

# RECRUITMENT PACK



## CULFORD SCHOOL JOB DESCRIPTION

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### Head of French

#### Overview of the role

We are looking to appoint an innovative and dynamic Head of French, who will work alongside our Head of Spanish in a thriving Modern Foreign Languages Department.

#### Details of the Role

- Teaching French from Fourth Form (Year 9) to A Level
- The ability to teach Spanish would be beneficial, but not essential
- Full-time
- Accommodation may be available on site for a candidate who is also interested in a boarding role
- Start date: **September 2025**
- Application deadline: 24 February 2025
- Interviews: 5 March 2025

#### The Department

French and Spanish are core subjects in the Prep School. In the Senior School, both subjects are core in the Fourth Form, and optional at GCSE. We therefore have healthy numbers studying one or both subjects to GCSE and A level (AQA specifications), with strong external results. The department is vibrant and forward-thinking, and believes in languages for all, regardless of background or ability. Language trips are run to locations such as Paris, The Loire Valley, Tenerife and Barcelona.

The supportive department values individual strengths and collaboration. The successful candidate will work closely with the Head of Spanish, and other MFL teachers. In addition to being a fine classroom practitioner, they will take part in tracking processes to ensure each pupil develops according to their own targets and wider academic expectations.

All classrooms have interactive white boards or screens, with full wireless internet access for all pupils. All pupils have laptops and blended learning using various digital media is a strong feature of what we do. Culford uses iSAMS and the Google Suite of Applications, including Google Classroom, Google Meet, Google Drive and Google Sheets and a range of educationally-approved AI platforms such as Magic School. Whilst experience in the use of these products would be advantageous, full training will be given as necessary to the successful candidate. The department has a generous budget and provides all necessary resources. Teachers wishing for specific resources are encouraged to apply for them to develop our educational offer further.

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From September 2025, academic lessons will be taught from Monday to Friday allowing time on Saturday mornings for our ACE Programme (Academic and Co-Curricular Enrichment). In the life of our busy boarding school, teachers are currently expecting to deliver enrichment activities on approximately 50% of Saturdays.

Culford believes in professional and personal development and will seek to support the successful candidate in all areas. We have connections with the Teachers' Development Trust and the Chartered College of Teaching, and seek to offer a wide range of professional development opportunities to all staff. We aim to ensure that our pupils are receiving the best possible experience in the classroom, while our staff are supported in developing their careers.

Teaching and learning at Culford received high praise in our last ISI inspection (May 2023). We value dynamism and risk-taking, and colleagues are given freedom to teach creatively in ways that inspire pupils.

### **The successful candidate will:**

Lead and manage the French department, and collaboratively work with other members of the Modern Foreign Languages department

- Be an ambassador for French within the school
- Teach pupils of a range of ability, from Fourth Form (Year 9) to A Level
- Ideally be able to teach Spanish to Fourth Form (Year 9) level, but this is not essential
- Care for a tutor group of around 12 pupils

### **We are looking to appoint a colleague who will:**

- Model our values of honesty, courage and compassion, demonstrating flexibility, innovation and resilience

Be passionate about teaching and learning and take a collaborative and reflective approach to it

- Be keen to engage with educational research to inform their teaching practice further
- Be adept at using technology to support learning
- Promote pleasurable and successful learning for all pupils
- Demonstrate excellent written and verbal communication skills
- Have a firm commitment to safeguarding children and a good knowledge of policy
- Be supportive of the aims and ethos of an independent boarding school

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- Deal confidently with pupils, staff and parents, showing natural empathy
- When necessary, work under pressure and meet deadlines

### **How to Apply**

Applications will only be accepted via the Culford Application form which can be found on the Work For Us page on [www.culford.co.uk](http://www.culford.co.uk)