EVERGREEN PARK COMMUNITY HIGH SCHOOL DISTRICT 231
REGULAR MEETING MINUTES
December 17, 2024

The December 17, 2024, regular meeting of the Board of Education of Evergreen Park Community High School District 231 was held at Evergreen Park Community High School in the Professional Development Room.

1. **Call to Order**. The meeting was called to order at 7:01 p.m. by President Mary Zofkie.

2. **Roll Call**. On roll call, the following members were physically present: Mrs. Mary Zofkie, Mrs. Maryann Kutschke, Mr. Tom Marsan, Mr. Mike Kress, Ms. Merikay Marzoni, Mr. Larry Symanski. Absent: Mr. Tom Schergen. Also physically present: Dr. Michael Riordan, outgoing Interim Superintendent; Mr. Thomas O'Malley, incoming Interim Superintendent; Mr. Matt Dugan, Principal; Mr. Terry Masterson, Facilities Director; Student Ambassadors Makayla Knight and Rosebud Summers.

3. **Pledge of Allegiance**. The Pledge of Allegiance was led by Mrs. Zofkie.

4. **Communications**. There were no comments from the Board or the audience.

5. **Approval of Minutes**.

   5.1. November 19, 2024. A motion was made by Mr. Kress, seconded by Mrs. Kutschke, to approve the open and closed session minutes of the Board meeting on November 19, 2024. Motion carried on a roll call vote.

   Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

6. **Principal's Report**.

   6.1. Achievements. Mr. Dugan commented on:

   - NHS induction ceremony on November 20. Over 100 students are now current members of NHS.
   - Madrigals have a very active performance schedule this month.
   - Band and chorus winter concert held on December 11, which was Mr. Kazin's last winter concert.
   - Elective fairs for freshmen, sophomores, and juniors to showcase elective courses and provide an opportunity for students to ask questions. One hundred students represented the elective courses. Mr. Dugan thanked the Counseling Department for organizing and executing this activity.
   - Athletic standings and 5-Star incentives. Attendance and participation in events and activities has increased from last year.

   6.2. Student Ambassador Report. The student ambassadors reported on:

   - Madrigal performances in the community that include holiday breakfasts, churches and the Chamber of Commerce luncheon.
   - A successful winter concert.
   - Upcoming State Scholar breakfast for 24 students.
   - The spring musical, *Cinderella*, has been cast and will be presented on February 28, March 1 and March 2.
   - The annual Santa breakfast, where the Madrigal's performed and interacted with the guests.

7. **Facility Director's Report**. Mr. Masterson reported on upcoming capital projects including:

   - An addition to the auditorium area that will incorporate a theater prop shop, storage, office space, and a loading ramp. The current prop shop will be converted to classroom space for metals and woodworking classes.
   - Expansion of stadium bleachers that will accommodate 450 people.
   - Reconfiguring duct work in the main gym.
   - Completed work includes re-plastering of the pool and tile work at the sports complex.

8. **Superintendent's Report**.

   8.1. Monthly Financial Report. Dr. Riordan reported that the monthly financial report is as expected and in line with the budget.

8.2. Tax Levy Resolutions. Mr. O'Malley reported that a slight adjustment was made to the estimated tax levy to move $250,000 from the O&M Fund to the Ed Fund in the final levy.

A motion was made by Mrs. Kutschke, seconded by Ms. Marzoni, to approve the resolution adopting the 2024 tax levy and associated resolutions. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

8.3. Trustee of Schools Resolution. A motion was made by Mr. Kress, seconded by Mr. Symanski, to approve the resolution appointing Tom O'Malley as Trustee of Schools for Evergreen Park High School. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

9. **Committee Reports**.

- Facility Committee. Mr. Marsan added to Mr. Masterson's report that adding a splash pad and coating concrete at the sports complex were projects that were also discussed at the Facility Committee meeting.
- Foundation. The Foundation fundraiser was very successful, raising $12,500. A survey is posted in Facebook requesting alumni input on an all-school reunion to be held in 2025.

10. **Closed Session**. At 7:23 p.m., a motion was made by Ms. Marzoni, seconded by Mr. Symanski, to recess to closed session regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee, student residency, and collective bargaining. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

11. **Open Session**. At 7:46 p.m., a motion was made by Ms. Marzoni, seconded by Mrs. Kutschke, to reconvene in open session. Motion carried unanimously on voice vote.

12. **Action Items**.

12.1. Approval: Long-Term Substitute. A motion was made by Mr. Symanski, seconded by Ms. Marzoni, to approve Declan Smyth as a long-term substitute during an FMLA leave. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

12.2. Approval: Paraprofessional. A motion was made by Mr. Kress, seconded by Mrs. Kutschke, to approve Declan Smyth as a paraprofessional at the conclusion of his long-term substitute assignment. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

12.3. Approval: Coach. A motion was made by Ms. Marzoni, seconded by Mr. Kress, to approve Pat Doran as an assistant boys basketball coach. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

12.4. Approval: Temp Custodian. A motion was made by Mr. Symanski, seconded by Ms. Marzoni, to approve Gerald O'Hare as a temporary custodian. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

12.5. Enrollment of Nonresident Child of an Employee. A motion was made by Mrs. Kutschke, seconded by Ms. Marzoni, to approve Term 2 enrollment for the 2024-25 school year of the child of full-time staff member Michael Gallagher as per Board policy 7:60 Residence. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

12.6. Retirement Requests. A motion was made by Mr. Symanski, seconded by Mr. Kress, to approve retirement requests from Theresa McInnes and Rob Novak to retire at the end of the 2028-29 school year. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

13. **Consent Agenda**. A motion was made by Ms. Marzoni, seconded by Mrs. Kutschke, to approve the consent agenda to include:

    - Payroll: November 15, 2024: $546,161.63
      November 30, 2024: $554,569.88
    - Monthly Bill List: $592,072.53 (Education Fund: $414,139.45; Building Fund: $99,080.78; Debt Service Fund: $2,583.25; Transportation Fund: $76,269.05; Capital Projects Fund: $0; Tort Fund: $0; Life Safety Fund: $0)
    - Destruction of closed session audio recording dated June 27, 2023
    - Facility Committee meeting summary notes of December 10, 2024

    Motion carried on roll call vote.

    Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

14. **Announcements**. The next Board meeting will be held on January 28, 2025, at 7 p.m. in the Professional Development Room.

15. **Adjournment**. At 7:51 p.m., a motion was made by Mr. Symanski, seconded by Mr. Kress, to adjourn this meeting. Motion carried unanimously on voice vote.

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President

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Secretary

Sheri Sochacki
Recording Secretary