

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
January 6, 2024

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dean E. McComsey, Mrs. Suzanne S. Knowles (remotely), Ms. Kelly A. Osborne (remotely), Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

ABSENT: Board Member, Mr. Dustin D. Knarr

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve the Minutes of the Board reorganization meeting and regular Board meeting on December 4, 2024.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart shared that, due to the weather, January student recognition and student reports will be presented at the February meeting.

Dr. Peart shared that January is School Director recognition month and recognized School Board members for their service to the Lampeter-Strasburg School District.

Dr. Peart recognized Lampeter Elementary School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Binkley, Lisa M. – a letter of resignation.
2. Long, Deborah K. – a letter of resignation as a kitchen helper.
3. Pierce, Valecia W., PDE Division of Subsidy Administration – a letter of acceptance of the 2025-2026 Act I Index.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Welk moved and Mrs. Staley seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,538,567.08, Cafeteria Fund checks in the amount of \$81,981.86, Capital Reserve Fund checks in the amount of \$121,837.10, Capital Projects Fund checks in the amount of \$456,499.15, and Athletic Account Officials in the amount of \$3,833.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Dr. Peart reported that the Committee is recommending all personnel items below as a consent agenda. Mr. McComsey made a motion to approve the consent agenda items as presented and Mr. Welk seconded the motion. A voice vote was unanimous in favor of the motion to approve the consent agenda as follows:

1. APPROVAL OF RESIGNATION

Lisa M. Binkley, special education teacher assistant at Martin Meylin Middle School effective January 16, 2025, and cafeteria monitor at Martin Meylin Middle School effective February 13, 2025.

2. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Dylan P. Eshbach, as a SACC aide at the Lampeter-Strasburg Early Childhood Center retroactively effective to December 9, 2024. Mr. Eshbach will become a category C support employee and will be compensated \$16.01 per hour.
- b. Jennifer L. Zimmerman, as a kitchen helper at Lampeter-Strasburg High School retroactively effective to December 16, 2024. Ms. Zimmerman will become a category E support employee and will be compensated \$16.16 per hour.

3. APPROVAL OF CHANGES OF STATUS

- a. Deborah K. Long, kitchen helper, Martin Meylin Middle School. Ms. Long will become a second shift custodian at Martin Meylin Middle School retroactively effective to December 16, 2024. She will become a category A support employee and will be compensated \$16.42 per hour.
- b. Samantha M. Whitton, kitchen helper, Martin Meylin Middle School. Ms. Whitton will become the assistant kitchen manager at Martin Meylin Middle School retroactively effective to December 3, 2024. She will become a category C support employee with no change in compensation.

4. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2024-2025 additions/deletions to supplemental contracts, as follows:

a. Edward Burton	Basketball - Boys - 2nd Asst - 60%	\$3,855.60	Deletion
b. Neil Koser	Basketball - Boys - Asst - 50% of 50%	\$1,606.50	Deletion
c. Neil Koser	Basketball - Boys - 2nd Asst - 60%	\$3,855.60	Addition
d. Jeremy Messinger	Basketball - Boys - Asst - 50% of 50%	\$1,606.50	Addition
e. Jacqueline Koob	Swimming - 1st Asst - 70%	\$3,439.80	Addition

5. APPROVAL OF SUBSTITUTES

2024-2025 substitutes, as follows:

Support Staff Substitute

Reath, Amy E.
Souders, Jay R.
Sylvester, Jr., Jerry J.

6. APPROVAL OF VOLUNTEERS

2024-2025 volunteers, as follows:

Koob, Jacqueline M.
Wentzel, Bradley S.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk reported on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES – Mr. Truman Horst, Mr. Shrey Singh

No student reports.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

ACCEPTANCE OF 2023-2024 FINANCIAL STATEMENTS AND AUDIT

Mr. Parido moved and Mrs. Steinbacher seconded the motion to approve the 2023-2024 financial statements and audit as presented by Withum Smith+Brown, PC, at the November 18, 2024, Board Workshop meeting.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2024-2025 SPECIAL EDUCATION CONTRACT

Mr. McComsey moved and Mrs. Staley seconded the motion to approve a 2024-2025 special education contract with the School District of Lancaster for one student continuing in current placement at an annual base expense of \$62,573.40.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mr. McComsey moved and Mr. Parido seconded the motion to approve overnight field trips, as follows:

- a. Lampeter-Strasburg High School Mock Trial Club to compete in Mock Trial Competition at Penn State University from February 1 to 2, 2025, as posted.
- b. Martin Meylin Middle School Cape Henlopen Trip, Cape Henlopen State Park, Lewes, Delaware, from June 23 to June 26, 2025, as posted.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2025-2026 SCHOOL CALENDAR

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve the 2025-2026 school calendar, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comments.

MEETING ADJOURNED

The meeting was properly adjourned at 7:51 p.m.

Mary E. Williams
Secretary