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Commitment, Excellence, Community

**PLEASANT HILL SCHOOL DISTRICT NO. 1
SCHOOL BOARD MEETING MINUTES**

Monday, January 13, 2025; 7:00 p.m.; Pleasant Hill Community Center

1. CALL TO ORDER

Board Chair Stephen Hammond called the January 13, 2025 board meeting to order at 7:01 p.m. Board members present were Vice Chair Drew Gottfried, John Oldham, Rusty Rexus and Jennifer Woodland. Others present were Superintendent Jim Crist, Business Manager Sheri Longobardo, Special Education Director Whitney Connolly, Elementary Principal Brenna Fairchild, Middle/High School Principal Chris Reiersgaard, Middle School Assistant Principal Caleb Salmond and Board Secretary Kimberly Silbernagel.

2. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Stephen Hammond lead the Pledge of Allegiance followed by a moment of silence to honor Pleasant Hill Middle School student Easton Bounds who recently passed away as well as Pleasant Hill High School students Steven Bounds and Ryan Thomas who are recovering from their injuries.

3. MISSION STATEMENT

Stephen Hammond read the mission statement.

4. CHANGES OR ADDITIONS TO THE AGENDA

There were no changes or additions.

5. INTRODUCTIONS AND ATTENDANCE

Audience members included parent, Laurie Monteith and student, Ava L.

6. PRESENTATIONS

6.1 Student of the Month – November

Students of the Month

- 9th – Jack Quinones, 10th – Siena Shaddon, 11th – Brandon Tobey, 12th – Micah Driessnack

Most Improved Students of the Month

- 9th – Parker Shaddon, 10th – Neveah Gowen, 11th – Abriam Ventura

6.2 High School Leadership

6.3 School Counselor Week Proclamation: February 3-7, 2025 (Resolution 2425.160)

Stephen Hammond read the proclamation in honor of school counselor's week.

6.4 School Board Appreciation Month (Resolution 2425.161)

Superintendent Crist read the proclamation in recognition of January being school board appreciation month. Mr. Crist also presented them with a certificate of appreciation.

7. PUBLIC FORUM

There were no public comments.

8. ACTION ITEMS

8.1 Consent Agenda

8.101 Approve December 16, 2024 Board Meeting Minutes (Exhibit 2425.162)

8.102 Accept Quarterly Enrollment Report (Exhibit 2425.163)

8.103 Accept IPM Report (Exhibit 2425.164)

Drew Gottfried moved to approve 8.1 Consent Agenda. Rusty Rexius seconded the motion. The motion passed unanimously.

8.2 Accept Annual Financial Audit (Exhibit 2425.165)

Kori Sarrett, CPA from Accuity, LLC presented the Board with the financial findings for year ending June 30, 2024.

There were no findings in this year's audit.

The district has a healthy general fund balance of \$8 million.

Oregon requires that the auditors look at budget compliance, the district's insurance and if public contracting done correctly. There were no issues found.

Stephen Hammond thanked Sheri for her and her staff's hard work.

The full audit report can be found on the district website: pleasanthill.k12.or.us

John Oldham moved to approve 8.2 Annual Financial Audit. Drew Gottfried seconded the motion. The motion passed unanimously.

8.3 Approve 2025-27 LESD Local Service Plan (Year One) (Exhibit 2425.166)

Superintendent Crist reviewed the LESD Local Service Plan. Mr. Crist provided the 2024-25 service order form for Pleasant Hill School District.

John Oldham moved to approve 8.3 2025-27 LESD Local Service Plan (Year One). Rusty Rexius seconded the motion. The motion passed unanimously.

9. BOARD DISCUSSION

There was no board discussion.

10. REPORTS AND INFORMATION

10.1 Elementary School Report (Exhibit 2425.167)

Elementary Principal Brenna Fairchild presented her report to the board. The average daily attendance for December was 92.18%. Teachers spent their first day back from break working with TNTP (The New Teacher Project) learning about literacy instruction. The character trait

of the month for December was safety. Our 5th grade put on a great performance of their rendition of "How the Grinch Stole Christmas." A big thank you to Mr. Strong for putting the performance together. Upcoming events include the monthly PTO meeting, Billie Spirit Assemblies and a family bingo night.

10.2 Middle School Report (Exhibit 2425.168)

Middle School Assistant Principal Caleb Salmond shared his report with the board. Choir and band had successful concerts in December. The average daily attendance for December was 92.86%. Boys basketball season is off to a good start. There are 20 students registered to play and their first game is January 15, 2025.

10.3 High School Report (Exhibit 2425.169)

High School Principal Chris Reiersgaard gave his report to the board. Mr. Reiersgaard shared his gratitude to the school community for the support shown to each other and to the families impacted by the tragic accident. Fundraising events and community events were organized to offer support to both families.

Winter sports are off to a great start. Basketball, wrestling, swimming and cheer are working hard to have great seasons. Choir and band showcased their talents with concerts in December. Average daily attendance in December was 89%.

Stephen Hammond shared his appreciation for having therapy dogs visit the students and staff.

10.4 Quarterly Financial Report (Exhibit 2425.170)

Business Manager Sheri Longobardo presented her report to the board. The final audit has been filed with the Oregon Department of Education. Ms. Longobardo gave an update on general fund revenues, general fund expenditures and quarterly reports. The quarterly report included general fund summary, cash and investment report, and reserve and special revenue funds.

10.5 Superintendent

10.501 Budget Committee Openings

There are two budget committee openings. Applications will be accepted until 4:00 p.m. Friday, February 24, 2025. The application can be found on the district website or in the district office.

11. BOARD COMMUNICATION

11.1 Calendar of Events

Superintendent Crist and the board discussed upcoming events and who will be attending the events.

12. OTHER BUSINESS

There was no other business.

13. NEXT MEETING

- Board Meeting – February 3, 2025; 7:00 p.m.; Pleasant Hill Community Center

14. ADJOURNMENT – 7:42 p.m.

Signed: Stephen A. Hammond, this 3RD day of FEBRUARY, 2025
Stephen Hammond, Board Chair