



Mayor Robert Jakubowski
Director of Public Works, Parks, and Buildings

Commissioner Robert O. Lee
Director of Public Safety and Affairs

Commissioner Jeffrey Whitman
Director of Revenue and Finance

Agenda

Caucus Meeting

February 4, 2025
5:00 p.m.

****Public Notice****

Topic: Borough of Audubon Caucus Meeting
February 6, 2024 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

Meeting ID: 349 802 0449

Passcode: Audubon

MEETING CALLED TO ORDER

I. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."

II. **FLAG SALUTE /EXIT DESIGNATIONS**

III. **ROLL CALL**

IV. **MOTION TO APPROVE THE MEETING MINUTES:**

Commissioner Meeting Minutes – January 21, 2025

Motion by:

Second by:

All in Favor

V. **ORDINANCES FOR ACTION: N/A**

VI. **RESOLUTIONS FOR ACTION:**

- **2025-40** Authorizing the Suspension of Enforcing a Portion of Chapter 6, Section. 34-165 of the Code as it relates to Garage Sales in the Code of the Borough of Audubon for Sunday, May 18 and Sunday, September 28
Motion by: *Second by:* *All in Favor*

- **2025-41** Authorizing the Municipal Clerk to receive RFQ Submissions for Borough Solicitor, Borough Engineer, Special Projects Engineer, Special Labor Counsel and Bond Counsel for the Borough of Audubon.

DEPARTMENTAL REPORTS:

- Borough Administrator
 - Assistant Superintendent of Public Works
 - Chief Financial Officer
 - Borough Clerk's Office
 - Tax Collector
 - Tax Assessor
 - Police Chief
 - Fire Chief
 - OEM
 - EMS
 - Municipal Court
 - Construction Code/Zoning
 - Engineer
 - Solicitor
 - Library
 - Rec Center
 - Sustainable Audubon
-
- COMMISSIONER LEE REPORT:
 - COMMISSIONER WHITMAN REPORT:
 - MAYOR JAKUBOWSKI REPORT:

VII. **OPEN SESSION:** *Motion To Open*
 Motion by: *Second by:* *All in Favor*

Motion To Close
 Motion by: *Second by:* *All in Favor*

VIII. **CLOSED SESSION: (if needed)**

IX. **ADJOURNMENT:** *Motion by:* *Second by:* *All in Favor:*

RESOLUTION #2025-41

AUTHORIZING THE MUNICIPAL CLERK TO RECEIVE RFQ SUBMISSIONS FOR BOROUGH SOLICITOR, BOROUGH ENGINEER, SPECIAL PROJECTS ENGINEER, SPECIAL LABOR COUNCIL AND BOND COUNCIL FOR THE BOROUGH OF AUDUBON

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the Municipal Clerk, Danielle Ingves, to receive RFQ submissions for Borough Solicitor, Engineer, Special Projects Engineer, Special Labor Council and Bond Council for the Borough of Audubon, for the term of one year commencing May 19, 2025, until May 18, 2026.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____

Danielle Ingves, Municipal Clerk

DATE :

RESOLUTION #2025-40

**Authorizing the Suspension of Enforcing a Portion of Chapter 6,
Section. 34-165 of the Code as it relates to Garage Sales in the
Code of the Borough of Audubon for Sunday,
May 18 and Sunday, September 28**

NOW, THEREFORE, IT BE RESOLVED by the Board of Commissioners of the Borough of Audubon that the enforcement of Chapter 6, Section. 34-165 of the Code of the Borough of Audubon, as it relates to "Garage Sales shall not commence before 10:00 a.m. and must be terminated by sundown. No Garage Sales shall be permitted to be held or conducted on Sunday" only, shall be suspended on the following days:

- 1. Sunday, May 18, 2025**
- 2. Sunday, September 28, 2025**

BUT IT FURTHER RESOLVED that Chapter 6, Section. 34-165 of the code of the Borough of Audubon shall be in full force and effect in all other areas of the Borough of Audubon during the aforementioned time periods.

Dated: February 4, 2025

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

I, Danielle Ingves, Municipal Clerk for the Borough of Audubon, do hereby certify the foregoing to be a true and correct copy of the Resolution of the Borough of Audubon, at a meeting of said Borough of Audubon, February 4, 2025, and that said Resolution was passed by a majority vote of the Board of Commissioners of the Borough of Audubon.

Danielle Ingves, Municipal Clerk