

Budget, Facilities, Security Sub-Committee Meeting Minutes
Friday, November 1, 2024

Meeting called to order at 1:05pm

Members in attendance: Kendellynn Gagne, Maureen Fuller, Jordan Geist, Dr. Zhou, Mary Jane Mastrangelo-Chairwoman of Bourne Select Board

1. Approve 10/4/24 Minutes:
 - a. Maureen motioned to approve minutes. Kendellynn seconded
2. Discussion regarding Town's Comprehensive Wastewater Management Plan (CWMP) and possible future use of the Middle School WWTP to meet the CWMP goals for nitrogen reduction:
 - a. Mary Jane gave a review of options that the town is considering
 - b. She will continue to keep us updated as more information is available
3. Budget Timeline FY26:
 - a. Dr. Zhou reviewed timeline and key dates for FY26 submission
4. Updates:
 - a. Facilities:
 - i. Jordan reported BES septic issue from last month is completely fixed
 - ii. Jordan also gave an update on pricing for BMS Chiller (design) and WWTP revisions (RBCs)
 - b. Technology/Security:
 - i. No report (Chris Oliver not in attendance)
5. FY24 EOY Report:
 - a. Jordan reviewed details of report for closeout of FY24
6. Capital Planning requests due Nov 15th:
 - a. Review Capital Spending:
 - i. Jordan reviewed spreadsheet for all capital spending 2015-2023
 - b. Vote on Five Year Plan:
 - i. All members reviewed and discussed items
 - ii. Maureen motioned to approve the Five Year Plan and send it to full SC for vote. Kendellynn seconded
 - c. Vote on FY26 Requests:
 - i. All members reviewed and discussed items
 - ii. Maureen motioned to approve requests of \$850K for FY26, with minor revisions, and send them to full SC for vote. Kendellynn seconded
7. Next Meeting Date:
 - a. Scheduled for December 4, 2024

Meeting adjourned at 2:48 pm