Staff Web Portal Directions

(Administrators, Facilitators, Paraprofessionals, Secretaries, Clerks, Teachers and Counselors)

This portal will be used to access your paystubs and your W-2

Go to www.wpcschools.org

Click on menu

Click on resources

Click on staff forms and links

Click on staff web links

Click on School Finance Portal

Username: first initial and last name (no space) example: nfreese

Password: Use the password that you use to log on in the morning (network password)

Pin: last 4 digits of your social security number

Click on login

You will not be able to access the web portal until your first pay date.