



COLLEGE CREDIT PLUS

2025-2026

Return the following to CHS Counseling Department by April 1st:

1. A signed copy of the Intent to Participate Form
2. A signed copy of the Counseling Requirement Form
3. A signed copy of the Application Verification Form

Crestwood 7-12 Campus

College Credit Plus

Information Sheet

WHAT IS COLLEGE CREDIT PLUS?

College Credit Plus is Ohio's dual credit program. Students earn high school and college credit at the same time. Students enroll in college courses and adhere to the requirements of the college.

NOTIFICATION DATES

By February 1st of each year, school districts must provide information concerning the program to all eligible students.

By April 1st of each year, students must inform their district of their intention to enroll in the program in the following year. Failure to submit the forms in a timely manner may eliminate the student's eligibility for this program.

COUNSELING TO BE PROVIDED

School districts must provide counseling to students and their parents who plan to enroll in the program. Counseling information must include, but is not limited to:

1. Program eligibility
2. The process for granting academic credit
3. Financial arrangements for tuition, books, materials, and fees
4. Scheduling
5. Potential Risks and Benefits
6. The effects of program participation on the student's graduation requirements
7. The effects of participation on the student's grade point average and athletic eligibility

PROGRAM ELIGIBILITY

Any student in grades 7-12 are eligible to participate. Students must be “eligible” for College Credit Plus participation based on assessment exam scores. Assessment exam examples include the following: ACT, SAT, Accuplacer

Each college/university has different exam score requirements. Students’ scores must indicate that they are ready for “college-level” courses in at least one subject area.

Colleges and universities will review students’ scores using statewide standards and they determine acceptance into the program.

THE PROCESS FOR GRANTING CREDIT

College Credit Plus courses successfully completed will receive both high school and college credit. High school credit will be awarded toward both the graduation and subject area requirements of the school district.

Conversion of college hours to high school credits:

3 or more college semester hours = 1 Carnegie credit (high school credit)

FINANCIAL ARRANGEMENTS

Payment for college courses, including tuition, fees, books and materials taken for college and high school graduation credit will be made by the school district.

Financial obligations default to the student/parent if the student fails to successfully complete the course. No financial aid from the college is permitted to students enrolled in college courses for high school credit.

SCHEDULING

It is the student’s responsibility to verify college course selection with the high school counselor, prior to finalizing their college schedule. If students are trying to take a course to replace a required high school course, it must be an equivalent course that is approved by the high school counselor.

Students must have a School Counselor signature on college course selections prior to scheduling. Once scheduling is completed, the student must provide the high school counselor with a copy of the college schedule.

POTENTIAL BENEFITS

1. You have the opportunity to take courses that may not be offered by your high school.
2. You have a chance to experience college-level work and college life prior to making a final decision about post-secondary education.
3. You can take classes that academically challenge you or that cover areas of particular interest to you.
4. You and your parents can use this opportunity to involve your high school counselor in your education and career planning.
5. You can take college courses and receive both secondary (high school) and post-secondary (college) credits.

POTENTIAL RISKS AND CONSEQUENCES

1. Failing a course under the CCP program not only includes the cost of paying for the course but may also affect the student's ability to graduate if that course was a needed requirement for graduation.
2. You will have increased responsibility for learning.
3. You could have increased financial obligations for your education if your college course requires special tools or equipment. School districts are not required to financially provide for special tools or equipment. If you choose to attend a private college or university, you may be required to pay a portion of the tuition, based on the funding formula.
4. Participation may decrease the time you have available for part-time employment.
5. You may have reduced opportunities or time for participating in high school activities (athletics, music, band, etc.).
6. Your grades in your college course(s) could affect your high school grade point average and class standing which also could affect scholarship opportunities.
7. You will need to plan for increased time to travel to and from the post-secondary institutions and increased time for study.
8. Graduation may be delayed if course requirements are not met. You must complete the courses required to earn a high school diploma and meet all deadlines associated with taking courses at another institution.
9. Scope or content of the college course may differ from high school courses as well as the content of the high school state mandated tests.
10. There is no guarantee that you will get the courses that you want, either in the high school building or on the college campus.
11. There is no guarantee the college you plan to attend will accept all credits through College Credit Plus. Check the Ohio Transfer Guarantee when selecting courses at the following web address: <https://transfercredit.ohio.gov>

Mature Content Notice: *The subject matter of a course enrolled in under the college credit plus program may include mature subject matter or materials, including those of a graphic, explicit, violent, or sexual nature, that will not be modified based upon college credit plus enrollee participation regardless of where course instruction occurs.*

ATHLETIC ELIGIBILITY

Student Athletes must remain eligible in accordance with the Ohio High School Athletic Association (OHSAA) bylaws, which require students to be passing five, one credit high school courses, or the equivalent per grading period, with the high school and college courses combined. Most College Credit Plus courses taken during a semester will equal one Carnegie unit (one high school credit), allowing students the opportunity to earn more than the required five for athletic eligibility. It is the student's responsibility to arrange a method for obtaining a progress reports as needed with the college faculty in order to determine eligibility.

ACCESS TO SUPPORTIVE SERVICES

All College Credit Plus students have access to supportive services such as counseling, tutoring or accessibility services on the college campus for free.

Underperforming Students

A student is placed on CCP Probation when the student:

- Has earned lower than a cumulative 2.0 GPA in college courses, or
- Withdraws from two or more courses in same term

When on CCP Probation, the student:

- May enroll in no more than one college course
- May not enroll in the college course in the same subject area in which student previously earned D or F
- Student remains on probation until student has improved cumulative college GPA to 2.0 or higher

A student is placed on CCP Dismissal when the student has met the definition of CCP Probation for two consecutive college terms.

- Once a student is dismissed from the CCP program, the student may not enroll in college courses for the following college term.
- After one college term on dismissal, the student may request secondary school and the secondary shall determine whether the student may continue on dismissal, move to probation, or participate without restrictions per the school's adopted policy.

College Credit Plus

Crestwood 7-12 Campus

A student is eligible for College Credit Plus if:

1. They are in the grades 7 – 12 and can demonstrate college readiness.
2. They have been accepted to a post-secondary institution and met their entrance requirements. (The student must let Crestwood 7-12 Campus know they are interested by April 1st of the year before they plan to participate).
3. College Credit Plus may be done in the evening and weekends, and now in the summer.
4. The amount of credits a student is allowed to take in the College Credit Plus program can be explained using the following formula:

$$\begin{array}{lcl} \text{The number of high school credits} \times 3 & = & n \\ 30 - n & = & \text{the number of College Credit Plus} \\ & & \text{semester hours permitted per year.} \end{array}$$

Examples:

Student A

8 High School credits
 $8 \times 3 = 24$
 $30 - 24 = 6$.
This student can take up to
6 semester hours over the
course of the **entire school year.**

Student B

6 High School credits
 $6 \times 3 = 18$
 $30 - 18 = 12$
This student can take up to
12 semester hours over the
course of the **entire school year.**

5. College courses for which **three or more** semester hours of credit are earned will receive one Carnegie Unit. Fractional Carnegie Units for courses less than three semester hours will be awarded proportionally.
6. The grades for the College Credit Plus courses will be placed on the high school transcripts according to the credits received by the proposed formula. The grades will count toward the student's GPA as they are received. Students are expected to meet the same performance standards as college students. CCP courses may be weighted if an equivalent high school course is weighted.
7. There will be no cost to the student for participation in this program for tuition or books at public colleges and universities, except in the case of materials such as calculators and/or computers.
8. After receiving information regarding College Credit Plus, families will receive appropriate and timely counseling from the school counselor to ensure full awareness of the advantages, possible risks and consequences of participation. Students will then sign a letter of understanding, supplied by the school counselor, stating their receiving counseling as to rules and regulations of the program (see attached). Parents and students must also sign the Intent to participate form in order to qualify for participation in the College Credit Plus program.
9. If the student voluntarily withdraws from the college course or receives a failing grade, the student and/or his family will be responsible to refund Crestwood 7-12 Campus the costs incurred from that course. The cost of courses varies by college.
10. Students will be eligible for all extra-curricular activity at Crestwood 7-12 Campus provided they continue to maintain state and high school eligibility standards. Students must still meet the eligibility standards through OHSA, and must submit quarterly grades to continue extra-curricular sports
11. All courses needed for graduation **MUST** be completed by the Crestwood 7-12 Campus graduation date. Courses a student is taking that semester not completed, but not needed for graduation, will be added upon completion.

Crestwood 7-12 Campus accepts the responsibility to inform parents of this information by February 15th of the year before they become eligible, and every year thereafter.

Students with Disabilities

Students with disabilities may be eligible to receive some accommodations in their college classes. To be eligible, the student must contact the college's disability services and register. This requires the student to share their IEP or 504 plan with the college.

The college will then determine what accommodations will be granted. These may be different from what accommodations the student received in high school.

It is the responsibility of the student to register with the college. This also applies to students that may be taking a CCP class at Crestwood 7-12 Campus. If students need help finding a contact at the college, they should see their school counselor.

College Credit Plus (CCP) Timeline

2025-2026 school year

November 21st

- ✓ CCP Information Meeting & overview of requirements
- ✓ *A video will be made available to view a few weeks after the meeting if you were unable to attend the meeting.*

Step 1: Explore your options for classes. Where do you want to take classes? If you have under a 3.0 GPA schedule to take the ACT or the Accuplacer(scheduled at campus location) to determine if you are eligible for campus admission.

Step 2: Apply to the college website! Students can apply to multiple colleges if they aren't yet sure where they plan to take classes.

- **Turn in the CCP Application Verification form to the Counseling office. This tells us you applied and we will send your transcript.** *A reminder that once we send transcripts, it can take 2-4 weeks for the college to "process" the provided transcripts and note your application as complete.*

Step 3: Deadline: April 1st

- Turn in 2 remaining required forms if you haven't already done so.
- **Forms: Counseling Requirement Form and Letter of Intent**

Anytime before May

- ✓ Students should meet with their School Counselor to discuss college and high school schedule.
- ✓ In May or June (typically) students will then meet with a College Advisor to officially register for college classes.

Crestwood 7-12 Campus offers a number of CCP courses in the building.

Crestwood 7-12 Campus *has added additional CCP offerings that are taught at CHS, making it convenient for students to get the best of their high school experience while pursuing college classes.*

CCP courses require an application to and acceptance from the respective college/university offering the course. The application and all applicable accompanying materials must be submitted to the Counseling Department within specified timelines. Each class listed below will count as one high school credit and can be taken in place of high school requirements as specified by your student's School Counselor.

Hiram College CCP Offerings:

1) Academy II (block of 3 class periods) - ****Next offering: School year 2024-2025**

- Composition in the Liberal Arts I (WRIT 15100) **or**
Composition the Liberal Arts II (WRIT 15200)
- Field Biology (BIO 10100)
- The Ohio Frontier (HIST 14300)

2) Academy I (block of 3 class periods) - ****Next offering: School year 2025-2026**

- Composition in the Liberal Arts I (WRIT 15100) **or**
Composition in the Liberal Arts II (WRIT 15200)
- Field Biology (BIO 29800)
- The American Tradition of Conservation (HIST 14200)

****Academy I and II will be offered every other year opposite.**

3) Composition in the Liberal Arts I: WRIT 15100 (Comp 1; Semester Course)

4) Composition the Liberal Arts II: WRIT 15200 (Comp 2; Semester Course)

5) *US History to 1865: HIST 14000 (Semester Course)*

Please review the course selection guide for a complete description of the courses above. If interested, students need to select the course when they register for classes.

**** Please see the next page to view the listing of 12 week online course offerings through Ashland University. These online courses can be taken at Crestwood High School in place of a high school class. This set of classes are in DRAFT version for the 24-25 school year currently.**

COLLEGE ADMISSIONS CONTACTS FOR COLLEGE CREDIT PLUS PROGRAM

ASHLAND UNIVERSITY

- CONTACT: Carla Coon at 419.207.6965 or ccoon@ashland.edu
- TO APPLY: ashland.edu/ccp

CUYAHOGA COMMUNITY COLLEGE

- CONTACT: Alicia McTear at CCPEast@tri-c.edu
- TO APPLY: Visit <http://www.tri-c.edu/college-credit-plus/students-and-parents.html>

HIRAM COLLEGE

- CONTACT: Sofia Moreno Miller 330-569-4576 or Morenosn@hiram.edu
- TO APPLY: Visit <https://www.hiram.edu/academics/additional-programs/college-credit-in-high-school/>

KENT STATE UNIVERSITY-GEAUGA

- CONTACT: geaugaadmissions@kent.edu
- TO APPLY: Visit <https://www.kent.edu/geauga-ccp>

KENT STATE UNIVERSITY-KENT

- CONTACT: Kristin Bechter 330-672-3743 or kbechter@kent.edu
- TO APPLY: Visit <https://www.kent.edu/ccp/ccp-application>

STARK STATE

- CONTACT: Dr. Sarah Fiddler at (330) 494-6170 ext. 4198 or ccp@starkstate.edu
- TO APPLY: Visit <https://www.starkstate.edu/admissions/collegecreditplus/>

College Credit Plus Books: Purchasing Steps

Option #1 - Books On-hand within the District (Always use Option #1 before purchasing new)

Once a student obtains their schedule, they need to check with Mrs. Sweet (Guidance office) to see what potential books the District may already have on hand.

This can be accomplished in one of two ways:

1. After the introductory meeting, students can visit the book room and sign out current books that may be on-hand.
2. A student may email Mrs. Sweet, msweet@crestwoodschools.org and Mrs. Sweet will send a listing of all books on-hand. If there is a book on the list, the student will need to schedule a time with Mrs. Sweet to visit the book room.

Option #2 – Book Store Purchasing

The second option is to obtain the books needed for the courses from the campus bookstore. The student will take their schedule to the campus bookstore and obtain the necessary books. The bookstore will invoice the district directly for the books. While this option is the most convenient option for the student, it tends to be a more costly option for the District.

Option #3 – Online ordering of Books by the Treasurer’s Department

The third option is to obtain the books online from a source such as Amazon or an online bookstore.

The student will locate the books online and place the items into a shopping cart. Once the shopping cart is complete, the student will print out or phone shot the shopping cart. The shopping cart should be sent to the Treasurer’s office for them to order. Email or interoffice mail. pbriggs@crestwoodschools.org

To ensure timely orders from the Treasurer’s office, the student will need to be proactive in initiating this process.

E-Books

If an e-book is necessary for the course and the Book Store cannot assist with the e-book, the Student will need to order this directly and make the purchase. Upon presenting the **proper documentation to the Guidance Office, an order for reimbursement will be processed.

Return of Books

When the courses are complete all books are to be returned to Crestwood Schools Guidance office. Students should plan to return college books within one week of their college courses ending. Mrs. Sweet is in charge of collecting these books. If books are not returned at the end of the course, the student may be billed for these books.

****Proper Documentation**

A print out of the order confirmation showing:

- The name and cost of the book ordered
- Who placed the order
- Proof of payment

Or any document showing: Who, what, cost, and payment information