

1. Summer at Oakwood School Emergency Information & Agreement

Child's Full Name (last, first)	Nickname	Date of Birth	Sex
Allergies or Intolerance to Food, Medications, etc. (please list all allergies and actions to take in an emergency)			
To ensure the best possible experience, please tell us about your child. Include any emotional, behavioral, physical, or developmental challenges.			
Parent/Guardian Information (write NA when not applicable)			
Parent Full Name:	Email Address:	Cell Phone:	
Home Address (#, street, apt, city, state, zip):		Place Employed:	Home/Work Phone:
Parent Full Name:	Email Address:	Cell Phone:	
Home Address (#, street, apt, city, state, zip):		Place Employed:	Home/Work Phone:
Emergency Contact Information			
Emergency Contact #1:	Home Address (#, street, apt, city, state, zip):		Phone:
Emergency Contact #2:	Home Address (#, street, apt, city, state, zip):		Phone:

Agreements		
<p>Oakwood School will notify parents/guardians if their child becomes ill, and the parent/guardian will arrange to pick the child up as soon as possible. Parents agree to inform Oakwood School within 24 hours if their child or any household member develops a reportable communicable disease (immediate notification is required if the disease is life-threatening). I understand no guidelines or practices will remove 100% of the risk of exposure to communicable diseases.</p>		
<p>I hereby grant approval for my child to be photographed and/or videotaped by Oakwood School to be used for the sole purpose of promoting or publicizing Oakwood School programs.</p>		
<p>I hereby grant permission to Oakwood School, in the event of an emergency, at my expense, to (1) utilize the most convenient rescue squad vehicle or ambulance to transport my child to the nearest hospital and (2) contact the individuals listed as emergency contact(s). I understand that I am responsible for medical expenses incurred by my child.</p>		

I have read the policies for this program and agree to adhere to them. I certify the information above is complete and correct. I have made a copy of this for my records.

Parent/Guardian Signature

Date

2. Summer at Oakwood School Code of Conduct:

Please review this document with your child and sign below.

Children must:

- Always stay with the assigned group.
- Respect others in what you say and do. Teasing and bullying are not permitted, and children should report all incidents immediately to their teacher.
- Listen to Oakwood School staff and follow directions.
- Use appropriate language.
- Keep your hands to yourself and maintain self-control.
- Use Summer at Oakwood equipment, supplies, and materials in a safe and appropriate manner.

Parents/Guardians must:

- Complete and submit appropriate paperwork from the parent packet.
- Sign children in and out of the program, bring photo IDs, and be on time.
- Contact the Summer at Oakwood Director immediately if an issue arises.
- Adhere to the camp refund and transfer policy outlined in the Summer at Oakwood handbook.
- Make arrangements for your child to be picked up in the event of sickness, uncontrolled behavior, or other emergency needs.

Possible Grounds for Immediate Dismissal (no refund given): Oakwood School reserves the right to terminate part or all of a child's enrollment in Summer at Oakwood if:

- A child intentionally harms or threatens to harm himself or others.
- A child causes injury to another child or staff member.
- A child displays repeated inappropriate behaviors.
- A child fails to comply with the Code of Conduct.

Grounds for Immediate Dismissal (no refund given):

- A parent or child refuses to follow Summer at Oakwood policies as stated in the handbook.
- A child brings a weapon to camp.
- A child vandalizes or steals the property of Oakwood School, Summer at Oakwood staff, or other children.

Management of Behavior: Staff will use a proactive approach and plan age/ability activities to prevent disruptive or inappropriate behavior by campers. Children who are unable to self-regulate or redirect their behavior when prompted may be asked to leave an activity. If inappropriate or disruptive behavior persists, the child's enrollment in Summer at Oakwood may be terminated. **We have read and understand the rules of conduct and agree to uphold them to maintain a safe and enjoyable experience at Summer at Oakwood.**

Child's Name (please print): _____

Signature of Child: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

Cell Phone: _____ Home or Work Phone: _____

3. Summer at Oakwood Pick-Up Authorization

Child's Full Name (last, first):	
Camp Weeks Enrolled In: <input type="checkbox"/> Week One: July 7 - 11 <input type="checkbox"/> Morning Care <input type="checkbox"/> Week Two: July 14 - 18 <input type="checkbox"/> Morning Care	<input type="checkbox"/> Week Three: July 21 - 25 <input type="checkbox"/> Morning Care <input type="checkbox"/> Week Four: July 28 - August 1 <input type="checkbox"/> Morning Care

Please list any individual authorized to pick up your child (including yourself); they must be an adult over 18. **Your child will be permitted to leave with these individuals only, and photo identification will be required upon sign-out.** Please email completed camp forms to summer@oakwoodschoo.com. All forms must be received on the first day of camp.

Authorized Pickups		
Person's Name	Relationship to Child	Phone Number

Names of persons NOT allowed to pick up child (appropriate custody papers should be attached if a parent is not allowed to pick up the child):

Parent/Guardian Signature

Date

4a. Responsible Use Policy for Summer at Oakwood Students 2025 and Addendum

Please review this document with your child. Both child and parent need to sign below.

Summer at Oakwood staff believes that all participants should have the privilege of access to the program computers and related technology, Oakwood School's network, and the Internet, as appropriate to their age level and educational needs. Oakwood School, on behalf of Summer at Oakwood, utilizes measures that filter or block internet access for devices connected to the Oakwood School network. The protections are intended to prevent access to profane, obscene, and inappropriate material.

Summer at Oakwood participants accept the following responsibilities.

1. The camper shall not make changes to any settings or configurations of computers or programs without direct instruction and permission from a staff member.
2. The camper shall always follow staff directions when using any technology device.
3. The camper shall follow safety and conduct rules when using technology and communicating with others via the network and Internet including keeping private information and their Summer at Oakwood IDs safe. Summer at Oakwood usernames and passwords should only be used to access online programs as directed by the teachers.
4. As a member of the program the camper shall report problems and misuse of technology to the appropriate staff immediately. Abuse or misuse by one person affects the use of the computers and other technology devices by all members of the community.
5. If assigned a laptop, iPad, or any technology device, campers respect these devices as school-owned property.
6. Campers are expected to be good digital citizens by navigating the digital world safely, responsibly, and respectfully.

Camper Commitment: I have read the responsibilities written here and implied and agree to uphold them. I understand the statements made above and realize that failure to follow these will result in restriction or loss of privileges in the use of technology at Summer at Oakwood. My signature indicates my commitment to accepting these responsibilities.

Camper Name: _____

Camper Signature _____ Date _____

(parent signature below)

4b. Responsible Use Policy Addendum Summer at Oakwood 2025

Summer at Oakwood participants use a number of resources that may include Google and non-Google applications that require login ID and passwords. The Summer at Oakwood approval process for these applications is thorough and involves a review of privacy policies and confirmation of appropriate educational use of the applications. Please sign this document below to confirm your consent to allow your child to use Google Workspace for Education applications and third-party applications as deemed appropriate for education use by Oakwood staff. In all reviews, camper safety and privacy are considered alongside the educational use of the applications.

- Applications approved and used at Oakwood include, but are not limited to:
- Google Workspace for Education
- Google Core Apps
- Google Additional Apps (limited Use)
- Third-party Apps that use Google ID
- Third-party Apps that use a unique ID

Parent Signature: Your signature indicates your understanding of your child’s commitment to the responsibilities outlined above in the **Responsible Use Policy for Summer at Oakwood Participants 2025** and for permission for use of technology and applications at Oakwood School as stated in the **Responsible Use Policy Addendum Summer at Oakwood 2025**. Your support through discussion of these responsibilities and clarification if needed is essential and should occur before you sign this document.

My child has my (our) permission to use Oakwood technology and related applications for educational use. I understand my child’s technology use responsibilities and have discussed these with my child. I understand that the use of Oakwood technology and approved applications may require minimal use of student data, including, but not limited to, name and username. I understand that Summer at Oakwood participants do not use an Oakwood email address.

Student Name: _____

Parent Name: _____

Parent Signature _____ Date _____