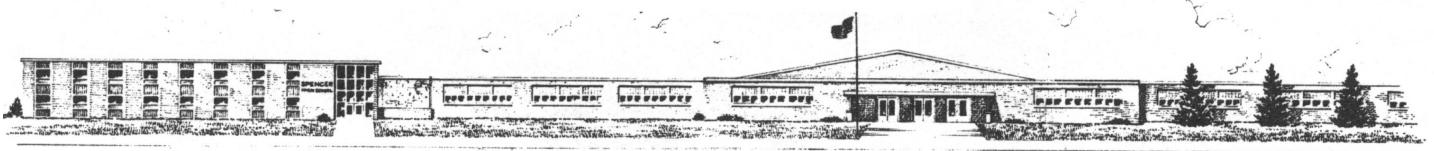


SPENCER PUBLIC SCHOOLS



Derek Evenson
Building Facilities Manager
608-487-4379

Phone: 715-659-5347 Fax: 715-201-2597
300 N School Street Spencer Wisconsin 54479

Jason Gorst
Superintendent

APPLICATION FOR COMMUNITY USE OF SCHOOL FACILITIES

Name of User: _____ Date of Request _____

Date(s) of Use: _____ Time of Use: _____

Time Doors Unlocked _____ Time Doors Locked _____

Door / Location # _____ (#1 Main lobby; #13 dome lobby; #22 HS entrance; #3 Elementary Entrance
#6 Elementary parking lot; #7 Cafeteria back entrance)

Purpose of Use: _____

Facility(s) Requested: _____

RJ Tack (original) gym; cafeteria gym, Dome fieldhouse gym, HS Commons, DLC (Distance Learning Center), conference room

List any special equipment needed:

Contact Name/ _____ Contact Phone _____

Signature _____ Date _____

******* RETURN REQUESTS TO: FacilityUse@spencer.k12.wi.us, or turn in to any student office**

Charge (if applicable): _____. All charges are payable in advance. Make checks payable to Spencer Public Schools, 300 School St, Spencer WI 54479.

The applicant organization's representative has read and agrees to the established and "Facility Use Regulations" of the Spencer School Board. In Addition:

- * The representative and the organization she/he represents, hereby agree and undertake to save and hold blameless the school district from any and all claims for damages, personal or otherwise, that may arise out of use of the property, whether by a member of his/her organization or by other persons using or enjoying said property, and without regard to whether the damage, personal or otherwise, is brought about or caused by

Approved: _____	Disapproved: _____
School Authorization: _____	Date: _____

Internal use only:

Facilities Manager _____

AD _____