



STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187  
[www.ellington-ct.gov](http://www.ellington-ct.gov)

TEL. (860) 870-3120 TOWN PLANNER'S OFFICE FAX (860) 870-3122

## CONSERVATION COMMISSION REGULAR MEETING AGENDA TUESDAY, FEBRUARY 11, 2025, 7:00 P.M.

IN-PERSON ATTENDANCE: TOWN HALL ANNEX, 57 MAIN STREET, ELLINGTON, CT  
REMOTE ATTENDANCE: VIA ZOOM MEETING, INSTRUCTIONS PROVIDED BELOW

### I. CALL TO ORDER:

### II. PUBLIC COMMENTS (On Non-Agenda Items):

### III. ACTIVE BUSINESS:

1. Plan of Conservation & Development, Chapter 4-Conservation Strategies, Natural Resource Preservation: Historic Preservation.
2. Report - Farmland Preservation Program.
3. Report - Open Space Preservation Program.

### IV. ADMINISTRATIVE BUSINESS:

1. FY 24-25 Budget & Expenditure Update.
2. Approval of January 14, 2025, Regular Meeting Minutes.
3. Election of Officers.
4. Correspondence/Discussion:
  - a. North Central Conservation District Annual Report.
  - b. CT Farmland Trust, contribution letter dated January 29, 2025.

### V. ADJOURNMENT:

*Next Meeting is scheduled for March 11, 2025*

Instructions to attend remotely via Zoom Meeting listed below. The agenda is posted on the Town of Ellington webpage ([www.ellington-ct.gov](http://www.ellington-ct.gov)) under Agenda & Minutes, Conservation Commission.

#### Join Zoom Meeting via Link:

<https://us06web.zoom.us/j/89817404667>

Meeting ID: 898 1740 4667

Passcode: 072873

#### Join Zoom Meeting by Phone:

1-646-558-8656 US (New York)

Meeting ID: 898 1740 4667

Passcode: 072873

Request for Proposals (RFP) For  
Historic Resources Inventory  
**Town-wide Historic Resources Inventory for**  
Issued By:

The Request for Proposal is available in electronic format from:

Official Contact:

Name:  
Address:  
Phone:  
Fax:  
E-Mail:

RESPONSES MUST BE RECEIVED NO LATER THAN

TEMPLATE

TOWN is an Equal Opportunity/Affirmative Action Employers.

TOWN reserves the right to reject any and all submissions or cancel this procurement at any time if deemed in the best interest of TOWN.

## A. INTRODUCTION

### 1. RFP Name and Number.

### 2. RFP Summary.

TOWN is seeking a consultant or firm whose principals meet the Secretary of the Interior Standards for architectural history and history for the update of and preparation of a town-wide historic resources inventory.

### 3. RFP Purpose.

PROJECT BACKGROUND, A LITTLE ABOUT THE TOWN AND ITS HISTORY AND RESOURCES

## B. INSTRUCTIONS

### 1. Official Contact.

TOWN has designated the individual below as the Official Contact for purposes of this RFP. The Official Contact is the **only authorized contact** for this procurement and, as such, handles all related communications on behalf of the Town.

Name:  
Address:  
Phone:  
E-Mail:

Please ensure that e-mail screening software (if used) recognizes and accepts e-mails from the Official Contact.

The RFP, amendments to the RFP, and other information associated with this procurement are available in electronic format from the Official Contact.

### 2. Procurement Schedule.

See below. Dates after the due date for proposals ("Proposals Due") are non-binding target dates only (\*). The Town may amend the schedule as needed

- RFP Released:
- RFP Conference: If applicable
- Deadline for Questions:
- Answers Released:
- Proposals Due:
- (\*) Proposer Selection:
- (\*) Start of Contract
- (\*) Start of Contract:

### **3. Contract Awards.**

The award of any contract pursuant to this RFP is dependent upon the availability of funding to the Town minus administrative costs. The Town anticipates the following:

- Total Funding Available: \$
- Number of Awards:
- Contract Cost: Confidential
- Contract Term:
- Funding Source: Connecticut's Community Investment Act

### **4. Eligibility.**

- Must meet minimum professional qualifications under the Secretary of the Interior's Historic Preservation Professional Qualification Standards as expanded and revised in 1997 (62 FR 33708, June 20) for the fields of Architectural History and History.
- Must demonstrate specific work experience in completing similar projects.

### **5. Minimum Qualifications of Proposers.**

To qualify for a contract award, a proposer must have the following minimum qualifications:

- Qualifying bidders must meet minimum professional qualifications under the Secretary of the Interior's Historic Preservation Professional Qualification Standards as expanded and revised in 1997 (62 FR 33708, June 20) for the fields of Architectural Historian.
- Qualifying bidders must have the appropriate background and experience in conducting large historic resource surveys that include title and historic background research.
- Qualifying bidders must demonstrate specific work experience in completing similar projects.

### **6. Inquiry Procedures.**

All questions regarding this RFP or the Town's procurement process must be directed, in writing, electronically, (e-mail) to the Official Contact before the deadline specified in the Procurement Schedule. The *early* submission of questions is encouraged. Questions will *not* be accepted or answered verbally – neither in person nor over the telephone. All questions received before the deadline(s) will be answered via email. Questions deemed unrelated to the RFP or the procurement process will not be answered. At its discretion, the Town may or may not respond to questions received after the deadline. Town may combine similar questions and give only one answer. All questions and answers will be compiled into a written amendment to this RFP. If any answer to any question constitutes a material change to the RFP, the question and answer will be placed at the beginning of the amendment and duly noted as such.

The Town will release the answers to questions on the date(s) established in the Procurement Schedule.

## **7. Proposal Due Date and Time.**

The Official Contact is the **only authorized recipient** of proposals submitted in response to this RFP. Proposals must be received by the Official Contact on or before the due date and time. Proposals received after the due date and time will be ineligible and will not be evaluated. The Town will send an email correspondence alerting late respondents of ineligibility.

**An acceptable submission must include the following:**

- One (1) conforming electronic copy of the original proposal.

The proposal must be complete and ready for evaluation by the Evaluation Committee. The proposal should be emailed to the Official Contact at contact email address. Mailed or hand delivered proposals will not be accepted. The electronic copy of the proposal must be emailed to the official agency contact for this procurement before the deadline. The subject line of the email must read: **Town-wide Historic Resources Inventory for Town of Ellington**. Any required forms and appendices may be scanned and submitted as PDFs at the end of the main proposal document. Please ensure the entire email submission is xxxxxxxxx 15MB as this reflects The Town's server limitations. Respondents should work to ensure there are not additional IT limitations from the provider side. The official contact will send a reply email to confirm receipt of any submissions.

## **8. Multiple Proposals.**

The submission of multiple proposals is not an option for this procurement.

# **C. PURPOSE OF RFP AND SCOPE OF SERVICES**

## **1. NAME OF ORGANIZATION OVERVIEW**

## **2. SERVICE OVERVIEW**

**Project Goals**

## **3. SCOPE OF SERVICE DESCRIPTION**

### **1. Service Expectations**

The Consultant will:

Consult with The Town representatives regarding the needs and goals of the project.

Follow guidelines found in *National Register Bulletin #24, Guidelines for Local Surveys: A Basis for Preservation Planning*. The HRI shall include, at a minimum, the following items, arranged in the following order:

1. Title Page: Must include a funding acknowledgement statement citing the Connecticut Department of Economic and Community Development, and include the Department's logo.
2. Author(s) acknowledgements.
3. Table of contents.
4. Introduction.
5. Methodology.
6. Historic and architectural overview of the survey area, relating the history of the town to the buildings surveyed (minimum 20-25 pages).
7. Bibliography.
8. Resources related to Native American, Minority and Women's history.
9. Recommendations for National Register of Historic Places designation.
10. Street index of all inventoried resources, arranged in alpha-numeric order by street address.
11. High quality digital photographs of extant inventoried resources with photos clearly labeled.
12. Connecticut State Inventory Forms for a minimum of 100 buildings and sites completed on Department of Economic and Community Development electronic inventory forms.
13. Maps of survey area including number of acres surveyed.

Consultant shall meet with the State Historic Preservation Office Survey Coordinator to review the project and shall submit the report in draft form to the SHPO for review and comment. The DECD's logo and funding acknowledgement statement.

The historic resources inventory will be prepared by a 36 CFR Part 61 Qualified Architectural Historian or Architectural Historian/Historian Team.

The bidder will produce 2 unbound archival copies of the survey and one digital copy of the survey.

#### **4. Staffing Expectations**

Qualifying bidders must meet minimum professional qualifications under the Secretary of the Interior's Historic Preservation Professional Qualification Standards as expanded and revised in 1997 (62 FR 33708, June 20) for the Architectural History.

The bidder shall be experienced in project management, survey design and methodology, and coordination of volunteers, and will be knowledgeable about American history and architectural history.

Bidders are required produce examples of similar work experience. Preference will be given to bidders who have extensive experience preparing surveys of this type

#### **5. Data and Technology Expectations**

Use of industry standard software to allow for easy data sharing

## 6. Financial Expectations

**Payment to the Contractor will be made based upon standard invoice procedures**

- The accepted bidder should anticipate providing an outline of payment requests as they relate to percentage of work completed.

## Insurance Requirements

- Proposer shall maintain all required insurance in amounts, form, substance and quality acceptable to the State, as described more fully in Appendix, attached hereto and made a part hereof. A certificate evidencing such insurance shall be delivered to the Official Contact.

## 7. Budget Expectations

- The budget for this project is funded by the Connecticut Community Investment Account, as administered by the Department of Economic and Community Development, State Historic Preservation Office (SHPO).
- The funding allotted for the services outlined in this RFP is \$

## 8. Town of Ellington

- Town will review drafts of all deliverables and provide comments/suggested edits in a timely fashion as prescribed by the table in Section E.
- The Town will provide access to other requested records, upon availability including existing drawings and previous inspections

## D. PERFORMANCE MEASURES

The following performance metrics highlight key priorities of the project and desired outcomes.

- Overall quality of work product with emphasis on depth of research, architectural photography quality, architectural analysis, and graphics.
- Thorough and well-written historic context(s)

## E. CONTRACT MANAGEMENT/DATA REPORTING

**Key deliverables and dates**

TASK NAME	ASSIGNED TO	START DATE	DUE DATE	DURATION in days
Zoom or in-person Kick-Off Meeting	Both Parties			
-Organization of survey based on windshield surveys -Mapping templates with addresses -Themes/abstracts for historic context(s)	Consultant			
Review and comment on new survey list Review and comment on historic context themes	Town			
Zoom or in-person Project Meeting	Both Parties			

Draft historic context(s) narratives Draft architectural context narratives Draft neighborhood context(s)	Consultant			
Review and comment on Draft contexts	Town			
Zoom or in-person Project Meeting	Both Parties			
Review and comment on new HRI forms				
FINAL Deliverables:				

## F. PROPOSAL SUBMISSION CONTENTS

### 1. Cover Sheet.

The Cover Sheet is Page 1 of the proposal.

The proposer must develop a Cover Sheet that includes the information below. *Legal Name* is defined as the name of the provider or vendor submitting the proposal. *Contact Person* is defined as the individual who can provide additional information about the proposal or who has immediate responsibility for the proposal. *Authorized Official* is defined as the individual empowered to submit a binding offer on behalf of the proposer to provide services in accordance with the terms and provisions described in this RFP and any amendments or attachments hereto.

- RFP Name or Number:
- Legal Name:
- Street Address:
- Town/City/State/Zip:
- Contact Person:
- Title:
- Phone Number:
- E-Mail Address:
- Authorized Official:
- Title:
- Signature:

### 2. CONTENTS OF PROPOSAL

#### a. Executive Summary.

Proposals must include a high-level summary of the main proposal and cost proposal. The summary must also include the organization's eligibility and qualifications to respond to this RFP and a brief overview of why the Respondent should be selected for the activities highlighted in the scope of services.

#### b. Main Proposal

#### To Submit a Responsive Proposal:

The proposal must include but is not limited to:



- Firm Qualifications
- Team Member Credentials, including resumes
- Project Understanding/Methodology/Scope. Should include:

1. *Start Date Timetable / Schedule*
2. *Tasks, Deliverables*
3. *Methodologies*
4. *Measurable Objectives*

- Relevant Project Experience. A copy of a condition assessment successfully completed by firm is preferred and can be sent separately by email to Official Contact
- References
- Fee Proposal
- Certificate of Insurance

**c. Validity of Proposal.** The proposer certifies that the proposal represents a valid and binding offer to provide services in accordance with the terms and provisions described in this RFP and any amendments or attachments hereto. The proposal shall remain valid for a period of 180 days after the submission due date and may be extended beyond that time by mutual agreement. At its sole discretion, the Town may include the proposal, by reference or otherwise, into any contract with the successful proposer.

## **G. EVALUATION OF PROPOSALS**

### **1. Evaluation Process.**

It is the intent of the Town to conduct a comprehensive, fair, and impartial evaluation of proposals received in response to this RFP

### **2. Evaluation Review Committee.**

The Town will designate a Review Committee to evaluate proposals submitted in response to this RFP. Only proposals found to be responsive (that is, complying with all instructions and requirements described herein) will be reviewed and considered. Proposals that fail to comply with all instructions will be rejected without further consideration. The Review Committee shall evaluate all proposals that meet the Minimum Submission Requirements and make recommendations for awards. The Department of Economic and Community Development State Historic Preservation Office (SHPO) will approve the selection. Attempts by any proposer (or representative of any proposer) to contact or influence any member of the Review Committee or the State Historic Preservation Office staff member may result in disqualification of the proposer.

### **3. Minimum Submission Requirements.**

To be eligible for evaluation, proposals must (1) be received on or before the due date and time; (2) meet the Eligibility and Qualification requirements to respond to the procurement, and (3) be complete. Proposals that fail to satisfy these minimum submission requirements will not be reviewed further. The Town will reject any proposal that deviates significantly from the requirements of this RFP.

### **4. Evaluation Criteria.**

Proposals meeting the Minimum Submission Requirements will be evaluated according to the established criteria. The criteria are the objective standards that the Review Committee will use to evaluate the technical merits of the proposals. Only the criteria listed below will be used to evaluate proposals.

**1. Organization Description and History**

Meets the outlined qualifications and provides proof of previous completed projects of a similar scope and scale.

**2. Scope of Services**

A detailed understanding of the scope of services, particularly the requirements of the project.

**3. Staffing Plan & Subcontractors**

Staffing, including subcontractors, should meet the desired qualifications and provide expertise in all necessary categories of work.

**4. Work Plan**

A realistic / efficient work plan, which falls within the budget and provides a competitive timeline, fully outlining all expected deliverables.

**5. Cost competitiveness and Budget Narrative**

A competitive, yet thorough budget, which incorporates the entire scope of services, and is realistic in regard to staffing and timing required.

**6. Electronic examples of relevant work samples.**

**Note:**

As part of its evaluation of the Staffing Plan, the Review Committee will review the proposer's demonstrated commitment to affirmative action

**5. Proposer Selection.**

Upon completing its evaluation of proposals and approval by SHPO, any proposer selected will be so notified and awarded an opportunity to negotiate a contract with the Town. Such negotiations may, but will not automatically, result in a contract. All unsuccessful proposers will be notified by e-mail or U.S. mail, at the Town's discretion, about the outcome of the evaluation and proposer selection process.

**H. TERMS AND CONDITIONS**

*By submitting a proposal in response to this RFP, a proposer implicitly agrees to comply with the following terms and conditions:*

**1. Equal Opportunity and Affirmative Action.** The Town is an Equal Opportunity and Affirmative Action employer and does not discriminate in hiring, employment, or business practices. The State is committed to complying with the Americans with Disabilities Act of 1990 (ADA) and does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services, or activities.

**2. Preparation Expenses.** The Town shall not assume any liability for expenses incurred by a proposer in preparing, submitting, or clarifying any proposal submitted in response to this RFP.

**4. Proposed Costs.** All proposed costs must be fixed through the entire term of the contract.

**5. Changes to Proposal.** No additions or changes to the original proposal will be allowed after submission.

**6. Supplemental Information.** Supplemental information will not be considered after the deadline submission of proposals, unless specifically requested by the Town. The Town may ask a proposer to give demonstrations, interviews, oral presentations or further explanations to clarify information contained in a proposal. Any such demonstration, interview, or oral presentation will be at a time selected and in a place provided by Town. At its sole discretion, the Town may limit the number of proposers invited to make such a demonstration, interview, or oral presentation and may limit the number of attendees per proposer.

**8. RFP Is Not An Offer.** Neither this RFP nor any subsequent discussions shall give rise to any commitment on the part of the Town or confer any rights on any proposer unless and until a contract is fully executed by the necessary parties. The contract document will represent the entire agreement between the proposer and the Town and will supersede all prior negotiations, representations or agreements, alleged or made, between the parties. Town shall assume no liability for costs incurred by the proposer or for payment of services under the terms of the contract until the successful proposer is notified that the contract has been accepted and approved by the Town.

## **I. RIGHTS RESERVED TO THE Town**

*By submitting a proposal in response to this RFP, a proposer implicitly accepts that the following rights are reserved to the Town:*

**1. Timing Sequence.** The timing and sequence of events associated with this RFP shall ultimately be determined by the Town.

**2. Amending or Canceling RFP.** The Town reserves the right to amend or cancel this RFP on any date and at any time, if the Town deems it to be necessary, appropriate, or otherwise in the best interests of the State.

**3. No Acceptable Proposals.** In the event that no acceptable proposals are submitted in response to this RFP, the Town may reopen the procurement process, if it is determined to be in the best interests of the Town.

**4. Award and Rejection of Proposals.** The Town reserves the right to award in part, to reject any and all proposals in whole or in part, for misrepresentation or if the proposal limits or modifies any of the terms, conditions, or specifications of this RFP. The Town may waive minor technical defects, irregularities, or omissions, if in its judgment the best interests of the Town. The Town reserves the right to reject the proposal of any proposer who submits a proposal after the submission date and time.

**5. Sole Property of the Town.** All proposals submitted in response to this RFP are to be the sole property of the Town. Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of this RFP shall be the sole property of the Town unless stated otherwise in this RFP or subsequent contract. The right to publish, distribute, or disseminate any and all information or reports, or part thereof, shall accrue to the Town and the SHPO without recourse.

**6. Contract Negotiation.** The Town reserves the right to negotiate or contract for all or any portion of the services contained in this RFP. The Town further reserves the right to contract with one or more proposer for such services.

**5. Clerical Errors in Award.** The Town reserves the right to correct inaccurate awards resulting from its clerical errors. This may include, in extreme circumstances, revoking

the awarding of a contract already made to a proposer and subsequently awarding the contract to another proposer. Such action on the part of the Town shall not constitute a breach of contract on the part of the State since the contract with the initial proposer is deemed to be void *ab initio* and of no effect as if no contract ever existed between the Town and the proposer.

## APPENDIX

### INSURANCE REQUIREMENTS

- Bidders shall procure and maintain for the duration of the approved Project the following types of insurance, in amounts no less than the stated limits, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder;
  1. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. Coverage shall include Premises and Operation, Independent Contractors, Product and Completed Operations and Contractual Liability. If a general aggregate is used, the general aggregate limit shall apply separately to the Agreement or the general aggregate limit shall be twice the occurrence limit.
  2. Workers' Compensation and Employer's Liability: Statutory coverage in compliance with compensation laws of the State of Connecticut. Coverage shall include Employer's Liability with a minimum limit of \$100,000 each accident, and \$500,000 Disease – Policy limit, \$100,000 each employee.
  3. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury. Coverage extends to owned, hired and non-owned automobiles. If the vendor/contractor does not own an automobile, but one is used in the execution of the contract, then only hired and non-owned coverage is required. If a vehicle is not used in the execution of the contract, then automobile coverage is not required.
- (B) Additional Insurance Provisions
- The Town and the State of Connecticut Department of Economic and Community Development, its officials and employees shall be named as an Additional Insured on the Commercial General Liability policy. Additional Insured status is not required for items 2 through 3 above.
- Described insurance shall be primary coverage and the Bidder and Bidder's insurer shall have no right of subrogation recovery or subrogation against Town OR State of Connecticut.
- Bidder shall assume any and all deductibles in the described insurance policies.

- Without limiting the Bidder's obligation to procure and maintain insurance for the duration identified in (A) above, each insurance policy shall not be suspended, voided, cancelled or reduced except after thirty (30) days prior written notice by certified mail has been given to the Town, with the exception that a ten (10) day prior written notice by certified mail for non-payment of premium is acceptable.
- Each policy shall be issued by an Insurance Company licensed to do business by Connecticut Department of Insurance and having a Best Rating of A-, VII, or equivalent or as otherwise approved by DECD.

TEMPLATE

[illegible]

# List of Large Farmland Owners 20+ Acres

Name	Street Address	MBL	Zone	Acres	Type	Occupancy
ABORN LAND LLC	18 MEADOW BROOK RD	091 001 0000	RAR	53.2	Residential	Single Family
ADAMS JANICE A	79 CRANE RD	087 009 0000	RAR	53.5	Residential	Vacant
BJJM FAMILY LLC	WEST RD	045 002 0000	RAR	34.69	Residential	Vacant
BJJM FAMILY LLC	WEST RD	045 003 0000	RAR	90.51	Residential	Vacant
CATHOLIC CEMETERIES ASSOCIATION OF THE	TRIPP RD	032 005 0000	RAR	29.62	Residential	Vacant
CHAPMAN SUMNER L	251 SOMERS RD	073 023 0000	R	21.78	Residential	Vacant
COHEN HARRIS 1/4+ HARRIS +LOUISE 6/16+	107 FROG HOLLOW RD	060 006 0000	RAR	28.99	Residential	Single Family
COHEN SANFORD	151 ABBOTT RD	052 001 0000	RAR	57.97	Residential	Single Family
COHEN SANFORD	162 ABBOTT RD	060 007 0000	RAR	27.64	Residential	Vacant
COHEN SANFORD	FROG HOLLOW RD	061 003 0001	RAR	33.93	Residential	Vacant
COHEN SANFORD + HARRIS	68 CRANE RD	077 001 0000	RAR	30.58	Residential	Vacant
COHEN SANFORD CARL	61 FROG HOLLOW RD	061 001 0000	RAR	30.95	Residential	Single Family
CONNORS DANIEL J	295 SOMERS RD	083 011 0000	RAR	21.24	Residential	Two Family
DZEN PROPERTIES LLC	MIDDLE RD	042 002 0000	RAR	90	Residential	Vacant
GALE ANDREW J + GREGORY J	90 GREEN RD	118 001 0000	RAR	53.76	Residential	Vacant
GARDNERS NURSERIES INC	132 FROG HOLLOW RD	050 001 0000	RAR	96.86	Residential	Vacant
GARDNERS NURSERIES INC	137 FROG HOLLOW RD	059 001 0000	RAR	54.98	Commercial	Warehouse
GIRARDINI JOSEPH V + COHUN ANN	KIBBE RD	105 011 0000	RAR	107	Residential	Vacant
HAMBACH ROBERTA F	BROAD BROOK RD	086 002 0000	RAR	40.31	Residential	Vacant
HOFFMAN STEVEN J + JOAN L	77 HOFFMAN RD	121 008 0000	RAR	31.12	Residential	Single Family
MOSER CHRIS L	WEST RD	037 003 0001	RAR	23	Residential	Vacant
PHRUMB PROPERTIES LLC	24 MIDDLE RD	053 047 0000	RAR	68.12	Residential	Vacant
ROTHE EDWARD A JR 5/8 + GENE W 3/8	50 TRIPP RD	008 001 0000	RAR	40.16	Residential	Vacant
ROTHE EDWARD A JR 5/8 + GENE W 3/8	222 WINDSORVILLE RD	008 011 0000	R	47.19	Residential	Single Family
SANTINI BUILDERS LLC	PINNEY ST	035 001 0000	R	21.9	Residential	Vacant
SEVENTY-ONE ABBOTT ROAD LLC	78 ABBOTT RD	033 012 0000	RAR	25.06	Commercial	Warehouse
SPIELMAN MARTIN	ABBOTT RD	070 001 0000	RAR	31	Residential	Vacant
STUTZ WALTER K JR	182 JOBS HILL RD	119 001 0000	RAR	48.7	Residential	Single Family
SUNSET VALLEY FARMS LLC	55 KREYSSIG RD	156 004 0001	RAR	41.36	Residential	Single Family
TWO SIXTY SEVEN (267) JOBS HILL RD LLC	267 JOBS HILL RD	159 022 0000	RAR	44.89	Residential	Single Family
ZANKS LEON J JR + COLE SHAUN +	53 WAPPING WOOD RD	005 006 0000	RAR	29.2	Residential	Vacant

NOTES

# Town of Ellington

## General Ledger - On Demand Report

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 1/31/2025

Account Mask: ?????00270??????

Account Type: All

☐ Print Detail

☐ Include PreEncumbrance

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description

	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
1000.02.00270.10.50103 Part Time---Conservation Commission--	\$1,600.00	\$520.00	\$520.00	\$1,080.00	\$0.00	\$1,080.00 67.50%
1000.02.00270.20.60221 Advertising Printing---Conservation Commission--	\$400.00	\$198.00	\$198.00	\$202.00	\$0.00	\$202.00 50.50%
1000.02.00270.20.60222 Dues & Subscriptions---Conservation Commission--	\$1,350.00	\$1,350.00	\$1,350.00	\$0.00	\$0.00	\$0.00 0.00%
1000.02.00270.20.60223 Travel---Conservation Commission--	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
1000.02.00270.20.60234 Professional Development---Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
1000.02.00270.20.60250 Contracted Services---Conservation Commission--	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
1000.02.00270.20.60254 St of CT Surcharges---Conservation Commission--	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
1000.02.00270.20.60341 Office Supplies---Conservation Commission--	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
1000.02.00270.30.60341 Office Supplies---Conservation Commission--	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
Fund: 1000	\$3,350.00	\$2,068.00	\$2,068.00	\$1,282.00	\$0.00	\$1,282.00



# Town of Ellington

## General Ledger - On Demand Report

Fiscal Year: 2024-2025

From Date:7/1/2024

To Date:1/31/2025

Account Mask: ??????00270???????

Account Type: All

☐ Print Detail

☐ Include PreEncumbrance

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description

Budget Range To Date

YTD

Balance

Encumbrance

% Remaining Bud

Grand Total:

\$3,350.00

\$2,068.00

\$2,068.00

\$1,282.00

\$0.00

\$1,282.00

End of Report



STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187  
[www.ellington-ct.gov](http://www.ellington-ct.gov)

TEL. (860) 870-3120 TOWN PLANNER'S OFFICE FAX (860) 870-3122

## CONSERVATION COMMISSION REGULAR MEETING MINUTES TUESDAY, JANUARY 14, 2025, 7:00 PM

**IN-PERSON ATTENDANCE:** TOWN HALL ANNEX, 57 MAIN STREET, ELLINGTON, CT  
**REMOTE ATTENDANCE:** VIA ZOOM MEETING

**PRESENT:** Chairman Rebecca Quarno, Regular Members James Gage (via Zoom), Robert Zielfelder, George Nickerson (arrived 7:17pm via Zoom) and Alternate Jon Kaczmarek

**ABSENT:** Vice Chairman David Bidwell, Regulars Members Laurie Burstein, Sean Dwyer, and Alternate Ann Harford

**STAFF:** John Colonese, Assistant Town Planner and Ashley DuBois, Recording Clerk

### OTHERS

**PRESENT:** Valerie Amsel, (via Zoom) Ad Hoc Ellington Trails Committee

**I. CALL TO ORDER:** Chairman Rebecca Quarno called the Conservation Commission meeting to order at 7:02 PM.

**II. PUBLIC COMMENTS (On Non-Agenda Items):** None

### III. ACTIVE BUSINESS:

1. Plan of Conservation & Development, Chapter 4-Conservation Strategies, Natural Resource Preservation: Historic Preservation.

John Colonese, Assistant Town Planner, shared the commission received the assistance agreement from the State Historic Preservation Office. Several items were brought to attention, which included Article 6, the special conditions outlined in the agreement, requiring acknowledgement of funding for the project. Furthermore, the agreement outlined the format of submission documents for the work product. Chairman Quarno confirmed the format is what will be expected back as a result of the completed work and John confirmed the understanding. On another note, John will follow up to confirm the number of buildings that will be included in the project. The agreement noted 150 buildings, however, the original understanding was to inventory approximately 100 buildings. Once the agreement is fully signed, the commission will work on the request for proposal template provided by the State Historic Preservation Office. Next, once the proposal is finalized, it will be sent to three qualified consultants. Chairman Quarno asked John if they will be provided a list of potential consultants to choose from. John confirmed and noted the selection will need to be approved as well. Lastly, the Town would then execute a contract with the chosen consultant, upon approval. Chairman Quarno commented on the assistance agreement, noting recommendations will be made to the town and commission regarding houses that meet the National Register of Historic Places criteria and John confirmed this

understanding. Chairman Quarno then asked about later steps in the process, whether they will need to reach out to homeowners or what actions are then required, and John confirmed the commission can decide next steps at that time.

Commissioner Zielfelder asked what the project will cost. John responded that the grant is \$20,000, which is anticipated to cover 100 homes. John added if there is subsequent funding and continued interest in the project, the commission could pursue more funding in the future. Commissioner Zielfelder then asked where the funding came from. Chairman Quarno replied the commission applied for and received a grant from the State Historic Preservation Office. Additionally, Chairman Quarno noted the inventory project comes at no cost to the town and supports a Plan of Conservation and Development objective. Chairman Quarno reiterated the commission will decide how to proceed once the inventory list is provided.

Valerie Amsel, representative from the Ad Hoc Trails Committee, commented on interest in a project along the same lines as this plan and asked who will pursue this work. John Colonese responded that the commission and town will hire a consultant to put together an inventory of the historic homes in town. Valerie then asked how long it will take for the inventory list to be complete. John stated the timeline will be dictated by the back and forth between the town, State Historic Preservation Office, and consultant. Chairman Quarno noted the waiting period of getting the project set up and running will take time. John will provide updates at future meetings.

## 2. Report - Farmland Preservation Program.

John Colonese said they did not receive any responses from the press release or publishing information in the town newsletter or on the website regarding the program. Chairman Quarno then asked Commissioner Gage if he has heard of any interest and the Commissioner responded no. John mentioned the farmland parcel priority list the commission worked on from 2022 and if that could be referenced to contact owners directly. Chairman Quarno asked for the list to be added to next month's agenda for further discussion.

## 3. Report - Open Space Preservation Program.

John Colonese shared there is nothing new to report on the open space preservation program. The priority list noted above includes open space and more discussion will continue at next month's meeting. John shared that he still has not heard back from one of the owners of property on Green Road after reaching out by phone and email and will follow up with Town Planner, Lisa Houlihan, as she was last to speak with the owner.

## II. ADMINISTRATIVE BUSINESS:

### 1. FY 24-25 Budget & Expenditure Update:

- a. Request to approve annual contribution to the Connecticut Land Conservation Council.

**MOVED (KACZMAREK) SECONDED (ZIELFELDER) AND PASSED UNANIMOUSLY TO CONTRIBUTE \$450.00 TO THE CONNECTICUT LAND CONSERVATION COUNCIL FROM THE CONSERVATION COMMISSION'S DUES AND SUBSCRIPTIONS ACCOUNT.**

- b. Request to approve annual contribution to the Connecticut Farmland Trust.

**MOVED (KACZMAREK) SECONDED (ZIELFELDER) AND PASSED UNANIMOUSLY TO CONTRIBUTE \$195.00 TO THE CONNECTICUT FARMLAND TRUST FROM THE CONSERVATION COMMISSION'S DUES AND SUBSCRIPTIONS ACCOUNT.**

John Colonese noted for the budget line Dues & Subscriptions, there is an additional \$390 available, the fiscal year was not correctly updated. Commissioner Nickerson asked if all donations and memberships are now complete, and John confirmed that only the Connecticut Farm Bureau remains.

2. Correspondence/Discussion:

- a. Ad Hoc Ellington Trails Committee – Monthly Minutes.

Valerie Amsel, Ad Hoc Ellington Trails Committee representative, shared numerous updates. To start, the committee has three new members, all men which is a change in demographics and one new member will oversee the committee's Facebook page. The committee replaced a bridge at the Hockanum, with plans to replace two more this year. Windermere has been fully blazed. Valerie noted the committee will create a pamphlet or paper about how to blaze and it will be added to trail heads, as well as passed out at the committee's next event. The Highlands picnic area has been completed and blazed, in addition to some brush to potentially be cleared in the future. For the Batz property, game tables and bluebird houses have been added. In addition, a mowing plan has been established with public works for the property. Two gates were installed, one was added at Crystal Ridge and one at Highlands to keep motorized vehicles off private property. The committee had booths at the town Trail of Treats event and at the Historical Society. No hunting and motorized vehicles signs were installed at Windermere. Also, trail maps are now available at the Parks & Rec department. Lastly, a town committee may be formed for students to fulfil service hours with the committee. Valerie noted upcoming events are mentioned in the meeting minutes. Commissioner Zielfelder offered Valerie to reach out to him for help from the Scouts and Valerie accepted and noted the helpfulness of the Scouts in previous efforts.

- b. Connecticut Farm Bureau – Oakridge Dairy receives Workforce Development Award article.
- c. Connecticut Farm Bureau, From the Farm, December 2024 / Volume 39, Issue 4.
- d. Connecticut Land Conservation Council – Updates & Highlights.
- e. CTDOT response regarding the Shenipsit Trail crossing of Route 140, Crystal Lake Road, Geometry Improvements.

John Colonese shared a response from Connecticut Department of Transportation (DOT) regarding a potential Shenipsit Trail crossing of Route 140, Crystal Lake Road Geometry Improvements. The response was shared with the commission and in summary, the DOT is working with the Connecticut Forest & Park Association regarding the trail. The DOT will not add a crossing due to a low frequency of users. However, the response and map were shared with the commission showing a pathway added at the intersection of Hopkins Road and RT 140, a small triangular piece of land along the state road, and the trail continuing along the backside of the guiderail. John commented

it will likely be up to CT Forest & Parks Association to maintain the trail. John will send this plan and information to the Ad Hoc Trails Committee.

f. Tolland County Farm Bureau, Friends of Agriculture Gathering, February 8, 2025.

3. Approval of November 12, 2024, Regular Meeting Minutes.

**MOVED (GAGE) SECONDED (KACZMAREK) AND PASSED UNANIMOUSLY TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 12, 2024, AS WRITTEN.**

4. Election of Officers.

Chairman Quarno requested the election of officers be moved to the next Conservation Commission meeting due to attendance reasons. By consensus, the commission agreed to table the election of officers to the next meeting.

#### **IV. ADJOURNMENT:**

**MOVED (ZIELFELDER) SECONDED (KACZMAREK) AND PASSED UNANIMOUSLY TO ADJOURN THE CONSERVATION COMMISSION MEETING AT 7:37 PM.**

Respectfully submitted,

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Ashley DuBois, Recording Clerk



The District is governed by a volunteer board of directors comprised of local landowners with expertise and interest in the management and protection of our natural resources. The District is an active member of the CT Environment Steering Committee, CT Council on Soil and Water Conservation, CT Association of Conservation Districts, and CT Resource Conservation and Development Council. Meetings are open to the public and are typically held at 7:00pm on the fourth Wednesday of each month, either virtually or at the Tolland County Agricultural Center, 24 Hyde Avenue, Vernon. Visit [www.conservect.org/northcentral](http://www.conservect.org/northcentral) for more. Toward the end of FY24, our Natural Resource Specialist, Cameron Covill, left NCCD in May 2024. We began a hiring effort, and were fortunate to identify an ideal candidate, Alyssa Barroso. While Alyssa did not begin work until shortly after the end of the 2024 fiscal year, she is included in the list below as part of our current staff. We are very grateful that Barbara Kelly has continued to lend her technical knowledge as needed, and to help transition and mentor new staff.

### Board of Supervisors

Jack Collins, Chair  
Jane Seymour, Vice Chair  
Lin Marino, Secretary/Treasurer  
Dan Camerota  
Bob DePietro  
Harold Eastwood  
Michael Mocko  
Robert Morra  
Anthony Pateunas  
Enfield  
Tolland  
Stafford  
Tolland  
Stafford  
Bolton  
Somers  
Stafford Springs  
Bolton  
Glastonbury

### Staff

Joanna Shapiro, Executive Director  
In alphabetical order:  
Alyssa Barroso, Natural Resource Specialist  
Cameron Covill, Natural Resource Specialist  
\*Beginning July 2024, after FY24  
Barbara Kelly, Soil Scientist/CPESC/Mentor  
\*Left NCCD in May 2024  
Ginny Patsun, Soil Conservation Specialist  
Tina Pelletier, Bookkeeper

NCCD's service area includes 30 municipalities within north central CT, essentially comprising the area within the northern Connecticut River watershed. NCCD's office is located in Vernon.

This Annual Report summarizes work performed by the North Central Conservation District (NCCD, or District) during the 2023-2024 fiscal year. NCCD is one of five 501(c)(3) non-profit Conservation Districts created by state statute, amended in 2021 to specify that Districts "shall advise the commissioner [of DEEP] on matters of soil and water conservation, soil health, erosion and sedimentation control and shall assist the commissioner in implementing programs concerning such matters." NCCD is funded by the State of CT (Passport to Parks), municipal contributions, US EPA-funded grants (administered by CT DEEP and the National Fish and Wildlife Foundation), technical assistance contracts with the CT Department of Agriculture and the USDA Natural Resources Conservation Service (via the National Association of Conservation Districts), fee for service (including inspections of solar installations under the CT DEEP Construction General Permit), an annual Plant and Seedling Sale fundraiser, and private grants/contributions.

## North Central Conservation District Introduction

This April, leading up to the plant sale, NCCD held a tree planting and pruning workshop at TAC. The training, led by our on-staff certified arborist, included a classroom presentation and a hands-on outdoor demonstration with instruction on proper planting of both bare root and potted trees, as well as pruning and maintenance. Participants practiced pruning techniques with guidance.

We also held a very well attended virtual native landscaping workshop prior to the plant sale, "Landscaping for Bees, and Butterflies Using Native Plants," with an inspiring presentation by Jane Seymour. We also co-sponsored a Guided Trail Walk at Hawk Hill Farm just after the sale. NCCD coordinated the Connecticut Envirothon program, a state-wide natural resources competition for high school students. Workshops were held in aquatics, forestry, wildlife, soils, and the current issue for the 2023-2024 school year: Renewable Energy for a Sustainable Future. The 2024 CT Envirothon statewide competition was held on May 23rd at Lockwood Farm in Hamden. 25 teams from 16 CT high schools participated in the event. Teams completed objective station tests in the field, and gave oral presentations. Acting DEEP Deputy Commissioner of Energy Hank Webster helped to present awards. The Marvelwood School "Hawks" team, won first place overall, and represented Connecticut in the international NCF Envirothon competition in Geneva, New York in July.

Open for project information

Envirothon students examining the soil pits

Tree Planting and Pruning Workshop-TAC

NCCD held its pre-order spring Plant and Seedling Sale, focusing on native plants, as well as food-bearing plants and evergreen seedlings. The sale was held in two locations, the Tolland County Agricultural Center (TAC) in Vernon and Hawk Hill Farm in Bloomfield (Trapprock Ridge Land Conservancy). For the fourth year in a row, sales increased to a new record high. We pushed the limits of staff and space, requiring a professional tent rental in Bloomfield. NCCD staff and incredible volunteers from the CT Master Gardener program went above and beyond to assemble orders for curbside pickup. The event raised funds for programs and promoted native plants, pollinator gardens, ecological landscaping, and open space enjoyment.

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Open for project information

Year in Review	
This fiscal year, our newer staff grew more familiar with District work, experiencing annual events and responsibilities for the second time, and contributing meaningfully.	
The District provided valuable technical services to municipalities. Our primary services to towns included assistance to land use staff and commissions throughout the local regulatory process, reviewing development plans to evaluate proposed erosion control measures, stormwater management, and wetland impacts, as well as verifying wetland boundaries. District staff also served as municipal wetland agent to inland wetland agencies in Somers and Bolton. The District also assisted area residents with natural resource issues; providing technical support related to invasive plant control, native planting guidance, pond issues, navigation of local regulations, and promoting conservation programs for farmers and landowners.	
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Open for project information	

# North Central Conservation District

Photo of community participants in a Park River cleanup, as part of our LISFF grant.

## Annual Report Fiscal Year 2024

[www.conservect.org/northcentral](http://www.conservect.org/northcentral)

## FINANCIAL STATEMENT\* July 2023—June 2024

Income	
Plant and Seedling Sale	116,567
State of CT	100,000
LISFF Grant Projects	90,942
Fee for Service	63,181
CWA Section 319 Grant Projects	32,800
Interest/Unrealized Investment	31,837
Town Contributions	25,947
CT DoAg Farmland Restoration Work	14,481
Donations and Private Grants	2,579
<b>Total</b>	<b>478,334</b>
Expenses	
Salaries & Benefits	193,843
LISFF Grant Projects	132,581
Plant/Seedling Sale	82,180**
Taxes/Insurance/Fees	15,364
Contracted Work (FLRP & Solar)	14,619
Rent for Office Space	9,120
Office Expenses/Postage/Equipment	5,637
Financial Review/Accountant	2,500
Auto Expenses and Mileage	3,949
Employee Development	1,120
Dues/Marketing/Misc	245
<b>Total</b>	<b>461,158</b>

\*Cash basis. Detailed accrual-based financial statement available upon request.  
\*\*Not including an expense for the prior fiscal year.



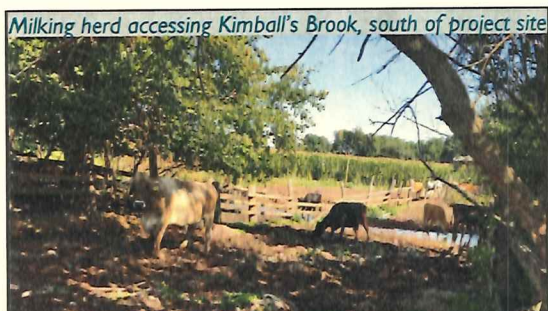
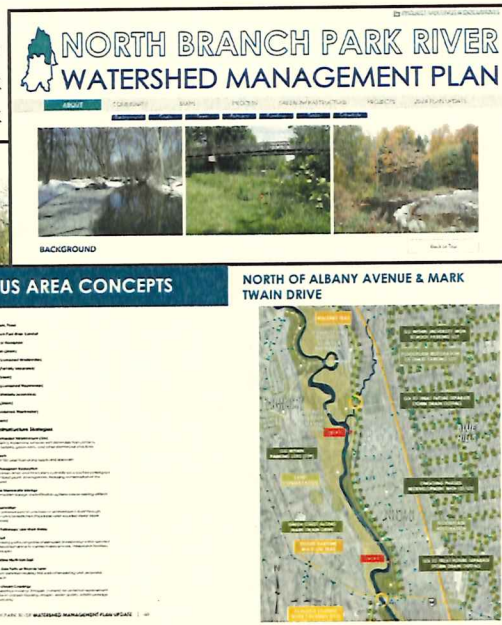
## Grant/Project Work

### Project Work Overview

This fiscal year, NCCD made significant progress toward implementation of two very impactful water quality enhancement projects; updates provided below. In addition to these major projects, NCCD is also part of a statewide effort, partnering with all of the Conservation Districts in CT on a Long Island Sound Future Fund (LISFF) grant to incorporate social and environmental equity into our organizations and work. NCCD continued to assist CT Department of Agriculture (DoAg) by providing technical assistance for the Farmland Restoration program, specifically on flood-impacted farms. NCCD also has a grant through the National Association of Conservation Districts (NACD) to provide Conservation Technical Assistance (CTA) to assist the Natural Resources Conservation Service (NRCS), along with agricultural producers and landowners within our district, and we have been engaged in training and building staff capacity to provide meaningful assistance. As part of our ongoing watershed planning efforts, NCCD provides fiduciary support to the Bolton Lakes Watershed Conservation Alliance (BLWCA), and staff participates in monthly meetings. In support of the CT Department of Energy and Environmental Protection (CT DEEP), NCCD provides inspections of large solar array installations. NCCD has also initiated an outreach effort to promote Agroforestry, including assembling and distributing a newsletter to a growing database, giving educational presentations, and is planning a demonstration food forest.

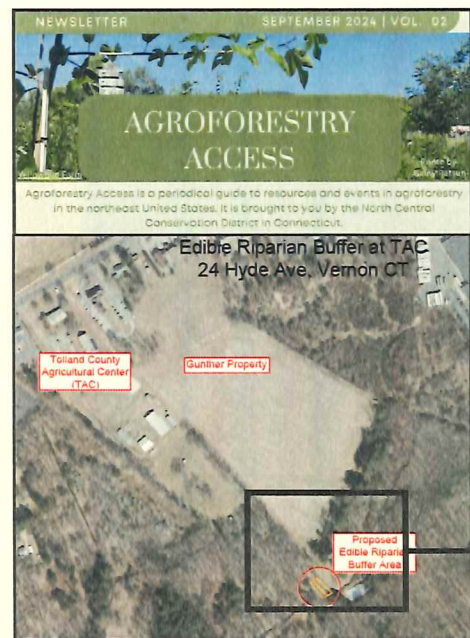
**North Branch Park River (LISFF)**—The NCCD Project Team, including familiar partners/subcontractors, the North Branch Park River Watershed Coordinator and engineering firm Fuss & O'Neill, and newer partner/subawardee Trust for Public Land, continued work on a large planning project for the North Branch Park River. This project is entitled “Planning to Reduce Pollution in the North Branch Park River Watershed” and is funded via the Long Island Sound Futures Fund (LISFF), administered by the National Fish and Wildlife Foundation (NFWF). Work includes a comprehensive update to the original 2010 Watershed-Based Plan, and development and design of high-impact green infrastructure and floodplain restoration projects. In addition to a typical report format, the plan update will also utilize a dynamic web format, as an accessible “living” version of the plan.

During this fiscal year, we were in the heart of the project, with regular meetings of our Project Partners, largely consisting of key municipal and agency stakeholders with technical involvement, and a Project Advisory Group, consisting of community groups and organizations and private landowners with interest and input to guide this planning effort. We are engaging the diverse community via meetings and site walks and outreach events within the watershed. This engagement has helped inform green infrastructure design strategies. We have also been coordinating and sharing data with The Metropolitan District Commission and the City of Hartford, as they simultaneously have been studying flooding issues in the watershed. Data collected by Fuss & O'Neill last year progressed into many conceptual designs for potential projects in the watershed, and we are now working to select several key projects for further development, with community and landowner buy-in. Project work is scheduled for completion by December 2024.



CT DEEP, pursued multiple funding opportunities in pursuit of additional funding, both with CT Department of Agriculture (Climate Smart Agriculture and Forestry grant, and Farm Transition Grant), and with NFWF (LISFF). The farm received the maximum \$49,999 award for the Farm Transition Grant during FY23, but we unfortunately were not awarded a Climate Smart Agriculture and Forestry Grant. We then pivoted and applied to the Long Island Sound Futures Fund (LISFF) through National Fish and Wildlife Foundation (NFWF) at the end of FY23. That brings us to this fiscal year, when we were elated to receive word that our project was selected for the full funding requested. Reinvigorated with sufficient funding, planning resumed at full force.

While this fiscal year marked monumental progress in terms of funding and planning, this new funding source created more obstacles. As LISFF is federal funding passed through a nonprofit organization (NFWF), NCCD as a pass-through entity is subject to many stringent federal contracting requirements, particularly related to procurement of subcontractors. We embarked on a very time-consuming and painstaking process of deciphering the federal uniform guidelines and developing a formal Request for Proposals with the necessary terms and conditions for a federal contract. The project went out to bid at the end of the fiscal year, and are working toward contracting.



**Agroforestry Outreach**—NCCD has been working NRCS with to promote agroforestry in Connecticut. NCCD led two field trips to educate NRCS staff on agroforestry practices at a chestnut orchard in Stafford. In addition to the training, our on-staff certified arborist facilitated a class, *Agroforestry; Permaculture with Trees*, for the UConn Extension Master Gardener Program in January. NCCD is the founding editor of *Agroforestry Access*, a periodical newsletter highlighting agroforestry events and articles; NCCD distributes the newsletter via email to a growing listserv.

NCCD, utilizing Clean Water Action Section 319 Nonpoint-Source funding via CT DEEP, is designing and will establish an Edible Riparian Buffer (ERB) on the Tolland County Agricultural Center (TAC) grounds along Gage's Brook, a tributary of the Tankerhoosen River. The ERB is also a food forest, an agroforestry practice, and an NRCS-recognized climate-smart practice. It will also be used as a demonstration planting to engage and educate community members about food forests and the importance of maintaining riparian buffers to preserve the health of waterbodies. The TAC grounds contain other demonstration gardens, maintained by the CT Master Gardener Program, and this will be a wonderful addition.

**Solar SWPPP Inspections**—This year, Connecticut's Conservation Districts continued to inspect solar sites under construction throughout the state for compliance with their individual Stormwater Pollution Prevention Plan (SWPPP) and the General Permit for the Discharge of Stormwater and Dewatering Wastewater from Construction Activities ("Construction General Permit") on behalf of the CT Department of Energy and Environmental Protection (DEEP) Stormwater Division. This partnership helps DEEP's Stormwater Division to regularly monitor installation of large, siting-council scale solar arrays across the state.

NCCD currently inspects four solar sites within its district, including two in Enfield, one in Ellington, and one in East Windsor. The East Windsor site is the largest in the state, including 500 acres of solar panels on an 800-acre site, yet has developed rather smoothly, and is nearing completion.





January 29, 2025

Town of Ellington  
Barbra Galovich  
PO Box 187  
57 Main St  
Ellington, CT 06029-0187

RECEIVED

FEB 3 2025

TOWN OF ELLINGTON  
PLANNING DEPARTMENT

Dear Ms. Galovich,

Your donation made protecting CT Farmland easier! Thank you so much for the gift from the Town of Ellington of \$195 received on 1/23/2025. Thank you for believing and investing in the future of CT agriculture.

With your gift you have joined an energetic group of hundreds of people this year who have made it possible to preserve farmland and ensure new farmers have access to land. Even more importantly, the farmland preservation you make possible is a contagious activity.

"When you have one person in an area like this do preservation and people see that it's beneficial, they start to think of doing things they wouldn't have thought of - like protecting their own land." – Liz MacAlister, owner of Cato Corner Farm.

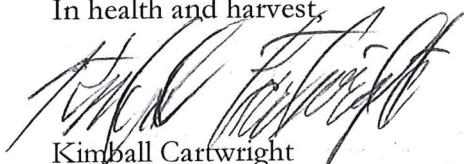
I will send you two print newsletters/year and I will sign you up for our email newsletter if you aren't already. In the next year, you will hear about more than just farmland conservation – you will hear how we connect our future generation of farmers to farmland.

Most of all, I want you to know that your contribution is making a difference throughout the year. Together we are changing lives.

If you'd enjoy talking more about CFT's work, or your own interest in farms, please contact me at [kcartwright@ctfarmland.org](mailto:kcartwright@ctfarmland.org) or 860-247-0202, x223. I would enjoy talking with you.

Thank you again for your gift. Take care.

In health and harvest,



Kimball Cartwright  
Director of Development

*It is an honor to have the  
Town's support. Thank you.*

P.S. – Mark your calendars for our upcoming free webinar. You can register online at [ctfarmland.org](http://ctfarmland.org).

- February 11<sup>th</sup>: "Cultivating Connections: Farmland Access" at noon with Kae Vargas

*No goods or services were provided in exchange for this gift.*