



MEETING MINUTES



Woodland Elementary School Governance Council

DATE/TIME: 12/3/2024 | 7:30AM | **LOCATION:** MICROSOFT TEAMS

SGC Member Attendance

Shavanda Toomer, Principal | Ciara Royal, Chair, Appointed School Employee | YaShonda Hiles, Parliamentarian, Elected Teacher | Chris Cornell, Elected Parent | Anna Hill, Elected Teacher | Tara Uremovich, Appointed School Employee | Guest, Mrs. Loff, Teacher

Member(s) not in attendance: Meredith Voshell, Approved Community Representative | Felix Lora, Vice- Chair, Approved Community Representative | Kelly Chartash, Elected Parent | Samara Fernandez, Elected Parent

Time	Item
7:39 AM	Call to Order (Royal)
7:40 AM	Action Item: Motion to approve December's Meeting Agenda Motion: Toomer Second: Cornell All in Favor: Unanimously Approved
7:43 AM	Action Item: Motion to Approve November's meeting minutes Motion: Hiles Second: Toomer All in Favor: Unanimously Approved
7:44 AM	Public Comment (Hiles) No Submissions - Public Comment submission form link was included in the SMORES weekly newsletter and on Woodland's SGC website.
7:46 AM	Action Item: (Toomer) Value Added Flexibility Submission Form Motion: Uremovich Second: Royal All in Favor: Unanimously Approved
7:47 AM	Discussion Item: (Royal) SGC's committee's spring meeting scheduling - Budget Committee will meet January 21, 2025 @ 8am - Outreach & Communications Committee's meeting is TBD for January 2025
7:53 AM	Informational Item: (Toomer) Sparkle Village Updates Ms. Toomer updated the council that 6 visitors scanned the QR code to show they visited Wes's Sparkle Village house. The Sparkle Village house will continued to be promoted via the weekly SMORES newsletter.
7: 57 AM	Informational Item: Strategic Plan Goal monitoring update (Uremovich) Prioritize safety & Operation: - Discipline Data update (Discipline Dashboard) - To minimize suspension administration uses restorative practices & supportive measures and interventions over OSS/ISS when possible but it does cause a strain on staff & sometimes students. Suspension is still used for based on the Code of Conduct. - In lieu ISS, administration is utilizing a 3hr time out in the front office instead of the whole day to ensure that students still participate in instruction whenever possible.



Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students

Time	Item
	- Ms. Toomer shared that historically among all schools there is an increase in referrals during the month of October but Woodland's data shows a decrease this year. She commended the teachers for their efforts with classroom management. Attendance: - Staff absences have increased for Oct/Nov compared to last year. - Student tardies have decreased compared to this time last year.
8:10 AM	Informational Item: Staff Morale survey review (Uremovich) - Mrs. Uremovich shared staff morale survey results. The survey identified 3 areas of concern. - Lesson plans, PLCs, Staff Morale Mr. Cornell asked for a breakdown of what SSS and PLC mean. Mrs. Uremovich explained that SSS stands for Student Success Skills meeting and PLCs stand for Professional Learning Community meeting. Ms. Toomer explained that SSS was started in FCS when we were returning from the pandemic to help with the student social emotional learning.
8:23 AM	Informational Item: Staff Morale Survey Action Plan (Uremovich) - Mrs. Uremovich explained the survey revealed areas of concern, the teacher leaders from each grade level team and one other team member were brought together to create action plans based on the 3 areas of focus. The team used a 5 Whys Protocol to identify the root cause of each concern. - Mrs. Loff (Staff Morale Team) explained that the highest area of need was staff morale. - The Staff Morale team created an action plan that consist of hosting a Staff BASH for the beginning, middle, and end of the year involving Sandy Springs Education Force and PTO. Also start community building PLCs that would meet once a month to help foster community among the staff. The PLCs would be once a month hosted by teachers that staff can choose to hang out and have fun with each other. Rooms such as scrapbooking room, diamond art room, Zumba room, meditation room, karaoke room, board game room, and circuit rooms to start.
8:33 AM	Action Item: Charter Dollars Expenditure Proposals Proposal: Staff Morale Staff BASH & Community Building PLCs- \$2,500 Motion: Cornell Second: Hill All in Favor: Unanimously Approved
8:41 AM	Informational Item: Principal Update (Toomer) - Reviewed Staff Attendance - Discipline - MOY (Middle Of the Year) testing is currently underway
8:45 AM	Discussion Item: (Royal) Draft January's agenda - Public Comment 2-3 mins - Budget Updates - Outreach & Communications Committee - Strategic Plan monitoring updates - Principal Updates - i-Ready data - Charter \$ Fund update - Charter Fund Proposals Mr. Cornell stated a reminder of the Advisory Council Meeting on 1/28/ 25 @ 6pm - 8pm
8:51 AM	Action Item: Meeting Adjournment Motion: Toomer Second: Hiles All in Favor: Unanimously Approved



Meeting Norms