

## AGENDA BUSINESS GOVERNANCE COMMITTEE 24-25

### MEETING DETAILS

<b>Date:</b> 02/04/2025	<b>Start Time:</b> .
<b>VISA Room VA- MPR</b>	<b>Agenda Prepared by:</b>  <b>Amanda Uncapher</b> Fifth Grade Teacher Business Committee Chair School phone # 818 896-7461 Ext. #7966 <a href="mailto:auncapher@myvaughncharter.com">auncapher@myvaughncharter.com</a>

### 1. VOTING MEMBERS

Name	Campus	Role	Attendance (Present/Absent)
Daisy Valle	MIT	<b>Parent</b>	
Hellen Pham	ML	Teacher	
Sarah Sheridan	G3	Teacher	
Lynette Serrano	MIT	Teacher	
Laura Torres	G3	<b>Parent</b>	
Liliana Gomez	PL	<b>Parent</b>	
Maria Rostro	VISA	<b>Parent</b>	
Katie Shepley	VISA	Teacher	
Claudia Jimenez	PL	Teacher	

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2. NON-VOTING MEMBERS		
Name	Role	Attendance (Present/Absent)
<b>BUDGET</b>		
Fidel Ramirez	CEO	
Yolanda Griffin	CFO	
Rachel Allen	MIT-Teacher <b>Facilitator</b>	
Nicole Mohr	VISA	
Amanda Uncapher	ML-Teacher	
Hellan Pham	ML-Teacher	
Johnie Morales	MIT-Teacher	
Katie Shepley	G3- Teacher	
Beatriz Samano	PL- Teacher	
Gaby Pelayo	PL- Support Staff	
Mercy Macharia	MIT- Lead <b>Secretary</b>	
Alejandro Zamora	MIT	
Daisy Valle	Pandaland	
<b>FACILITIES</b>		
Claudia Flores	Admin	
Raquel Valadez	Admin	
Miriam Chavez	MIT- <b>Facilitator</b>	
Wendy Aparicio	MIT- <b>Facilitator</b>	
Jenny Sanchez	PL- Support Staff	
Ana Osta	PL- Teacher	
May Penarroyo	VISA	

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Victor Loera	G3-Teacher	
Sarah Sheridan	G3-Teacher	
Mayensi Hernandez	ML- Teacher	
Janaan Martinez	VISA- Teacher	
Lijuan Lapporte	VISA- Teacher	
Yirzely Villanueva	MIT- Teacher	
Heleodoro Castillo	Student-VISA	
<b>PERSONNEL</b>		
Luis Carbajo	HR	
Irene Muro	ML- Admin	
Savannah Raskin	G3	
Riham Ammari	ML-Teacher	
Laura Torres	PL- Teacher- <b>Secretary</b>	
Fidel Montes	ML-Teacher - <b>Facilitator</b>	
Hayk Alciyan	VISA	
Sara Santa Cruz	MIT	
Lynette Serrano	MIT	
Pargol Mirkhani	MIT	
Sonia Cortez	G3-Teacher	
Hillary Henson	VISA	
Bethany Marroquin	MIT- Teacher	
Alma Nunez	VISA- Lead	
David Zhang	VISA- Teacher	
Maria Rostro	VISA Parent	

## AGENDA BUSINESS GOVERNANCE COMMITTEE 24-25

Josean Martinez

VISA Student

### 2. AGENDA

1. **Establish a Quorum/ Call to Order**
2. **Public Comment:** [Business Governance Public Comment Sign-up](#)
3. **Review and Approval of Minutes:** Voting Members will review and approve the minutes from the December meeting. [DEC. DRAFT OF MINUTES-Business Committee 12/03/2024](#)
4. **Governance**
  - a. **Announcements/ Informational Items:**
    - i. **Board Meeting update-** Mr. Ramirez
    - ii. **Fiscal Update-** Yolanda Griffin
    - iii. **Human Resources-** Luis Carbajo
    - iv. **Personnel updates-** Fidel Montes
    - v. **Facilities updates-** Wendy Aparicio
    - vi. **Budget updates-** Rachel Allen
  - b. **Action Item: None**
5. **Next Business Committee meeting: March 4, 2024**
6. **Next Board of Directors meeting: [February 26, 2025- link](#)**
7. **Adjournment:**

#### Norms

- ○ Follow health safety protocols accordingly
- ○ Keep teachers and students at the center of focus and decision making.
- ○ Support each other by keeping a positive tone and attitude - Be open to new ideas.
- ○ Begin and end on time.
- ○ One speaker at a time
- ○ Support each other by actively listening and staying engaged.

**AGENDA BUSINESS GOVERNANCE COMMITTEE 24-25**

**3. WORKING GROUPS**

**BUDGET**

[Budget Working Group Minutes](#)

**Working Group Facilitator**

**Rachel Allen**

**Working Group Secretary**

**Mercy Macharia**

**February 04, 2024**

**AGENDA:**

- 1. Update from Yolanda Griffin**
- 2. Continue to discuss strategies to increase retention and enrollment.**
- 3. Continue to discuss strategies to create open communication regarding budgets within and between committees and campuses**

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### FACILITIES

 Budget Working Group Minutes 24-25

**Working Group Facilitator**

**Wendy Aparicio/Miriam Chavez**

**Working Group Secretary**

**Wendy Aparicio/Miriam Chavez**

**February 04, 2024**

### AGENDA:

1. Kyra Huerta is requesting

 KHuete\_24-25 Facilities Request Form

Motion by:

Second by:

Approved by:

2. Elizabeth Hernandez from Mainland is requesting a storage cabinet and shelves, 12 section cubbies, 4 tier open shelves

 Mainland 24-25 Office Manager Furniture Request

 Mainland Office Cubbies 24-25 request

 Mainland 24-25 Facilities Request Form

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**PERSONNEL**

[Personnel Working Group Minutes](#)

**Working Group Facilitator**

**Fidel Montes**

**Working Group Secretary**

**Laura Torres**

**February 04, 2025**

**AGENDA:**

**HR: Updates - Luis Carbajo**

- **New Hires**
- **New Positions**

**Discussion Item:**

- **Professional Evaluation Matrix**