

# Introduction

---

Section 504 of the Rehabilitation Act of 1973 (sometimes referred to as “504”) prohibits discrimination against students on the basis of their disability.

The purpose of this manual is to inform District employees and parents about Section 504 and the District’s procedures to comply with the requirements for Section 504. This manual reflects the District’s commitment to serve ALL children.

The District expects employees to be knowledgeable about District procedures governing Section 504 activities, grievance procedures for resolving Section 504 complaints, and parent and student rights. If you have questions pertaining to Section 504, please contact the individual listed below who have been designated by School District to serve as the District 504 Coordinator. Each school site will also have a staff member designated to act as the Section 504 Team Coordinator. Please contact your school Principal for the name of the individual acting in that capacity.

## **District 504 Coordinator**

ESS Director: 520-562-5121

Adapted from the previous Glendale Union High School District *Section 504 of the Rehabilitation Act of 1973* manual with revisions adapted from Richards Lindsay & Martin, L.L.P. with regards to the 504 Eligibility Forms. With respect to the Section 504 Eligibility Forms, the form may be (1) reproduced only for internal operational educational (non-commercial) purposes; (2) reproduced for internal educational websites (i.e.

non-public websites) only to allow for remote downloading and printing by school employees; and (3) adapted into PDF format only for manual data input, with no local or remote data storage (for the avoidance of doubt, this material may not be integrated with any technology system or used in an automated manner to store or capture data).