



ROUND VALLEY UNIFIED SCHOOL DISTRICT
Board of Trustees

Regular Board Minutes
Monday, January 13, 2025 – 5:15 p.m.

NOTICE: The Round Valley Unified School District Board of Education Regular Meeting will be held at Round Valley High School in room #14, 23495 Howard Street, Covelo, California.

REASONABLE ACCOMMODATION: If you wish to request reasonable accommodation to attend the meeting please call (707)983-6171 prior to the meeting.

Mission Statement

Round Valley is a community committed to developing excellence. Our organization is caring and efficient, treats people fairly and consistently, building connections with students, parents, teachers, other staff, and the community. The learning environment is safe and motivating, including all stakeholders as members of the educational community.

Adopted October 8, 2012

1. OPENING ITEMS

- 1.1 Call to Order/Pledge of Allegiance: *5:14pm Peter Bauer, Zoe George, Steve McCormack, Kay Richards and Cynthia O'Ferrall*
- 1.2 Approval/Adoption of Agenda: *Motion to approve the agenda made by P. Bauer and seconded by Z. George – 5.0.0.*
- 1.3 Approval/Adoption of Minutes: *Regular Meeting 12/16/2024*
Motion to approve the minutes made by C. O'Ferrall and seconded by K. Richards – 5.0.0.
- 1.4 Public Hearing: *- None*
- 1.5 Public Participation/Comment
 - A. MCOE – Nicole Glentzer & the MCOE Team. School board Member Appreciation
 - B. Otaka Redhawk – Mendo-Lake College Representative: *Up and running – “Grand Opening” in April.*
 - C. *Angelica Dubray regarding her son Leland 11th grade, vaping. Wants to be on the Agenda in February – Kathleen Willits sent and agenda request to her on 1.14.25*

2. CORRESPONDENCE:

- 2.1 County of Mendocino = Case# AP_2024-0037 Cannabis grow within 1000ft.
Consensus to have Supt reply as necessary.

3. CONSENT AGENDA – *Tabled to February Meeting*

- 3.1 MOU/JPA w/ Mendocino-Lake Community College [Modular Classroom]
- 3.2 Payment Register by Payment Status: December 2024
- 3.3 Requisition Status: December 2024
- 3.4 Payment Register by Payment Status: December 2024
- 3.5 Personnel Report:
 - A. Hired: *Shasta Baily, Administrative Assistant/Grant Coordinator*

4. INFORMATION/DISCUSSION

- 4.1 Round Valley Teachers' Association: *N/A*
- 4.2 California School Employees' Association: *N/A*
- 4.3 Board of Trustees: *N/A*
- 4.4 Superintendent: *See R1*

5. REPORTS

Closed Session(s):

12/16/2024 – Nothing to report

- 5.2 Superintendent: *Current Status & updates*
- 5.3 Business Manager: *Waiting on the auditors and the SFA audit should be finished by the February meeting along with the LCAP.*
- 5.4 RVHS Principal: *Basketball incident and how we will move forward. Keep the officials safe or we lose the league. One law enforcement officer on hand at all times. Second quarter attendance and awards are going well.*
- 5.5 RVES Principal: *there was a good turnout for the New Year's bash. Second quarter awards were last Friday. Amy has rocked the athletics. Special breakfast this Tuesday. Supporting the staff who are looking at the residency program. Golden State Warriors invited our students to come and play before the game.*
Phil Jordan – First native to play for the NBA was celebrated (video of the event was played).
- 5.6 Eel River Charter School – *Written Report*
- 5.7 C.T.E.: *N/A*
- 5.8 M.O.T.: *R2*
- 5.9 IMPACT AID:

6. ACTION/DISCUSSION

- 6.1 **Item: 25-001 – Approve AB 1200 Administrative Assistant & Grant Coordinator**
Discussion: AB1200 was created because of the need to ensure that local educational agencies throughout California adequately prepare to meet their financial obligations. The law requires districts to do multi-year financial projections, identify sources of funding for substantial cost increases, such as employee raises, hires/terminations, and make public the cost implications of such increases before approving employee contracts.
Recommended Action: Approve the Public Disclosure to create the Administrative Assistant & Grant Coordinator position and change to the Classified Confidential Salary schedule.
Attachment: AB1200, Salary Schedule and Job Description
Motion to approve the the January 2025 AB 1200 and the attached Salary Schedule made by P. Bauer seconded by Z. George -5.0.0.
- 6.2 **Item: 25-002 – SARC Approval**
Discussion: The State requires that all schools complete a School Accountability Report Card each year. The district's Board of Trustees is also to review and approve the SARCs each year. The State will allow amendments/changes to the SARC; therefore, if the Board should make any changes to the report, it can be updated and the current version placed on the District's website.
Recommended Action: Approve the RVHS, RVES and Yolla Bolly Continuation High 2024-25 School Accountability Report Card (SARC) Drafts with noted changes.
Attachment: RVHS, RVES and Yolla Bolly Continuation High School Accountability Report Card Drafts (SARC) for 2023-2024 to be completed in 2024-25.
Motion to approve the SARCs with the updates they require to be correct made by - 5.0.0
- 6.3 **Item: 25-003 – Second Quarter Uniform Complaints Report (Williams)**

Discussion: Under William’s legislation, the district is required to report quarterly to the state regarding the number of complaints that the district has received in writing for the following: 1) sufficiency of textbooks and instructional materials; 2) teacher vacancies or misassignments; and 3) condition of facilities. The second quarter Williams Uniform Complaint Procedures (UCP) Report lists no complaints.

Recommended Action: Approve the Uniform Complaint Procedure Second Quarter Report 2024-25.

Attachment: Uniform Complaint Procedure Second Quarter Report 2024-25.

Motion to approve the Uniform Complaint Procedure Second Quarter Report 2024-25 made by -5.0.0.

6.4 **Item: 25-004 – Superintendent Evaluation**

Discussion: The Board will decide if a Mid-Year evaluation for the new Superintendent is necessary. If so, the Board will complete the evaluation and it will be on the February 3rd, 2025 meeting agenda

Recommended Action: Confirm the need to evaluate the new Superintendent at the Mid-Year.

Attachment: “Evaluation of the District Superintendent” form.

Superintendent evaluation will be completed at the March 10th meeting.

6.5 **Item: 25-005 – Board Self Evaluation**

Discussion: The Board must complete the annual self-evaluation for School year 2023-2024. The Board must complete the self-evaluation prior to the February Regular Board meeting.

Recommended Action: Complete Self Evaluation for the February 3rd meeting for discussion.

Attachment: “RVUSD School Board Self Evaluation” packet.

Board self-evaluation will be completed at the February 3rd meeting.

6.6 **Item: 25-006 – Approve Board Governance Handbook**

Discussion: Annually the Board is asked to review, revise and approve an updated Governance Handbook. At this time the Board needs to review the current Board Governance Handbook and make any recommended revisions for approval on the January 2025 Regular Meeting Agenda

Recommended Action: Approve RVUSD Board of Trustees Governance Handbook

Attachment: Board Governance Handbook

Motion to approve the Board Governance Handbook made by KR/CO -5.0.0.

6.7 **Item: 25-007 – Board Policy Updates: December 2024, 1st Reading**

Discussion: Board Policy Updates are provided by CSBA five (5) times per year. Current Board Policy updates are listed below for a 1st Reading. Listed as follows:

BP	0460	Local Control and Accountability Plan
AR	0460	Local Control and Accountability Plan
BP	1250	Visitors/Outsiders
AR	1250	Visitors/Outsiders
BP	3100	Budget
		Option 1 <input type="checkbox"/> Option 2 <input type="checkbox"/> Option 3 <input type="checkbox"/>
AR	3100	Budget
BP	3280	Sale or Lease of District-Owned Real Property
AR	3280	Sale or Lease of District-Owned Real Property
BP	3320	Claims and Actions Against the District
AR	3320	Claims and Actions Against the District
		Delete AR <input type="checkbox"/> YES <input type="checkbox"/> NO
BP	3515.5	Sex Offender Notification

AR	3515.5	Sex Offender Notification
BP	3540	Transportation
BP	5113.1	Chronic Absence and Truancy
AR	5113.1	Chronic Absence and Truancy
BP	5148	Child Care and Development
AR	5148	Child Care and Development
		<i>Fill in Blanks</i>
BP	5148.2	Before/After School Programs
		Option 1 <input type="checkbox"/> Option 2 <input type="checkbox"/>
AR	5148.2	Before/After School Programs
		Option 1 <input type="checkbox"/> Option 2 <input type="checkbox"/>
BP	5148.3	Preschool/Early Childhood Education
AR	5148.3	Preschool/Early Childhood Education
BP	6158	Independent Study
AR	6158	Independent Study
BP	6170.1	Transitional Kindergarten
BP	6174	Education for English Learners
AR	6174	Education for English Learners
BB	9240	Board Training
BB	9270	Conflict of Interest
E(1)	9270	Conflict of Interest
		<i>Fill in Blanks</i>

Recommended Action: *None, 1st Reading*

Attachment: Policies as listed above.

7. CLOSING ITEMS

7.1 RVUSD California School Dashboard Results for 2024 – *Packet Attachment for viewing.*

8. CLOSED SESSION @ 6:19pm

8.1 Student Discipline – Superintendent #6564094121

The Student will be readmitted to Yolla Bolly

9. CLOSED SESSION - Report out: @6:45pm

9.1 Student Discipline – Superintendent #6564094121

The Student will be readmitted to Yolla Bolly

10. ITEMS FOR NEXT AGENDA

10.1 Set Bi-annual Meeting with RVIT – *March 2025*

10.2 Superintendent Evaluation – *March 2025*

10.3 Board Self Evaluation – *February 2025*

10.4 LCAP Mid-Year Review *February 2025*

10.5 23-24 Audit *February 2025*

10.6 SFP Audit *February 2025*

10.7 Academic Calendar *February 2025*

10.8 Safe School Plans – RVEMS, RVHS & Yolla Bolly *February 2025*

10.9 Budget Development and Enrollment Projections *February 2025*

11. ADJOURNMENT:

Motion to adjourn made by P. Bauer and seconded by S. McCormack – 5.0.0.

Respectfully submitted by,

Zoe George, Clerk

Round Valley Unified School District