

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
December 10, 2024
5:00 p.m.

Regular Session

I. CALL TO ORDER: __5:00____p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairwoman	Nicole Valdovinos	x
SJCA Vice Chairman	Jeff Coronado	x
SJCA Board Secretary	Tony Song	Ab
SJCA Board Member	Dave Wallach	x
SJCA Board Member	Matt Smith	x
SJCA Board Member	Monica Farias	x

Superintendent-Principal	Erin Shiroma	x
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II. PRESENTATIONS

- 1. Administration and the Board of Directors recognized the SJCA Volleyball, Football, and Basketball teams as League Champions.**

III. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

Mr. Wallach reported that Santa has been sighted and will be making an appearance at the Kiwanis Christmas Parade on Saturday, Dec. 14th. Santa, of course, is played by Mr. Wallach himself! He also reported that he will be visiting SJCA on Thursday, Dec. 18th.

Mr. Smith was very happy to see the success of our sports teams with 3 of the 4 teams becoming League Champions. He has also been very impressed with the facility meetings that have been taking place. It was encouraging to see that curriculum/educational programs drove the facilities discussion. This is rare in most Districts.

Ms. Farias' granddaughters, who both played varsity flag football at South Hills, both made All-league. They were both former students of SJCA.

IV. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdOU3JRTBVNjVaOT09>

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1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.

3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

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Windows – You can also use the Alt + Y shortcut to raise or lower your hand.
Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

V. BUSINESS SESSION

A.	ORGANIZATIONAL						
	1. Approval of Agenda and Consent items						
	Moved by		Smith	Seconded by		Wallach	
	To approve the agenda and consent items for the regular meeting of December 10, 2024.						
	Ayes	5	Noes	0	Abstain	0	
	x Valdovinos	_x_ Coronado	__ Song	_x_ Wallach	_x_ Smith	_x_ Farias	
Consent	2. Approval of Minutes						
	Moved by			Seconded by			
	To approve the minutes for the regular meeting of November 12, 2024.						
	Ayes		Noes		Abstain		

	__ Valdovinos	__ Coronado	__ Song	__ Wallach	__ Smith	__ Farias
B.	EDUCATION					
	3. Report of Information: CA Dashboard Comparisons					
	Ms. Spickler, Administrator Curriculum, Instruction, and Assessment, provided the Board of Directors with an overview of the CA Dashboard comparison data..					
	4. Report of Information: Educational Facilities Enhancement Update					
	Ms. Shiroma provided the Board of Directors with an update relating to possible facilities enhancements to SJCA's educational program, as well as feedback provided by our educational partners..					
	5. Report of Information: Season of Compassion and Giving...SJCA's Community Outreach Activities During this Holiday Season					
	Ms. Shiroma provided the Board of Directors with an overview of the community outreach activities SJCA students will be participating in during this Holiday Season.					
C.	BUSINESS					
Consent	6. Purchase Orders					
	Moved by			Seconded by		
	To approve/ratify listed purchase orders					
	Ayes		Noes		Abstain	
	__ Valdovinos	__ Coronado	__ Song	__ Wallach	__ Smith	__ Farias
Consent	7. Warrants					

	Moved by			Seconded by		
	To approve/ratify listed warrants.					
	Ayes		Noes		Abstain	
	___ Valdovinos	___ Coronado	___ Song	___ Wallach	___ Smith	___ Farias
Consent	8. Donations					
	Moved by			Seconded by		
	To approve/ratify listed donations					
	Ayes		Noes		Abstain	
	___ Valdovinos	___ Coronado	___ Song	___ Wallach	___ Smith	___ Farias
	9. Contracts					
	Moved by		Smith	Seconded by		Wallach
	To approve/ratify listed contracts					
	Ayes	5	Noes	0	Abstain	0
	x Valdovinos	_x_ Coronado	___ Song	_x_ Wallach	_x_ Smith	_x_ Farias
	10. Report of Information: 1st Interim Budget Presentation					
	Ms. Luna provided the Board of Directors with a presentation of the 2024-2025 1st Interim Budget.					
	11. 2024-2025 1st Interim Budget					
	Moved by		Wallach	Seconded by		Smith
	To approve the 2024-2025 1st Interim Budget.					

	Ayes	5	Noes	0	Abstain	0
	x Valdovinos	_x_ Coronado	__ Song	_x_ Wallach	_x_ Smith	_x_ Farias
	12. 2023-2024 Draft Audit					
	Moved by			Seconded by		
Consent	To approve the 2023-2024 Draft Audit.					
	Ayes		Noes		Abstain	
	__ Valdovinos	__ Coronado	__ Song	__ Wallach	__ Smith	__ Farias
D.	PERSONNEL					
Consent	13. Personnel Report					
	Moved by			Seconded by		
	To approve/ratify the Personnel Report as presented.					
	Ayes		Noes		Abstain	
	__ Valdovinos	__ Coronado	__ Song	__ Wallach	__ Smith	__ Farias

VI. INFORMATION SESSION

1. Board of Directors' discussion

Ms. Farias wished all a Merry Christmas and Happy New Year. Looking forward to the new year and looking forward to making introductions of Ms. Shiroma to the community.

Ms. Smith...thanked administration for keeping us financially healthy to do the things we need to do.

Mr. Wallach gave Kuddos to our sports teams. He thinks it's very smart of how we strategically plan out our facilities. It much more important at what's inside and not just the "shiny" building.

2. Dates to remember and other updates:

DATE	EVENT
Dec. 11th	Art Club Field Trip 5:00 Kinder Musical 6:00 Kinder Musical
Dec. 12th	1st Grade Field Trip 5:30 2nd Grade Musical 6:30 2nd Grade Musical
Dec. 14th	10:00 a.m. Kiwanis Christmas Parade starring Director Wallach as Santa Clause!
Dec. 16th	1:30 Ms. Shiroma and Ms. Lemus to be slimmed!
Dec. 17th	5:30 5th Grade Musical 6:30 5th Grade Musical
Dec. 19 th	7:30a.m. Advanced Band performing before school in front quad
Dec. 18th	5:30 Choir Winter Concert
Dec. 20th - Jan. 5th	SJCA Winter Break
Jan. 7th	Next Board of Directors' meeting

There being no further business to come before the Board of Directors, the regular meeting of December 10, 2024 is adjourned at 7:01 p.m. by Chairwomen, Nicole Vildovinos.