

**Cherry Hill Public School District
Office of the Superintendent
Dr. Kwame S. Morton, Sr.**

Chain of Communication/How to Effectively Communicate with School Officials

Parents are often discouraged or frustrated when they attempt to communicate with central office administrators and are sent back to building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the “**Chain of Communication**,” or where to begin the communication sequences regarding their child’s problem (*Parents of children with special needs should refer to the Special Education section below*).

PRESCHOOL LEVEL:

A. On matters involving Preschool first contact:

1. Classroom Teacher		
2. Principal/Director		
SCHOOL	PRINCIPAL	PHONE NUMBER
Estelle V. Malberg Early Childhood Center	Ms. Danyelle Edwards, Principal dedwards@chclc.org	856-429-7283 x 4010
Cadence Academy	Deliah Diaz, Director Director.CherryHill@cadence-academy.com	856-438-5321
Discovery Corner Childcare & Enrichment Center	Shantell Carter, Director discoverycornerkids@gmail.com	856-667-6333
Kindercare - Springdale Rd.	Jenny Jijon Wallace, Director jjjonwallace@kindercare.com	856-424-8874
Mosaic Early Learning (Head Start)	Stephen Holinaty, Director stephen.holinaty@centerffs.org	609-471-2654

3. Preschool Supervisor		
Ms. Violeta Katsikis	vkatsikis@chclc.org	856-429-5600 x 4058

4. Assistant Superintendent Curriculum & Instruction, PreK-12		
Dr. Farrah Mahan	fmahan@chclc.org	856-429-5600 x4311

B. On matters involving Special Education first contact:

1. Classroom Teacher		
2. Case Manager		
3. Principal (Building Level)		
4. Supervisor of Special Education	Ms. Trina Ragsdale tragasdale@chclc.org	856-429-5600 x4320
5. Director of Special Education	Ms. Caitlin Mallory cmallory@chclc.org	856-429-5600 x4431

C. To resolve all matters only after you have followed the levels outlined above:

Superintendent of Schools	Dr. Kwame Morton	kmorton@chclc.org	856-429-5600 x4309
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