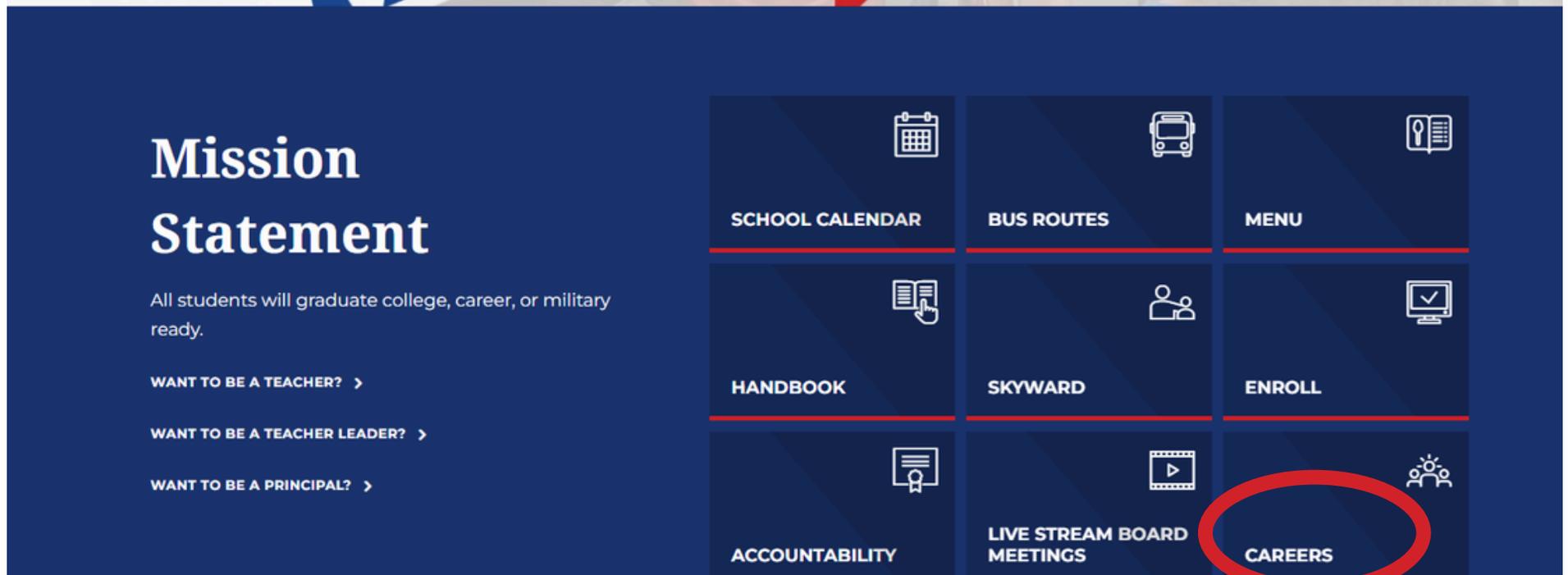


Human Capital Management

How to Submit an Application

Step 1: To submit an application first visit the MISD website and choose the career tab



The image shows a screenshot of the MISD website's navigation menu. The menu is a dark blue grid with white text and icons. The 'CAREERS' tab is highlighted with a red circle. The menu items are arranged in a 3x3 grid:

Mission Statement All students will graduate college, career, or military ready. WANT TO BE A TEACHER? > WANT TO BE A TEACHER LEADER? > WANT TO BE A PRINCIPAL? >	 SCHOOL CALENDAR	 BUS ROUTES	 MENU
	 HANDBOOK	 SKYWARD	 ENROLL
	 ACCOUNTABILITY	 LIVE STREAM BOARD MEETINGS	 CAREERS

Step 2: Click the "View Opportunities" box to search posted positions. For guidance on the application process, click the "How to Apply" box.

Career Opportunities

An Exciting Career Awaits You!

Thank you for your interest in the Midland ISD. We are excited that you are interested in exploring career opportunities with us! We are seeking diverse, highly skilled, innovative, talented and motivated teachers, administrators and other professionals who are invested in making an impact on student achievement. We are committed to the implementation of programs to retain and recruit high quality employees to serve our students. Explore our opportunities and apply today!

We have moved to a new applicant portal, SKYWARD FASTTRACK! After January 1, 2025, all applicants will need to create a new account.

1. Click on View Opportunities.
2. Search for Posted Postions.
3. Apply for Selected Postions.
4. **New Users:** Please Create a Profile **or Existing Users:** Please Log In.



Step 3: To filter the available posted positions, choose from the categories below or you may click on the search for posted positions tab.

Search By: ▼

To filter the available posted positions, choose from the categories below and click 'Search For Posted Positions'. To view ALL posted positions, do not select any filter categories.

[Reset Filters](#) [Log In To Profile](#) [Search For Posted Positions](#)

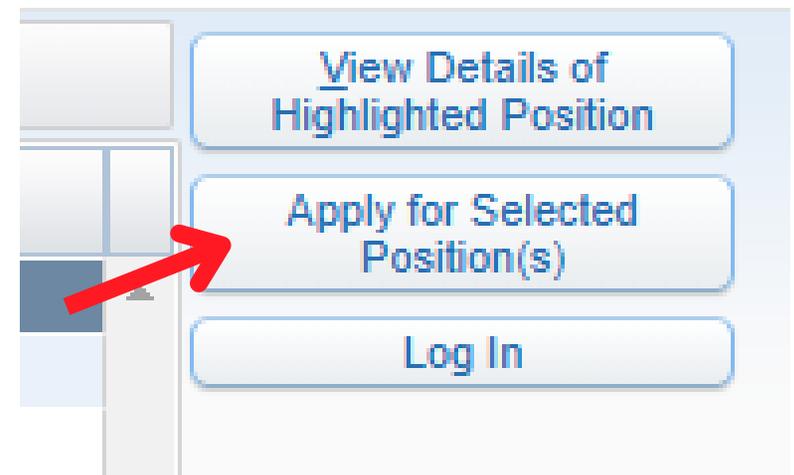
<p>Category (Select All) (Select None)</p> <p>TEACHER [Undefined Category]</p>	<p>Position (Select All) (Select None)</p> <ul style="list-style-type: none"><input type="checkbox"/> CAMPUS ADMIN / PROF<input type="checkbox"/> CAMPUS CLERICAL<input type="checkbox"/> CHILD NUTRITION SERVICES<input type="checkbox"/> COORDINATOR<input type="checkbox"/> CUSTODIAL<input type="checkbox"/> EARLY CHILDHOOD<input type="checkbox"/> INSTRUCTIONAL AIDE<input type="checkbox"/> INSTRUCTIONAL SUPPORT - ASSOC TEACHER<input type="checkbox"/> INSTRUCTIONAL SUPPORT - ELEM TA<input type="checkbox"/> INSTRUCTIONAL SUPPORT - OC	<p>Assignment (Select All) (Select None)</p> <ul style="list-style-type: none"><input type="checkbox"/> BLDG ENGINEER<input type="checkbox"/> BLDG ENGINEER-AST<input type="checkbox"/> CARPENTRY-GENERAL<input type="checkbox"/> CHILD CARE PROVIDER I<input type="checkbox"/> CHILD CARE PROVIDER II<input type="checkbox"/> CNS -SUPERVISOR<input type="checkbox"/> CNS EQUIPMENT TECHNICIAN<input type="checkbox"/> CORE<input type="checkbox"/> CUSTODIAN<input type="checkbox"/> CUSTODIAN-ASSISTANT HEAD<input type="checkbox"/> Cybersecurity Officer
<p>Location (Select All) (Select None)</p> <ul style="list-style-type: none">002 - LEGACY SENIOR HIGH003 - MIDLAND SENIOR HIGH004 - COLEMAN HIGH SCHOOL042 - LEGACY FRESHMAN HIGHL01 - BONHAM ELEMENTARYL16 - RUSK ELEMENTARYL17 - SOUTH ELEMENTARYL22 - PARKER ELEMENTARYL26 - CARVER CENTERL28 - GREATHOUSE ELEMENTARYL31 - BOWIE FINE ARTS ACADEMY	<p>Employment Type (Select All) (Select None)</p> <ul style="list-style-type: none"><input type="checkbox"/> Full Time<input type="checkbox"/> Part Time	

Step 4: Select posted positions you would like to apply for. You may select more than one.

All Posted Positions			
Apply	Category	Position Description	Assignment Description
<input checked="" type="checkbox"/>		CAMPUS CLERICAL	OFFICE CLERK
<input type="checkbox"/>		CAMPUS CLERICAL	OFFICE CLERK
<input type="checkbox"/>		CHILD NUTRITION SERVICES	CNS MANAGER I
<input type="checkbox"/>		CHILD NUTRITION SERVICES	FOOD SERVICE V
<input type="checkbox"/>		CHILD NUTRITION SERVICES	FOOD SERVICE V
<input type="checkbox"/>		CUSTODIAL	ASSISTANT HEAD
<input type="checkbox"/>		CUSTODIAL	CUSTODIAN
<input type="checkbox"/>		HEAD CUSTODIA	HEAD CUSTODIA
<input type="checkbox"/>		INSTRUCTIONAL AIDE	PE
<input type="checkbox"/>		INSTRUCTIONAL AIDE	REACH ASSOCIAT
<input type="checkbox"/>		POLICE/SECURITY	FRHS - CAMPUS S
<input type="checkbox"/>		SCHOOL PLANT SERVICES	CARPENTRY-GEN
<input type="checkbox"/>		SCHOOL PLANT SERVICES	HVAC MECHANIC
<input type="checkbox"/>		SCHOOL PLANT SERVICES	JOURNEYMAN EL
<input type="checkbox"/>		SCHOOL PLANT SERVICES	LOCKSMITH FOR

Check Position

Click Apply for Selected Positions



Step 5: Even if you're a current employee you will still have to create a new user profile.

The image shows a web form with two main sections. The top section is titled "Existing Users Please Log In" and contains fields for "Username:" and "Password:", a "Log In" button, and a link for "Forgot your username/password?". The bottom section is titled "New Users Please Create a Profile", which is circled in red. This section includes a checkbox for "I would like to create a new profile", followed by several required fields: "Your Email Address:", "* Your First Name:", "* Your Last Name:", "* Your Username:", "* Your Password:", "* Re-Enter Password:", "* Your SSN:", and "* Re-Enter SSN:". Below these fields is a link "Why do we collect this information?". At the bottom of the form is a checkbox for "I have read and understand the 'Why do we collect Social Security information' disclaimer above.", a "Create Profile" button, and a "Back" button.

Existing Users Please Log In

Username:

Password:

[Forgot your username/password?](#)

New Users Please Create a Profile

I would like to create a new profile

Your Email Address:

* Your First Name:

* Your Last Name:

* Your Username:

* Your Password:

* Re-Enter Password:

* Your SSN:

* Re-Enter SSN:

[Why do we collect this information?](#)

I have read and understand the 'Why do we collect Social Security information' disclaimer above.

Step 6: Complete each section by clicking "Edit" Once complete click "Submit to HR"

Application Dashboard - 05.24.10.00.03 - Google Chrome
skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinmidlandisdtx/rappljoblst460.w

Application Dashboard

Job Listing

Listing ID: 240714001 Location: 106 - DE ZAVALA ELEMENTAR Type: Full Time
Position: TEACHER-ELEMENTARY Dept: Deadline: Until Filled
Assignment: CORE Group: Appl. Status: Not Submitted

[View Details Of This Job Listing](#)

This position has 8 sections to complete before you can submit your application. The sections are listed below and can be completed in any order. Each section (except Comments) contains a checkbox indicating that you have entered the information to the best of your abilities. Checking the checkbox will also change the status of the corresponding section below to 'Completed'. When no sections are marked 'Incomplete', you may submit your application to Human Resources with the button at the right.

Contact Information	Incomplete	Edit
Conditions of Employment	Incomplete	Add
Education History	Incomplete	Edit
Certifications/Licenses	Incomplete	Add
Employment History	Incomplete	Add
Background Check	Incomplete	Add
References	Completed	Edit
Comments	Optional	Add

Submit to HR (highlighted with a red circle)

Cancel Application

Return to Profile

We reserve the right to modify the details of a position posting at any time.

Step 7: Your application has been submitted to HR. Any updates can be made here.

Applicant Profile ☆

Profile Data for AUDRIE LUJAN

Profile Section

- [Update](#) Email Address and Username/Password
- [Update](#) Name and Contact Information
- [Update](#) Conditions of Employment
- [Update](#) Education History
- [Update](#) Certifications/Licenses
- [Update](#) Employment History
- [Update](#) Background Check
- [Update](#) References
- [Update](#) Comments

Your Applications

Open (1) Processing (0) Closed (0)

Open Applications:

	Position ▲	Assignment	Location	New Msg	Status	Deadline	Position ID	
Edit	TEACHER-ELEMENTARY	CORE	106 - DE ZAVALA ELEMENTA	1	Submitted	Until Filled	240714001	