by Director Mark Watson, to approve the agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent.

No further discussion took place.

D. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent.

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of November 12, 2024, Board Meeting
2. Approve Routine Personnel Matters

E. Audience Time

One member requested to address the Board: Christina Kosmas.

F. Reports and Discussions

1. First Reading - 2025-26 School Calendar

Director of Human Resources Brian Haats presented a draft of the 2025-26 school calendar. Board members asked questions and made comments.

2. Financial Report

Financial Officer Michelle Morrison gave the financial report, provided a correction on average incidents per school day. Board members provided asked questions and provided comment.

3. 2023 PERS Valuation and 2025-27 Rates

Financial Officer Michelle Morrison gave a presentation on 2023 PERS valuation and 2025-27 rates. Board members provided asked questions and provided comment.

G. Action Items

1. Declare Surplus Equipment and Authorize Disposal

Director Mark Watson MOVED, SECONDED by Director Patrick Maguire, that the Board of Directors declare the HSD Facilities and Information Technology Department equipment surplus and authorize the disposal in accordance with District Surplus Procedures.

The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members made comment.

2. Accept Annual Comprehensive Financial Report for 2023-2024

District Financial Officer Michelle Morrison thanked the Audit committee members for their work.

Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, that the Board of Directors accept the Annual Comprehensive Financial Report for 2023-2024.

The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members made comment.

3. Adopt Planning Calendar for the 2025-26 Budget

District Financial Officer Michelle Morrison thanked Manager – Business Services Jeff Jones for his work on Annual Comprehensive Financial Report document.

Director Patrick Maguire MOVED, SECONDED by Director See Eun Kim, that the Board of Directors adopt the planning calendar for the 2025-26 budget.

The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members made comment.

H. Information - Administrative Regulation Update

Presenter: Travis Reiman

1. K/L - District-Community Relations

- a. KG-AR(1): Community Use of District Facilities
- b. KG-AR(2): Facility Use Fee Schedule

I. HCU / HEA Reports

HEA President Mary Kay Babcock gave the HEA report.

HCU David Eggleston gave the HCU report.

J. Discussion Time

1) Student Representatives' Time

Abe Staffa thanked everyone for coming and his appreciation for the budget process.

Gwen Kondor reminded everyone to get outside when you can.

Kal Sibbel hoped that other districts make room for student representatives.

2) Superintendent's Time

Superintendent Travis Reiman thanked the union representatives for attending, highlighted the HSF tamale festival, attending *Clue* at Hilhi, and attending Hillsboro Holly Days. He congratulated Francesca Sinapi and her team for their work, and highlighted Glencoe High School. He thanked Michelle Morrison and wished her luck in her new role.

3) Board of Directors' Time

Director Erika Lopez thanked Michelle Morrison and wished her luck.

Director Monique Ward thanked Cabinet for their responsiveness to her questions, especially Michelle Morrison and Jeff Jones with Budget and Audit Report. She ended with Merry Christmas and Happy New Year.

Director See Eun Kim thanked the teacher who spoke, union partners, and her board colleagues for their time spent in bargaining. She wished Michelle Morrison luck and thanked her. She ended with Merry Christmas and Happy holidays.

Director Nancy Thomas thanked Michelle Morrison and read a poem that Kona Lew-Williams left for her. She announced her intention to run for re-election to the Board.

Director Patrick Maguire discussed holiday concerts with HSD students and staff and thanked the teacher who spoke tonight.

Board Vice Chair Mark Watson thanked Michelle Morrison, addressed Governor Kotek's budget and funding of education, looked forward to bargaining tomorrow. He announced his intent to run for re-election to the Board.

Board Chair Ivette Pantoja thanked the Cabinet for their leadership and work, thanked Michelle Morrison, thanked student reps and this evening's speakers and wished everyone happy holidays.

K. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 8:31 PM.



Approve January 28, 2025