

BOSQUE SCHOOL

Challenging Education

TEACHER LIBRARIAN FULL TIME, EXEMPT

THIS IS THE JOB FOR YOU IF YOU...

- Are an innovative educational professional with a substantial background in library information, teaching, and academic support.
- You are inspired and energized by the opportunity to help lead a library into a refreshed vision of 21st century relevance, student engagement, and interdisciplinary teacher engagement and collaboration.
- You are an educator at your core, utilizing the tools of a library and your expertise to engage students in deeper knowledge and effectively manifesting our core values of inspiring academic excellence, cultivating community, fostering integrity, and learning from place.
- You are highly organized and attuned to shifting trends in school libraries. You have a knack for effective and nimble library resource curation and keeping your library fresh, dynamic, and always engaging to students

As Bosque School undergoes a comprehensive library update, we are in search of an innovative and forward-thinking teacher librarian with the capabilities to align our library with twenty-first-century educational models. This presents a remarkable opportunity for a visionary librarian to assume a pivotal role in the transformation of Bosque's library into a gravitational center of learning and community on campus. Other core responsibilities will include being an active collaborator in guiding the creation of a writing center at Bosque, as well as providing ongoing support to students and staff through guidance on best practices in research and media literacy. The Teacher Librarian will report to the Academic Dean.

KEY RESPONSIBILITIES

- Library Management
 - Assist in collection management of books (print and digital), databases, periodicals, and other resources.
 - Maintain and continue to build a diverse and relevant library collection.
 - Oversee a budget to sustain the library and all its functions.
 - Serve as a visionary for innovative spatial and informational organization in the library that is informed by current best practices and fosters deep student engagement.
- Instructional Support
 - Foster a love of books and reading across all class levels
 - Supervise and assist students in the library by maintaining a friendly, supportive environment.
 - Collaborate with teachers to design and teach research skills, critical thinking, and media/information literacy.
 - Work with the Bosque Learning Center to provide resources for critical thinking, research, and study skills.
 - Assist in the development of Bosque's writing center based on a student-centered model that also provides opportunities for student leadership.
 - Aid in instruction of ethics of social media, AI use, critical thinking, media/information literacy, and understanding misinformation in the digital age.
 - Support faculty as they expand their curricula and work with neurodiverse learners.
- Community Building
 - Energize the library as a dynamic community hub sought out by middle and upper school students. Actively work to make student voices an integral part of the library as a physical and digital community space.

- Continue to update and showcase resources that reflect students' lived experiences and expose them to lives beyond their own.
- Collaborate with teachers to showcase student academics and artwork in meaningful ways in the library
- Help to coordinate community events with families, students, alumni and community partners that showcase Bosque and the library.
- Technology Integration:
 - Support students in navigating an evolving information landscape and employing learner-centered strategies for seeking, evaluating, and sharing information, through nuanced understanding and engagement of databases and technology tools and platforms
 - Assist students with utilizing technology tools to enhance and share their learning (this could include podcasts, films, and other digital presentations).
- Professional Development and Leadership
 - Model a growth mindset and engage productively in faculty meetings and professional development programs
- Be a highly visible, "roving reference librarian" who is involved in multiple aspects of the learning experiences of students and staff.
 - Help coordinate/lead professional development on AI, technology, information literacy, and other relevant topics.
 - Actively work with teachers and students to inform them of relevant resources, as well as how to access and use them in their learning.

Qualifications & Educational Requirements:

- 3-5 years of professional experience as a school or public librarian.
- Bachelor's degree required. Master's degree in Library and/or Informational Sciences preferred
- Expertise in developing curricular-based programming and instructional support.
- Well-versed in current trends in library sciences and relevant databases and technology.
- Passion for working with students in grades 6-12. Possesses a student-centered focus with strong collaborative and interpersonal skills, curiosity, the ability to multitask, strong vision and initiative, and a love of learning.
- Willing to maintain a visible and dynamic presence in the library, campus, and in classrooms to provide multi-tiered support for students and staff.
- Commitment to Bosque School's [mission, core values](#), and [Equity, Community, and Culture Principles and Best Practices for all employees](#), and the creation of a progressive, student-centered, inquiry-based educational model.
- Highly developed organizational skills and attention to detail alongside strategic visioning, planning, and execution.
- Excellent communication (oral, written, presentation skills) and interpersonal skills.

DIRECT REPORTS - N/A, but opportunity to coordinate parent/guardian volunteers

WHO WE ARE

[Bosque School](#), founded in 1994, is a non-profit, co-educational independent school serving approximately 400 students in grades 6-12, located in sunny, culturally dynamic, and affordable Albuquerque, New Mexico. We create transformative learning experiences that empower a diverse community of students to lead lives of intellectual curiosity, personal integrity, and compassionate contribution to a more just world. We manifest our mission through our core values of inspiring academic excellence, cultivating community, fostering integrity, and learning from place. Our dynamic, immersive, interdisciplinary learning environment challenges each student to think critically, creatively approach problems, and collaborate effectively with cultural competence. Bosque School has been voted the best private school in Albuquerque for four years running by the Albuquerque Journal Readers' Choice Awards. [Click here](#) to experience a virtual tour of

Bosque School and learn more at www.bosqueschool.org. For out-of-state candidates, you can access information about [relocating to Albuquerque here](#) and view a cost-of-living [comparison here](#).

HOW TO APPLY

Interested applicants must send a **cover letter including salary expectations and a resume** to Human Resources at applicant@bosqueschool.org in order to be considered. This position commences on July 1. Review of applications will begin immediately. This position is salaried and will be dependent upon experience.

NON-DISCRIMINATION POLICY

Bosque School is an equal opportunity employer and makes all employment decisions, including those related to recruitment, hiring, training, promotion, and recognition of individuals on the basis of their ability and job-related qualifications and without regard to race, gender, religion, national origin, sexual orientation, disability, or any other classification proscribed under applicable federal, state, or local law.

We actively seek diversity among faculty and administration as well as among students. The school complies with the law regarding reasonable accommodations for employees with disabilities. Applicants requiring reasonable accommodation in order to participate in the application/interview process are requested to contact the School in order to arrange such accommodation.