

## Design and Implementation of a Section 504 Plan

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### **Where will accommodations be provided for students and what are some examples of possible accommodations?**

Section 504 requires that a student with a disability be educated with students without disabilities to the maximum extent appropriate for the student. As with IDEA, this is considered educating the student in the least restrictive environment. Implementation of most Section 504 plans occurs within the general education classroom.

Accommodations are generally those minor adjustments to things like seating arrangement, lesson presentation, assignments, and other facets of the learning experience that provide the student with equal access to learning opportunities. An example could be moving the student to a position in the room that best supports his or her ability to attend to schoolwork. Accommodations might involve the use of special visual aids, large print, or using video recordings. Allowing a student additional time to complete a specific kind of task is also an accommodation. Countless accommodations exist that can support a student's equal access to educational opportunities. It is the job of the Section 504 Team to identify the accommodations that will provide the student with educational access. The District requires Section 504 Teams to review the Arizona Department of Education *Test Administration Guidelines* to ensure there is an alignment within the Section 504 Student Accommodation Plan with allowable accommodations during State Standardized Testing and other testing circumstances. Please review the Arizona Department of Education's approved list of testing accommodations.

### **How are Section 504 accommodations and related services documented and reviewed?**

If the Section 504 Team determines that a student has a qualifying disability, the team's second responsibility is to identify the student's needs and services and/or accommodations the student will receive. Documentation of the plan's details should be completed on the [Section 504 Student Accommodation Plan](#) form (see page 38 of this manual.) The Plan sets forth the accommodations that a student needs to have equal access to the learning process, or to other programs, activities, and services. The team will also need to determine if the student should take the State Standardized Test or other standardized tests under routine conditions without accommodations or if the student should take it with accommodations. If the team determines that the student should NOT take the State's standardized test or other standardized tests under routine conditions, then the team will need to write the testing accommodations listed on the Arizona Department of Education's approved list that are consistent with the instructional accommodations used in the student's educational program. The original Section 504 Student Accommodation Plan document will be kept in the District's Office of Special Education Records Department. Copies will be maintained by the School Counselor/Site 504 Coordinator as necessary.