Bartlett City Board of Education		1003
Descriptor Term: **BOARD MEMBER ORIENTATION**	Descriptor Code: **Board Operations**	Issue Date: **12/02/2013**
	Rescinds:	Revised: **5/28/2015**

The Board considers board member development to be an ongoing process for all board members and a vital responsibility for effective board membership.

It shall be the responsibility of the Superintendent to provide each new member of the Bartlett City Board of Education:

1. A copy of the Board's Policy Manual;
2. Applicable portions of the *Tennessee Code Annotated* outlining the duties and responsibilities of the Board and the Superintendent;
3. Minutes of the Bartlett City Board of Education meetings for the previous year; and
4. Other appropriate materials which will acquaint the new member with the operation of the District and Board service.

An orientation for new board members shall be conducted no later than thirty (30) days after new members take office. The Board Chairman and the Superintendent shall arrange and plan for such orientation.