

## **GWRSD Academic Affairs Committee Meeting Notes**

**SAU Office Conference Room**

**January 9, 2025 4:30pm**

**Meeting:** The meeting was called to order at 4:38pm.

**Present: Academic Affairs Committee:** Dr. Beth Sheckler, Mary Schillereff, Charlene Seibel,  
Tom Bickford

**Administration:** Caroline Arakelian, Heather Cummings

**Agenda Review:** Ms. Seibel proposed adding policy EBCH to today's agenda per Board Member request. Mr. Bickford did not recall discussion of policy EH and accompanying regulation EH-R at the November committee meeting and requested to add them to the March committee meeting agenda.

**Administrative Regulations/Forms:** Superintendent Arakelian explained the NHSBA statement regarding administrative regulations, procedures, and forms as they accompany School Board policies. The committee discussed at length the history of the practice of presenting regulations and forms for Board approval, the managerial nature of regulations and forms, and streamlining the policy approval process. The committee understands it has open access to all regulations and forms on the District website as well as during the committee review process via shared Google folders prior to each meeting.

**Motion:** The committee agrees to not have regulations and forms included on the agenda, but to utilize electronic access, with the personal responsibility to bring recommended revisions to the committee, and to not require Board approval of accompanying regulations/forms/exhibits.

**Moved:** Dr. Sheckler - **Second:** Ms. Schillereff

**Vote:** all in favor

**Policy GEA:** The committee discussed at length the decision of the 2024-2025 committee to recommend and the Board to adopt policy GEA without requiring the approval of the Board for the hiring of support staff or stipend positions. Superintendent Arakelian cautioned the committee members and the Board to follow legal advice to avoid becoming involved in personnel matters. Ms. Seibel stated that she was not comfortable approving a policy that does not follow NHSBA language. The SAU will seek additional guidance from the NHSBA prior to the next committee meeting.

### **Policy Discussion:**

The committee discussed policy JRA as 1<sup>st</sup> Read for Adoption.

**Motion:** To move policy JRA to the full Board for 1<sup>st</sup> Read for Adoption.

**Moved:** Dr. Sheckler - **Second:** Ms. Seibel

**Vote:** all in favor

The committee discussed policies EBCA, IKEA, IL, JFA, JFAA, JFABB, JG, JJE, JJF, JJIBB, JJID, and JLCJ as 1<sup>st</sup> Reads for Reaffirmation.

**Motion:** To move policies EBCA, IKEA, IL, JFA, JFAA, JFABB, JG, JJE, JJF, JJIBB, JJID, and JLCJ to the full Board for 1<sup>st</sup> Read for Reaffirmation.

**Moved:** Dr. Sheckler - **Second:** Ms. Schillereff

**Vote:** all in favor

The committee discussed policies IKE, IKFCL, ILBA, ILD, IMAH, IMBC, JEB, JFAB, JI, JIC, JICFA, JICH, JICI, JICK, JIH, JJA, JJIBA, JJIG, and JLCD as 1<sup>st</sup> Reads for Revision with suggested edits.

The committee also discussed policy EBCH and recommends adding it to the February School Board agenda to remove the volunteer statement from the policy.

**Motion:** To move policies EBCH, IKE, IKFCL, ILBA, ILD, IMAH, IMBC, JEB, JFAB, JI, JIC, JICFA, JICH, JICI, JICK, JIH, JJA, JJIBA, JJIG, and JLCD with edits as discussed to the full Board for 1<sup>st</sup> Read for Revision.

**Moved:** Dr. Sheckler - **Second:** Mr. Bickford

**Vote:** all in favor

The committee discussed policies IMB, JEA, JGA, and JJG as 1<sup>st</sup> Reads for Withdrawal.

**Motion:** To move policies IMB, JEA, JGA, and JJG to the full Board for 1<sup>st</sup> Read for Withdrawal.

**Moved:** Mr. Bickford - **Second:** Dr. Sheckler

**Vote:** all in favor

**Motion:** To adjourn the meeting.

**Moved:** Ms. Schillereff - **Second:** Dr. Sheckler

**Vote:** all in favor

**Adjournment:** 6:59 pm

Recorded by,



Kathy Lagace

School Board Secretary

Approved by GWRSD School Board: **2/03/2025**