

# BENJAMIN FRANKLIN INTERNATIONAL SCHOOL

## **BFIS ADMISSIONS - Year Abroad Policy**

- 1) Year Abroad Students are BFIS students that leave for one academic year. If the student leaves for more than one academic school year, he/she is considered a "Returning student" who would have to start the application process from scratch and would fall into the Admissions Priority Sequence.
- 2) Year Abroad Students must maintain or improve their academic standing while abroad and provide evidence of that during the admissions re-entry process.
- 3) Year Abroad Students must re-apply through the Admissions online application system, provide BFIS with updated grade reports and teacher recommendations. They do not need to pay the application fee nor complete the "Getting to know you" questionnaire if they are already in MS/HS.
- 4) Year Abroad Students must have a complete application before January 15th.

If all previous points are met, a returning Year Abroad Student will be given priority in the grade's waiting pool. That means, if there is space, Year Abroad Students will be re-enrolled before any new students are admitted.

If there is more than one Year Abroad Student seeking re-enrollment, priority will go to the student that has been at BFIS the longest.

Due to the increase in Year Abroad Students and our inability to guarantee space for such numbers and over enroll, it has been decided that families are no longer required to pay the Matriculation Fee for the year abroad.

The only 100% guarantee of space upon return would be to pay full Tuition and Matriculation Fee for the year abroad.

It is required of all families considering a "Year Abroad" to schedule a meeting with your Principal and with Admissions to discuss the administrative side.