Menlo Park City School District

Form 470 # 2025-1001
RFP No. 250012355

E-RATE Year 28 (2025 – 2026)
REQUEST FOR PROPOSAL

MPCSD MDF and IDF CABLING
Addendum No. 1

Date: February 3, 2025

THIS AMENDMENT IS ISSUED AS ADDITIONAL INFORMATION AND/OR AS A CHANGE IN SPECIFICATIONS OR INSTRUCTIONS TO ALL PROSPECTIVE BIDDERS INTERESTED IN THE ABOVE-MENTIONED REQUEST FOR PROPOSAL.

All changes and/or clarifications will appear in **RED** type and deletions will be struck out within a revised sentence.

The due date for this RFP is being extended as follows.

RFP REVISED DUE DATE: March 3, 2025, 3:00 PM PST

D. RESPONSE TIMELINE

EVENT	DATE
1. RFP and E-rate Form 470 Issued:	January 13, 2025
2. Public Advertisement:	January 15 and 22, 2025
3. Mandatory Pre-Conference:	January 24, 2025, 10:30 AM PST
4. Request for Information Deadline:	January 31, 2025, 3:00 PM PST
5. MPCSD Posts Questions and Answers	February 3, 2025, 3 PM PST
6. Request for Proposals Due:	~~February 10, 2025, 3:00 PM PST~~ March 3, 2025, 3:00 PM PST
7. Notice of Intent to Award:	~~February 28, 2025~~ March 5, 2025
8. Board Approval:	March 6, 2025

REQUEST FOR INFORMATION:

Q: Are patch cords to be included in the proposals? In other words, does MPCSD want patch cords quoted?
A: Yes, please quote 1-foot black patch cables for each drop. In the event that another color patch cable is needed (green, orange or red), the district will provide the patch cable. Please see Appendix C for the district standards for patch panel and switch layouts, as this will explain why we are seeking 1-foot patch cables.

Q: Some of the ceilings in some of the rooms are rather high; who is responsible for renting a lift or getting taller ladders?
A: The district will rent a lift as needed and can provide a 12-foot ladder as needed.
For any ceilings that require less than a 12-foot ladder it will be the responsibility of the vendor to bring any needed elevation equipment, such as ladders.

Q: For rehoming the IDF at Encinal, will the district be re-using the current equipment and who will be responsible for moving said equipment?
A: Yes, the district will be re-using the switch and the UPS in the IDF that is being retired, and the district will be responsible for moving the equipment. The vendor will supply any new termination hardware, such as patch panels, keystones, etc.

Q: How can we tell which rooms are served by the various IDFs?
A. Attached to this document are maps that will provide a general idea of which rooms are served by which MDF/IDFs. The district has taken every measure to make sure that these are accurate; however, we cannot guarantee that they are completely accurate

Q: Is there a total number of drops that the district will want per this RFP?
A: Yes, the maximum number of drops we are asking for are as below. Please note, as per the RFP, the district reserves the right to purchase fewer drops than outlined below:

- For CAT6A Quote:
  - EN MDF : 236
  - EN IDF-A : 103
  - EN IDF-B: 54
  - EN IDF-D: 264
  - EN IDF-F: 106
  - HV MDF: 270
  - HV IDF-B: 156
  - HV IDF-C: 132
  - HV IDF-D: 157
  - HV IDF-F: 50
  - HV IDF-G: 226
  - LRU MDF: 155
  - LRU IDF-A: 51
  - LRU IDF-B: 106
  - OK MDF: 134
  - OK IDF-A: 58
  - OK IDF-B: 50
  - OK IDF-C: 58
  - OK IDF-D: 62
  - OK IDF-E: 60
  - OK-IDF-G: 220

- For CAT6 Upgrade Quote:
  - EN MDF : 236
  - EN IDF-B : 54
  - OK MDF: 134
  - OK IDF-A: 58
  - OK IDF-B: 50
  - OK IDF-C: 58
  - OK IDF-D: 62
  - OK IDF-E: 60

Q: At Laurel upper campus, is IDF B immediately above the MDF?

A: More or less, yes. There is a direct path between the two via 2" conduit.

Q. Which rooms will require the ceiling drops?
A. Currently all classrooms at Hillview and Upper Laurel have at least one ceiling drop; we are seeking to up that number to two. All classrooms at the remaining campuses do not have any ceiling drops, and will require two to be installed.

The following non-classrooms will require one or two ceiling drops installed:

- Encinal: Library, Music Room, Stage area in the Multi, Kitchen, Staff Room, Work Room, Office
- Oak Knoll: Library, Stage area in the Multi, Kitchen, Staff Room, Office
- Laurel Upper: A6, A1, Library, Music Room, Stage area in the MPR, Kitchen, STEAM A, STEAM B
- Hillview: Main Office, Workroom, Staff Room, Library, Kitchen, Fitness Room, Student Center

Q: Should the vendor include the District Office and the TERC in the scope of this RFP?
A: The District has decided to remove the District Office and the TERC from the scope of the RFP, as these spaces do not qualify for E-Rate.

DISTRICT CABLING UPGRADE: MPCSD MDF and IDF CABLING, RFP 2025-1001 Page 33 Site	No. of MDFs	No. of IDFs
~~District Office/TERC~~	~~0~~	~~2 (terminate @ Encinal MDF)~~
Encinal School	1	4
Laurel Lower Campus	1	7
Laurel Upper Campus	1	2
Hillview Middle School	1	5
Oak Knoll School	1	6

Q: Does the Upper Laurel MDF have some Cat 6A?
A: Yes, the Upper Laurel MDF does have a bundle of CAT 6A, which we believe connects to access points, but we do not guarantee that to be the case.

ADDITIONAL CLARIFICATION AND/OR NOTES FOR SCOPE:

Please see additional map below outlining the rooms that are served by the data closets

Encinal Data Closets

IDF-TC

TERC

IDF-DO

District Office

Track/Fields

BaseBall Diamond

BaseBall Cage

Kindergarten Playground

Playground

16 | 17 | 18 | 19 | 20 | B | G

IDF-F

37 | 36 | 35 | 34 | E | Work Rm | R | C4 | Second Floor | 33 | 29 | 30 | 31 | 32

11 | 12 | R | C3 | C1 | 13A | 13B | 14 | 15 | Library | 8 | 9 | 10

MDF

D3A Spreer
D3B Fritz
D3C Popvich

Small-Multi | Music Closet | School Supply Closet | D3B | D3A | D3C | D4 | Reading | D6 | B | G

Ball Rm | Stage | G | B | PE | Multi | Music | Kitchen | Custodian Office

IDF-D

IDF-B

B9 Staff Room | B6 | G | B | B5 Work Room | B3 Office | Health Room | B4 | AP | R | B1 | B2

Note: IDF-B will be rehomed with IDF-A.

28 | 27 | 26 | 25 | E | R | B | G | 24B | C3 | 21 | 22 | 23 | 24A

IDF-A

G | B | 7 | R | 6 | 5 | 4 | 3 | 2 | 1

Garden

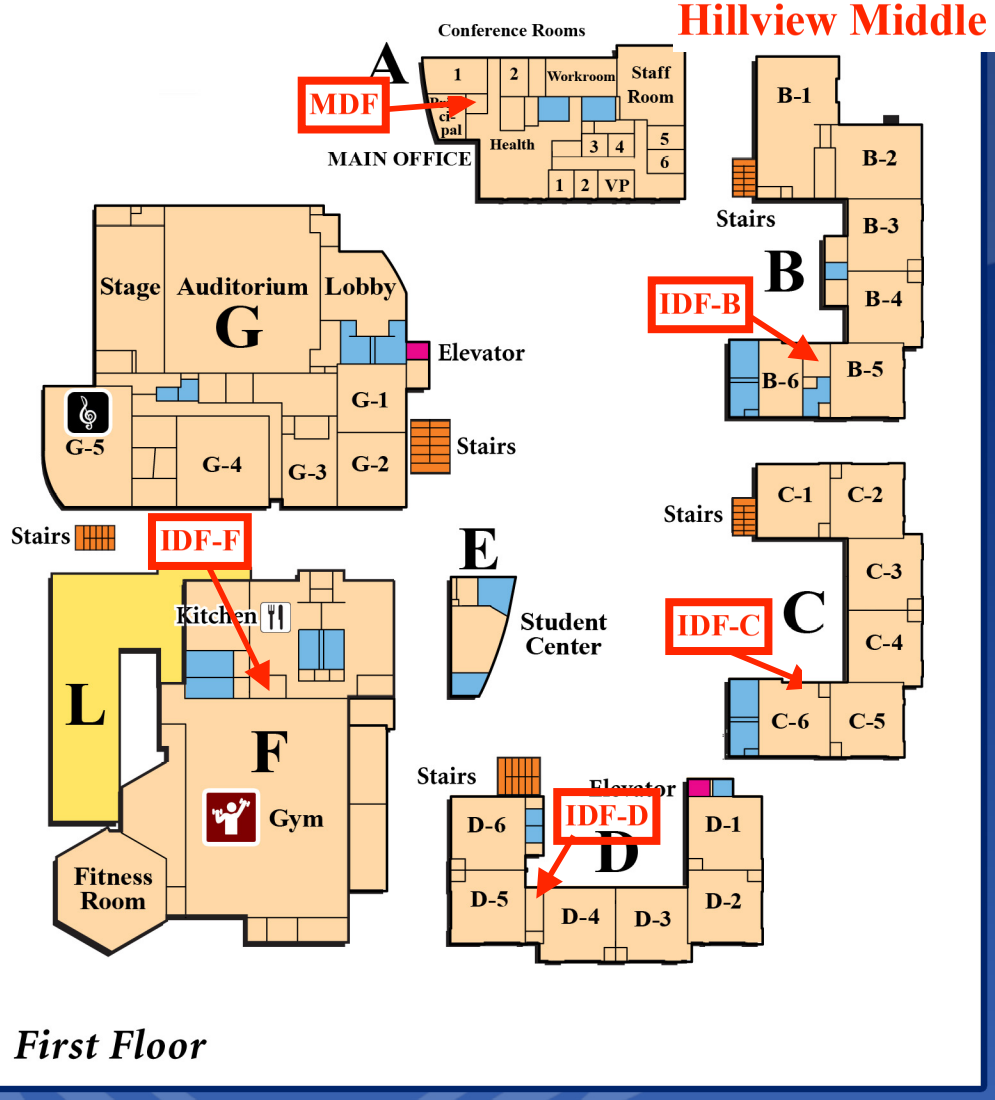
Encinal Avenue

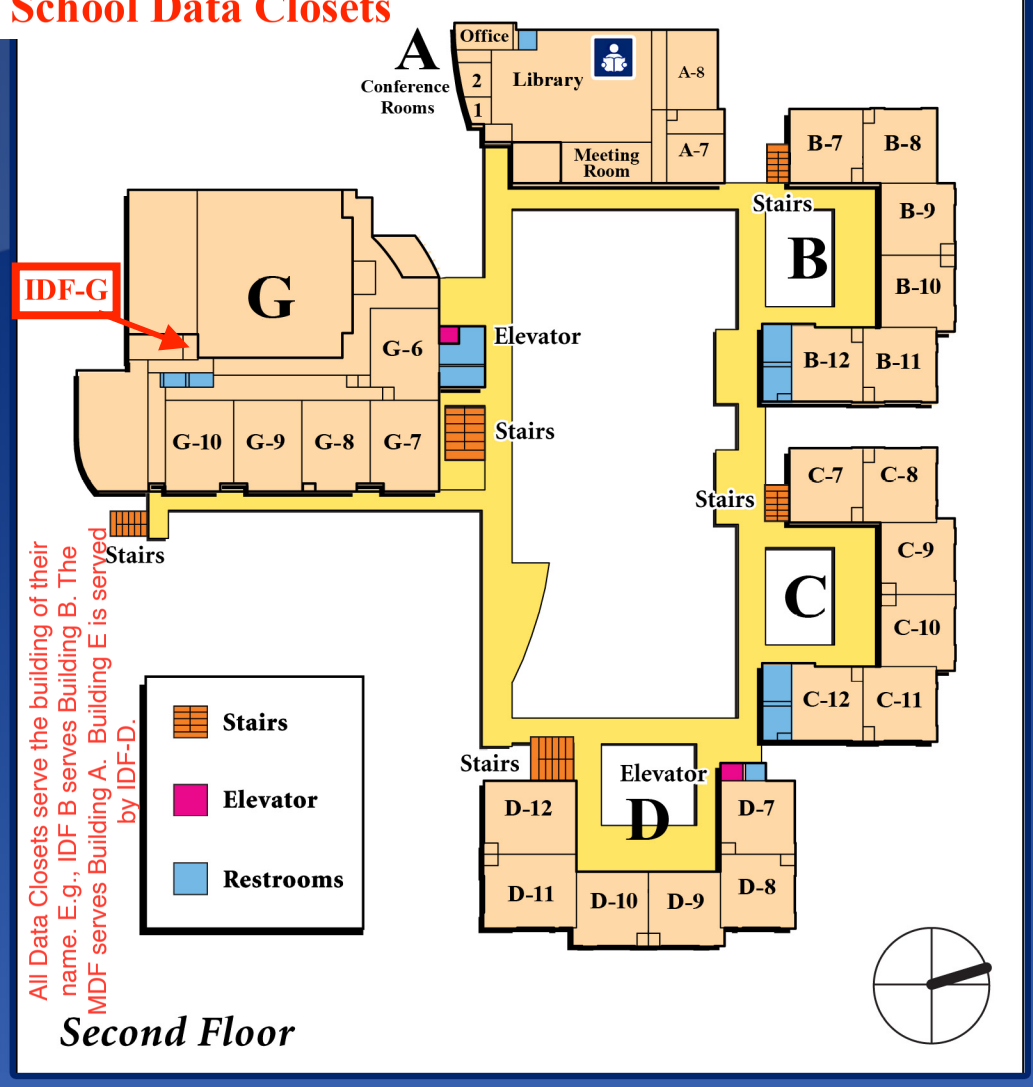
Middlefield Road

N

ENCINAL SCHOOL MAP

Hillview Middle School Data Closets





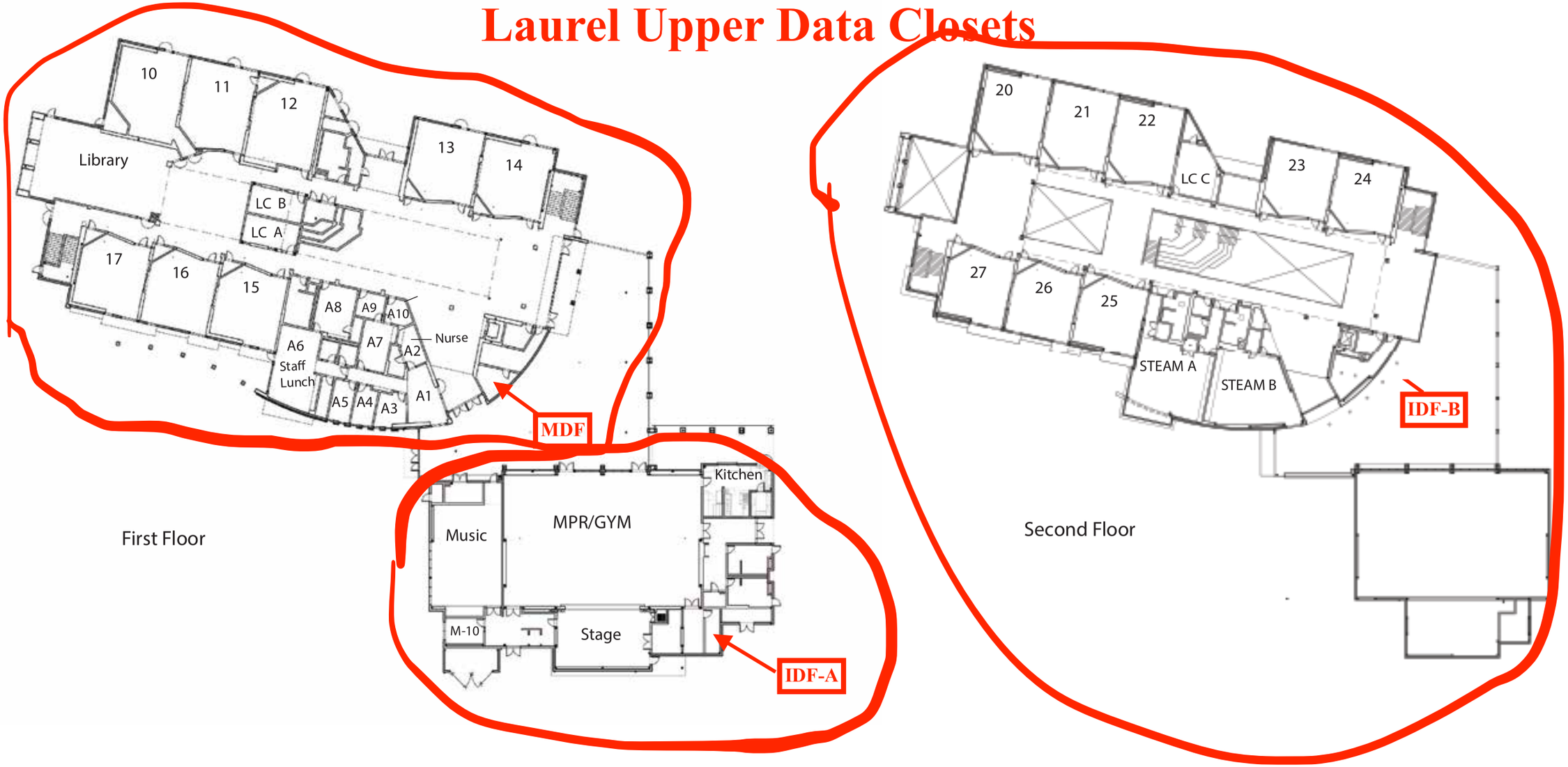
HILLVIEW MIDDLE SCHOOL

First and Second Floor Map

LEGEND

A:	1st Floor – Main Office	F:	Gymnasium
A:	2nd Floor – Library	G:	1st Floor – Auditorium
B, C, D:	Classrooms	G:	2nd Floor – Science Rooms
E:	Student Activity	L:	Lunch Shelter

Laurel Upper Data Closets



Laurel School's Upper Campus

275 Elliot Drive Menlo Park California 94025

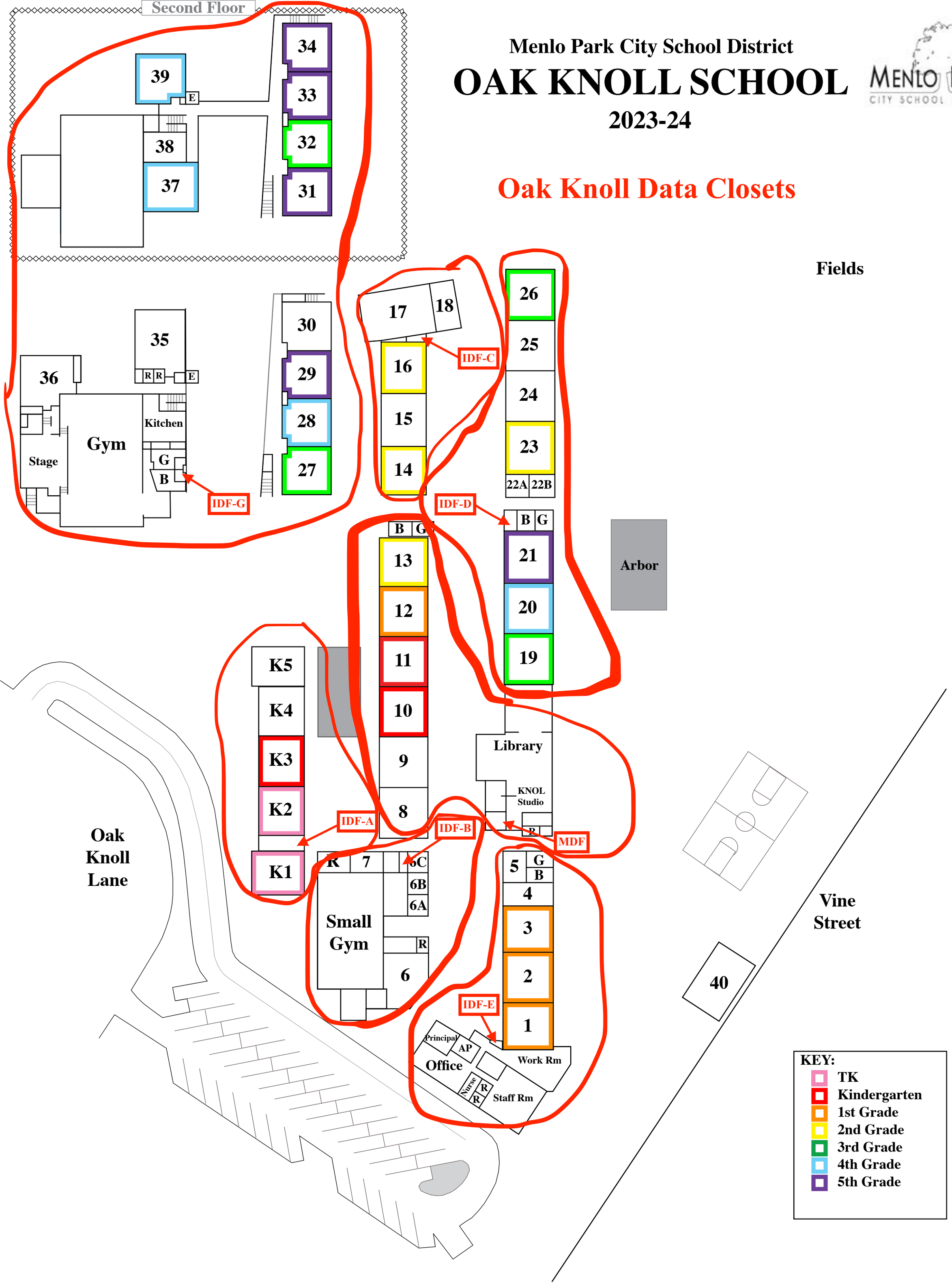
August 2021

Menlo Park City School District

OAK KNOLL SCHOOL

2023-24

Oak Knoll Data Closets



Fields