
Kindergarten Registration Process

January 30, 2025





LAKEWOOD CITY SCHOOLS

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<https://www.lakewoodcityschools.org/prospective-families>





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HOME > PROSPECTIVE FAMILIES > STUDENT REGISTRATION

Student Registration & Information Updates

If you are enrolling a student for the first time with Lakewood City Schools or re-enrolling a student who had withdrawn from the District, click on the appropriate student tab below to begin the

Required Documentation - Registration Not Complete Until Submitted

Documents can be uploaded or dropped off in lock box located at 13701 Lake Ave. (bottom of ramp)

- Parent/guardian picture ID (i.e. driver's license), passport or I-94
- Certified copy of birth certificate or valid passport or I-94
- Immunization records
- Proof of residency (**provide two**):
 - Current utility bill
 - Must include the portion showing your name & address or faxed/emailed confirmation of new service. Please include all pages of the bill
 - Electronic statements that reflect the name, address and date of service are acceptable
 - Photos and/or attachments of an envelope with your name and address will not be accepted
 - If you make payments online and do not receive a physical bill, log onto the website of your utility provider and download the statement (a physical copy could be requested the future)
 - Fully executed signed lease: Includes landlord contact information and all persons living at this address
 - Bank statement with current address
 - Owner Affidavit completed in full and notarized by landlord/property manager (only when proofs noted above cannot be provided).
- **Residency and Custody Affidavit completed in full and notarized by resident. (Everyone must have this document)**
- Divorce/custody papers, if applicable (must be court certified)

**Registration Secretary Michelle O'Neill - 216.529.4279 or
michelle.oneill@lakewoodcityschools.org**

Registration Notes

- **Once you submit your enrollment form please stop up at Taft Center for Innovation (13701 Lake Ave.) to receive your t-shirt and sign**
- **Notarized Affidavit (Residency & Custody Affidavit)**
 - **Post office, banks, and UPS store can be places to find a notary**
- **Kindergarten students' families will receive detailed information about the beginning of school in August from their school since they don't start when the rest of the district does**
 - **The first day of school for Kindergarteners is typically the fourth day of the district's school year and they will have a Kindergarten screening appointment during one of the first three days of the district's school year**
- **Helpful Items:**
 - **Try to use a laptop or desktop**
 - **Do all uploads of documents at once**
 - **Upload Immunizations Record (saves time later)**
 - **Set up a meeting - prompt after completing online forms**

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