

## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

### MEETING DETAILS

<b>Date:</b> February 4, 2025	<b>Start Time:</b> 2:00pm	<b>End Time:</b> 3:30pm
<b>Location:</b> VISA MPR	<b>Minutes Prepared by:</b> Andrea Alvarez	

### 1. VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent)
Vicky Becerra	Staff	Attendance ▾
Daniela Romero	Staff	Attendance ▾
Jennifer Robbins	Staff	Attendance ▾
Naomi Cordova	Staff	Attendance ▾
John Alami	Staff	Attendance ▾
Alejandro Castellanos	Staff	Attendance ▾
Cindy Rubio	Parent	Attendance ▾
Gabriel Ylo	Staff	Attendance ▾
		Attendance ▾

### 2. AGENDA

1. 2:00pm-2:05pm Attendance and [sign in](#)
2. 2:05 All Committee Updates & Announcements:
3. C&I Committee Action Items
4. Directors of Instruction Update
5. Subcommittee Work Time: [Sub Committee Rosters](#)
6. 3:30pm Meeting adjournment

### AGENDA (detailed)

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## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

### Informational:

1. **Board meeting Updates**
  - a. **No updates at this time**

### 2. Committee Facilitators and Secretary Updates

### Sub Committee Facilitators and Meeting Minutes:

[GATE Committee Minutes](#): Alan Kodel

[EL Committee Minutes](#): Clara Haramandjian

[R&I Committee Minutes](#): Kishauna LaMotte

[School Climate Committee Minutes](#): Alex Henriquez

[SPED Committee Minutes](#): Emilia Hall

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## ANNOUNCEMENTS

1. **Committee meeting dates:** [11/5/24], [12/3/24], [2/4/25], [3/4/35], [5/6/25]
2. Please review the [Subcommittee roster](#) , if you or someone you know is missing, please notify Sadie or Heather.
3. Please include parent and student members in your sub committee emails.
4. **Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
  - a. Board Meeting Dates: [8/21/24], [9/25/24], [10/23/24], [11/20/24], [12/11/24], [2/26/25],[3/12/25], [4/23/25], [5/21/25], [6/25/25]
  - b. Time: 4:00pm
  - c. Join in person (Vaughn Central, First floor) or via Zoom
5. **Contact: Please reach me at:**  
Email: [aalvarez@myvaughncharter.com](mailto:aalvarez@myvaughncharter.com)  
Phone: (818)896-7461 Ext. 7843

### Norms:

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

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## 3. ACTION ITEMS

## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

### Curriculum and Instruction Committee:

#### 1. Approve meeting minutes from December 3 , 2024.

December session minutes can be found [here](#)

motions to approve previous meeting minutes.

seconds the motion.

### Roll call:

Vicky Becerra	<input type="button" value="Vote"/>
Daniela Romero	<input type="button" value="Vote"/>
Jennifer Robbins	<input type="button" value="Vote"/>
Naomi Cordova	<input type="button" value="Vote"/>
John Alami	<input type="button" value="Vote"/>
Alejandro Castellanos	<input type="button" value="Vote"/>
Cindy Rubio	<input type="button" value="Vote"/>
Gabriel Ylo	<input type="button" value="Vote"/>
	<input type="button" value="Vote"/>

## 4. SUBCOMMITTEE WORK

### School Climate

#### Agenda:

1. Strengthening parent engagement
  - a. Review Scope and Sequence (Primary/Secondary)
  - b. The creation of one Calendar for the 25-26 School Year
    - i. Activity
2. School Climate Survey
  - a. Review this school year's rollout

## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

- i. Implementation Dates:
- b. School Climate Committee Feedback Process

**Action Item:**

### EL

**Agenda:**

- 1. Flier for reclassification information

**Action Item:**

### GATE

**Agenda:**

- 1. Charter Renewal Data Review

**Action Item:**

### SPED

**Agenda:**

- 1. Newsletter on State-Wide Testing (Separate setting, embedded/non-embedded accommodations, etc.)

**Action Item:**

- a.

### Resource & Instruction

**Agenda:**

- 1. Hear feedback from each site about the [25-26 School Calendar Draft](#)
- 2. Continue with the textbook adoption timeline
  - a. Secondary Textbook
    - i. [ELA Secondary Curriculum Review Summary](#)
    - ii. [Science Secondary Curriculum Review Summary](#)
  - b. Elementary Textbook
    - i. [Elementary Deeper Dive](#)

**Action Item:**

- a.

**CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES**

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**5. ADJOURNMENT**

motioned to adjourn the meeting at 3:30 p.m.  
Meeting was adjourned at 3:30 p.m.