A.W. Beattie Career Center Counseling Plan

JOC Approved January 30, 2025

9600 Babcock Boulevard
Allison Park, PA 15101

www.beattietech.com

Contents

A. Counselor Related Items 3
1. School Counselors & Student Support Staff 3
2. Non-Discrimination Statement 4
3. Role of the School Counselors & Student Support Staff 5
4. Job Description linked to the Counselor Evaluation Process 8
B. Program Delivery 11
5. School Counseling Department Mission Statement 11
6. Program Calendar by Domain and Level 12
7. Program Delivery by Tier and System Support 12
8. Curriculum Action Plan 24
9. Annual Program Goals 34
10. Individualized Academic & Career Plan Process and Portfolio 35
C. Stakeholder Engagement 47
11. Stakeholder Engagement 47
12. School Counseling Program Advisory Council 54
D. Career Pathway Awareness 55
13. Career and Postsecondary Resources Supporting the CEW Standard Strands and Career Pathways (or Clusters) 55
14. Career and Technology Center Strategies 70

A. Counselor Related Items

1. School Counselors & Student Support Staff

Name/Title	Contact Information	Ratio
Sara Goodyear School Counselor	Sara.goodyear@beattietech.com (412) 847-1893	1:
Kim Zylinski School Counselor	Kim.zylinski@beattietech.com (412) 847-1912	1:
Joanne Vano Co-Op Coordinator	Joanne.vano@beattietech.com (412) 847-1914	N/A
Clifton Bossong STEAM Coordinator	Clifton.bossong@beattietech.com (412) 847-1955	N/A
Shawn Annarelli Public Relations Coordinator	Shawn.annarelli@beattietech.com (412) 847-1911	N/A
Nicholas Sauer Educational Specialist	Nicholas.sauer@beattietech.com (412) 847-1934	N/A

A.W. Beattie Career Center is the Career & Technology Center that serves the following consortium school districts located in northern Allegheny County, PA:

Avonworth
Deer Lakes
Fox Chapel Area
Hampton Township
Northgate
North Allegheny
North Hills
Pine-Richland
Shaler Area

2. Non-Discrimination Statement

A.W. Beattie Career Center does not discriminate on the basis of race, color, national origin, sex, disability, age, or limited English proficiency in its programs or activities in the Educational Program clusters of: Business, Building Construction/HVAC, Engineering/Mechanical Technologies, Health and Human Services and Transportation. Admission to Career Center Programs depends upon availability and class size and meeting established Career Center and district criteria. Inquiries may be directed to Executive Director, Title IX/Section 504 Coordinator, A.W. Beattie Career Center, 9600 Babcock Blvd., Allison Park, PA. 15101, 412-847-1900 or eric.heasley@beattietech.com. Eric Heasley, Executive Director, is the Title IX Coordinator for the A.W. Beattie Career Center. A.W. Beattie Career Center participated in the required Title IX training in August 2024.

Abbreviations	
AWBCC	A.W. Beattie Career Center
BAT	Beattie Assistance Team (Student Assistance Program)
BAT SV	BAT Student Voice Mental Health Advocacy Student Organization
Co-Op	Cooperative Learning
MoU	Memorandums of Understanding – Written partnerships with local agencies to provide support in the event of a crisis
NOCTI	National Occupational Competency Testing Institute (Standardized tests for students completing their career & technical program)
STEAM	Science, Technology, Education, Art, & Mathematics

3. Role of the School Counselors & Student Support Staff

School Counselor (SC) - The role of the school counselor is to meet with all students to support them across the three counseling American School Counselor Association (ASCA) domains including: academic, college/career, and social/emotional. This encompasses a range of matters such as working with the student on how to improve their grade, considering all post-secondary options, or even mental health concerns including crisis intervention. The school counselor collaborates with AWBCC and district staff, parents, and post-secondary and community leaders to provide a continuum of positive support.

Co-op Coordinator (CC) - The role of the Co-Op Coordinator is to oversee the Cooperative Education Program which allows students to enter into the work force related to their program of study at AWBCC. The Co-Op Coordinator also oversees the job shadowing and internship opportunities and connects eligible students to employers. They assist employers in obtaining clearances to work with students as well as coordinate a variety of field trips and opportunities for students and employers to connect with one another.

STEAM Coordinator (STEAM)- The role of the STEAM Coordinator is to develop, organize, and deliver a variety of hands-on activities to the sending school districts at the elementary and middle school levels to introduce them to the career center options. In addition to these roles, they coordinate the NOCTI testing for eligible seniors.

Public Relations Coordinator (PRC)- The role of the Public Relations Coordinator is to engage, educate, and empower students, parents, and community about opportunities at AWBCC through the school's social media accounts and website. The Public Relations Coordinator collaborates with the AWBCC counselors and district counselors to present important information to prospective and current AWBCC students.

Student Engagement Specialist (SES) – The role of the Student Engagement Specialist is to assist students in preparations for their post high school career and education opportunities. SES will actively cultivate community partnerships to engage students in career awareness and preparation. SES will assist with student portfolio development, administering Career Objective form.

Role	Level	Evidence of Role
Leader	Elementary	• STEAM Roadshow Presentations (STEAM) • Junior Achievement Field Experience Days (CC)
	Middle	• STEAM Roadshow Presentations (STEAM) • Junior Achievement Field Experience Days (CC)
	High School	• Advisory Board Meetings (Hosting and Attending District Meetings) (SC) • Beattie Assistance Team – BAT (SC) • BAT Student Voice (SC/SES) • College Fair (SC) • Career Fair (CC) • Member of Threat Assessment Team (SC) • Senior Exit Survey (CC) • Junior Achievement Field Experience Days (CC) • Organizing, Implementing, and Analyzing data for the NOCTI exam (STEAM) • Prospective Student Tours and Recruitment Visits (SC/PRC)
Advocate	Elementary	• STEAM Roadshow Presentations (STEAM)
	Middle	• STEAM Roadshow Presentations (STEAM)
	High	• Individual student meetings regarding all academic, social/emotional, and career domains (SC) • Beattie Assistance Team – BAT (SC) • BAT Student Voice (SC/SES) • Administer Scholarship Information (SC)
Collaborator	Elementary	• STEAM Roadshow Presentations (STEAM) • Career Readiness Indicator Collaboration Meeting with District Counselors (STEAM) • Junior Achievement Field Experience Days (CC)
	Middle	• Career Presentations (STEAM) • STEAM Roadshow Presentations (STEAM) • Career Readiness Indicator Collaboration Meeting with District Counselors (STEAM) • Summer Camp Development (STEAM) • Junior Achievement Field Experience Days (CC)
	High	• Classroom Presentations (SC) • Processing New Applications (SC) • Articulation Agreements (SC) • Recruitment Presentations and Events (SC) • ACT 151 Coordinator (SC) • Monthly School Counselor Meetings with Sending District liaisons (SC)

		• Work with Appropriate Staff Members for Student Success (SC) • Cooperative Education, Internships, and Job Shadows (CC) • Career Readiness Indicator Collaboration Meeting with District Counselors (STEAM) • Junior Achievement Field Experience Days (CC) • Prospective Student Tours and Recruitment Visits (PRC) • Updates Scholarship Information on website (PRC)
Systemic Change Agent	Elementary	• Career Readiness Indicator Collaboration Meeting with District Counselors (STEAM)
	Middle	• Career Readiness Indicator Collaboration Meeting with District Counselors (STEAM)
	High School	• BAT (SC) • BAT Student Voice (SC/SES) • Coordinate Informational Assemblies for Students and Staff (SC) • Northern Area SAP Coordination Team (SC) • Career Readiness Indicator Collaboration Meeting with District Counselors (STEAM)

4. Job Description linked to the Counselor Evaluation Process

Counselor Level	Domain 1 Planning and Preparation	Domain 2 Environment	Domain 3 Delivery	Domain 4 Professional Development
High School	3110.5 – Obtain and distribute up-to-date career information to the students and teachers. –SG 3110.5c/KZ 3110.5g 3110.5 – Assist in coordinating admissions activities for sending schools students to include: Admissions Committee, home school presentations, tours and open house. – SG 3110.5d/ KZ 3110.5h 3110.5 – Coordinate and conduct informational assemblies and tours with interested outside educational or private groups. – KZ 3110.5i 3110.5 – Assist in coordinating and conduct informational assemblies and	3110.5 – Maintain student records in conjunction with the attendance secretary and PIMS Coordinator, including: registration, attendance reports, transcripts and quarterly grades. Supervise distribution of grades to sending schools and parents/students. – SG 3110.5h/KZ 3110.5b 3110.5 – Preform all such duties as assigned by the Administration – SG 3110.5r/ KZ 3110.5s	3110.5g– Assist instructors in understanding and utilizing research-based classroom management principles – SG 3110.5a – Advise students who wish to explore, enroll, or change Career & Technical Education programs within the Career Center. - SG 3110.5c – Advise students who wish to withdraw or change Career and Technical Education Programs – KZ 3220.5– Counsel students with social/emotional, academic and college/career related issues, providing appropriate referrals as needed. – SG 3220.5i/ KZ 3220.5d 3110.4j – Lead the Student Assistance	3110.4k – Maintain a liaison with sending school counselors and coordinate communications including: scheduling of students, monthly meetings, Average Daily Membership and admissions activities. – KZ/SG 3110.5m – Coordinate the activities associated with the adult program including quarterly reports, student records and distribution of financial agency information – KZ 3110.5 – Serve as a member of the Career Center's and sending districts advisory boards. – SG 3110.5o/KZ 3110.5p

	tours with interested outside educational or private groups. – SG 3110.5e 3110.5 – Maintain communication with the Public Relations Coordinator to assist in the preparation of student admissions and the distribution of electronic and printed Career Center materials. – SG 3110.5f/ KZ 3110.5j 3110.5 - Ensure the proper documentation is completed and follow-up is conducted on issues related to bullying and harassment. – SG 3110.4n/3110.5o - KZ 3110.4q – Maintain an updated counseling plan. – KZ 3110.4p – Assists in maintaining an updated		Program (SAP) (known at AWBCC as BAT) for all students of A.W. Beattie Career Center. Serve as the contact person for outside D&A and MH/MT Liaisons – SG 3110.4e – Assist with the Student Assistance Program (SAP) (known at AWBCC as BAT) for all students of A.W. Beattie Career Center. Serve as the contact person for outside D&A and MH/MT Liaisons – KZ 3110.5 – Advise graduating students who wish to continue their college and career track with post-secondary and career site options. Assist students in their outreach process. – SG 3110.5b/KZ 3110.5f 3110.5l– Work with educational support services personnel to provide a continuum of	

	counseling plan. - SG		services to students. – SG/KZ 3110.5 – Serve as a member of the Crisis Response Team – SG 3110.5m/KZ 3110.5n 3110.5r – Oversee the BAT Student Voice Program – KZ 3110.5q – Assist with the BAT Student Voice Program – SG	

B. Program Delivery

5. School Counseling Department Mission Statement

District Mission Statement
The Mission of the A.W. Beattie Career Center is to empower each student to become a successful professional in a continuously evolving regional and global economy through equitable access to the latest industry standards and technology education.
K-12 School Counseling Mission Statement
The mission of the Counseling Department is to support and empower all students to make the best decisions related to academic, career, and social/emotional development leading to career and post-secondary success. All students will have equitable access to these supports. Counselors utilize tiers of interventions including individual, small group, classroom, or large group setting. Students will be impacted through the engagement of instructors, parents, administrators, employers, and other district stakeholders.

6. **Program Calendar by Domain and Level:**
7. **Program Delivery by Tier and System Support:**

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
SEPTEMBER					
Academic:		Coordinating team meetings for students	New Student Individual Planning Meetings Grade and Attendance Meetings Attend IEP/Parent Meetings Schedule Changes Current Student Individual Counseling Sessions	Monthly Counselor's Meeting New Student Application Collection and Review AWBCC Back to School Night Complete Dual Enrollment forms for CCAC courses Finalize Semester Roster Maintain Counseling Bulletin Board	
College/ Career:	Career Objective Forms Provide Scholarship Information		Individual Counseling Sessions	Coordinate roster for PartnerUp Program	
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Coordinate with AHN Chill Project School-Based Therapy Coordinate Participation with AHN Chill Mobile	

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
				Weekly BAT (SAP) Meetings BAT SV Activities	
OCTOBER					
Academic:		Coordinating team meetings for students	Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Counseling Sessions	Monthly Counselor's Meeting AWBCC & District Open Houses Attend District Advisory Board Meetings ACSCA Meeting Maintain Counseling Bulletin Board	
College/ Career:	College Fair Provide Scholarship Information		Individual Counseling Sessions	Complete Career Objective Forms Assist with PartnerUp Sessions	
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Weekly BAT (SAP) Meetings BAT SV Activities Northern Area SAP Coordination Team Coordinate with AHN Chill Project School-Based Therapy Coordinate Participation with AHN Chill Mobile	
NOVEMBER					
Academic:		Coordinating team meetings for students	Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Counseling Sessions	Monthly Counselor's Meeting AWBCC Counseling Advisory Board Meeting	

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
				Maintain Counseling Bulletin Board	
College/ Career:	Provide Scholarship Information Coordinate field trip to post-secondary institution		Individual Counseling Sessions	Coordinate ASVAB Test & ASVAB Test Score Review Assist with PartnerUp Sessions	
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Weekly BAT (SAP) Meetings BAT SV Activities Coordinate with AHN Chill Project School-Based Therapy	
DECEMBER					
Academic:		Coordinating team meetings for students	Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Counseling Sessions	Monthly Counselor's Meeting District Recruiting Presentations & Tours Writing and Mailing 'In Danger of Failing' Letters Maintain Counseling Bulletin Board	
College/ Career:	Provide Scholarship Information		Individual Counseling Sessions	Assist with PartnerUp Sessions	
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Weekly BAT (SAP) Meetings BAT SV Activities Northern Area SAP Coordination Team Coordinate with AHN Chill Project	

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
				School-Based Therapy	
JANUARY					
Academic:	Administering, Collecting, & Reviewing Scheduling Forms	Coordinating team meetings for students	Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Counseling Sessions	Monthly Counselor's Meeting District Recruiting Presentations & Tours Writing and Mailing 'In Danger of Failing' Letters Finalize Semester Rosters Coordinate online enrollment Maintain Counseling Bulletin Board	
College/ Career:	Provide Scholarship Information		Individual Counseling Sessions	Assist with PartnerUp Sessions	
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Weekly BAT (SAP) Meetings BAT SV Activities Coordinate with AHN Chill Project School-Based Therapy	
FEBRUARY					
Academic:	Collecting, & Reviewing Scheduling Forms		Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Scheduling Meetings Individual Counseling Sessions	Monthly Counselor's Meeting District Recruiting Presentations & Tours Coordinate online enrollment ACSCA Meeting Maintain Counseling Bulletin Board	

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
College/ Career:	Provide Scholarship Information		Individual Counseling Sessions	Assist with PartnerUp Sessions	
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Weekly BAT (SAP) Meetings BAT SV Activities Northern Area SAP Coordination Team Coordinate with AHN Chill Project School-Based Therapy Coordinate Participation with AHN Chill Mobile	
MARCH					
Academic:		Coordinating team meetings for students	Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Scheduling Meetings Individual Counseling Sessions	Monthly Counselor's Meeting AWBCC Counseling Advisory Board Meeting District Recruiting Presentations & Tours Attend District Advisory Board Meetings Coordination of New Student Applications and Scheduling Writing and Mailing 'In Danger of Failing' Letters Coordinate online enrollment Maintain Counseling Bulletin Board	
College/ Career:	Provide Scholarship Information		Individual Counseling Sessions	Assist with PartnerUp Sessions	
Social/		Individual Counseling Sessions	Individual Counseling Sessions	Weekly BAT (SAP) Meetings	

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
Emotional:		Crisis Intervention		BAT SV Activities Coordinate with AHN Chill Project School-Based Therapy	
APRIL					
Academic:		Coordinating team meetings for students	Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Scheduling Meetings Prospective Student (Individual) Tours Individual Counseling Sessions	Monthly Counselor's Meeting District Recruiting Presentations & Tours Attend District Advisory Board Meetings ACSCA Meeting NOCTI Testing Support Coordinate online enrollment Process Rubrics and Enrollment Information for Incoming Student Maintain Counseling Bulletin Board	
College/ Career:	Provide Scholarship Information		Individual Counseling Sessions	Assist with PartnerUp Sessions College Fair Preparation	
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Weekly BAT (SAP) Meetings BAT SV Activities Northern Area SAP Coordination Team Coordinate with AHN Chill Project School-Based Therapy Coordinate Participation with AHN Chill Mobile	

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
MAY					
Academic:		Coordinating team meetings for students	Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Scheduling Meetings Prospective Student (Individual) Tours Individual Counseling Sessions	Review & release upcoming school year roster to districts Maintain Counseling Bulletin Board	
College/ Career:	Provide Scholarship Information		Meet with seniors to complete Articulation Agreement Paperwork Support Career Fair Activities Individual Counseling Sessions	Host CCAC for Student Application Information Sessions Participate in the Scholarship Review Committee Coordinate PartnerUp Interview Day Field Trip	
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Weekly BAT (SAP) Meetings BAT SV Activities Coordinate with AHN Chill Project School-Based Therapy	
JUNE					
Academic:			Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Scheduling Meetings Prospective Student (Individual) Tours	Update Counseling Plan Writing and Mailing 'In Danger of Failing' Letters Update Yearly Spreadsheets	

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
			Individual Counseling Sessions		
College/ Career:			Meet with seniors to complete Articulation Agreement Paperwork Prospective Student (Individual) Tours Individual Counseling Sessions		
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Complete Yearly SAP report	
JULY					
Academic:				Review rosters for following school year	
College/ Career:				College Fair Preparation	
Social/ Emotional:				Plan BAT SV Group Activities	
AUGUST					
Academic:		Coordinating team meetings for students	New Student Individual Planning Meetings Attend IEP/Parent Meetings Schedule Change Meetings	Maintain Counseling Bulletin Board	
College/	Provide Scholarship Information			College Fair Preparation	

Item Month/ Item Domain	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
Career:					
Social/ Emotional:		Individual Counseling Sessions Crisis Intervention		Weekly BAT (SAP) Meetings BAT SV Activities	

Ongoing K-12 School Counselor Activities

HIGH SCHOOL

Ongoing Counselor Related Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/ Career Counseling	System Support: Counselor Related	System Support: Non-Counselor Related Calculate Hours per Year
Academic:	Provide classroom lessons addressing academic success Administering, Collecting, & Reviewing Scheduling Forms	Individual Counseling Sessions Coordinating team meetings for students	New Student Individual Planning Meetings Grade and Attendance Meetings Attend IEP/Parent Meetings Individual Scheduling Meetings Prospective Student (Individual) Tours Individual Counseling Sessions	Review rosters for upcoming school year New Student Application Collection and Review AWBCC Back to School Night AWBCC & District Open Houses Complete Dual Enrollment Forms for CCAC Coordinate Schedule Changes Coordinate online enrollment Administering, Collecting, and Reviewing Scheduling Forms Finalize Semester Roster Monthly Counselor's Meeting District Recruiting Presentations & Tours Plan and Host AWBCC Counseling Advisory Board Meeting Implement & Analyze School Climate Survey Update Counseling Plan Attend District Advisory Board Meetings Coordination of New Student Applications and Scheduling Writing and Mailing 'In Danger of Failing' Letters NOCTI Testing Supports Update Yearly Spreadsheets New Student Application Collection and Review	

Ongoing K-12 School Counselor Activities

				Attend/Present at faculty meetings/Lunch & Learns Maintain Counseling Bulletin Board Process Rubrics and Enrollment Information for Incoming Student	
College/ Career:	Provide Scholarship Information College Fair Coordinate ASVAB Test & Test Score Review Coordinate Field Trip to Post-Secondary Institutions Administer & Review Career Objective Forms Host CCAC for student application & information sessions Provide classroom lessons regarding professional skills in the workplace and financial aid for college planning	Individual Counseling Sessions	Individual Scheduling Meetings	College Fair Preparation Host & Coordinate Implementation of College Fair Coordinate ASVAB Test & ASVAB Test Score Review Establishing & Maintaining Articulation Agreements Assist in Scholarship Interviews Attend/Present at faculty meetings & Lunch & Learns Coordinate All Activities with PartnerUp Program	
Social/ Emotional:	Provide classroom lessons regarding social/emotional health education & maintenance	Individual Counseling Sessions Crisis Intervention	Individual Counseling Sessions	Weekly BAT (SAP) Meetings Planning & Initiating BAT SV Coordinate with AHN Chill Project School-Based Therapy Coordinate with AHN Chill Mobile Facilitate/Maintain MoU ACSCA Meeting	

Ongoing K-12 School Counselor Activities

				Northern Regional SAP Meeting **Northern Area SAP Coordination Team** **Maintain Counseling Bulletin Board** **Yearly State SAP Report** **Attend/Present at faculty meetings/Lunch & Learns** **Complete Yearly SAP report**	

8. Curriculum Action Plan:

Grades 4-8 Curriculum Scope and Sequence

Lesson, Event, or Unit Theme	Career Standard (CEW) or Mindset & Behavior (ASCA)	Curriculum & Materials	Start & End Dates	# of Students Taught	Location	Stakeholder Teaching Standard	Contact Person	Indicator for the Future Ready PA Index
STEAM Career Exploration	CEW: 13.1.5. A-C, H ASCA: M 5, B-SS 6	Various Program Equipment	Dependent on district needs	Approx. 11,000 students	Avonworth: MS; Deer Lakes: MS; Fox Chapel: MS; Hampton: MS; North Allegheny: MS; Shaler: MS	Students, Educators, Districts	Clifton Bossong & selected students/ staff	Per the district Fifth grade students: AWBCC provides a Career Road Trip Reflective Writing Assignment. Career Interest Survey

Grade 9 Curriculum Scope and Sequence

Lesson or Program Content	Career Standard (CEW) or Mindset & Behavior (ASCA)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator for the Future Ready PA Index
District Tours	CEW: 13.1.11 A, B ASCA: M 2, 5, B-SS 4	Video and Program Hand-outs	January per district availability	All Freshmen ***except*** Shaler Area and Fox Chapel Districts	AWBCC	Students, Parents, Administration, Districts	Shawn Annarelli	Per the District

Grade 10 Curriculum Scope and Sequence

Lesson or Program Content	Career Standard (CEW) or Mindset & Behavior (ASCA)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator for the Future Ready PA Index
College Fair	CEW: 13.1.11.F ASCA: M 3, B-SS 2, 4	Post-Secondary Schools	Second Tuesday in October each year	All	AWBCC	Students, Parents, Administration, and Post-Secondary Schools	Kim Zylinski	Worksheet detailing which representatives were spoken to and what was learned.
Portfolio Development	CEW: 13.1.11.G ASCA: M 3, B-SS 2	Binders include: student resumes, cover letters, thank you letter, letters of reference, awards and certificates, & materials to promote employment	Ongoing through the year	All	Classrooms, Student Success Center at AWBCC	Students, Instructors, Administration, Employers, and Pos-Secondary Schools	Sara Goodyear, Kim Zylinski, Nicholas Sauer	Physical binder containing resume, cover letter, thank you letter, reflective writings, industry certifications, etc.
District Tours	CEW: 13.1.11 A, B ASCA: M 2, 5, B-SS 4	Video and Program Hand-outs	January per district availability	Sophomores	AWBCC	Students, Parents, Administration, Districts	Shawn Annarelli	Per the District
Job Shadowing	CEW:13.2.11.E, 13.3.11.B, 13.3.11.C ASCA: M 3, 5, B-SS 2, 4, 6	Students can observe a job site only. Requirement for the Intermediate	Any time throughout the year	All are eligible, approximately 10% take advantage	Prearranged off-site company, job site, or post-secondary site	Students, Instructors, Employers	Joanne Vano and Instructors	Worksheet that processes observations on experience

		Skills Certificate						
ASVAB Test	CEW: 13.1.11.A, 13.1.11.B ASCA: M 3, B-SS 2, 4	Multiple-aptitude test used to determine ability and success in the military.	Two days in the spring semester and an additional day to interpret the scores	Any interested sophomore	Classroom at AWBCC	Students and Community	Sara Goodyear or Kim Zylinski	ASVAB Test Scores & on-line career search information
Career Fair	CEW: 13.2.11.A, 13.3.11.G ASCA: M 1, 3, 5 B-SS 2, 4	Various employers speak to students about job opportunities	May	All	Student Administration Center at AWBCC	Students, Instructors, Employers	Joanne Vano	Career Fair Passport
Career Objective Form	CEW: 13.1.11 A 13.1.11 E 13.1.11 F ASCA: M 1, 2, B-SS 1	Form provided by PDE yearly	Fall	All	Classroom at AWBCC	Students, Instructors, Districts	Kim Zylinski, Sara Goodyear, Nicholas Sauer	Career Objective Form

Grade 11 Curriculum Scope and Sequence

Lesson or Program Content	Career Standard (CEW) or Mindset & Behavior (ASCA)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator for the Future Ready PA Index
College Fair	CEW: 13.1.11.F ASCA: M 3, B-SS 2, 4	Post-Secondary Schools	Second Tuesday in October each year	All	AWBCC	Students, Parents, Administration, and Post-Secondary Schools	Kim Zylinski	Worksheet detailing which representatives were spoken to and what was learned.
Portfolio Development	CEW: 13.1.11.G ASCA: M 3, B-SS 2	Binders include student resumes, cover letters, thank you letter, letters of reference, awards and certificates, & materials to promote employment	Ongoing through the year	All	Classrooms, Student Success Center	Students, Instructors, Administration, Employers, and Pos-Secondary Schools	Sara Goodyear, Kim Zylinski, Nicholas Sauer	Physical binder containing resume, cover letter, thank you letter, reflective writings, industry certifications, etc
Job Shadowing	CEW:13.2.11.E, 13.3.11.B, 13.3.11.C ASCA: M 3, 5, B-SS 2, 4, 6	Students can observe a job site only. Requirement for the Intermediate Skills Certificate	Any time throughout the year	All are eligible, but approximately 30% take advantage of this opportunity	Prearranged off-site company, job site, or post-secondary site	Students, Instructors, Employers	Joanne Vano	Worksheet that processes observations on experience
Internships	CEW:13.2.11.E, 13.3.11.B, 13.3.11.C	Paid or Unpaid opportunity to work 1-2	Any time throughout the year	Eligibility based on passing drug test, grades, attendance,	Prearranged off-site company, job site, or post-	Students, Instructors, and Employers	Joanne Vano	Log sheets, time sheets, and employer evaluations

	ASCA: M 3, 5, B-SS 2, 4, 6	days/week at a job site. Materials vary based on employer.		competencies completed. Approx. 15 students utilize/yr	secondary site			
Cooperative Education	CEW: 13.2.11.E, 13.3.11.B, 13.3.11.C, 13.4.11 B ASCA: M 3, 5, B-SS 2, 4, 6	Paid opportunity to work 1-2 days/week at a job site. Materials vary based on employer.	Any time throughout the year	Eligibility based on passing drug test, grades, attendance, competencies completed. Approx. 15 students take advantage of this opportunity.	Prearranged off site company or job site	Students, Instructors, and Employers	Joanne Vano	Log sheets, time sheets, and employer evaluations
ASVAB Test	CEW: 13.1.11.A, 13.1.11.B ASCA: M 3, B-SS 2, 4	Multiple-aptitude tests are used to determine ability and success in the military.	Two days in the spring semester and an additional day to interpret the scores	Any interested junior	Classroom at AWBCC	Students and Community	Sara Goodyear or Kim Zylinski	ASVAB Test Scores and on-line career search information
Career Fair	CEW: 13.2.11.A, 13.3.11.G ASCA: M 1, 3, 5 B-SS 2, 4	Various employers address students about job opportunities	May	All	AWBCC	Students, Instructors, Employers	Joanne Vano	Career Fair Passport
Career Objective Form	CEW: 13.1.11 A 13.1.11 E	Form provided by PDE yearly	Fall	All	Classroom at AWBCC	Students, Instructors, Districts	Kim Zylinski, Sara Goodyear,	Career Objective Form

	13.1.11 F ASCA: M 1, 2, B-SS 1						Nicholas Sauer	

Grade 12 Curriculum Scope and Sequence

Lesson or Program Content	Career Standard (CEW) or Mindset & Behavior (ASCA)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator for the Future Ready PA Index
College Fair	CEW: 13.1.11.F ASCA: M 3, B-SS 2, 4	Post-Secondary Schools	Second Tuesday in October each year	All	AWBCC	Students, Parents, Administration, and Post-Secondary Schools	Kim Zylinski	Worksheet detailing which representatives were spoken to and what was learned.
Articulation Agreements	CEW: 13.1.11 G, 13.1.11 H, 13.2.11 E ASCA: M 2, 3, 5, B-SS 2, 5, 6	Post-Secondary Schools and necessary paperwork	May in each year	Any interested senior looking to utilize state or local agreement	AWBCC	Students, Instructors, Administration, and Post-Secondary Schools	Sara Goodyear, Kim Zylinski	Paperwork filled out and signed by instructor, counselor, and student.
Portfolio Development	CEW: 13.1.11.G ASCA: M 3, B-SS 2	Binders include student resumes, cover letters, thank you letter, letters of reference, awards and certificates, & materials to promote employment	Ongoing through the year	All	Classrooms, Student Success Center	Students, Instructors, Administration, Employers, and Post-Secondary Schools	Sara Goodyear, Kim Zylinski, Nicholas Sauer	Physical binder containing resume, cover letter, thank you letter, reflective writings, industry certifications, etc.
Job Shadowing	CEW:13.2.11.E, 13.3.11.B, 13.3.11.C	Students can observe a job site only.	Any time throughout the year	Any interested senior	Prearranged off-site company, job	Students, Instructors, Employers	Joanne Vano	Worksheet that processes

	ASCA: M 3, 5, B-SS 2, 4, 6	Requirement for the Intermediate Skills Certificate			site, or post-secondary site			observations on experience
Internships	CEW:13.2.11.E, 13.3.11.B, 13.3.11.C ASCA: M 3, 5, B-SS 2, 4, 6	Paid or Unpaid opportunity to work 1-2 days/week at a job site. Materials vary based on employer.	Any time throughout the year	Any interested senior who meets the qualifications	Prearranged off site company or job site	Students, Instructors, and Employers	Joanne Vano	Successful completion of Internship Experience
Cooperative Education	CEW: 13.2.11.E, 13.3.11.B, 13.3.11.C, 13.4.11 B ASCA: M 3, 5, B-SS 2, 4, 6	Paid opportunity to work 1-2 days/week at a job site. Materials vary based on employer.	After at least three semesters of the same AWBCC program if they meet the guidelines	Approx. 10% of seniors participate	Prearranged off site company or job site	Students, Instructors, and Employers	Joanne Vano	Successful completion of Cooperative Education Experience
Clinical Experience	CEW: 13.2.11.E, 13.3.11.A, 13.3.11.B ASCA: M 3, 5 B-SS 6	Unpaid opportunity to work in the field to earn/progress towards an industry certification.	Spring of Senior Year	Seniors who meet the requirements	Prearranged off-site company or job site	Students, Instructors, Educators, and Employers	Joanne Vano and Sarah Dietz	Successful completion of Clinical Experience and related Industry Certification Exam.

ASVAB Test	CEW: 13.1.11.A, 13.1.11.B ASCA: M 3, B-SS 2, 4	Multiple-aptitude test used to determine ability and success in the military.	Two days in the spring semester and an additional day to interpret the scores	Any interested senior	Classroom at AWBCC	Students and Community	Sara Goodyear or Kim Zylinski	ASVAB Test Scores and on-line career search information
Career Fair	CEW: 13.2.11.A, 13.3.11.G ASCA: M 1, 3, 5 B-SS 2, 4	Various employers address students about job opportunities	May	All	Student Administration Center at AWBCC	Students, Instructors, Employers	Joanne Vano	Career Fair Passport
NOCTI Testing	CEW: 13.2.11.E ASCA: M 1,3 B-SS 2, 6	Written & hands-on exam that evaluates curriculum retainment and completion.	Pretest-October Exam Prep-ongoing Written exam-March/April Hands on exam-April Posttest-April	Program Completing Seniors	Classrooms and Student Administration Center at AWBCC	Students, Instructors, Administration, Districts, and Post-Secondary Schools	Clifton Bossong	NOCTI Test Scores

PartnerUp	CEW: 13.1.11 D, 13.2.11 A, 13.2.11 C, 13.3.11 G ASCA: M 1-3, 5, B-SS 2, 5, 6	All materials and curriculum are provided by PNC Bank	Monthly sessions May Interviews	All	Classroom at AWBCC	Students, Instructors, Employers, and Community	Sara Goodyear, Nicholas Sauer	Portfolio
Senior Exit Survey	CEW: 13.1.11.B, 13.1.11.F ASCA: M 4, B-LS 7, B-SMS 10	On-line survey that gathers post-secondary data	May	All	Classroom at AWBCC	Student, Instructors, Administration	Joanne Vano, Susan Hughes, Thea Holzworth	Survey Results
Career Objective Form	CEW: 13.1.11 A 13.1.11 E 13.1.11 F ASCA: M 1, 2, B-SS 1	Form provided by PDE yearly	Fall	All	Classroom at AWBCC	Students, Instructors, Districts	Kim Zylinski, Sara Goodyear, Nicholas Sauer	Career Objective Form

9. Annual Program Goals:

LEVEL: HIGH SCHOOL **Year(s) 2025-2029**

Smart Format	Academic	Career	Social/Emotional
SPECIFIC: What is the specific issue based on your schools' data?	Utilizing the Smart Futures platform with program instructors enhances the student's educational experience across the academic and college/career domains. Goal: For the Counseling staff to utilize the resume feature of Smart Futures in the creation of resumes building wide for all programs.	To provide the opportunity for all senior students to participate in the PartnerUp program and improve retention of participation in program. The program provides career-ready lessons & opportunities to interview with local employers for entry-level careers. Goal: To provide the opportunity & encourage seniors to participate in the PartnerUp program.	Student engagement in mental health awareness programs such as guest speakers, AHN Chill Mobile and counseling lessons help to advocate for positive lifetime mental health. Goal: To provide two positive mental health school-wide activities per school year.
MEASURABLE: How will we measure the effectiveness of our interventions?	The School Counselors will work with the Educational Support Specialist to present Smart Futures to the staff and work with staff to implement classroom lessons and usage building wide. Specific lessons that will be presented include resume writing and related components.	The School Counselors & Educational Support Specialist will work with instructors & administration to promote the opportunities. Counselors will assist with the presentation provided by PartnerUp presented to all seniors regarding the opportunity to participate and assist with classroom lessons as needed.	School Counselors will coordinate two positive mental health school-wide activities during the school year. This could include any combination of guest speakers, Chill Mobile activities, counseling lessons or other identified positive mental health initiatives.
ATTAINABLE: What outcome would stretch us but is still attainable	School Counselors will assist in the presentation of classroom lessons and support as needed on Smart Futures curriculum.	School Counselors & Student Engagement Specialist will identify & encourage individual students that would benefit from the program.	School Counselors will look at presented student mental health needs and work to identify appropriate school-wide initiatives.
RESULTS: Is the goal reported in results-oriented data (process, perception, and outcome?)	Yes, outcome results with concrete data provided through evidence of resumes.	Yes, outcome results with concrete data measurable by increasing number of active participants.	Yes, outcome results with concrete data.
TIMELINE: When will our goal be accomplished?	June 2029	June 2027	June 2029

10. Individualized Academic & Career Plan Process and Portfolio

Section One: Career Development Intervention Chart: Tier One Interventions

Grade	CEW 13.1: Career Awareness	CEW 13.2: Career Acquisition	CEW 13.3: Career Retention	CEW 13.4: Entrepreneurship
K	N/A	N/A	N/A	N/A
1	Junior Achievement Career Days	_____	Junior Achievement Career Days	_____
2	Junior Achievement Career Days	_____	Junior Achievement Career Days	_____
3	N/A	N/A	N/A	N/A
4	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration
5	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration
6	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration
7	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration
8	STEAM Career Exploration Careers and Your Future	STEAM Career Exploration	STEAM Career Exploration	STEAM Career Exploration
9	Prospective Student Tours	_____	Prospective Student Tours	_____
10	College Fair, Portfolio Development, ASVAB Test, Career Objective Form, Junior Achievement Career Days	Job Shadowing, Career Fair, Junior Achievement Career Days	Job Shadowing, Prospective Student Tours, Career Fair, Junior Achievement Career Days	Internships, Cooperative Education, Junior Achievement Career Days

11	College Fair, Portfolio Development, ASVAB Test, Career Objective Form, Junior Achievement Career Days	Job Shadowing, Career Fair, Internships, Junior Achievement Career Days	Job Shadowing, Career Fair, Internships, Junior Achievement Career Days	Internships, Cooperative Education Junior Achievement Career Days
12	College Fair, Portfolio Development, ASVAB Test, Career Objective Form, Junior Achievement Career Days, Clinical Experience	Job Shadowing, Career Fair, Internships, Co-op, NOCTI Testing, Junior Achievement Career Days, Clinical Experience, Articulation Agreements, PartnerUp	Job Shadowing, Career Fair, Internships, Cooperative Education, Junior Achievement Career Days, Clinical Experience	Internships, Cooperative Education, Junior Achievement Career Days, Clinical Experience

Section Two: Academic and Career Plan Process

1. Demographics	**Process Description**
• What grade will the Plan and Portfolio Start?	The plan begins during the application process. The plan and portfolio will occur in tenth, eleventh, or twelfth grade based upon a student's first year of enrollment.
• Will the plan/portfolio be electronic, hard copy or both?	Hard-copy and electronic portfolios. Smart Futures will be utilized to house the electronic portfolio.
• Who will be responsible for maintaining the portfolio?	Student Engagement Specialist and Instructors. The counselors will have access to some of the documents in the main student files, shared computer drives, and Smart Futures platform.
• What demographic information will be included in the student portfolio?	Name, address, e-mail address, and phone number. Resume will focus on their CTC program, skills set, certifications and include additional extracurricular activities and employment.
2. Interventions, Assessments & Decisions	**Process Description by Grade based on when the plan starts.** **What the students can know and do at each grade level and in each strand of the Career Education and Work Standards.**
Grades 6-8	N/A
Grade 9	CEW 13.1.1- Incoming students will complete an Academic and Career Plan on their AWBCC Enrollment Application. The plan includes personal interests related to the program of study, recent courses taken at district, post-secondary plans, self-identified attendance rating, and how one will prepare for their future.
Grade 10	CEW 13.2.11.C- Students will start a draft or enhance their resume with the Student Engagement Specialist and Instructors. Students will reflect on their past, present, and future work experience while developing their resume. CEW 13.1.11.F, 13.2.11.B- All students will have the opportunity to attend the annual college and career fairs. CEW 13.1.11.D- All students will have the opportunity to participate in a job shadow experience. Interested and qualified students may have the opportunity to participate in

	an internship experience. Qualifications include grades, attendance, and teacher recommendation.
Grade 11	CEW 13.2.11.C- Students will start a draft or enhance their resume with the Student Engagement Specialist and Instructors. Students will reflect on their past, present, and future work experience while developing their resume. With the same stakeholders, students will create a cover letter, thank you letter, and learn to request of letter of recommendation. CEW 13.1.11.F, 13.2.11.B- All students will have the opportunity to attend the annual college and career fairs. CEW 13.1.11.D- All students will have the opportunity to participate in a job shadow experience. Interested and qualified students may have the opportunity to participate in an internship experience. Qualifications include grades, attendance, and teacher recommendation.
Grade 12	Students will refine the resume, cover letter, and thank you letter. Additionally, they will complete the Self-Assessment Reflective Writing Competency that focuses on three strengths and weaknesses related to workplace experience. CEW 13.2.11.C- Students will continue to finalize their resume with the Student Engagement Specialist and Instructors. With the same stakeholders, students will finalize a cover letter, thank you letter, and obtain at least one letter of recommendation. CEW 13.1.11.F, 13.2.11.B- All students will have the opportunity to attend the annual college and career fairs. CEW: 13.1.11 D, 13.2.11 A, 13.2.11 C, 13.3.11 G- All students will have the opportunity to participate in the PartnerUp program to improve their professional and employment skills. CEW 13.1.11.D- All students will have the opportunity to participate in a job shadow experience. Interested and qualified students may have the opportunity to participate in an internship or cooperative education experience. Qualifications include grades, attendance, and teacher recommendation.

Student Development of their Plan: **Interventions and decisions by students and families during each grade**
10th grade: • CEW 13.1.11.E – My career goals have influenced my high school course selection. • CEW 13.1.11.F – I attended a college fair and researched postsecondary training programs and I can determine the training needed for careers in my interest area. • CEW 13.1.11.F – I understand postsecondary education and certification programs and the degrees awarded in those programs. • CEW 13.2.11.A- I have attended a career fair. I can use effective communication skills to speak about jobs that I am interested in applying to for current or future employment. • CEW 13.2.11.C – I have an up-to-date resume. 11th grade: • CEW 13.1.11.E – My career goals have influenced my high school course selection. • CEW 13.1.11.F – I attended a college fair and researched postsecondary training programs and I can determine the training needed for careers in my interest area. • CEW 13.1.11.F – I understand postsecondary education and certification programs and the degrees awarded in those programs. • CEW 13.2.11.A- I have attended a career fair. I can use effective communication skills to speak about jobs that I am interested in applying to for current or future employment. • CEW 13.2.11.C – I have an up-to-date resume. • CE 13.2.11.C – I have completed a cover letter. 12th grade: • CEW 13.1.11.E – My career goals have influenced my high school course selection. • CEW 13.1.11.F – I attended a college fair and researched postsecondary training programs and I can determine the training needed for careers in my interest area. • CEW 13.1.11.F – I understand postsecondary education and certification programs and the degrees awarded in those programs. • CEW 13.2.11.A- I have attended a career fair. I can use effective communication skills to speak about jobs that I am interested in applying to for current or future employment.

- CEW 13.2.11.C – I have an up-to-date resume.
- CEW 13.2.11.C – I have completed a cover letter.
- CEW 13.1.11.D – I have participated in three of the following: community service, cooperative education/Internship, job shadowing and/or career-focused field trips, part-time employment, school-based enterprise, industry-based career programs.
- CEW 13.1.11.E – Based on research, self-assessment, as well as school and work experience, I can select my future career path.
- CEW 13.2.11.D – I use my career portfolio when making career decisions.
- CEW 13.2.11.E – I can demonstrate workplace skills by citing specific examples from my academic and work history,
- CEW 13.3.11.A – Based on my school and work/volunteer experience, I can describe what I need to do to get and keep a job.
- CEW 13.4.11.B – I can give three (3) examples of how entrepreneurial traits (adaptability, ethical behavior, leadership, positive attitude, and risk-taking) match or don't match – my personality.

3. Parental & Guardian Engagement	**What strategies will be used to inform parents/guardians to engage them in the Academic/Career Plan and Portfolio process for their children?**
Level of Parent & Guardians	Awareness and Engagement Strategies
Elementary Parents & Guardians	AWBCC STEAM Roadshow will collaborate with the districts to provide quality programming to the students served. The STEAM Roadshow will work with the district to ensure that members of the local PTA are involved and can boost the awareness of Career and Technical Education. Any interested parent can access AWBCC through the website, Facebook, Twitter, and Instagram accounts.
Middle School Parents & Guardians	AWBCC STEAM Roadshow will collaborate with the districts to provide quality programming to the students served. The STEAM Roadshow will work with the district to ensure that members of the local PTA are involved and can boost the awareness of Career and Technical Education. Parents can engage in AWBCC open house events. Any interested parent can access AWBCC through the website, Facebook, Twitter, and Instagram accounts.
High School Parents & Guardians	Parents can engage in AWBCC and district open house events, potentially participate on the Occupational Advisory Committees, and assist in potentially hosting students for the variety of job shadowing, internship, and co-op experiences when applicable. Any interested parent can access AWBCC through the web-site, SMS Database, Facebook, Twitter, and Instagram accounts.

4. Faculty/Administrator Engagement:	What strategy will be used to inform teachers/administrators in the process of development, maintenance and presentation of the plan and portfolio in elementary, middle and high school?
Level of Educators & Administrators	Awareness and Engagement Strategies
Elementary	District faculty and administration will engage in open communication with the STEAM Roadshow and their student body as well as other guest speakers from Beattie. They will provide supporting documents for the Future Ready Index.
Middle School/Junior High	District faculty and administration will engage in open communication with the STEAM Roadshow and their student body as well as other guest speakers from Beattie. They will provide supporting documents for the Future Ready Index. They will assist in the promotion of the Beattie summer camps to their faculty and staff.
High School	District faculty and administration will engage in open communication with the AWBCC faculty and administration on all student matters regarding academic, social/emotional, and post-secondary options. This will also include the recruitment and enrollment of incoming students to the CTC. AWBCC faculty and administration will assist the Student Support Staff by encouraging students to participate in the variety of activities and opportunities offered throughout the school year. This also includes individual meetings with staff to discuss mental health needs, academic planning, and post-secondary options not limited to the variety of cooperative education opportunities.
5. Plan/Portfolio Sustainability and Review	**What strategies will be developed to assist students with updating and sustaining the plan/process?**
• How will the plan and portfolio be revisited each year while in high school?	The plan begins during the application process and will be revisited each year as students work to produce and refine their resume, cover letter, thank you letter and reflective writing in order to ensure all documents are of the highest professional standard for industry work. AWBCC administration, Student Engagement Specialist, and the Counseling staff are working to develop a competency to ensure that all students receive this in the curriculum.
• What process will be used for the student to present the information on their plan at various times (i.e. Exit Interview or other events)?	Graduating seniors participate in an exit survey, have the opportunity to participate in the Portfolio Competition at Senior Recognition Night, and if possible, earn the articulation agreement for their Program of Study. Additionally, it is optional that within most Programs of Study that students will participate in dual enrollment as well as earn industry certifications.

A.W. Beattie Career Center

9600 Babcock Boulevard
Allison Park, PA 15101

Professional Portfolio of:

Student Name

A.W. Beattie Career Center
Est. 1965

.

Date (Month, Day Year - January 25, 2014)

Your Street Address
City, State Zip

Company Name (where you are applying for employment)
Company Street Address
City, State Zip

Dear Sir or Madam:

I am writing in regard to the Teaching Assistant position advertised in the Pittsburgh Post-Gazette. Recently, I completed the Early Childhood Education program at A.W. Beattie Career Center where I obtained a variety of skills related to the teaching and care of young children. Currently, I am interested in obtaining a position that will allow me to utilize and develop my abilities as a Teaching Assistant. Enclosed is a copy of my resume for your review. I look forward to discussing this position and my qualifications with you. Please contact me at (area code) phone number at your convenience.

Sincerely,

Your Handwritten Signature

Your name (typed as it appears in signature above)

A cover letter contains:

- the title of the job you are applying for
- where you learned about that job
- your education background (briefly)
- an introduction to your skill set
- a remark about your desire to expand your skill set
- a statement that your resume is enclosed or attached
- a desire to further discuss your qualifications
- a contact number

Your Name
Street Address
City, State Zip
Phone Number
Professional Email Address

(Note: All words in red are directions only and should be deleted from your final resume.)

Career Goal

To obtain a position that will allow me to utilize and develop my skills in Early Childhood Education

Education

A.W. Beattie Career Center
9600 Babcock Boulevard
Allison Park, Pennsylvania 15101
(412) 366-2800
Major course of study: **Name of Beattie Program**

High School Name (See Address List of Sending Schools to AWBCC.)
Street Address
City, State Zip
Phone number

Certification (Delete this section if you have no certifications.)

- First Aid
- CPR
- ServSafe

Skills (Remove any skill listed below in which you are not proficient and add skills in which you are proficient.)

- Demonstrating knowledge of infant care and child development
- Preserving a high quality of health, safety, and sanitation
- Planning, preparing, and teaching activities
- Establishing and maintaining a safe and healthy learning environment
- Helping children to advance in physical and intellectual competence
- Supporting social and emotional development with positive guidance techniques
- Establishing positive and productive partnerships between programs and families
- Ensuring a well-run, purposeful program responsive to each participants' needs
- Sustaining a commitment to professionalism
- Upholding a high standard for work ethics

Work Experience (Paid and long-term volunteer employment – delete this section if you have never been employed.)

- **Kiddie Tech Child Care**
  A.W. Beattie Career Center
  9600 Babcock Boulevard
  Allison Park, Pennsylvania 15101
  (412) 847-1926
  Duties: Child Care Volunteer
  Supervisor: Cari Ludwig

Awards/Honors/Personal Interests

- Introductory, Intermediate, and Advanced (Include only those that you have earned.) Skills Certificates in Early Childhood Education
- (List additional awards, honors and personal interests.)

Your Name
Street Address
City, State Zip
Phone Number
Professional Email Address

References (Ask teachers, employers, volunteer coordinators, or clergy if you may use them as a professional reference. Request a business card from your references. Then complete information below.)

Name of Reference
Name of Organization
Street Address
City, State Zip
Phone Number
Professional Title

Name of Reference
Name of Organization
Street Address
City, State Zip
Phone Number
Professional Title

Name of Reference
Name of Organization
Street Address
City, State Zip
Phone Number
Professional Title

(Note: All words in red are directions only and should be deleted from your working resume.)

Your Street Address
Your City, Pennsylvania Zip
Your Phone Number (Format: (412) 999-9999)
Your Professional Email

Today's Date (Format: January 21, 2013)

Name (of person who interviewed you)
Title (of person who interviewed you)
Organization Name (of organization you want to work for)
Address
City, State Zip

Dear Mr. /Mrs. /Ms. Last Name: (of the person who interviewed you)

Use the first paragraph to thank the interviewer for taking the time to meet with you. Mention your interest in the job and how enthusiastic you are about it.

The second paragraph of your thank you letter should include the reasons why you are an excellent candidate for the job. List specific skills that relate to the job you interviewed for. The more detailed you are, the more the interviewer will know about your qualifications.

The third paragraph (optional, but recommended) can be used to mention anything that you didn't bring up at the interview that you would like the employer to know. This gives you another chance to make a good impression, especially if you remembered something you should have said after you exited the interview.

In your closing paragraph, reiterate your appreciation for being considered for the job and let the interviewer know you are looking forward to hearing from him or her soon.

Sincerely,

Your Signature

Your Name (typed – as it appears in you above signature)

C. Stakeholder Engagement

11. Stakeholder Engagement:

Students
The AWBCC Counseling Department will assist students by facilitating activities on an individual, group, classroom, and school-wide basis. Activities will center on strengthening self-awareness and professional skills allowing students to make informed decisions across all three counseling domains: academic, social/emotional, and college/career. The AWBCC Counseling Department has created nearly twenty classroom lessons that address all three counseling domains. AWBCC students benefit from articulation agreements. Through these agreements, AWBCC partners with local post-secondary institutions to provide students with the opportunity to earn college credit while attending Beattie which can save them time and money during their post-secondary learning. Through the various Cooperative Education opportunities, the students gain experience directly in the work force related to their program of study or assist in the ability to pursue post-secondary education. AWBCC students can assist with the counseling plan delivery and gain leadership experiences through running the various STEAM Roadshow sessions while impacting students at the elementary and middle school levels. They also participate in district recruitment events and various social media presentations. Furthermore, students help with the curriculum through extra-curricular activities such as BAT Student Voice.

Educators
AWBCC educators have benefitted since the 2019-2020 school year with the staff increase to two full-time counselors. Enrollment at AWBCC has significantly increased from 809 students in the 2019-2020 school year to nearly 1,100 students for the 2024-2025 school year. Classroom lessons have been increased to nearly twenty offerings to supplement the classroom curriculum.

Additionally, staff from both AWBCC and sending districts benefit from the counseling department due to the high volume of communication regarding students' progress and behavior. This information is imperative to ensure academic, post-secondary, and emotional success both in and out of the classroom. Information is often provided in a accelerated manner and the counseling department supports assisting students in an effective and efficient manner, especially in crisis situations.

The faculty and staff at AWBCC will assist in the delivery of the counseling plan by supporting the number of activities and encouraging students to become actively involved with the variety of recruitment activities, college and career fairs, and student organizations including Student BAT Voice. This will promote an overall sense of well-being academically and socially.

"Big Idea"	Program Goal "Smart Format"	CEW Standard	Grade Level	Activities Interventions	Data	Timeline
Educators need to take the measures to refer students to the appropriate resources to address the increasing mental health needs of their students.	Educators will be re-educated about the importance of Student Assistance Program (BAT) and when to refer students as well as the process of referring students. This re-education will occur twice per school year.	13.3.11.A	10-12	Two staff meetings or trainings, with one training related to Act 71 (School Code, 24 PS § 15-1526) concerning suicide prevention at the in-service dates in August & November 2024.	Tracking percentage of educators who participate with the goal of 100% receiving resources on re-education.	2025-2029
Educators will benefit by working with the AWBCC Counseling Department to create additional lessons to support their classroom curriculum.	Educators and Counseling staff will collaborate to create five additional classroom lessons.	13.3.11.A, 13.3.11.B, 13.3.11.C	10-12	Classroom presentation	Post-assessment provided following lesson	2025-2029

Students will successfully complete an academic portfolio that can be used as they transition into the workforce or a post-secondary setting.	Educators will progress towards a digital portfolio in addition to a physical portfolio in all classrooms by the completion of the 2028-2029 school year.	13.1.11.D, 13.1.11.G, 13.2.11.C	10-12	Resume, cover letter, thank you letter, and at least one reflective writing related to their program of study.	Competency completion	2025-2029

Parents

Parents will benefit from the counseling plan through collaboration with school counselors to meet individual needs across the academic, career and social/emotional domains. Contact occurs via telephone, email and in-person meetings.

Parents of AWBCC students can utilize the counseling staff for a variety of resources to support their student's needs including BAT program with gaining access to school based therapy, scholarship information on the website, and communication related to academic matters including individualized meetings.

Parents are an asset in the AWBCC community as they are valuable members of the program advisory boards and help support their student(s) to be actively engaged in and out of the classroom.

"Big Idea"	Program Goal "Smart Format"	CEW Standard	Grade Level	Activities Interventions	Data	Timeline

Parents are invested in their student's academic success and will be aware of enrollment status, grades, and attendance.	Parents will create a Skyward login to send an application for their student. If accepted, they will utilize their login to monitor student's grades and attendance.	13.1.11.E, 13.2.11.E	10-12	Parents can work with AWBCC and district staff to learn how to utilize Skyward to monitor student success.	AWBCC Staff will track number of online applicants and make sure they utilize parent logins.	2025-2029
Parents are advocates for their own children; it is important that they possess awareness of their child's available resources.	Parents will engage in the portfolio process by increasing their awareness of the contents of the portfolio.	13.1.11.D, 13.1.11.G	10-12	Information will be offered at the Counselor Back to School Night Presentation, through the counseling department website, and at least one social media post.	Information will be presented through three different sources, including both in person & technology resources.	2025-2029
Parents are invested in their student's career path and are aware of their student's career objective and post-secondary plans.	Parents will engage in the career objective process by reviewing their student's form and signing off on their child's plan.	13.1.11.E	10-12	Career objective forms will be presented by Student Engagement Specialist and Classroom Instructor. Then, forms will be reviewed by instructor, School Counselor, and parents.	SES will track parent signatures when the form is returned to AWBCC.	2025-2029

Business and Community
The community surrounding AWBCC receives interested and motivated students through the various Cooperative Education programs including job shadowing, internships, and cooperative learning experiences. Upon graduation, students are prepared to enter the workforce with a solid skill set related to the program of study as well as professional skills; employers are receiving skilled workers. The community helps with the delivery of the counseling program through giving students learning and on-the-job training experiences, teaching professional skills that are valued in any line of work, and actively participating in the program advisory boards.

"Big Idea"	Program Goal "Smart Format"	CEW Standard	Grade Level	Activities Interventions	Data	Timeline
Students will engage with employers by learning about the various employment opportunities.	Students will participate in the annual Career Fair and utilize the passport and their resume to engage with local employers in order to understand various opportunities.	13.1.11.A, 13.1.11.B, 13.1.11.D, 13.2.11.A	10-12	Resume writing with the SES and classroom instructor, as well as explanation from Co-op Coordinator about how to utilize the passport during the Career Fair.	Number of students who turn in completed passport.	2025-2029
The STEAM Roadshow is an asset to the community that will benefit all schools serving grades 4-8 in the sending districts.	The STEAM Roadshow will collaborate with all the sending district buildings serving grades 4-8 to introduce AWBCC and career awareness & preparation to the student population.	13.1.3.F, 13.1.3.G, 13.1.5.D, 13.1.5.H, 13.1.8.A, 13.1.8, B	4-8	STEAM Roadshow includes a variety of AWBCC programs and hands-on demonstrations, Holland Code Assessment, and group talks.	Number of school buildings that participate.	2025-2029

Post-Secondary

Post-secondary institutions benefit from AWBCC by receiving students who are academically skilled, career-focused, and ready to further their education. They can meet students via our college and career fairs as well as a variety of classroom presentations or field trips.

Both the institution and AWBCC benefit mutually from articulation agreements in that students can earn college credit in high school and post-secondary institutions benefit because those students may choose to attend their institutions as a result of that ability.

"Big Idea"	Program Goal "Smart Format"	CEW Standard	Grade Level	Activities Interventions	Data	Timeline
Post-secondary institutions benefit when students are offered articulation agreements to earn college credit at an institution of learning.	Articulation agreements between the Sports Medicine & Rehab Therapy (SMART) program and local universities will work together to develop articulation agreements with local universities and colleges.	13.1.11.H 13.3.11.F 13.3.11.G	10-12	Articulation agreements for students that complete designated coursework	Articulation Agreements	2020-2021
Post-secondary institution, CCAC, benefits from offering dual enrollment agreements with students who then attend CCAC following graduation.	Dual enrollment will be offered to students within the health sciences fields for Biology to include lab work.	13.1.11.H 13.3.11.F 13.3.11.G	10-12	Dual-enrollment agreements and paperwork. Dual-enrollment course taught at AWBCC concurrent with programs.	Dual enrollment completed applications and forms	2025-2029

Local area unions will benefit by inclusion into additional events at AWBCC	Local area unions and apprenticeships will be invited to the College Fair starting in the 2024-2025 school year.	13.3.11.F	10-12	College Fair, Open House, classroom speaking opportunities	Students will complete worksheet for College Fair	2025-2029

12. School Counseling Program Advisory Council:

1. **First Meeting Date: November 5, 2024**

2. **Second Meeting Date: March 2025, TBD in 2025**

Stakeholder Group	Name	Title & Organization
STUDENT		
	Kulthoom Dinani	Sports Medicine Student, Hampton Township
PARENT & GUARDIAN		
	Nashat Dinani	Parent, Hampton Township
EDUCATOR & ADMINISTRATION		
	Thea Holzworth	Assistant Principal, AWBCC
	Craig Reinhard	School Counselor, Fox Chapel (M.S. Level)
	Dr. Jeff Hadley	Superintendent, Avonworth
	Jim Jowers	School Counselor, Shaler Area (Elem. Level)
	Dr. David Barkovich	School Counselor, North Hills H.S.
	Michelle Buettner	School Counselor, North Allegheny Senior High
	Kevin McKiernan	Principal, North Hills H.S.
	Kevin Thompson	School Counselor, North Allegheny Senior High
BUSINESS & COMMUNITY		
	Giselle Fernandes	School Based Therapist, AHN
	Ron Frank	JOC Member
	Brianna McMeekin	Program Manager, PNC PartnerUp
	Elizabeth Warner	JOC Member
	Rob Mercuri	Congressman, PA House of Representatives
	Kylie Concelman	Manager, Glenshaw Automotive
POST-SECONDARY		
	Doug Nelson	Recruiter, Rosdedale Technical College
	Debra Phillips	Recruiter, CCAC
	Michael Kistler	Program Manager, ASVAB
	Maria Kanute	Associate Director of Enrollment Mgmt., PSU NK

D. Career Pathway Awareness

13. Career and Postsecondary Resources Supporting the CEW Standard Strands and Career Pathways (or Clusters)

CEW Strands	Sixteen Career Clusters https://www.acteonline.org/career-clusters-2/	
13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	Agriculture, Food & Natural Resources Architecture & Construction Arts, A/V Technology, & Communications Business Management & Administration Education & Training Finance Government & Public Administration Health Science	Hospitality & Tourism Human Services Information Technology Law, Public Safety, Corrections, & Security Manufacturing Marketing Science, Technology, Engineering, & Mathematics Transportation, Distribution, & Logistics

ORGANIZATIONS AND AGENCIES

Intermediary Organizations: *Connecting, Collaborating, Convening Organizations*		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
Human Services	13.3	• Crisis Center North • Allegheny Health Network Chill Project • Allegheny Health Network Chill Mobile • The Caring Place

Umbrella Organizations: *Organizations that represent a large group of business organizations with a common mission*		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway

All	13.2 & 13.4	• Adecco Group North America • Allegheny County, Department of Human Resources • Allegheny Health Network • Commonwealth of PA • Greater Pittsburgh Chamber of Commerce
Architecture & Construction	13.2 13.4	• Associated Builders and Contractors • Brick Layers and Allied Crafts, Local #9 • Carpenters' Local Union • Heavy Equipment Operators • I.B.E.W. Local Union #5 • National Alliance for Fair Contracting • Pittsburgh Carpenters Apprenticeship School • Sheet Metal Union • Steamfitters Local 449 • Western PA Laborers

Community & State Organizations: *Agencies representing community and state initiatives, service to communities*		
Career Cluster or District Pathway	CEW Strand(s) 13.X	Resources
Architecture & Construction	13.2 13.4	• Associated Builders and Contractors • Brick Layers and Allied Crafts, Local #9 • Builder's Guild of Western PA • Carpenters' Local Union • County of Allegheny Dept. of Parks • I.B.E.W. Local Union #5 • National Alliance for Fair Contracting • Pittsburgh Carpenters Apprenticeship School • Sheet Metal Union • Steamfitters Local 449 • Western PA Laborers
Law, Public Safety, Corrections, & Security	13.2 13.4	• County of Allegheny Department of Emergency Services Fire Academy • U.S. Military Options

		○ Air Force ○ Air Force Reserves ○ Army ○ Army National Guard ○ Coast Guard ○ Marines ○ Navy

NETWORKING OPPORTUNITIES

Individual Contacts: *Contacts acquired through networking and interaction*		
Career Cluster or District Pathway	CEW Strand(s) 13.X	Resources
Agriculture, Food & Natural Resources	13.2 13.4	• Allegheny County Parks • Aramark • Brusters Ingomar • Eat n' Park Hospitality Group • Generation Next Propane Pros • Giant Eagle • Hello Bistro • Loafers Bread Company • McDonald's • Metz Culinary Management • Middle Road Inn • Olive Garden • Omni William Penn Hotel • Panera Bread • Primanti Bros. Restaurant & Bar • The Blue Goose Saloon & Restaurant • Walnut Grill • Wendy's

Architecture & Construction	13.2 13.4	• #1 Cochran • ACTION-Housing, Inc. • Air Pro Heating and Cooling • Allegheny Refrigeration • Andritz Metals USA, Inc. • Associated Builders & Contractors • Baker's Waterproofing • BAS Plumbing • Beautiful Build Outs • Belfor Property Restoration • BMS CAT • Beverly Services • Bolster & DeHart • Borgo Inc. • B.T. Johnston Construction, Inc. • Builders Guild • Burns Scalo Real Estate • Cabinet Sales Plus • CALFO Home Services • Carpenters' Local Union • CHC Construction • Climatech, Inc. • County of Allegheny Dept. of Parks • Craters and Freighters • Distinction Remodeling, LLC. • DRH Construction • Duquesne Light • ECS Mid-Atlantic • Eichenlaub, Inc. • Firedex • Fish Window Cleaning • Five Star Refrigeration • Flynn Construction • Forms+Surfaces

		• Franjo Construction • G.E. Appliances • Glenshaw Architectural Woodwork • Hampton Mechanical • Hampton Township • Hodgkiss Construction • Homegrown Builder's Group • Horn Corp. • I.B.E.W. Local Union #5 • Industrial Pump and Motor Repair • Infinity Custom Homes • Insulwise Energy and Comfort Solutions • Intex Contracting • J.A. Sauer H & AC • JASE Construction Services • Jeremie Snyder Electrical Contracting, Inc. • JML Landscape Management • JMS Capital GroupReal Estate Development • Junkluggers of Pittsburgh • Keystone Basement Systems • Kushon Construction • Laborer's Union • Mascaro Construction • Matcon Diamond • Matt Heldling Remodeling Services, Inc. • MDM Surveyors and Engineers • MA Thompson Roofing • May Heating and Cooling • McKamish • Merit Electrical Group • Metalwerks, Inc. • National Alliance for Fair Contracting • Patina Construction • Penn Fencing

		• Peoples Natural Gas • Pittsburgh Carpenters Apprenticeship School • Pittsburgh Mobile Concrete • Podgorski Construction • Premier Heating & Cooling, LLC • Prime 1 Builders • R.A. Glancy & Sons, Inc. • RE360 Construction • Resnick Roofing & Siding • Rick Hartman Plumbing & Heating • Ryan & Heartland Homes • Ryco, Inc. • SandFree Wood Floor Refinishing • S & S Flooring • Santom Upholstery & Refinishing • Serve Pro • Sheet Metal Union • Simon Roofing • Spurk HVAC LLC • Steamfitters Local 449 • STOP Restoration • Thomas V. Giel Garage Doors, Inc. • Tough Seal of Pittsburgh • Tudi Mechanical Systems, Inc. • Vincentian Collaborative Systems • Western PA Laborers • Willet Roofing
Arts, A/V Technology & Communications	13.4	• Pittsburgh Super Computers • Mine Safety Alliance (MSA) • Forms and Surfaces • Heeter's Printing • Institutional Specialties • Aerotech • Make-A-Wish of Western PA

		• Peebles Volunteer Fire Company
Education & Training	13.4	• Allie Alligators Learning Center • College Nannies-Sitters-Tutors • Early Years Learning Center • Flour Power Studios • Goldfish Swim School • Jovie of Pittsburgh Childcare Reimagined • Kiddie Academy of North Pittsburgh • KiddieTech • Priory Court Children's Center • Sarah Heinz House • Stepping Stones Children's Center • St. Paul's Preschool • YMCA of Greater Pittsburgh
Finance	13.4	• PNC Bank
Government & Public Administration	13.2 13.4	• County of Allegheny Department of Emergency Services Fire Academy • Pennsylvania State Game Commission • Pittsburgh EMS • Pittsburgh Regional Transit • U.S. Military Options ○ Air Force ○ Air Force Reserves ○ Army ○ Army National Guard ○ Coast Guard ○ Marines ○ Navy
Health Science	13.4	• Achieva Home Care • Alleghenies Unlimited Care Providers, Inc. • Allegheny Health Network, School of Nursing • Arcadia Home Care • Arden Court of North Hills

		• Bayada Home Health Care • Bright Star Care • Children's Pediatric Dental • ComforCare • Concordia • Dental Dynamic Staffing • Energy Innovation Center Institute • Grace Manor • Heartland Dental • JEVS Care at Home • Kane Regional Centers/Community Living Centers • Life Steps • New Hope • Nurse Next Door • Preferred Home Health Care & Nursing Services • Presbyterian Senior Care • QNS Recruiting (Nurse Track) • Randstad Inhouse Services • Right at Home • Rite Aid • St. Barnabus • Stonecrest Senior Living • Sunrise Assisted Living • UPMC • Vincentian Collaborative Systems • Visionworks • Visiting Angels • Walgreens • Weiblinger's Residential Care
Hospitality & Tourism	13.4	• Adrian's Pizza • Aramark • Bella Christie's Sweet Boutique • Big Burrito Restaurant Group • Bonefish Grill

		• Brusters Ingomar • Chick-fil-A • Duquesne Club • Eat'n'Park Hospitality Group • ELF Entertainment, Inc. • Fox Chapel Racquet Club • Franklin Inn Mexican Restaurant • Giant Eagle • Hello Bistro • Labriola's Italian Market • McDonald's • Metz Culinary Management • Olive Garden • Omni William Penn Hotel • Panera Bread • Park Side Grill • Phipps Conservatory & Botanical Gardens • Primanti Bros. Restaurant & Bar • The Blue Goose Saloon & Restaurant • Treesdale Golf & country Club • Walnut Grill • Wheelfish Restaurant • Wholey's Market • Wildwood Gold Club • WS Vending Company • Wendy's
Human Services	13.4	• AHN Talent Acquisition Program (TAP) • Angels' Place, Inc. • Bradford Hills Veterinary Hospital, Pet Hotel, & Grooming Salon • The Children's Home & Lemieux Family Center • Franklin Park Veterinary Hospital • Great Clips • Hair By Borga & Day Spa

		• Hair Saloon for Men • Harmony Day Spa • Healthy Pet Products • Highmark • Human Animal Rescue of Pittsburgh • NC Hair Studio • The Nutrition Group • Petco Animal Supplies • PetSmart • Philip Pelusi • Pine Village Vet • Pittsburgh Veterinary Specialty & Emergency Center • Pittsburgh Zoo & PPG Aquarium • Regis Salons • Richard Cardone Styling Salon • Salon Bella Rae • Sports Clips • St. Barnabas Health System • Supercuts • The Dog Stop • UPMC Children's Hospital • Verland Human Resources • Waxing the City • Wexford Pet Hotel
Information Technology	13.4	• Advos Information Technologies • All Lines Technology • Computiverse • Flint Technologies Solutions • Global Access Control Systems • Gordico/Loss Prevention • Horizon Information Systems • Management Science Associates • North Hills School District • Sprint

Law, Public Safety, Corrections, & Security	13.4	• Fire Fighter Sales and Service Co. • Firedex • Pittsburgh EMS
Manufacturing	13.4	• Aerotech • Allison Park Group • Benshaw • Burns Industrial Equipment • E.H. Schwab Company • Ellwood • Escajeda Holdings • Finish Robotics • Hampton Mechanical Inc. • J.V. Manufacturing • Lampus Company • Matthew's International • McConway and Torley, LLC • Overhead Door Company of Pgh. • PPG Coatings Innovation Center • Rex Glass & Mirror Company • US Steel • West Penn Testing Group
STEM	13.4	• Advanced Construction Robots • Bayer • Duquesne Light • German American Chamber of Commerce, Inc.
Transportation, Distribution, & Logistics	13.4	• #1 Cochran • Advanced Auto Parts • Allegheny Truck Service • Almatis, Inc. • Auto Zone • Baierl • Best Wholesale Tire Company • Bobby Rahal

		• Bridgestone • Craters & Freighters of Pittsburgh • Crown Lift Trucks of Pittsburgh • Dewey's Auto Body • Discount Tire • Evolving Vehicle Services • Firestone • Flynn's Tire • Ford Motor Vehicles • Gen-Mark • Glenshaw Automotive • Glenshaw Corp. • Hartman's Firestone • Hunter Truck • J & T Tire Pros & Auto Service • James Austin Company • Jiffy Lube • Jim Shorkey Family Auto Group • Kress Tire in McCandless • Lily Tile & Marble LLC • Lithia & Driveway • Magee Plastics Company • Midas • Mitsubishi Electric Power Products, Inc. • Monro Muffler/Brakes • P.G.T. Trucking • Pep Boys • Pitt Ohio • Power of Bowser • Ray Donch Bodywerks & Auto Repairs • Rohrich Auto Group • Ron Lewis Chrysler/Jeep • Western PA Operating Engineers • Wright Automotive Group

Community & Business Meetings: *Meetings, which bring cross/community members together to promote growth to further a cause*		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
Sending District Counseling Advisory Board Meetings	13.2.11.E	Education and Training
Sending District Strategic Planning Meetings	13.2.11.E	Education and Training
Rotary Meetings	13.1.11.F	Government and Public Administration

Community Events: *Conferences, Workshops, Grand Openings*		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
Allegheny County School Counselor's Association (ACSCA)	13.2.11.E	Education and Training
Northern Area SAP Coordination Team (NASCT)	13.2.11.E	Education and Training
Pennsylvania Association of Career & Technical Administrators (PACTA)	13.2.11.E	Education and Training
Pennsylvania School Counselor Association (PSCA)	13.2.11.E	Education and Training
Tri-State Area School Student Counsil (Tri-State ASSC)	13.2.11.E	Education and Training

ONLINE & OTHER RESOURCES

Internet Based Links: *Websites educating others and promoting career development and related topics*		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
Education and Training	13.1	• Pennsylvania Career Link (www.cwds.pa.gov) • Pennsylvania Statewide Career Coach (www.pacareercoach.net) • National College Credit Recommendation Service (NCCRS) (www.nationalccrs.org) • ONET On-Line

		• Smart Futures (smartfutures.org) • PA Approved Industry Certifications (www.education.pa.gov)

Media & Advertising: *Various marketing methods that provide contacts, career awareness, ideas and workforce information*		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
AWBCC website, Facebook, Instagram, etc.	13.1.11. D	Education and Training
Sending District Web-sites	13.1.11. D	Education and Training

Publication & Documents: *Hard copy materials that offer contacts and career/workforce information*		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
Understanding Career and Technical Education and Special Education: What IEP Teams Need to Know	13.1.11. B	Education and Training
AWBCC Program Fliers	13.1.11. A	Education and Training

Post-Secondary Options

Postsecondary Options: *Colleges, Apprenticeships, Military, Vocational Training*		
Career Cluster or District Pathway	CEW Strand(s) 13.X	Resources

Education and Training	13.1 13.2	• Collegeboard.org • Students Occupationally and Academically Ready (SOAR) (www.collegetransfer.net) • Private Articulation Agreements ○ Butler County Community College ○ Carlow University ○ Community College of Allegheny County ○ Commonwealth University of Pennsylvania ○ Douglas Education Center ○ Duquesne University ○ LaRoche University ○ Ohio Technical College ○ PennWest California University ○ Pennsylvania College of Technology ○ Pittsburgh Technical College ○ Robert Morris University ○ Rosedale Technical College ○ St. Francis University ○ University of Northwestern Ohio ○ Waynesburg University
Finance	13.1 13.2	Financial Aid Support • Free Application for Federal Student Aid (FAFSA) • Pennsylvania Higher Education Assistance Agency
Government & Public Administration	13.1 13.2	Military Options • Air Force • Air Force Reserves • Army • Army National Guard • Marines • Navy • Space Force

14. Career and Technology Center Strategies:

A.W. Beattie Career Center is the Career and Technology Center that serves 10th – 12th graders in the following consortium school districts: Avonworth, Deer Lakes, Fox Chapel Area, Hampton Township, Northgate, North Allegheny, North Hills, Pine-Richland and Shaler Area.

As a result, all facets of the Counseling Department and the counseling plan serve to increase student, parent and educator awareness and participation in the career and technology center. All students and parents who participate in choosing to attend the CTC have been provided with awareness through the activities listed in this counseling plan as well as with the support of the participating district's counselor and administration.

AWBCC Counselors and District Counselors meet on a monthly basis to discuss stakeholder activities and needs. Through these meetings the process for the counseling plan is continually discussed and reassessed. In order to increase awareness of individual AWBCC programs, instructors provide brief overviews of curriculum and different career pathways available to students.

All members of the counseling department and supporting staff work to increase awareness of the opportunities available through AWBCC by utilizing all aspects and activities listed throughout the counseling plan. All activities provided through the counseling plan work to build and strengthen the career and technology center's relationships with students, parents, educators and community members.

STUDENT AWARENESS:

Grade	Intervention, Program, or Event	Start & End Dates	# of Students Taught	Location	Stakeholder Delivering	Contact Person	Indicator
9th grade, 10th grade	District Recruitment Presentations and Tours	January per district availability	All Freshmen ***except*** Shaler Area and Fox Chapel Districts	AWBCC	AWBCC staff including Public Relations Coordinator and STEAM Coordinator & School Counselors	Shawn Annarelli	Video and Program Hand-outs
9th, 10th, 11th grade	IEP Meetings with AW Beattie Career Center Staff	Ongoing throughout school year	Special Education students interested in AWBCC	District School	District Special Education team & AWBCC Special Education team/counselors	Erin Rushe	IEP
All	Open House	October & March	All those who attend	Open House promoted by districts, signage and community marketing	AWBCC	Shawn Annarelli	Signage, Marketing materials

4th grade-8th grade	STEAM Roadshow Events	September through May	Grade levels targeted by sending districts	District School or AWBCC	STEAM Coordinator and accompanying students and staff to support Roadshow	Clifton Bossong	Marketing materials, hands-on activities from various programs, and career exploration worksheets

PARENT AWARENESS:

Grade	Intervention, Program, or Event	Start & End Dates	# of Parents	Engagement Method	Stakeholder Delivering	Contact Person	Indicator
10-12	Back to School Night	August	All those who attend	Teacher presentations about class expectations and curriculum. Counseling presentation on various resources	AWBCC	Front office staff	Signage, Marketing materials
All	Open House	October & March	All those who attend	Open House promoted by districts, signage and community marketing	AWBCC	Shawn Annarelli	Signage, Marketing materials

EDUCATOR AWARENESS:

Grade	Intervention, Program, or Event	Start & End Dates	# of Educators	Location	Stakeholder Delivering	Contact Person	Indicator

9-12th grade	Monthly Counselor Meetings	Each Month	10 Counselors (One per district with NASD having 2)	AWBCC	School Counselors	Kim Zylinski or Sara Goodyear	Counseling Meeting Discussion/A&A; Handouts
5th grade, 7th grade, 9th grade, 10th grade	District Tours	January per district availability	All Freshmen ***except*** Shaler Area and Fox Chapel Districts	AWBCC	AWBCC staff including School Counselors, Public Relations Coordinator and STEAM Coordinator	Shawn Annarelli	Video and Program Hand-outs
9th, 10th, 11th grade	IEP Meetings with AW Beattie Career Center Staff	Ongoing throughout school year	Special Education students interested in AWBCC	District School	District Special Education team & AWBCC Special Education team/counselors	Erin Rushe	IEP
All	Open House	October & March	All those who attend	Open House promoted by districts, signage and community marketing	AWBCC	Shawn Annarelli	Signage, Marketing materials

APPENDIX

Available Counseling Lessons for Grades 10-12 Upon Instructor Request

Lesson or Program Content	Career Standard (CEW) or Mindset & Behavior (ASCA)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator for the Future Ready PA Index
Mental Health Diagnoses: Understanding the Basis	CEW: 13.3.11.A 13.3.11.B ASCA: M 5, 7, B-PF 6, B-SS 1-2	Powerpoint and various handouts	Any time throughout the year	Classroom lessons provided as requested, esp. in stressful professions	Classroom at AWBCC	Students, Instructors	Sara Goodyear	Post-assessment provided following lesson
Mental Health Diagnoses: Diagnoses Specific	CEW: 13.3.11.A, 13.3.11.B ASCA: M 5, 7, B-PF 6, B-SS 1-2	Powerpoint and various handouts	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors	Sara Goodyear	Post-assessment provided following lesson
College Prep and Financial Aid Planning	CEW: 13.1.11.F 13.1.11.H ASCA: M 3, 5, B-SS 2, 4, 6	Powerpoint, various handouts, and a guided worksheet	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors	Kim Zylinski	Guided worksheet related to college search process
Interviewing Skills	CEW: 13.1.11.A 13.2.11.A 13.2.11.E ASCA: M 1, 3, B-PF 6, B-SS 5, 6	Powerpoint, various informational hand-outs, worksheet on how to fill out a job application	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors	Kim Zylinski	Job application worksheet

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Understanding Grief and Loss	CEW: 13.3.11.B ASCA: M 7, B-PF 6, B-SS 1, 3	Powerpoint	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors	Kim Zylinski	None
Sexual Harassment and Respecting Others	CEW: 13.1.11.C, 13.3.11.A ASCA: M 1, B-PF 3, 6, B-SS 3, 4	Powerpoint	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors	Kim Zylinski	None
Pregnancy Support Group	CEW: 13.1.11.A, 13.3.11.E ASCA: M 1, 3, B-PF 6, B-SS 3-4	Various hand-outs, assessments, and information related to pregnancy, parenting, and self-care	Any time throughout the year	On average, 1-2 students per school year	Counselor's office	Students, Parents	Kim Zylinski	Worksheets of self-awareness and time and money management
Self-Esteem Group	CEW: 13.1.11.A, 13.1.11.B, 13.3.11.E ASCA: M 1, 7, B-FP 6, B-3	Various of small group activities to promote positive self-worth	Any time throughout the year	On average, 5 student per group meeting for five weeks	Counselor's office	Students, Parents, Instructors	Kim Zylinski	Pre and Post Assessment about self-worth
Study Skills	CEW: 13.1.11.A, 13.2.11.E, 13.3.11.A, 13.3.11.E ASCA: M 2, M 5, M 6, A:A2.1, C:A1.6, C:A1.7 A:C1.6, A:A2.4	Guided worksheets, step by step instruction, time management, and how to study for certain assignments	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors	Kim Zylinski	Pre and Post Assessment about study skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Articulation Agreements	CEW: 13.1.11.H, 13.2.11.C, 13.3.11.G ASCA: M 2-3, B-SS 2, B-SS 4	Presentation and agreement paperwork shown step by step	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors, Post-Secondary	Kim Zylinski	Articulation Agreement if qualifications met in senior year
Budgeting 101	CEW: 13.3.11.A, D ASCA: M 1-2, B-SS 2, 5	Presentation and game. Excel spreadsheet to create budget	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors	Kim Zylinski	Budget created during presentation
Resume Writing	CEW: 13.2.11.C-D ASCA: M 1-3, B-SS 2, 5-6	Smart Futures program or Template provided by AWBCC	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Instructors, Employers	Nick Sauer, Sara Goodyear, and/or Kim Zylinski	Resume
Healthy Relationships	CEW: 13.3.11 A-B ASCA: M 4, 7, B-PF 6, B-SS 2, 4	Presentation	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Students, Parents, Instructors	Kim Zylinski	Pre/Post Assessment on Healthy Boundaries
Car Seat Safety	CEW: 13.2.11.E ASCA: M2, 5, B-SS 2, 5	Presentation with actual car and car seat	Any time throughout the year	Classroom lessons provided as requested to certain programs (AT, ACT, ECE, ERT)	Classroom at AWBCC	Students, Instructors	Kim Zylinski	Post-Assessment
Hygiene and Manners	CEW: 13.2.11.E, 13.3.11.A-C ASCA: M1, 3, B-SS 2, 6	Presentation	Any time throughout the year	Classroom lessons provided as requested (Geared to Food Service Professionals)	Classroom at AWBCC	Students, Instructors	Kim Zylinski	Post-Assessment

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Death and Dying in Healthcare	CEW: 13.2.11.E, 13.3.11.B ASCA: M 3, B-SS 2, 6	Presentation	Any time throughout the year	Classroom lessons provided as requested to certain Healthcare Cluster programs	Classroom at AWBCC	Students, Instructors, Employers	Sara Goodyear	Post Assessment
Parallel Careers:ECE	CEW: 13.1.11.B-C, F, 13.3.11.A, F-G ASCA: M 1-3	Presentation	Any time throughout the year	Classroom lessons provided as requested to Early Childhood Education	Classroom at AWBCC	Student, Instructors	Sara Goodyear	Post Assessment
Getting the Job	CEW: 13.1.11.B, G, 13.2.11.A, C, D ASCA: M 1, 3, 7, B-SS 2, 6	Presentation	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Student, Instructors	Sara Goodyear	Portfolio Documents
Succeeding On the Job	CEW: 13.2.11.E, G ASCA: M1-3, B-PF 6, B-SS 2	Presentation	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Student, Instructors	Sara Goodyear	Post Assessment

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Customer Service and Conflict Resolution	CEW: 13.3.11.A-C ASCA: M 1, 3, B-PF 6, B-SS 2	Presentation	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Student, Instructors	Sara Goodyear or Kim Zylinski	Post Assessment
Coping with Stress: Self-Care	CEW: 13.3.11.A-C ASCA: M 1, 3, B-PF 6, B-SS 2, 4	Presentation	Any time throughout the year	Classroom lessons provided as requested	Classroom at AWBCC	Student, Instructors	Sara Goodyear or Kim Zylinski	Post Assessment

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

SAP Procedural Charts

SAP Procedural Chart (Depression)				
Situation	Immediate Action	SAP Team	Notification of Parents\Sending School	Disposition of Students
Signs of Depression of a student by teachers, administrators, and peers: Below are signs of someone who might be depressed: 1. Persistent sadness. 2. Decreased interest in activities. 3. Low energy and poor concentration. 4. Major change in sleeping and eating patterns. 5. Increased irritability. 6. Decrease in attendance and grades. 7. Headaches and stomach problems.	A written referral will be made to the SAP Team.	1. Team will evaluate the findings and make a decision on whether to monitor, notify parents, and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team.	School counselor or administrator will notify parents and sending school representative.	1. Monitor student. 2. Refer to SBT or 3. Acknowledge outside counseling.
Student reports that he/she is depressed to a fellow student, teacher, and/or administrator.	1. Student will be referred to school counselor and/or administrator. 2. Counselor/Administrator will make SAP referral if needed.	1. Team will evaluate the findings and make a decision on whether to monitor, notify parents, and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team.	School counselor or administrator will notify parents and sending school representative.	1. Monitor student. 2. Refer to SBT or 3. Acknowledge outside counseling.
While on campus, suicidal ideation of a student can be reported by the student, his/her peers, faculty, and/or administration.	1. Student will immediately be referred to school counselor and/or administrator. 2. Attempt to contact the Parent/Guardian will be made. 3. Counselor/Administrator will make SAP referral if needed.	1. Team will evaluate the findings and make a decision on whether to monitor, notify parents, and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team. 3. Counselor/Administrator may consult with an outside therapist on as needed basis.	School counselor or administrator will notify parents and sending school representative.	1. Monitor student. 2. Refer to SBT or 3. Acknowledge outside counseling.
While interacting virtually, suicidal ideation of a student can be reported by the student, his/her peers, faculty, and/or administration.	1. Student will immediately be referred to school counselor and/or administrator. 2. Attempt to contact the Parent/Guardian will be made. 3. If parent/guardian is agreeable or unavailable then RESOLVE will be contacted. If student is in immediate danger, 911 will be contacted. 4. Counselor/Administrator will make SAP referral if needed.	1. Team will evaluate the findings and make a decision on whether to monitor, notify parents, and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team. 3. Counselor/Administrator may consult with an outside therapist on as needed basis.	School counselor or administrator will notify parents and sending school representative.	1. Monitor student. 2. Refer to SBT or 3. Acknowledge outside counseling.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

While on campus, suicidal intent, which includes increased verbalization and having a plan, can be reported by the student, his/her peers, faculty, and/or administration.	1. Student will immediately be referred to school counselor and/or administrator. 2. Attempt to contact the Parent/Guardian will be made. 3. If parent/guardian is agreeable or unavailable then RESOLVE will be contacted. If student is in immediate danger, 911 will be contacted. 4. Counselor/Administrator will make SAP referral if needed.	1. Team will evaluate the findings and make a decision on whether to monitor, notify parents, and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team. 3. Counselor/Administrator may consult with an outside therapist on as needed basis.	Parent/guardian will be already notified and sending school representative will be notified.	1. Monitor student. 2. Refer to SBT or 3. Acknowledge outside counseling.
While interacting virtually, Suicidal intent, which includes increased verbalization and having a plan, can be reported by the student, his/her peers, faculty, and/or administration.	1. Ask student if parent/guardian is home? 2. Ask student if they can remain on screen with staff member while getting parent in the room. 3. AWBCC Staff Member will alert school counselor or administrator of the situation. 4. If parent is not available, call parent with student still on screen. 5. If parent is not able to be reached, 911 will be dialed for wellness check.	1. Team will evaluate the findings and make a decision on whether to monitor, notify parents, and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team. 3. Counselor/Administrator may consult with an outside therapist on as needed basis.	Parent/guardian will be already notified and sending school representative will be notified.	1. Monitor student. 2. Refer to SBT or 3. Acknowledge outside counseling.
Student attempts suicide on school grounds.	1. Call School Nurse and 911. 2. Inform School Office. 3. Contact the Parent/Guardian. 4. Counselor/Administrator will make SAP referral.	1. Team will evaluate the findings and make a decision on whether to monitor and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team. 3. Counselor/Administrator may consult with an outside therapist on as needed basis.	Parent/guardian will be already notified and sending school representative will be notified.	1. Monitor student. 2. Refer to SBT or 3. Acknowledge outside counseling.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Student returns to school after attempting suicide.	1. Student will immediately be referred to school counselor and/or administrator. 2. Teacher will be informed of the student's return. 3. Attempt to contact the Parent/Guardian will be made. 4. Counselor/Administrator will make a SAP referral if needed.	1. Team will evaluate the findings and make a decision on whether to monitor and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team. 3. Counselor/Administrator may consult with an outside therapist on as needed basis.	Counselor/Administrator should make contact with the parent/guardian and the sending school district about the student's progress.	1. Student will be closely monitored by Counselor, Administrator, Teacher, or SAP Team Member. 2. Refer to SBT or 3. Acknowledge outside counseling.
1. An employee, current student, former student, or student from one of the sending school districts has passed away. 2. Students will need to be informed of the facts. 3. Students may need to be assessed as high risk for possible suicide.	1. Administration or designee will contact a professional organization to assist in handling the crisis. 2. Students will be observed by faculty and/or administration. High risk students should be identified and referred to the counselor/administrator and a possible SAP referral should be made. 3. Attempt to contact the Parent/Guardian of high-risk students will be made. 4. Administration designee will release a prepared statement to the press. 5. Normal order needs to be established as soon as possible. Memorials and assemblies are discouraged. 6. Students should be encouraged to discuss their feelings.	1. Team will evaluate the findings and make a decision on whether to monitor and/or refer to counseling. 2. Students may also be interviewed by a member(s) of the SAP team. 3. Counselor/Administrator may consult with an outside therapist on as needed basis.	Counselor/Administrator should make contact with the parent/guardian and the sending school district about the student's progress.	1. Student will be closely monitored by Counselor, Administrator, Teacher, or SAP Team Member. 2. Refer to SBT or 3. Acknowledge outside counseling.

Revised: 8/25/2020

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

SAP Procedural Chart (Chemical Use)					
Situation	Immediate Action	Investigation	Disposition of Substance	Disposition of Student	Notification of Parents\Sending School or Law Enforcement
A professional staff member is concerned about inappropriate behavior, poor class performance, tardiness, absenteeism, etc. It may or may not be related to chemical use.	1. Observe and record inappropriate behavior that interferes with learning directly or indirectly. 2. Instructor, Counselor, or Administrator will discuss concerns (inappropriate behavior(s)) with student. 3. Monitor the behavior within the next 2-4 weeks.	Staff documentation.	N/A	Possible referral to counselor, administrator, and/or SAP Team	1. Refer to discipline procedures. The student's parent/guardian may be notified. 2. Counselor and/or administrator at the home district will be notified. 3. If necessary, SAP Referral procedures will begin.
A student demonstrates symptoms of possible drug use (staggering, slurred speech, inability to respond, vomiting, unconsciousness, excessive belligerence, etc.) This situation will be handled as a medical situation.	1. Student will be removed from unsafe situations and then all standard medical procedures will be followed. 2. Student would be assessed by medical staff and possibly an administrator. 3. If medically necessary 911 will be contacted. 4. An anecdotal report should be filed by an administrator with the staff member present at the incident.	1. Pending the outcome of the medical evaluation, an administrator or a designee will initiate a search of the student's possessions, which may include but is not limited to lockers, desks, purses, automobile, clothing, toolboxes, and kits. The student must be always supervised. 2. Possible SAP referral based on the medical evaluation and investigation by administration.	N/A	1. If chemical use is suspected, standard health and first aid procedures will be followed. The nurse will be summoned immediately. The student will be transported to a medical facility at parental expense if deemed necessary. 2. Referral to SAP Team	School counselor or administrator will notify parents and sending school representative.
Student was caught possessing chemicals, chemical paraphernalia, or look-alike chemicals.	1. Staff member will confiscate chemical and the student will immediately be referred to an administrator. 2. Attempt to contact the Parent/Guardian will be made	1. An administrator or a designee will initiate a search of the student's possessions, which may include but is not limited to lockers, desks, purses, automobile, clothing, toolboxes, and kits. The student must be always supervised. 2. Possible SAP referral based on the investigation by administration.	1. If substance is found, it will be confiscated, sealed, and documented. 2. Law enforcement will be notified based on the student discipline guidelines.	1. Parent/guardian will be notified to transport the student from the building. Possible transportation by law enforcement. 2. A possible recommendation will be made to the parent to go for a chemical assessment. 3. Referral to the SAP Team.	1. Informal hearing with an administrator. 2. 5-10 day out of school suspension 3. An administrator will contact parent, district, and any other necessary party. 4. Mandated rehabilitation in conjunction with the sending district. 5. Possible expulsion hearing with the home district. 6. Possible law enforcement involvement.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Student distributes chemicals at school or any school sponsored functions.	1. Staff member will confiscate chemical and will Inform School Office 2. Call School Nurse or School Paramedic and 911 if medically necessary 3. Contact the Parent/Guardian	1. An administrator or a designee will initiate a search of the student's possessions, which may include but is not limited to lockers, desks, purses, automobile, clothing, toolboxes, and kits. The student must be always supervised. 2. Possible SAP referral based on the investigation by administration.	1. If substance is found, it will be confiscated, sealed, and documented. 2. Law enforcement will be notified based on the student discipline guidelines.	1. Parent/guardian will be notified to transport the student from the building. Possible transportation by law enforcement. 2. A possible recommendation will be made to the parent to go for a chemical assessment. 3. Referral to the SAP Team.	1. Informal hearing with administration 2. 5-10 day Out of school suspension 3. Administration will contact parent, district, and any other necessary party 4. Mandated Rehabilitation 5. Possible expulsion hearing with the home district 6. Possible law enforcement involvement

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

A.W. Beattie Career Center

Avonworth, Deer Lakes, Fox Chapel Area, Hampton Township, North Allegheny, North Hills, Northgate, Pine-Richland and Shaler Area.
www.beattietech.com

" Creating NEXT STEPS to Your Future"

★ 2025-2026 Student Application for Admission ★

School District/Home School_____

Session Desired (check one) ☐ AM ☐ PM

Current Grade ☐ 9th ☐ 10th ☐ 11th ☐ 12th

Birthdate (m/d/y) _____ **Gender** ☐ M ☐ F

Sending District Use

- ☐ **IEP OR 504 provided** **Date** ___/___/___
- ☐ **Transcript provided** **Date** ___/___/___
- ☐ **Keystone Scores provided** **Date** ___/___/___
- ☐ **ACCESS Scores provided** **Date** ___/___/___
- ☐ **PA Secure ID** _____
- ☐ **Enrollment Rubric (if applicable)**

Last Name_____ First Name_____ Middle Initial _____

Address: (Street/City/Zip)_____

Parent or Guardian's Name_____ Email Address_____

Home Phone (____)_____ Work Phone (____)_____ Cell Phone (____)_____
Circle one: Mother Father Guardian Circle one: Mother Father Guardian Circle one: Mother Father Guardian

Number your first two choices, in order of preference. (1-2)

_____ Advertising Design
*Computer Graphics, Multimedia & Digital Photography

_____ Automotive Collision Technology
*Collision Repair & Restoration, Fabrication & Welding

_____ Automotive Technology
*Power Train, Chassis, Brakes. PA Safety & Emissions Certification

_____ Carpentry / Building Construction
*Residential Home Building, Electricity, Masonry, Plumbing, Finishing

_____ Cosmetology
*Hair Styling, Cutting & Coloring, Skin & Nail Care

_____ Culinary Arts
*Food Prep, Presentation, Food Safety, Menu and Recipe Development

_____ Dental Careers
*Dental Assisting, Lab Tech, and Radiology

_____ Early Childhood Education
*Child Development & Early Learning Skills Elementary Education Pre-Testing

_____ Emergency Response Technology
*EMS, Police, Firefighting, HazMat & Patient Care

_____ Health & Nursing Sciences
*Anatomy/Physiology, Emergency & Long Term Care, Lab Services

_____ Heating, Ventilating and Air Conditioning
*Residential Wiring, Plumbing and Sheet Metal Fabrication

_____ Introduction to Pharmacy (11th &12th grade)
*Compounding Formulas, Drug Instructions, Legal Aspects

_____Network Engineering and Cyber Security
*Network Engineering/Cyber Security
* CISCO/Computer Systems

_____Pastry Arts/Commercial Baking
*Decorate, Prepare and Present Confectionaries, Retail Baking

_____ Robotics Engineering Technology
*Solid Modeling, Circuitry, Remote & Autonomous Control, Manufacturing & Automation, 3D Design and Printing

_____SMART-EST
*Sports Medicine, Rehab Therapy - OT/PT, Exercise Sciences

_____ Surgical Sciences
*Surgical Assistant, Sterile Processing Technician, Operating Room Procedures

_____ Veterinary Sciences Technology
*Veterinary Assistant, Animal Care & Grooming, Lab & Surgery Prep

Student Signature_____Date_____ **Parent Signature**_____Date_____

District Counselor Signature_____Date_____ **Beattie Counselor Signature**_____Date_____

The completed application must be submitted to your sending district School Counselor for further processing.

A.W. Beattie Career Center does not discriminate on the basis of race, color, national origin, sex, disability, age, or limited English proficiency in its program or activities and provides equal access to the Boy Scouts and other designated youth groups. Admission to Career Center Programs depends upon availability and class size and meeting established Career Center and district criteria. Inquires may be directed to Executive Director, Title IX/Section 504 Coordinator, A.W. Beattie Career Center, 9600 Babcock Blvd., Allison Park, PA. 15101, (412) 847-1900 or eric.heasley@beattietech.com.

AWBCC COUNSELING DEPARTMENT

AVAILABLE CLASSROOM LESSONS

POST-SECONDARY PLANNING

ARTICULATION AGREEMENTS C/C

Students will receive an in-depth conversation of what the articulation agreement is, what agreements exist for their program, and how they can earn if they are attending post-secondary school. Presentation is designed for first year students to provide the ability to focus on completing all competencies as well as maintain a satisfactory GPA.

BUDGETING 101 C/C

Money management can be fun in this presentation where the core concepts of budgeting are introduced & put into practice with an interactive game. Students will need to research what their career will earn monthly and choose housing, transportation, and other items accordingly to see if their dreams match reality.

COLLEGE PREP & FINANCIAL AID PLANNING C/C

How do I find a school that meets my needs? I found a school I am interested in, but how do I know if it will be a good fit? How am I going to pay for school? All these questions and more will be answered while students are guided on how to look for a variety of aspects while looking at post-secondary options. The financial aid process is discussed with students learning how and where to access these resources.

INTERVIEWING SKILLS C/C

This is a step-by-step guide starting with filling out a job application, picking the appropriate interview outfit, & how to prepare for being hired before, during, and after the interview. Each student will have their chance to reply to an interview question and then receive feedback within a class setting on their answer so everyone can learn. Virtual interviews are also discussed.

RESUME WRITING C/C

Resume Writing: Students learn that the resume should be a living document that positively describes them. Grammar, formatting, building, and editing their resume are all a part of this presentation. Together we will help your students resume to the top of any employer's pile of potential candidates. Coordinated with Nick Sauer.

SOCIAL/EMOTIONAL

HEALTHY RELATIONSHIPS S/E

This presentation discusses the qualities of healthy relationships, compares healthy versus unhealthy relationships, as well as supporting those in unhealthy relationships. Different scenario questions are discussed. Various resources to support creating healthy relationships are given. This presentation is geared for personal relationships, not work acquaintances.

MENTAL HEALTH DIAGNOSES: UNDERSTANDING THE BASIS C/C & S/E

Discussion of basic understanding of the DSM, where diagnoses come from vs where they do not, specifiers, comorbidity, dual diagnosis, & categories of diagnoses. Review of why MH matters for self and patients. Promo video of Western Psychiatric Hospital tour is played to normalize patient care. Importance of professionalism and treating patients as well as caring for own MH.

MENTAL HEALTH DIAGNOSES: DIAGNOSES SPECIFIC C/C & S/E

This presentation gives a background of stress, bi-polar, schizophrenia, eating disorders, depression, self-injurious behaviors, and anxiety. It is meant for those students who wish to hold careers where recognizing these signs will be a benefit to their working relationships with patients and clients to best support their treatment needs.

SEXUAL HARASSMENT S/E

This presentation is for both male and female students. It defines sexual harassment and discusses the potential legal consequences. Students are asked to place themselves in the shoes of someone who has been harassed or could be harassed in order to show that our actions are not necessarily well-received by the other party.

UNDERSTANDING GRIEF & LOSS A & S/E

Students will be able to define and recognize the stages of grief. Discussion of the importance in relation to our own self-awareness as well as working with patients, clients, co-workers, etc.

COUNSELING DOMAIN: ACADEMIC (A), COLLEGE/CAREER (C/C), SOCIAL/EMOTIONAL (S/E)

AWBCC COUNSELING DEPARTMENT

AVAILABLE CLASSROOM LESSONS

ACADEMIC SUPPORTS

STUDY SKILLS — A

Students will take a quiz to discover their learning style. Lesson includes discussion of learning styles, note-taking skills, as well as test-taking skills.

PROGRAM SPECIFIC

CAR SEAT SAFETY — A

AT/ACT - Lesson is co-taught with Instructors. Discussion of different car seats and the importance of safety as well as current industry standards.

DEATH & DYING IN HEALTHCARE — A, C/C, S/E

Understanding the Basics as a Provider: Definitions of Cause/Manner of Death; End-of Life Care (EOC), Palliative Care, 5 & 7 Stages of Grief, Grief Spiral, Coping after a Patient Death, Burnout & Self-Care, Basic Coping Strategies

HYGIENE AND MANNERS — S/E

Culinary - Lesson in basic hygiene related to both self and importance in food preparation. Manners are addressed in a way that stresses healthy relationships and positive customer service.

PARALLEL CAREERS: ECE — C/C

Understanding potential careers in the ECE Field that are similar but not directly in teaching. Counselor, Social Worker, IBHS/BHRS, Family-Based Therapist, Psychologist, Rehabilitation Therapy -OT/PT/SLP, Advocates

PROFESSIONALISM

Professionalism is created as a 4 lesson series. Instructors can choose any lesson or combination of lessons as needed.

1. GETTING THE JOB — C/C

Discussing Job vs. Career; Resume Building; AWBCC Opportunities; Basics/importance of Cover Letter, Resume & References; Social Media Check-up; Knowing Job Requirements; Interview Prep; Tips & Follow up.

2. SUCCEEDING ON THE JOB — C/C

What are Workplace Ethics; Accountability; Professional Attire; Importance of: Attitude & Respect; Critical Thinking & Problem Solving; Teamwork & Networking; Responsibility; Communication; Confidence (not arrogance)

3. CUSTOMER SERVICE & CONFLICT RESOLUTION — C/C

Communication strategies; Communication Styles; "I" Messages; Receiving Feedback; Conflict Management; Customer Service: Dealing with Difficult Customers

4. COPING WITH STRESS: SELF-CARE — C/C & S/E

Your Mental Health at Work; Stress vs Burnout; Self-Care Basics, Signs Need Support; Basic Coping Strategies & Skills (Explanation and practical skills); Sleep Hygiene

PLEASE COORDINATE WITH A SCHOOL COUNSELOR FOR IDEAS REGARDING ADDITIONAL CLASSROOM LESSONS TO MEET THE NEEDS OF THE STUDENTS.

COUNSELING DOMAIN: ACADEMIC (A), COLLEGE/CAREER (C/C), SOCIAL/EMOTIONAL (S/E)

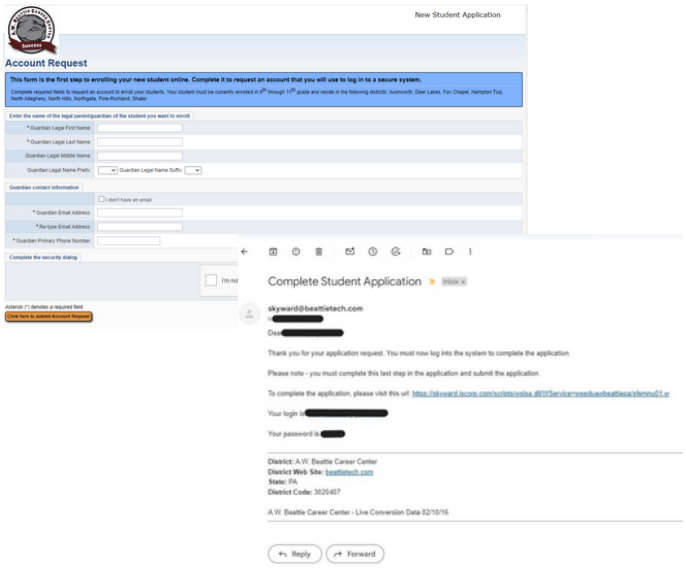
A.W. Beattie Career Center
New Student Enrollment Application

This is a step-by-step process of how to create an online account to submit an application to A.W. Beattie Career Center.

This application is for a new student for the 2025-2026 school year.

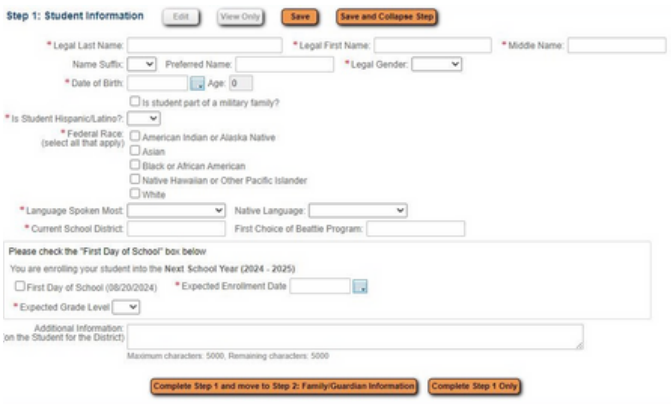
Step 1 - Create a Skyward account

For new users - Scan QR Code above or go to the website below and click the link in Step 1.
www.beattietech.com/online-application



Please follow the prompts to create a new account.
This information MUST reflect parent/guardian information, not student information.
An email will be sent to the email address entered.

If you are enrolling multiple students for the same school year, you will be able to create a new application once the first application is completed.



Step 2 - Logging In & Creating An Application

For new users - Follow the link sent to the e-mail account used in Step 1 to create a Skyward account. This link will allow you to proceed to the A.W. Beattie Skyward page.

The link is also available by clicking on Step 2 at www.beattietech.com/online-application

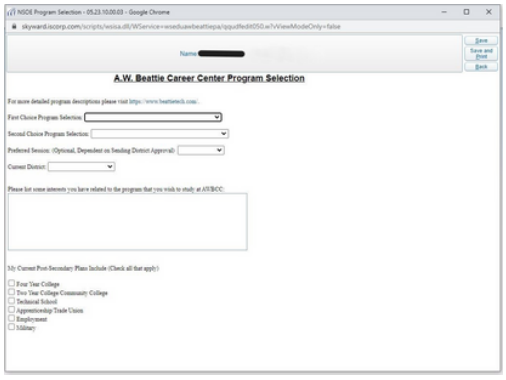
The email address used above will be your Login ID. Use the password created to log in to Skyward to begin the process of creating an application.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

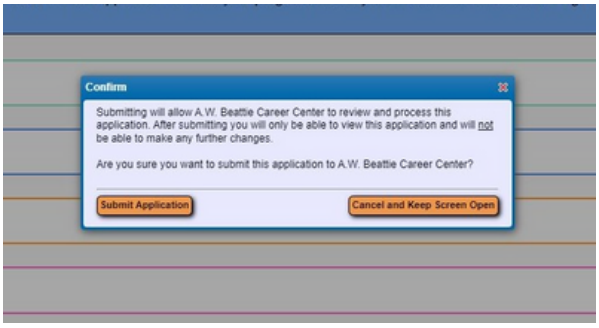
A.W. Beattie Career Center
New Student Enrollment Application

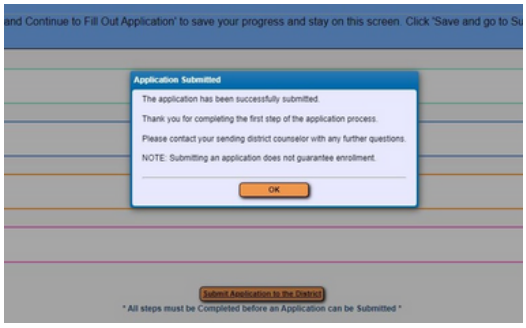






Complete the four steps outlined on the Student Application. Please note that you may sign out and return to the application at a later time. Please be sure to save your application if you cannot complete it at one time.





BE SURE TO CLICK "SUBMIT" WHEN ALL FOUR PARTS OF THE APPLICATION ARE COMPLETE!

A.W. Beattie Career Center cannot view or accept incomplete applications. Please only submit one application per new student. Sending multiple applications will delay the processing time. Submitting an application does not guarantee acceptance. Applications will be reviewed and processed at a later date.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

A.W. Beattie Career Center

Students applying for the 2025 - 2026 School Year
are now able to apply online to
A.W. Beattie Career Center!

Applications MUST be created by a parent or guardian.
Scan the QR Code and send it to your parent/guardian
or have them go to this website:

www.beattietech.com/online-application

Paper applications are also available by seeing your School Counselor.

Applications are now being accepted.
First Round Applications Due March 1, 2025

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

What is B.A.T.?

The Beattie Assistance Team (BAT) is designed to remove learning barriers for students to achieve academic and personal success.

B.A.T. is made up of school & agency staff to help provide access to school & community resources to best support for your child.

We will help connect you to services, assistance & resources within the school and/or provide links to community resources to meet your individual needs. We will provide you with information and you make the best choice (s) that fit your needs.

As the parent/guardian, you are an important part of the team.

B.A.T. Members

Phone: (412) 847-XXXX

Sara Goodyear	**x1893**	**B.A.T. Coordinator/ School Counselor**
Kim Zylinski	**x1912**	**School Counselor**
Dr. Jason Watkins	**x1961**	**Principal**
Thea Holzworth	**x1909**	**Associate Principal**
Erin Rushe	**x1925**	**Sp. Populations Coordinator**
Bella Ellis	**x1959**	**Learning Facilitator**
Sarah Dietz	**x1937**	**Instructor**
Cameron Galloway	**x1943**	**Instructor**
Cari Ludwig	**x1926**	**Instructor**
Doug Moran	**x1939**	**Instructor**
Michael Purucker	**x1953**	**Instructor**
Darren Vtipil	**x1964**	**Instructor**
Holly Dillon	**x1895**	**Emergency Nurse**
Robert Scott	**x1960**	**School Police Officer**
Giselle Fernandes		**School-Based Therapists**



What can B.A.T. provide?

B.A.T. can help and support by providing an additional staff member to check-in with your child. Our members can serve as a point person for recognizing signs that students may need additional supports.

B.A.T. can also provide links to utilizing our School-Based Therapy program. This program is provided through a partnership with Allegheny Health's The Chill Program. If your child is interested in therapy, they may be able to meet with a therapist while attending AWBCC. Therapy is a completely optional service and coordinated through AHN.

If you have any other questions about B.A.T. or you feel that your child may need help, please call the school and ask to speak to any of the B.A.T. members.

A.W. Beattie Career Center
9600 Babcock Blvd.
Allison Park, PA 15101
(412) 847-1900

BEATTIE ASSISTANCE TEAM

How does my child become involved with B.A.T.?

Anyone can refer a student to B.A.T. Some students are referred by teachers or other school personnel. A friend or family member can also contact B.A.T. to refer a student. The student can directly ask for additional help and supports through B.A.T.

B.A.T. will not proceed without written parental permission. Once permission is received, B.A.T. will work with you to develop a plan of action to help your child achieve success. Participation in the program is voluntary.

What if someone has referred my child to B.A.T.?

A B.A.T. member will contact you regarding your child's referral to the program. Before B.A.T. proceeds, you will be asked to sign a permission form. B.A.T. will work with you and your child throughout the process.

As a parent, your knowledge and thoughts about your child will be helpful in developing a plan of action. If you need more information before making a decision about B.A.T., please feel free to talk to a School Counselor.

Have you noticed your child struggling with any of these behaviors?

- Withdrawing from family, friends, &/or preferred activities
- Changing friend groups
- Increased anxiety
- Feeling sad/loss of enjoyment at activities they used to love
- Defying authority, both at school & home
- Experimenting with alcohol or drugs
- Declining grades
- Talking about suicide

Are you concerned about your child's reaction to...

- **Recent death of a loved one**
- **Divorce of parents/guardians**
- **Family relocation**
- **A relationship problem**
- **Bullying**
- **Other traumatic event**

Privacy

Information collected by B.A.T. is completely confidential and the team will respect you and your child's privacy at all times.

For more information, please go to www.beattietech.com

Confidentiality

Confidentiality will be maintained to the greatest extent possible.

Examples of when confidentiality will not apply include but are not limited to a student health & safety risk, threats of harm to self or others and/or if school officials are legally obligated to provide information pursuant to state or federal law.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

What is B.A.T.?

The Beattie Assistance Team (BAT) is designed to remove learning barriers for students to achieve academic and personal success.

B.A.T. is made up of school & agency staff to help provide access to school & community resources to best support for your child.

We will help connect you to services, assistance & resources within the school and/or provide links to community resources to meet your individual needs. We will provide you with information and you make the best choice (s) that fit your needs.

As the parent/guardian, you are an important part of the team.

B.A.T. Members

Phone: (412) 847-XXXX

Sara Goodyear	**x1893**	**B.A.T. Coordinator/ School Counselor**
Kim Zylinski	**x1912**	**School Counselor**
Dr. Jason Watkins	**x1961**	**Principal**
Thea Holzworth	**x1909**	**Associate Principal**
Erin Rushe	**x1925**	**Sp. Populations Coordinator**
Bella Ellis	**x1959**	**Learning Facilitator**
Sarah Dietz	**x1937**	**Instructor**
Cameron Galloway	**x1943**	**Instructor**
Cari Ludwig	**x1926**	**Instructor**
Doug Moran	**x1939**	**Instructor**
Michael Purucker	**x1953**	**Instructor**
Darren Vtipil	**x1964**	**Instructor**
Holly Dillon	**x1895**	**Emergency Nurse**
Robert Scott	**x1960**	**School Police Officer**
Giselle Fernandes		**School-Based Therapists**



What can B.A.T. provide?

B.A.T. can help and support by providing an additional staff member to check-in with your child. Our members can serve as a point person for recognizing signs that students may need additional supports.

B.A.T. can also provide links to utilizing our School-Based Therapy program. This program is provided through a partnership with Allegheny Health's The Chill Program. If your child is interested in therapy, they may be able to meet with a therapist while attending AWBCC. Therapy is a completely optional service and coordinated through AHN.

If you have any other questions about B.A.T. or you feel that your child may need help, please call the school and ask to speak to any of the B.A.T. members.

A.W. Beattie Career Center
9600 Babcock Blvd.
Allison Park, PA 15101
(412) 847-1900

BEATTIE ASSISTANCE TEAM

How does my child become involved with B.A.T.?

Anyone can refer a student to B.A.T. Some students are referred by teachers or other school personnel. A friend or family member can also contact B.A.T. to refer a student. The student can directly ask for additional help and supports through B.A.T.

B.A.T. will not proceed without written parental permission. Once permission is received, B.A.T. will work with you to develop a plan of action to help your child achieve success. Participation in the program is voluntary.

What if someone has referred my child to B.A.T.?

A B.A.T. member will contact you regarding your child's referral to the program. Before B.A.T. proceeds, you will be asked to sign a permission form. B.A.T. will work with you and your child throughout the process.

As a parent, your knowledge and thoughts about your child will be helpful in developing a plan of action. If you need more information before making a decision about B.A.T., please feel free to talk to a School Counselor.

Have you noticed your child struggling with any of these behaviors?

- Withdrawing from family, friends, &/or preferred activities
- Changing friend groups
- Increased anxiety
- Feeling sad/loss of enjoyment at activities they used to love
- Defying authority, both at school & home
- Experimenting with alcohol or drugs
- Declining grades
- Talking about suicide

Are you concerned about your child's reaction to...

- **Recent death of a loved one**
- **Divorce of parents/guardians**
- **Family relocation**
- **A relationship problem**
- **Bullying**
- **Other traumatic event**

Privacy

Information collected by B.A.T. is completely confidential and the team will respect you and your child's privacy at all times.

For more information, please go to www.beattietech.com

Confidentiality

Confidentiality will be maintained to the greatest extent possible.

Examples of when confidentiality will not apply include but are not limited to a student health & safety risk, threats of harm to self or others and/or if school officials are legally obligated to provide information pursuant to state or federal law.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Other School-to-Career Opportunities

Job Shadowing:

To observe only. You are not permitted to work or use equipment regardless of your training at A.W. Beattie Career Center. You must complete the necessary permission forms, job site work sheet and student evaluation to receive credit for a job shadowing experience.

Internship:

Internships can be paid or unpaid and are open to second or third-year students only. You must complete necessary permission forms with instructor's recommendations and pass a drug screening. You can work no more than two day per week for one semester for an unpaid internship.

Stedeford's Auto Service
Michael Cancilla, 2024 Grad
Tom Huebner, Supervisor/Mentor
Alexander Higley, 2024 Grad



PARTICIPATING EMPLOYERS

BelaCoop Animal Hospital of N.P.
Bobby Rahal Automotive Group
D'Augostine Construction
G.K.G Orthodontics
Hampton Mechanical
Lexus of North Hills
Resnick Roofing & Contracting
Rick Hartman Plumbing
Rudolph Auto Repair
Shults Ford of Harmarville
Stedeford's Auto Center
Val-Lerie's Hair Design
Vincentian
Wright Collision of Wexford

AND MANY MORE!

A.W. Beattie Career Center
9600 Babcock Boulevard
Allison Park, PA 15101

www.Beattietech.com

Phone: 412-847-1914
Fax: 412-366-9600
E-mail: joanne.vano@beattietech.com

A.W. Beattie Career Center does not discriminate on the basis of race color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

A.W. Beattie Career Center

Are You Ready For Co-Op?

A student guide to Co-Op Requirements and Responsibilities



Cameron Potter
2023 Grad
Go Green National Contractors



Bobby Rahal Auto Group
Mecedes-Benz of Pittsburgh
Anthony White, Service Manager & Mentor
Dylan Durler, 2024 Grad

Co-Op Requirements

As a student at A.W. Beattie Career Center you have taken the first steps towards eligibility to enter the School-to-Career program. Employers want employees who have the skills, attitude and ability to do the required work. As educators, we want to supply the employers with that type of employee.

Cooperative Education Eligibility Requirements:

- Completed 3 semesters of training
- No more than 5 excused absences the first 80 days with at lease 95% average yearly attendance
- Must have and maintain at lease "B" average at A.W. Beattie Career Center
- Student academic performance and discipline referral will be subject to review
- Acquire instructor recommendation
- Parent must provide written permission to enter the program
- Your district principal must approve your participation

Guidelines for Cooperative Education

Student Responsibilities:

- Submit all necessary forms including resume
- Pass an A.W. Beattie Career Center drug test
- Must have a work permit if under 18 years of age and provide a copy of a driver's license
- Submit Time/Log Sheets and copies of pay stubs
- Report any problems on the job site to the Cooperative Education Coordinator
- Notify employer and Cooperative Education Coordinator if you need to call off work
- Attend A.W. Beattie Career Center when laid off or lack of work
- Maintain a "B" average at A.W. Beattie Career Center and on the job site

Finding a Job:

You may obtain employment in one of three ways:

If you have an existing after school job that is related to your career program, would further your skills and would welcome the opportunity for you to work additional hours through the cooperative education program.

Occasionally, employers call A.W. Beattie Career Center with job openings. These career opportunities are posted in your classroom, on our website and on the Co-Op bulletin board.

If you do not have employment, your Co-Op coordinator will assist you in your job search. We will help you develop your resume and cover letter, as well as prepare you for the job interview and advise you on follow-up inquiries.

Val-Larie's Hair Salon
Vicki Prati, 2001 Grad
Valerie Zotter, Owner, Mentor & 1985 Grad
Ellery Kania, 2024 Grad



Reagan Belau, 2024 Grad
BelaCoop Animal Hospital



Career Interest Survey

Name_____ Grade:____

Step1: Please read each of the following statements.
If the statement best descibes you, place a mark in the boxes next to the statement.

Mark the white boxes only.

I like to work with computers.					
I am interested in working with cars or robots.					
I like to work with others.					
I like working in groups to accomplish a task.					
I like being creative.					
I like to build and fix things.					
I like photography or making videos.					
I like the outdoors.					
I like to move around will I work.					
I like drawing or designing.					
I like helping people in need.					
I like to solve problems, puzzles,and codes.					
I like working with my hands.					
I like working with children.					
I like teaching other people.					
I am good in an emergency situation.					
I like to keep up on the current styles.					
I like to cook and bake.					
I want to know about the human body.					
I like to take care of animals.					
I like fixing problems.					
I want to help people solve problems.					
I don't mind getting dirty.					
I like to draw, paint, and design.					
I like to find new ways to do things.					
I like to code.					
I like helping other people.					
Total up the number of "X" in each column.					
					

A.W. Beattie Career Center

Step 2: Below are the AWBCC program areas for each interest code. Circle your highest area of interest based on the numbers you wrote at the end of step 1.


= **Construction** (Carpentry, Building Construction, Heating Ventilation and Air Conditioning)


= **Graphic Design & IT Systems** (Computer Systems Repair/Networking and Cyber Security, Advertising Design)


= **Health Sciences** (Health and Nursing Sciences, Veterinary Sciences, Dental Assisting, Intro to Pharmacy, Emergency Response Technology, Sports Medicine, Surgical Sciences)


= **Personal Human Services** (Culinary, Pastry Arts, Early Childhood Education, Cosmetology)



= **Manufacturing, Engineering & Transportation** (Automotive Technology, Auto Collision Technology, Engineering Design and Advanced Manufacturing/Robotics)

Step 3: Based on your circled choice above, write three sentences about how an above career in that area matches your interest.

_____

_____

_____

_____

_____

A.W. Beattie Career Center does not discriminate on the basis of race, color, national origin, sex, disability, age or limited English proficiency in its programs or activities.

A.W. Beattie Career Center

U.S Department of Education

Green Ribbon School



Program of Studies

Version 25, Winter 2025

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Message from the Executive Director

Message from the Executive Director:

What's the next step on your College and Career pathway? A.W. Beattie Career Center provides opportunities to earn advanced college credits and industry certifications that will enhance your college and career potential.

Students enrolled through Avonworth, Deer Lakes, Fox Chapel Area, Hampton Township, North Allegheny, Northgate, North Hills, Pine Richland, and Shaler Area learn to work in teams, develop concepts and problem solve using authentic applications that meet industry standards while attending A.W. Beattie Career Center.

Students have the opportunity to excel beyond the classroom through externships and observations with local employers and volunteering within non-profit organizations. Students will gain valuable industry recognized experience through a variety of options.

A.W. Beattie Career Center is consistently rated by the PA Department of Education as one of the top performing Career Centers for high school students who are enrolled in post-secondary education, employed in their field of study or engaged in military services one year after graduation. A.W. Beattie students also exceed the state average in industry certifications earned in their chosen career while in high school.

It is with great pride that A.W. Beattie Career Center and its member school districts acknowledge the dedication efforts of our college and career ready students as they prepare for a successful future.

Eric C. Heasley, M.Ed.

NOCTI and National College Credit Recommendation Service (NCCRS) Credits

Experienced industry experts and professors working with The National College Credit Recommendation Service (NCCRS), evaluated the rigor of NOCTI assessments to translate the content into college credit equivalencies ranging from one to four credits.
How does Credit for NOCTI Assessments work?

- Students must meet a 70% benchmark on an approved NOCTI multiple-choice assessment to be eligible for the College Credit Recommendation Report which is automatically generated as part of the NOCTI scoring package for all eligible students.
- The report can be used as part of a student's portfolio, and more importantly, can be presented at any of the 1500+ participating colleges and universities for college credit consideration.
- Need an official transcript? NOCTI has collaborated with Excelsior College to offer students an option for an "official" transcript.
- For more information about the process for obtaining the college credit recommendation report and/or an official transcript, please visit: www.nocti.org/nccrs.cfm

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

SOAR and College Credit

Dear A. W. Beattie Career Center Students and Parents,

Congratulations on your selection of a Career and Technical Education (CTE) Program of Study (POS). **SOAR** is a Pennsylvania program which allows CTE students to earn free college credits. You have earned these free credits if you score well on your NOCTI Senior year assessment. And if your teacher can confirm that you have completed your entire CTE program. To obtain these free credits, you must submit the proper paperwork to the college, as outlined below. This paperwork requires administrative signatures for submittal. Follow the instructions carefully. You are responsible for this process, not your school.

STEP 1: SEE WHICH COLLEGES OFFER FREE CREDITS FOR YOUR CTE PROGRAM OF STUDY.

A website identifies which Pennsylvania colleges award free credits for each CTE Program of Study. Below are instructions for this website.

To find the free credits offered for Pennsylvania Career and Technical Educational Programs of Study (POS) visit this website http://www.collegetransfer.net/. After selecting your Program of Study and your high school graduation year, you can view all of the colleges offering free credits for your particular CTE program.

How to find colleges and free credits offered:

- Go to www.collegetransfer.net
- Scroll over to the **search** tab at the top of the page
- Scroll down and click on **BUREAU OF CTE SOAR PROGRAMS**
  A box will pop up
  - Step 1: Using the dropdown box, select your high school Program of Study **By title or CIP Code**
  - Step 2: Select **your graduation year**
  - Click the **Search** button
- A list of colleges will appear with the courses available for no cost and the majors that accept these credits at the college. This list is updated annually; additional A. W. Beattie Career Center Programs have added college offerings that are located as each program's overview.

STEP 2: APPLY TO THE COLLEGE AND COMPLETE FINANCIAL AID APPLICATION.

Complete the college application process and select a major that accepts the credits for your CTE Program of Study (POS) high school program. It is best to do this in the fall of your senior year. To be eligible for any financial aid and most scholarships, your financial aid application must be completed in the spring of your graduation year.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

SOAR and College Credit

STEP 3: IN LATE MAY OR JUNE, AS SOON AS YOU GRADUATE, YOU FORWARD THE SOAR/POS PAPERWORK TO THE COLLEGE ADMISSION OFFICE.

Below are the steps to properly complete and submit all the necessary materials to receive your free SOAR college credits. If you have any questions, contact your career and technical center school counselor. **It is your responsibility to submit these materials to the Post-Secondary Institution.** You must take charge of this process and make certain that everything is completed and forwarded in a timely fashion.

SOAR/POS Paperwork to be collected by the student and forwarded to the college:

- ☐ Copy of High School Diploma (you obtain at graduation)
- ☐ Official High School Transcript (must be sent separately by high school counselor)
- ☐ NOCTI Skills Certificate or Certificate of Completion (obtain from A. W. Beattie Career Center
- ☐ POS Perkins Statewide Articulation Agreement Student Documentation Cover Sheet (obtain from A. W. Beattie Career Center)
- ☐ Secondary Program Competency Task List signed by CTE program instructor (obtain from CTE program instructor)

Mail these materials to the Post-Secondary Institution admission office – send as early as possible so that your fall semester college schedule will reflect these college courses and credits.

Using the free college credit you earned through your performance and hard work at the CTC will help you progress in your chosen career path. The credits are good for up to 3 years from you date of high school graduation. Collect these documents, even if you are not yet certain of your college plans.

Good luck in your career and post-secondary studies. And congratulations for earning free college credit during high school through your attendance at A. W. Beattie Career Center and in cooperation with your high school.

In addition, A. W. Beattie Career Center has a number of direct college credit articulation agreements with many post-secondary institutions.

For additional information on any college credit opportunity please contact, Mrs. Zylinski, A. W. Beattie Career Center School Counselor at 412-847-1912 or kim.zylinski@beattietech.com.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Table of Contents

A.W. Beattie Career Center
Program of Studies

Career and Technical Education Programs:

All programs include the following information pages: Program Page, Articulations Page and Scope and Sequence.

- Advertising Design
- Automotive Collision Technology
- Automotive Technology
- Building Construction
- Carpentry
- Computer Systems Technology
- Cosmetology
- Culinary Arts
- Dental Careers
- Early Childhood Education
- Emergency Response Technology
- Health and Nursing Sciences
- Heating, Ventilation and Air-Conditioning (HVAC)
- Introduction to Pharmacy
- Network Engineering Technology
- Pastry Arts
- Robotics Engineering Technology
- Sports Medicine – Rehabilitation Therapy
- Surgical Sciences – Operating Room Technology
- Veterinary Sciences

Additional Resources:

- Resources for Non-Traditional Students, Cooperative Education

Student Organizations:

Beattie Ambassadors

FCCLA – Family, Career and Community Leaders of America

Builders Association of Metropolitan Pittsburgh

NTHS

SkillsUSA

BEATTIE 360° UTDOORS

Beattie Assistance Team

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Non-Discrimination Policy

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities in the Educational Program clusters of: Business, Building Construction/HVAC, Engineering/Mechanical Technologies, Health and Human Services and Transportation. Admission to Career Center Programs depends upon availability and class size and meeting established Career Center and district criteria. Inquiries may be directed to Executive Director, Title IX/Section 504 Coordinator, A.W. Beattie Career Center, 9600 Babcock Blvd., Allison Park, PA 15101, 412-847-1900 or eric.heasley@beattietech.com. Eric Heasley, Executive Director, is the Title IX Coordinator for the A.W. Beattie Career Center.



A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

A.W. BEATTIE CAREER CENTER

ENGAGE • EDUCATE • EMPOWER

The Mission of the A.W. Beattie Career Center is to empower each student to become a successful professional in a continuously evolving regional and global economy through equitable access to the latest industry standards and technology education.

Vision

The vision of A.W. Beattie Career Center is to be a progressive career center that fosters excellence in career and technical education for students. This vision includes students being well educated and skilled for their postsecondary education and career pathway.

Shared Values

We will pursue excellence for all those we serve in a safe, secure and inclusive learning environment.

About Students

- All students want to learn and can learn when their social/emotional, physical, academic, and college/career needs are being met.
- All students need nurturing, support and recognition to foster self-esteem.
- Students must attend school regularly and actively engage in learning.
- Student success requires organized leadership, shared expectations, collaboration with community partners, teamwork, and well managed resources.

About Teachers

- Teachers must be passionate, caring and respectful.
- Teachers must be student-centered.
- Teachers must be knowledgeable about content and methodology.
- Teaching is a craft that must be continually developed and reflected upon to promote growth.
- Teachers must seek collaboration and innovation.

About our Learning Community

- A. W. Beattie Career Center is a partnership among the nine consortium school districts, parents, staff and the community at large.
- Authentic learning experiences must be extended beyond the walls of the Career Center.
- Recognizing and embracing diversity adds value to learning experiences for all students.
- A.W. Beattie Career Center strives to best serve the surrounding communities by educating our students in fields adapted to meet the needs of area employers.
- Collaboration with businesses, industry, post-secondary institutions, as well as community organizations enriches and strengthens the bond of the Career Center within the culture of the community.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Advertising Design

Pennsylvania Department of Education CIP Code: 50.0402

Instructors:
Heather Brown | 412.847.1951
heather.brown@beattietech.com

Andrew Dumbeck, M.Ed. | 412.847.1917
andrew.dumbeck@beattietech.com



Industry Certifications

Adobe Certified Associate, Photoshop, Illustrator, Premiere

(Approximate Cost: $150)

Career Potential

Bright Outlook O-Net:
Median $21.18/Hour

Career Pathways

Graphic Artist, Advertising Designer, Interior Designer, Animator, Display Artist, Art Teacher, Game Designer, Illustrator, Signage

The Advertising Design program at A.W. Beattie Career Center focuses on a wide variety of professional art-related fields, including: Digital Graphic Design, Multimedia, Digital Photography and Video Editing. Students will train in a dual-platform (Mac and PC) environment using the latest in professional graphic design software and equipment, such as: Adobe Photoshop CC, Adobe Illustrator CC, Adobe Premier Pro, SketchUp and many others. Achieve advanced standing at local colleges or universities by utilizing college credits you can earn while you are an Advertising Design student.

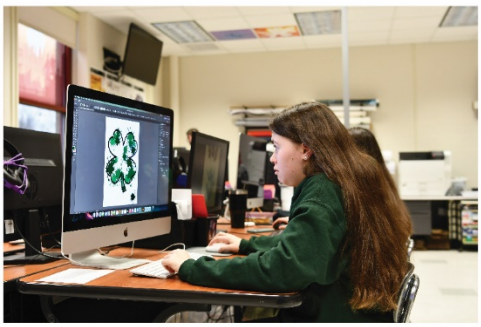
Class Requirements

The following is to be purchased by the student:
Art Kit
Portfolio

Courses of Study

Digital Graphic Design, Digital Video Editing/Production, Multimedia Communications, Advertising/Package Design, Digital Photography, Digital Desktop Publishing, Design for the Web





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Advertising Design Program
CIP Code:
50.0402

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Butler County Community College	9	ARTS 101 (3), ARTS 102 (3), COMM 105 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Allegheny County	9	ART 109 (3), ART 148 (3), ART 144 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Allegheny County – Digital Design	3	ART 144 (3)	Per STAR Program at CCAC
Community College of Allegheny County – Graphic Design	9	ART 144 (3), ART 109 (3), ART 148 (3)	Per STAR Program at CCAC
Community College of Allegheny County – Graphic Communications	9	ART 144 (3), ART 109 (3), ART 148 (3)	Per STAR Program at CCAC
Harcum College	9	ART 110 (3), DDN 151 (3), DDN 153 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
La Roche University	6	GCDN 1070 (3), GCDN 1071 (3)	Per local articulation agreement
Lehigh Carbon Community College	9	ART 108 (3), ART 107 (3), ART 111 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Robert Morris University: Graphic Design	6 to 9	ARTM 1010 (3), Open Elective (3 to 6)	Per local articulation agreement
Robert Morris University: UX/UI and Cinema and Photography	6 to 9	ARTM 1012 (3), Open Elective (3 to 6)	Per local articulation agreement
Waynesburg University	6	COM 109 (3), COM 126 (3)	Per local articulation agreement
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures: 1/3 Daily Grade, 1/3 Competencies, 1/3 Tests and Written Work
Suggested Pre-Requisites: Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Advertising Design

CIP Code Number and Title: 50.0402 Commercial and Advertising Art

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Advertising Design History (10)	Life Drawing/ Mechanical (20)	Airbrush (10)	Per Program of Study for Post-Secondary Institution			
		Career Orientation (20)	Digital Photography/ Video (50)	Digital Photography/ Video/ Web (100)				
		Safety (10)	Airbrush (20)	Prep for Print/ Typography (40)				
		Computer Graphics (150)	Computer Graphics/ Animation (120)	2D/3D Design (50)				
		Illustration (50)	Typography (50)	Portfolio Display/ Presentation				
		Research (20)	Critique Presentation/ Work with Clients (40)	Public Speaking/ Resume/ Interview/ Research (30)				
		Layout/Design (50)	Safety (20)	Working with Clients (10)				
		Lettering (50)	Shadow Study/Research (40)	Computer Graphics (100)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Algebra II	Geometry	College Prep Math (recommended)				
Science	Biology	Chemistry	Physics					
Humanities	Civics	US History	Social Studies					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Automotive Collision Technology

Pennsylvania Department of Education CIP Code: 47.0603

Instructors:

Pat Ciccone, ASE | 412.847.1941
pat.ciccone@beattietech.com

Joseph Pelesky, PA Appraiser | 412.847.1942
joe.pelesky@beattietech.com



Industry Certifications

PA State Inspection, S/P2 Safety, I-Car, I-Car Welding,

(Approximate Cost: $75)

Career Potential

Bright Outlook O-Net:
Median $22.79 / Hour

Career Pathways

Automotive Assembly, Auto Body Repair, Automotive Glass Worker, Automotive Parts Clerk, Auto Body Painting, Welding, Detailing, Specialty Painter,Insurance Adjuster, Frame Specialist

The Automotive Collision Technology program at A.W. Beattie Career Center meets strict Industry standards, and provides students with hands-on experience using equipment in our state-of-the-art auto body shop. The Automotive Collision Technology program trains students in all aspects of the industry, including MIG Welding, computerized paint mixing and automotive spraying techniques. Using the latest technology in our fully equipped auto shop keeps students up to date with current standards. Cooperative education experiences in local area dealerships provide necessary hands-on training. Students learn throughthe nationally recognized I-CAR curriculum.

Class Requirements

The following is to be purchased by the student:
Appropriate Uniform Attire (Coveralls, protective shoes and safety glasses)
Tool Kit

Courses of Study

Shop and Work Safety, Tools and Equipment, Color Matching/Painting, Final Detailing, Welding Procedures, Estimating/Entrepreneurship, Fabrication/Repair, Diagnosing Collision Damage,, Panel Replacement/Adjustment, Restoration and Corrosion Body Alignment, Plastics and Composites





For Additional Information on any of our programs, please visit www.beattietech.com

A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Automotive Collision Technology Program CIP Code: 47.0603

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Ohio Technical College	4	OTC Modules (4)	Per local articulation agreement
Rosedale Technical College	8.6	C-100 (2), C-101 (2), C-102 (4.6)	Per local articulation agreement
Rosedale Technical College	10	R-101 (2.5), R-103 (2.5), R-104 (2.5), R-108 (2.5)	Per local articulation agreement
Thaddeus Stevens College of Technology	12	CORT 111 (4), CORT 116 (4), CORT 107 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
University of Northwestern Ohio (UNOH)	12	AU 126 (6), AU 127 (6)	Per local articulation agreement
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Automotive Collision Technology

CIP Code Number and Title: 47.0603 Auto Body/Collision and Repair Technology

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Shop and Work Safety (40)	Shop and Work Safety (25)	Shop and Work Safety (10)	Per Program of Study for Post-Secondary Institution			
		Hand Tool Identification/Power Tools (60)	Welding Equip/ Compressed Air Supply/Power Towels (50)	Sheet Metal Fabrication and Repairs/ MIG Welding (60)				
		Welding Equipment (50)	Refinishing Equipment/Color Matching/ Problems (70)	Panel Replacement (70)				
		Metal Work Basic Straightening (50)	Diagnosing Collision Damage and Measurement (50)	Body Alignment (70)				
		Introduction to Refinishing (55)	Panel Replacement (80)	Servicing Mechanical and Electrical Components I (60)				
		Auto Plastics (65)	Servicing Mechanical and Electrical Components I (60)	Auto Glass (40)				
		Corrosion/Color Matching/Custom Painting/Detailing	Body Repair I Estimation (20)	Color Matching II (30)				
		Body Computer Software (15)		Automotive Collision Technology Estimation II (20)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Geometry	Algebra II	College Prep Math (recommended)				
Science	Biology	Chemistry	Physics					
Humanities	Civics	U.S. History	Social Studies					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Automotive Technology

Pennsylvania Department of Education CIP Code: 47.0604

Instructors:

Nate Monroe, ASE | 412.847.1949
nate.monroe@beattietech.com

Jonathan Mansfield | 412.847.1922
jonathan.mansfield@beattietech.com

Rick Bennett | 421.847.1948
rick.bennett@beattietech.com



Industry Certifications

PA Safety Inspection , OSHA-10, Lift it Right
Pennsylvania State Emissions, S/P2 Safety
Snap On Meter Use, GM Delco Electronics 1&2
Mobile Air Conditioning Society Worldwide

(Approximate Cost: $200)

Career Potential

Bright Outlook O-Net:
Median $22.35 /Hour

Career Pathways

Automotive Technician, Parts Clerk, Shop Foreman, Service Manager, Truck Repair, Welding Technician, Automotive Restoration, Inspection Technician, Alignment Specialist

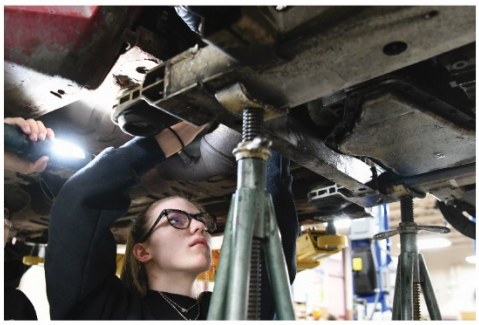
The NATEF (National Automotive Technicians Education Foundation) and ASE (Automotive Society of Engineers) certified Automotive Technology program at A.W. Beattie Career Center meets strict Industry standards and provides students with hands-on experience using diagnostic equipment in our state-of-the-art auto shop. This program is an AYES (Automotive Youth Education Systems) training facility, providing students during their senior year with work experience in local area dealerships, allowing for those important career connections. NATEF and AYES certifications assure students the best training and preparation to complete their ASE (Automotive Service Excellence) certification. Students are also able to earn State and Emissions Certification.

Class Requirements

The following is to be purchased by the student:
Appropriate Uniform Attire (Coveralls, protective shoes and safety glasses)
Tool Kit

Courses of Study

Shop and Work Safety, Shop Management and, Operation, Preventive Maintenance, Steering, Suspension and Alignment, Engine Performance, PA Emissions and safety Inspection, Tires and Brakes, Electrical Systems, MIG Welding, Introduction to Hybrid Technology





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Automotive Technology
Program CIP Code:
47.0604

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

OAR
Students Occupationally and Academically Ready

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Allegany College of Maryland	12	AUTO 103 (4), AUTO 105 (2), AUTO 114 (2), AUTO 215 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Allegheny County	9	ATE 103 (3), ATE 106 (1), ATE 108 (1), ATE 130 (3), ATE 291CP (1)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Philadelphia	9	AT 111 (4), AT 121 (3), AT 150 (2)	Per POS statewide articulation agreement (www.collegetransfer.net)
Commonwealth Technical Institute	11	AT 101 (3), AT 102 (3), AT 104 (5)	Per POS statewide articulation agreement (www.collegetransfer.net)
Delaware County Community College	10	AUT 100 (2), AUT 101 (4), AUT 102 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Harrisburg Area Community College in Harrisburg	9	AUTO 101 (3), AUTO 151 (3), AUTO 153 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Johnson College	10	VMR 151 (1), VMR 153 (2), VMR 154 (1), VMR 155 (2), VMR 156 (1), VMR 159 (2), VMR 160 (1)	Per POS statewide articulation agreement (www.collegetransfer.net)
Lancaster County Career and Technology Center	11	AUTO 101 (3), AUTO 102 (4), AUTO 106 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Luzerne County Community College	9	AUT 103 (3), AUT 105 (3), AUT 106 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Northampton County Community College	9	AUTO 104 (3), AUTO 105 (3), AUTO 103 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Ohio Technical College	4	OTC Modules (4)	Per local articulation agreement
Rosedale Technical College	9.5	GD 101 (4.5), GD 102 (5)	Per POS statewide articulation agreement (www.collegetransfer.net)
Rosedale Technical College	9	AD 100 (4.5), AD 101 (4.5)	Per local articulation agreement
Rosedale Technical College	10	R-101 (2.5), R-103 (2.5), R-104 (2.5), R-108 (2.5)	Per local articulation agreement
University of Northwestern Ohio	12	AU 126 (6), AU 127 (6)	Per local articulation Agreement
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures: 1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work

Suggested Pre-Requisites: Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Automotive Technology

CIP Code Number and Title: 47.0604 Automobile/Automotive

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Career Exploration/Shop Orientation/Work Ethics (12)	S2 Safety Review (10)	Adv Electrical/ Electronic Systems (70)	Per Program of Study for Post-Secondary Institution			
		Safety Instruction (NATEF/ASE (40)	Systems/ Steering (60)	Suspension Engine Perform (90)				
		General Automotive Design/Construction (15)	Alignment (40)	Manual Drive Train and Axles (55)				
		Preventative Maintenance (110)	Computers/Beginning Electrical Theory/Elect. Systems	Automatic Transmission and Transaxle (50)				
		Steering and Suspension (46)	Using DVOM in Service Operations (30)	Computer/ Applications Math Communication				
		Applied Auto Mechanics Math I/Applied Communication	Beg Engine Performance (40)	School to work/Coop/ AYES Instruction (20)				
		Automotive Brake Systems (100)	Beg Engine Mechanical / Diagnostics (40)	PA State Safety Inspections (25)				
		Exhaust Systems (12)	Engine Overhaul (60)	PA State Emissions Inspection (20)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Geometry	Algebra II	College Prep Math Recommended				
Science	Biology	Chemistry	Physics					
Humanities	Civics	U.S. History	Social Studies					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Carpentry Building Construction

Pennsylvania Department of Education CIP Code: 46.9999

Instructor:

John Brown | 412.847.1944
john.brown@beattietech.com

Dale Dankmyer | 412.847.1956
dale.dankmyer@beattietech.com

Cam Galloway | 412.847.1943
cam.galloway@beattietech.com



Industry Certifications

OSHA-10, Pennsylvania Builders, Highway Safety Zone

(Approximate Cost: $100)

Career Potential

Bright Outlook O-Net:
Median $20.09/Hour

Career Pathways

Carpentry Apprentice, Roofer, Drywall Hanger/Finisher, Mason, Plumber's/Electrician's Assistant, Rough Framer, Master Carpenter, Construction Estimator, Building Inspector, CAD Designer

Students in this PBA (Pennsylvania Builders Association) endorsed program will receive classroom and hands-on training in carpentry, masonry, plumbing and residential wiring. Students also have the opportunity to join SkillsUSA, the NAHB (National Association of Home Builders) and the Builders Association of Metropolitan Pittsburgh where they can be involved in activities and competitions, as well as community projects that challenge the student during the year, preparing them for immediate employment. Students also have the opportunity to experience live work by taking part in the on-going project of building a modular home. Additionally, students will gain experience in the operations of fork lifts, scissor lifts and industrial rigging systems.

Class Requirements

The following is to be purchased by the student:
Appropriate Uniform Attire (Uniform Shirts, Work Jeans and Work Boots)
Hand Tools

Courses of Study

Hand and Power Tools, Blueprint Reading, Building Layout, Roof, Floor and Wall Framing, Exterior Finishes, Drywall Installation, Painting/Finishing, Masonry, Plumbing, Residential Wiring





For Additional Information on any of our programs, please visit www.beattietech.com

A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Building Construction
Program CIP Code:
46.9999

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Active Listening, Critical Thinking, Time Management, Customer and Personal Service

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Building Construction

CIP Code Number and Title: 46.9999 Construction Trades

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Safety (10)	Ceiling and Roof Framing (80)	Masonry Applications (120)	Per Program of Study for Post-Secondary Institution			
		Carpentry Tools and Equipment (60)	Drywall Installation (120)	Plumbing (100)				
		Blueprint Reading/CAD (20)	Painting and Finishing (30)	Electrical (100)				
		Building Layout: Footers/Foundations Site Prep (30)	Interior Finish Trim (100)	Blueprint Reading/CAD Drawing (30)				
		Floor Framing (60)	Blueprint Reading/CAD (30)	Entrepreneurship (10)				
		Wall Framing (120)						
		Exterior Finishes (60)						
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Algebra II	Geometry	College Prep Math				
Science	Biology	Chemistry	Physics					
Humanities	Civics	U.S. History	World History					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Cosmetology

Pennsylvania Department of Education CIP Code: 12.0401

Licensed Cosmetology Instructors:

Cynthia Cazin | 412.847.1928
cynthia.cazin@beattietech.com
Joani Zelazowski | 412.847.1929
joani.zelazowski@beattietech.com
Sarah Christen | 412.847.1927
sarah.christen@beattietech.com
Stevie Slogan | 412.847.1923
stevie.slogan@beattietech.com



Industry Certifications

Pennsylvania State Cosmetology License,
S/P2 Cosmetology Safety Certification

(Approximate Cost: $300)

Career Potential

Bright Outlook O-Net:
Median $45,000

Career Pathways

Cosmetologist, Manicurist, Esthetician,
Salon Owner/Manager, Platform Artist,
Sales Representative, Cosmetology Teacher

The A.W. Beattie Training Salon provides qualified Cosmetology students with the opportunity to use their energy, skills, and imagination on clients from the community in a state-of-the-art cosmetology salon. Students will study care of hair, nails, and skin. They will learn the proper use of cosmetology tools and equipment, as well as techniques in hair cutting, styling, coloring, permanent waving, relaxing, manicuring, pedicuring and skin care. Students will also focus on professionalism and customer relations while preparing to test for their Pennsylvania State Cosmetologist License.

Class Requirements

The following is to be purchased by the student:
Cosmetology Kit
Appropriate Uniform
Study Guide
Exam Prep book

Courses of Study

Sanitation/Safety, Hair and Scalp Care,
Hair Styling, Hair Shaping,
Permanent Waving, Manicuring and Pedicuring,
Skin Care/Facials, Hair Coloring, Ethnic Hair,
State Board Preparation





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

ARTICULATION AGREEMENTS

Cosmetology
Program CIP Code:
12.0401

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny County	6	BAR 104 (6)	Per STAR Program at CCAC
Douglas Education Center	18	CP 706 (4), CP 708 (3), CP 716 (3), CP 801 (6), CP 812 (2)	Per local articulation agreement
National Articulation		Varies on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Cosmetology

CIP Code Number and Title: 12.0401 Cosmetology

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Sanitation (40)	Hairstyling (57)	Hairstyling (24)	Per Program of Study for Post-Secondary Institution			
		Hair and Scalp Care (55)	Manicure & Pedicuring II (20)	Manicure & Pedicuring III (25)				
		Hairstyling (165)	Hair Cutting (75)	Hair Cutting/Hair Coloring (75)				
		Manicuring & Pedicuring I (50)	Chemical Hair Texture II (75)	Chemical Hair Texture III (75)				
		Chemical Hair Texture I (20)	Hair Coloring (80)	Skin Care/Facials (5)				
		Skin Care/Facials (20)	Skin Care/Facials (15)	Clinic (108)				
		Portfolio Development (10)	Clinic (28)	State Board Prep (28)				
			Portfolio Development (10)	Salon Management/ Portfolio (20)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Geometry	Algebra II	College Prep Math (recommended)				
Science	Biology	Chemistry	Physics					
Humanities	Civics	U.S. History	Social Studies					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Culinary Arts

Pennsylvania Department of Education CIP Code: 12.0508

Instructor:
Aaron Yurek, C.C|412.847.1933
aaron.yurek@beattietech.com

Special Education:
Evelyn Sussman, CC, CCE|412.847.1916
evelyn.sussman@beattietech.com



Industry Certifications

ServSafe Food Safety,
S/P2 Work Place Safety, S/P2 Food Safety

(Approximate Cost: $125)

Career Potential

Bright Outlook O-Net:
Median $19.66/Hour

Career Pathways

Cook, Assistant Cook, Chef Apprentice, Food and Beverage Director, Catering Assistant, Executive Chef, Garde Manager, Restaurant Owner/ Manager, Catering Owner/Manager, Dietician

The A.W. Beattie Career Center Culinary Arts Department has built a solid reputation as one of the finest culinary programs throughout the state. The Beattie Restaurant, which is operated by students, serves breakfast and lunch to more than 150 people two days a week! The Bake Shop sells cookies, brownies, pies, cakes, and various pastries. Students learn all aspects of the restaurant business from meal planning, food preparation, baking and carving to dining room management and banquet serving. There are many job opportunities within the always-growing culinary industry. In this program, students practice their craft in a commercially equipped kitchen and bakery.

Class Requirements

The following is to be purchased by the student:
Uniform
Culinary Knives
Work Shoes
Class Binder

Courses of Study

Sanitary Procedures, Use and Cleaning of Equipment, Sauces, Soups & Stocks, Meat and Seafood Entrees, Side Dishes, Baked Goods, Organic Gardening, Food Preparation, Dining Room Service, Breakfast Productions,Sustainability, American Regional Cuisine, International Cuisine





For Additional Information on any of our programs, please visit www.beattietech.com

A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Culinary Arts
Program CIP Code:
12.0508

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Allegany College of Maryland	9	CULA 150 (3), CULA 212 (3), HRMG 101 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Commonwealth Technical Institute	9	CA 010 (3), CA 060 (3), CA 101 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Allegheny County	12	CLR 100 (3), CLR 117 (3), CLR 201 (3), CLR 202 (3)	Per STAR program at CCAC
Delaware County Community College	9	CUL 115 (3), CUL 150 (3), HRM 110 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Harrisburg Area Community College- Harrisburg	9	CULI 107 (3), CULI 110 (3), CULI 125 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Luzerne County Community College	10	CUL 101 (5), HRM 102 (2), CUL 202 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Montgomery County Community College - Central Campus	10	CUL 101 (3), CUL 198 (1), CUL120 (3), CUL 298A (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Pennsylvania Highlands Community College	11	BUS 110 (3), CUL 137 (2), CUL 182 (3), CUL 151 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Westmoreland County Community College- majoring in Baking and Pastry	9	FSM 103 (3), FSM 235 (3), CUL 104 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Westmoreland County Community College- majoring in Restaurant/Culinary Management	9	FSM 103 (3), FSM 235 (3), CUL 104 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
National Articulation	42008	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Culinary Arts

CIP Code Number and Title: 12.0508 Institutional Food Workers

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Safety and Sanitary Procedures (35)	Safety and Sanitary Procedures (30)	Safety and Sanitary Procedures (30)	Per Program of Study for Post-Secondary Institution			
		Use and Clean Equipment (30)	Use and Clean Equipment (30)	Use and Clean Equipment (15)				
		Recipe Weights, Measurement Equivalents and Conversions	Recipe Weights, Measurement Equivalents and Conversions	Recipe Weights, Measurement Equivalents and Conversions				
		Dining Room Service, Breakfast Production (40)	Dining Room Service, Breakfast Production (68)	Dining Room Service, Breakfast Production (60)				
		Salads, Soups and Stocks, Sauces and Gravy (39)	Salads, Soups and Stocks, Sauces and Gravy (47)	Salads, Soups and Stocks, Sauces and Gravy (42)				
		Food Preparation, Entrees (75)	Food Preparation, Entrees (65)	Food Preparation, Entrees (80)				
		Pastries, Misc. Baked Goods, Finish & Merchandise (10)	Pastries, Misc. Baked Goods, Finish & Merchandise (9)	Pastries, Misc. Baked Goods, Finish & Merchandise (10)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Geometry	Algebra II	College Prep Math				
Science	Biology	Chemistry	Physics					
Humanities	Civics	U.S. History	Social Studies					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Dental Careers

Pennsylvania Department of Education CIP Code: 51.0601

Instructor:
Paula Gibson, CPhT, CDA, EMT | 412.847.1936
paula.gibson@beattietech.com



Industry Certifications

National Entry Level Dental Assistant (NELDA), American Heart Association BLS , Healthcare Provider CPR, American Heart Association Heart Saver First Aid, HIPAA

(Approximate Cost: $75)

Career Potential

Bright Outlook O-Net:
Median $15.82/Hour

Career Pathways

Dental Receptionist, Dental Hygienist, Dental Assistant, Dental Technician Infection Control Manager, Dentist, Sales Representative

Dental Careers provides students with the necessary skills for employment in Dental Assisting, Lab Technician, Infection Control Assistant, and many more opportunities within the dental industry. Seniors may participate in hands-on work experiences in dental offices, learning and assisting in four-handed dentistry, chair-side assisting, administrative skills and other techniques. Students will prepare to test for their PA Dental Radiology Certification. Students learn the latest techniques including digital x-ray.

Class Requirements

The following is to be purchased by the student:
White Shoes, Scrubs
Watch with second hand
Colored Pencils

Courses of Study

Aseptic Procedures, Dental Materials, Dental Equipment Maintenance, Clinic Support Procedures, Dental Laboratory Procedures, Anatomy/Histomorphology, Pharmacology Procedures, Radiology Procedures





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Dental Careers
Program CIP Code:
51.0601

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny College	3	BIO 103 (3)	Completion of dual enrollment course taken at A. W. Beattie Career Center
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Dental Careers

CIP Code Number and Title: 51.0601 Dental Assisting

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Introduction to Dentistry (30)	Infection Control (10)	Infection Control (5)	Per Program of Study for Post-Secondary Institution			
		Infection Control (70)	Safety/Ethics/ Office Procedures (50)	Safety/Ethics/ Office Procedures (80)				
		Safety/Ethics (85)	Anatomy (25)	Anatomy (10)				
		Anatomy (75)	Pharmacology (25)	Pharmacology (55)				
		Radiology (25)	Radiology (40)	Radiology (50)				
		Operative Procedures (30)	Operative Procedures (55)	Operative Procedures (50)				
		Office Procedures (25)	Materials/Lab (105)	Materials/Lab (50)				
		Materials/Lab (20)	Specialties (50)	Specialties (60)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Algebra II	Geometry	College Prep Math (recommended)				
Science	Biology	Chemistry	Physics					
Humanities	Civics	U.S. History	World History					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Early Childhood Education

Pennsylvania Department of Education CIP Code: 19.0708

Instructor:
Cari Ludwig, M.Ed. | 412.847.1926
cari.ludwig@beattietech.com



Industry Certifications

CDA Ready, American Red Cross Adult, Child and Infant CPR, American Heart Association Heart Saver First Aid, ServSafe Food Safety, Child Abuse Report Training

(Approximate Cost: $30)

Career Potential

Bright Outlook O-Net:
Median $30.73/Hour

Career Pathways

Elementary Teacher, Preschool Teacher, Child Care Aide,Child Care Director, Assistant Group Supervisor, Teacher Assistant, Nanny, Child Care Instructor, Child Care Owner/Operator

Qualified Students in Early Childhood Education may qualify to experience the opportunity to apply their child development and teaching skills daily, working with children in the on-site Kiddie Tech Child Care Center. In addition to a variety of classroom activities, students learn hands-on with infants, toddlers, and preschool age children. Students present a series of learning and developmental activities to pre-school children, practicing and refining their creative teaching skills, as well as learning the basics in caring for and managing children. In partnership with Junior Achievement, students may have the opportunity to teach in classrooms in local school districts.

Class Requirements

The following is to be purchased by the student: Current Physical, TB Test, Drug Screen, Act 34 & Act 151 Clearances

Courses of Study

Safe/healthy learning environment, Children's physical and intellectual competence, Social/emotional development, Positive guidance techniques, Positive/productive relationships Well-run purposeful programs professionalism, Clinical experience with infants, toddlers, preschool and school age children.





For Additional Information on any of our programs, please visit www.beattietech.com

A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Early Childhood Education
Program CIP Code:
19.0708

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Carlow University	12	EC 200 (3), EC 201 (3), EC 207 (3), EC 311 (3)	Upon completion of dual enrollment program at A. W. Beattie Career Center
Community College of Allegheny County	6	ECD 104 (3), ECD 107 (3)	Per STAR Program at CCAC
Community College of Beaver County	9	ERCH 105 (3), ERCH 100 (3), ERCH 101 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Harcum College	9	EDU 120 (3), EDU 227 (3), EDU 212 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Luzerne County Community College	9	ECE 205 (3), ECE 100 (3), ECE 201 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Reading Area Community College	9	ECE 140 (3), ECE 115 (3), ECE 105 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Waynesburg University	6	ECE 105 (3), SPE 111 (3)	Per local articulation agreement
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Early Childhood Education

CIP Code Number and Title: 19.0708 Child Care and Support Services Management

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Orientation and Work (20)	Orientation and Work (20)	Orientation and Work (10)	Per Program of Study for Post-Secondary Institution			
		Healthy Learning Environment (90)	Healthy Learning Environment (70)	Healthy Learning Env. (40)				
		Advancing Phys/Intellectual Competence (70)	Advancing Phys/Intellectual Competence (70)	Advancing Phys/Intellectual Competence (50)				
		Establishing Positive/Productive Family Relationships	Establishing Positive/ Productive Family Relationships	Establish Positive/ Productive Family Relationships				
		Ensure Well-Run Program (50)	Ensure Well-Run Program (40)	Ensure Well-Run Program (30)				
		Professionalism (10)	Professionalism (40)	Professionalism (60)				
		Clinical (100)	Clinical (100)	Clinical (140)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English III				
Math	College Prep Algebra I	College Prep Geometry	College Prep Algebra II					
Science	College Prep Biology	College Prep Chemistry	College Prep Physics					
Humanities	College Prep Civics	College Prep U.S. History	College Prep World History					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Emergency Response Technology

Pennsylvania Department of Education CIP Code: 43.9999

Instructor:
Lee Silnutzer, EMT, AS | 412.847.1938
lee.silnutzer@beattietech.com



Industry Certifications

Emergency Medical Technician, BLS Health Care Provider, National Incident Management Systems, Highway Safety Zone, HIPAA

(Approximate Cost: $50)

Career Potential

Bright Outlook O-Net: Median $14.38/ Hour

Career Pathways

Firefighter, Emergency Medical Responder, Emergency Medical Technician, Security Guard, Dispatcher, Paramedic, Fire Marshall/Inspector, Law Enforcement Officer, Emergency Management Specialist, Hospital-based Technicians

Emergency Response Technology challenges students with exciting hands-on training in a fully equipped on-site lab, as well as field trips to local Police and Fire Academies throughout the school year. Students study several technical fields including police science, fire science, rescue operations, hazardous materials, and emergency medical services. Training for the Emergency Medical Technician Certification, among several other certifications at A.W. Beattie Career Center, will prepare students for immediate employment and post-secondary opportunities in the growing Emergency Response industry.

Class Requirements

The following is to be purchased by the student:
Appropriate Uniform

Courses of Study

Law Enforcement, Communication, Crime Scene Management, Ladders and Rescue, Patrol Activities, Emergency Child Birth, Emergency Medical Services, Salvage and Overhaul, First Aid/CPR, Patient Assessment and Treatment, Fire Fighting





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Emergency Response Technology
Program CIP Code: 43.9999

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny County: Criminal Justice and Criminology	6	CJC 102 (3), CJC 206 (3)	Per STAR Program at CCAC
Community College of Allegheny County: Homeland Security	6	HLS 101 (3), FSA 102 (3)	Per STAR Program at CCAC
Harrisburg Area Community College	9	CJ 106 (3), CJ 101 (3), CJ 104 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Lackawanna College	12	CJS 125 (3), CJS 105 (3), CJS 205 (3), CHS 215 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
La Roche University	6	CRIM 1000 (3), CRIM 1001 (3)	Per local articulation agreement
Pennsylvania Highlands Community College	9	CRJ 110 (3), CRJ 115 (3), CRJ 105 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Robert Morris University	6 to 9	CRMJ 1010 (3), Open Elective (3), possibly CRMJ 2020 (3) if student meets qualifications	Per local articulation agreement
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Emergency Response Technology

CIP Code Number and Title: 43.9999 Homeland Security, Law Enforcement and Related

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Law: Searches (60)	EMS: Trauma Patient Treatment (60)	Fire: Ventilations, Salvage, Overhaul (30)	Per Program of Study for Post-Secondary Institution			
		Law: Crime Scene Management (80)	EMS: Medical Patient Treatment (60)	Ladders and Rescues (30)				
		Law: Patrol Activities (20)	EMS: Childbirth (60)	Fire: Knots and Ropes (30)				
		Law: Defense (30)	EMS: Lifting and Moving Patients (20)	Fire: Fire Suppression (50)				
		Law: Vehicle Stops (50)	EMS: Paramedic Skills (60)	Fire: Fire Prevention (60)				
		Law: Fingerprinting (20)	EMS: Communication (40)	Tools and Equipment (60)				
		Law: Communication (20)	FIRE: SCBA (60)	Fire: Communications (70)				
		Law: CPR & Patient Assessment (80)		Business Community/Leadership (30)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Geometry	Algebra II	College Prep Math				
Science	Biology	Chemistry	Physics					
Humanities	Civics	US History	Social Studies					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Health and Nursing Sciences

Pennsylvania Department of Education CIP Code: 51.9999

Instructors:

Sarah Dietz, MSN, RN-BC | 412.847.1937
sarah.dietz@beattietech.com

Douglas Moran, BSN, RN | 412.847.1939
douglas.moran@beattietech.com



Industry Certifications

Patient Care Technician, Stop the Bleed, CPR with AED, OSHA, HIPAA, First Aid, Medical Assistant

(Approximate Cost: $100)

Career Potential

Bright Outlook O-Net:
Median $43.36/Hour

Career Pathways

Patient Care Tech, Medical Assistant, Nursing Assistant, License Practical Nurse, Registered Nurse, Physician Assistants, and more.

Today's medical field is rapidly growing. Now, more than ever, health care professionals are in high demand and are essential employees. The Health and Nursing Science core curriculum will prepare students for future success in the health care industry.

Students will have the opportunity to obtain health care certifications. During the program, students will learn and develop essential hands-on clinical skills that are imperative for health care. Students will also have the opportunity to engage in clinicals in a nursing home, hospital, and/or doctor's office setting. This will allow students to experience health care professionals in action and help students identify which career they want to pursue.

Class Requirements

Contact our Instructors

Courses of Study

Anatomy, Physiology, Pathophysiology, Medical Terminology, Patient Safety, Basic Clinical Skills, Patient Care Tech Skills, and Medical Assistant Skills.





For Additional Information on any of our programs, please visit www.beattietech.com

A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

Health and Nursing Sciences
Program CIP Code:
51.9999

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny College	3	BIO 103 (3)	Upon completion of dual enrollment course at A. W. Beattie Career Center
Community College of Allegheny County	3	PHL-205 (3)	Per STAR Program at CCAC
La Roche University	3	BIOL 1021 (3)	Per local articulation agreement
Pierce College	9	SCI 240 (3), HIT 100 (3), SCI 250 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Robert Morris University	6 to 9	HLSC 1010 (3), Open Elective (3 to 6)	Per local articulation agreement
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures: 1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work

Suggested Prerequisites: Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Health and Nursing Sciences

CIP Code Number and Title: 51.9999 Health Professions and Related Clinical Sciences

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Anatomy and Physiology (130)	Clinical Procedures (60)	Basic Nursing Skills III (60)	Per Program of Study for Post-Secondary Institution			
		Clinical Procedures (30)	Basic Nursing Skills II (80)	Care of Dying (10)				
		Communication Skills (20)	Disease Conditions (10)	Social Services/Mental Health (45)				
		Safety/Emergency Procedures (50)	Nurse Aide Training (150)	Care of Cognitively Impaired (20)				
		Basic Nursing Skills I (50)	Business Administration (50)	Restorative Care (10)				
		Restorative Care (30)	Restorative Care (30)	Home Health Assistant (30)				
		Infection Control (50)	Communication Skills (30)	Clinical Procedures (60)				
			Safety/ Emergency Procedures (25)	Business Administration (50)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Geometry	Algebra II	trigonometry				
				Pre-calculus				
Science	Biology with lab	Chemistry with lab	Physics					
Humanities	Civics	U.S. History	World History					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

HVAC

Pennsylvania Department of Education CIP Code: 47.0201

Instructors:

Roy Hughes | 412.847.1946
roy.hughes@beattietech.com

Charles Wike | 412.847.1945
charles.wike@beattietech.com



Industry Certifications

EPA 608
OSHA-10

(Approximate Cost: $150)

Career Potential

Bright Outlook O-Net:
Median $21.68/Hour

Career Pathways

Service Technician, Installation Technician, Union Apprenticeship, Refrigeration Mechanic Air-Conditioning Technician, Electrician, Plumber

Heating, Ventilation, and Air-Conditioning trains students with the necessary skills to become qualified technicians and mechanics. Students learn heating installation and service, air-conditioning. Installation and service, plumbing, electrical wiring, refrigeration and sheet metal fabrication. Students will put these skills into use when they participate in the plumbing, ventilating, and wiring of the Beattie modular home. They also test for their EPA Certification at A.W. Beattie Career Center, helping them to ensure immediate employment opportunities. Additionally, students will gain experience in the operations of fork lifts, scissor lifts and industrial rigging systems.

Class Requirements

The following is to be purchased by the student: Appropriate Uniform, Appropriate Shoes, Protective Eyewear, 3 Ring Binder

Courses of Study

Basic Plumbing, Tools and Equipment, Electricity, Residential Electrical Wiring, Gas-Forced Air Furnaces,Hydronic Heating, Fabricated Duct Systems, Air Distribution Systems, System Design,EPA Reclaiming Certification





For Additional Information on any of our programs, please visit www.beattietech.com

A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Heating, Ventilation and Air-Conditioning Program CIP Code: 47.0201

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny County	10	HAC 101 (5), HAC 201 (5)	Per POS statewide articulation agreement (www.collegetransfer.net)
Delaware County Community College	9	HVA 101 (2), HVA 100 (2), HVA 203 (3), HVA 106 (2)	Per POS statewide articulation agreement (www.collegetransfer.net)
Greater Altoona Career and Technology Center	9	HC 1-1 (7), HC 6 (2)	Per POS statewide articulation agreement (www.collegetransfer.net)
Johnson College	10	ART 110 (3), BTT 151 (2), BTT 152 (1), BTT 149 (1), BTT 103 (1), BTT 104 (2)	Per POS statewide articulation agreement (www.collegetransfer.net)
Luzerne County Community College	11	PLH 108 (3), HAC 101 (4), PLH 112 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Northampton County Area Community College	9	EMEC 114 (2), ELTC 101 (3), HVAC 101 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Rosedale Technical College	9.5	HD 101 (3), HD 104 (2.5), HD 205 (2.5)	Per POS statewide articulation agreement (www.collegetransfer.net)
Rosedale Technical College	13	R104 (4.5), H101 (4.5), H104 (4)	Per local articulation agreement
Rosedale Technical College	10	R-101 (2.5), R-103 (2.5), R-104 (2.5), R-108 (2.5)	Per local articulation agreement
Thaddeus Stevens College of Technology	10	HVAC 126 (1), HVAC 130 (1), HVAC 122 (1.5), HAVC 150 (3), HVAC 146 (2), HVAC 142 (1.5)	Per POS statewide articulation agreement (www.collegetransfer.net)
UNOH	6	HV 110 (6)	Per local articulation agreement
Westmoreland County Community College	10	HAC 101 (4), HAC 250 (4), HAC 170 (2)	Per POS statewide articulation agreement (www.collegetransfer.net)
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Heating, Ventilation and Air-Conditioning

CIP Code Number and Title: 47.0201 Heating, Air Conditioning, Ventilation and Refrigeration

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Plumbing (80)	Fabricated Duct Systems (50)	Electrical and EPA Reclaiming Cert (70)	Per Program of Study for Post-Secondary Institution			
		Power and Hand Tools (70)	Drain Line Installation (50)	Gas Forced Air Furnaces (10)				
		Electrical (110)	Gas Forced Air Furnaces (80)	Oil Fired Furnaces (50)				
		Fabricated Duct Systems (70)	Designing Systems (30)	Hydronic Heating (30)				
		EPA Reclaiming Certification (30)	EPA Reclaiming Certification (30)	Air Distribution Systems and Designing Systems (80)				
			Basic Refrigeration Systems (30)	Basic Refrigeration Systems (50)				
			Domestic Air Conditioning Systems (60)	Air Conditioning Systems (10)				
			Welding and Electrical (30)	Heat Pumps (60)				
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Algebra II	Geometry	College Prep Math				
Science	Biology	Chemistry	Physics					
Humanities	Civics	U.S. History	World History					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Introduction to Pharmacy

Pennsylvania Department of Education CIP Code: 51.9999
U.S. Department of Education CIP Code: 51.0805

Instructor:
Paula Gibson, CPhT, CDA,EMT | 412.847.1936
paula.gibson@beattietech.com



Industry Certifications

American Heart Association BCS, Healthcare Provide CPR, American Heart Association Heartsaver First Aid, Career Safe/OSHA10, NHA ExCPT Certification Exam

(Approximate Cost: $100)

Career Potential

Bright Outlook O-Net: Median $18.82/Hour

Career Pathways

Independent Pharmacy, Corporation Distribution Center, Retail Chain, Local & National, Senior Living Community, Hospital Setting, Research Institution, Pharmacy Aide, Pharmacy Technician

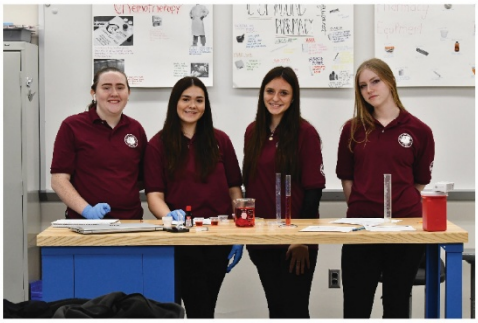
The Introduction to Pharmacy Program will provide juniors and seniors the opportunity to jump start their post-secondary training and work towards a career with increased employment opportunities over the next ten years. Students will learn compounding formulas and ratios, laws and regulations of the industry, participate in module lab work, practice sterilization skills with industry equipment, and demonstrate proficiency as required by industry standards. Student instruction includes the Pass Assured interactive pharmacy training and test preparation for the Pharmacy Technician certification exam. Students will participate in mock simulations and gain hands on experience within the community. Students will be required to pass a physical, TB test and criminal background check. The program is limited to twelfth grade students.

Class Requirements

The following is to be purchased by the student:
USB Storage Drive
Uniform
Scientific Calculator

Courses of Study

Customer Service Skills, Infection Control, Pharmacy Recording Keeping, Pharmacy Law & Ethics, Compounded Formulas, Package and Labeling, Medication Dispensing Techniques, Drug Interactions





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

gender identity or expression, or genetic information in its programs or activities.

Introduction to Pharmacy
Program CIP Code:
51.0805

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny College	3	BIO 103 (3)	Upon completion of dual enrollment course taken at A. W. Beattie Career Center
		Articulation agreements are under development	

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Introduction to Pharmacy

CIP Code Number and Title: 51.0805 Pharmacy Assistant/Technician

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (360)				Orientation and Safety and CPR/First Aid/Portfolio (65)	Per Program of Study for Post-Secondary Institution			
				Introduction to Pharm Tech (40)				
				Regulation and Duties (40)				
				Controlled Substances (45)				
				Laws & Regulations (45)				
				Drug and Drug Therapy (45)				
				Prescription Information (40)				
				Preparing and Dispensing (40)				
English	College Prep English I	College Prep English II	College Prep English II	College Prep English IV				
	College Prep Comm I	College Prep Comm II	College Prep Comm III	College Prep Comm IV				
Math	College Prep Algebra I	College Prep Geometry	College Prep Algebra II	College Prep Pre-Calculus				
	College Prep Applied I	College Prep Algebra I	College Prep Geometry	College Prep Algebra II				
Science	Physical Science	Biology w/ Lab	Chemistry w/Lab	Physics				
	Physical Science	Biology	Principals of Technology	Physical Science II				
	Physical Science	Biology	Chemistry	Physical Science II				
Humanities	Civics	World Cultures	American History	Problems of Democracy				

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Network Engineering Technology & Cyber Security

Pennsylvania Department of Education CIP Code: 11.0901

Instructor:
Michael Lingsch | 412.847.1952
michael.lingsch@beattietech.com



Industry Certifications

Cisco Certified Entry Level Network Technician
CompTIA A+
Microsoft Technology Associate
LabSim Network Pro

(Approximate Cost: $50)

Career Potential

Bright Outlook O-Net:
Median $34.96/Hour

Career Pathways

Network Technician, Help Desk, Network Installer, Router Programmer, Computer Network Engineer, Network Analyst, System Administrator

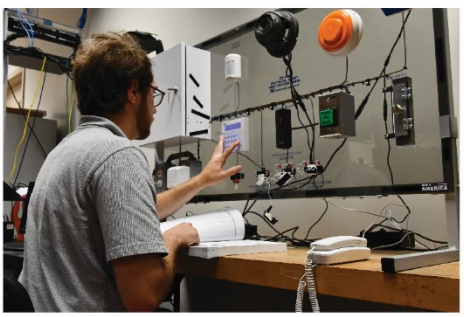
Are you interested in knowing how the Internet works? Are you familiar with the components and software aspects of a computer? Interested in pursuing a career in computers? Then you may be a candidate for Network Engineering Technology at A.W. Beattie Career Center. Students will construct various types of network cables, install network interface cards and drivers, and setup both peer-to-peer and client/server networks and work within several server platforms. Each semester students receive a completion certificate from the Cisco Academy. Students completing the two-year program will be eligible to test for either the Cisco Certified Network Associate or the Cisco Certified Entry-level Network Technician Certifications. Students with either the CCNA or CCENT certifications receive preference when seeking employment. Articulations with colleges and universities may enable students to receive college credits for their work at A.W. Beattie Career Center.

Class Requirements

The following is to be purchased by the student: Tools to be purchased throughout the program

Courses of Study

The OSI Model, Local Area Networks (LAN), Wide Area Networks (WAN), Network Design/Documentation, Structured Cabling, TCP/IP, Routing/Addressing Protocols, WANs and Routers, Network Management





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Network Engineering Technology
Program CIP Code: 11.0901

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Bucks County Community College	12	CISC 128 (4), CISC 143 (4), CISC 201 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Butler County Community College	10	COMP 101 (3), COMP 211 (3), COMP 215 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Allegheny County	9	CIT 115 (3), CIT 150 (3), CIT 120 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Beaver County	10	CISN 100 (5), CISN 110 (5)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Philadelphia	11	CIS 103 (3), CIS 105 (4), CIS 150 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Delaware County Community College	9	NET 110 (3), CS 127 (3), CS 128 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Harrisburg Area Community College in Harrisburg	10	ELEC 126 (4), ELEC 125 (3), CIS 128 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Johnson College	10	CIT 181 (2), CIT 182 (2), CIT 183 (2), CIT 184 (1), CIT 185 (2), CIT 186 (1)	Per POS statewide articulation agreement (www.collegetransfer.net)
La Roche University	6	ISTC 1025 (3), General Elective (3)	Per local articulation agreement
Luzerne County Community College	9	CST 215 (3), CST 103 (3), CST 105 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Northampton County Area Community College	10	CISC 100 (4), CISC 136 (4), CISC 137 (2)	Per POS statewide articulation agreement (www.collegetransfer.net)
Reading Area Community College	9	IFT 100 (3), NET 100 (3), WEB 100 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Robert Morris University	3 to 12	INFS 1020 (3), Open Elective (3 to 6), possibly INFS 2151 (3) if student meets qualifications	Per local articulation agreement
Thaddeus Stevens College of Technology	9	CNSA 111 (3), CNSA 117 (3), CNSA 107 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Westmoreland County Community College	9	CPT 248 (3), CPT 145 (3), CPT 182 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies

Grading Procedures: 1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work

Suggested Pre-Requisites: Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Network Engineering Technology
CIP Code Number and Title: 11.0901 Computer Systems Networking

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Computer Basics (60)	TCP/IP Fundamentals (80)	Advanced TCP/IP and ACL (50)	Per Program of Study for Post-Secondary Institution			
		OSI Model (60)	Routing Fundamentals (70)	Classless Routing (50)				
		Network Media (60)	Cisco Routing Fundamentals (70)	Advanced Routing Protocols (50)				
		Electronics (60)	Packet Routing and Routing Protocols (70)	Switching Concepts and Operations (50)				
		Cabling LAN and WAN (60)	Router Troubleshooting (70)	Virtual LANs and VTP (40)				
		LAN Fundamentals (60)		Scaling IP Addresses (40)				
				Wan Technologies (40)				
				Network Management (40)				
English	College Prep English I	College Prep English II	College Prep English II	College Prep English IV				
	College Prep Comm I	College Prep Comm II	College Prep Comm III	College Prep Comm IV				
Math	College Prep Algebra I	College Prep Geometry	College Prep Algebra II	College Prep Pre Calc				
	College Prep Applied I	College Prep Algebra I	College Prep Geometry	College Prep Algebra II				
Science	Physical Science	Biology w/Lab	Chemistry w/Lab	Physics				
	Physical Science	Biology	Principals of Technology	Physical Science II				
	Physical Science	Biology	Chemistry	Physical Science II				
Humanities	Civics	World Cultures	American History	Problems of Democracy				

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Pastry Arts

Pennsylvania Department of Education CIP Code: 12.0501

Instructor:
Ken Morehead | 412.847.1932
ken.morehead@beattietech.com



Industry Certifications

ServSafe Food Safety
S/P2

(Approximate Cost: $100)

Career Potential

Bright Outlook O-Net:
Median $11.70/Hour

Career Pathways

Baker, Pastry Chef, Bakery Owner/Manager, Catering Owner/Manager,Assistant Pastry Chef, Catering Assistant, Artisan Baker, Cake Decorator

Pastry Arts provides students with an opportunity to learn all functions of a commercial bakery while perfecting their creative pastry skills. Students keep the bakery cases, located in the Beattie Dining Room stocked full of cakes, cookies, pies, brownies, breakfast pastries and a variety of specialty breads and rolls. Students receive quality training in our fully equipped Pastry Arts lab, learning everything from baked goods preparation to merchandising and dining room service. There are classroom demonstrations from industry professionals throughout the school year, as well as field trips to local bakeries and restaurants. Students also prepare special orders for holidays, weddings and special events during the year.

Class Requirements

The following is to be purchased by the student:
Appropriate Uniform and Equipment

Courses of Study

Sanitary Procedures, Use and Cleaning of Equipment, Weights, Measurements & Recipes, Preparing Cookies, Preparing Quick Breads, Preparing Pies and Fillings, Finishing Baked Goods, Merchandising Baked Goods





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Pastry Arts
Program CIP Code:
12.0501

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny County: Culinary Arts	9	CLR 110 (3), CLR 201 (3), CLR 210 (3)	Per STAR Program at CCAC
Delaware County Community College	9	CUL 150 (3), CUL 151 (3), CUL 220 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Luzerne County Community College	9	CUL 101 (5), PAS 111 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
Pennsylvania Highlands Community College	9	BUS 110 (3), CUL 185 (3), CUL 151 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Westmoreland County Community College	9	FSM 103 (3), FSM 235 (3), CUL 104 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Pastry Arts

CIP Code Number and Title: 12.0501 Baking and Pastry

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (720)			Hospitality and Baking Industry (8)	Using Sanitary Procedures, Using and Cleaning Equipment	Per Program of Study for Post-Secondary Institution			
			Using Sanitary Procedures, Using and Cleaning of Equipment	Measurement Equivalents (45)				
			Measurement Equivalents (48)	Preparing Cookies (39)				
			Preparing Cookies (39)	Preparing Quick Breads (20)				
			Preparing Quick Breads (20)	Preparing Pastries, Pies (82)				
			Preparing Pastries, Pies (82)	Finishing Baked Goods (45)				
			Finishing Baked Goods (57)	Merchandising, Communication (73)				
			Merchandising, Communication (54)					
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	College Prep Algebra I	College Prep Algebra II	College Prep Geometry	College Prep Math				
Science	College Prep Biology	College Prep Chemistry	College Prep Physics					
Humanities	Civics	World Cultures	American History					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Robotics Engineering Technology

Pennsylvania Department of Education CIP Code: 15.0303

Instructor:
Mike Purucker, M.S. | 412.847.1953
mike.purucker@beattietech.com



Industry Certifications

OSHA-10,
ARM Institute SMART Certification

(Approximate Cost: $30)

Career Potential

Bright Outlook O-Net:
Median $24.61/Hour

Career Pathways

Electrical engineer/technician, Mechanical engineer/technician, Mechatronics engineer/technician, Robotics engineer/technician, CNC tool programmer, Machinist,

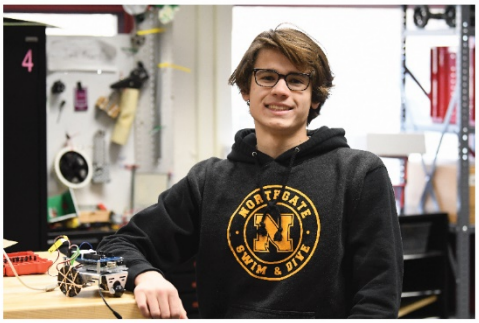
The Robotics Engineering Technology (RET) program is designed to train students in academic and performance skills (fabrication, assembly, integration, etc) related to the innovative and multidisciplinary robotics/manufacturing industries. The RET curriculum has been developed in partnership with, and is endorsed by, the Advanced Robotics for Manufacturing Institute based primarily at Carnegie Mellon University. Students selecting the RET program prepare for a career in robotics, electronics, mechatronics, advanced manufacturing, or engineering. Students in the RET program study the core curriculum of electronics and robotics. Students also explore 3D modeling and design, programmable logic controllers, pneumatics, Fanuc robot operation, and coding on a variety of platforms. The amount of time spent in each of these extended curriculum areas varies by student.

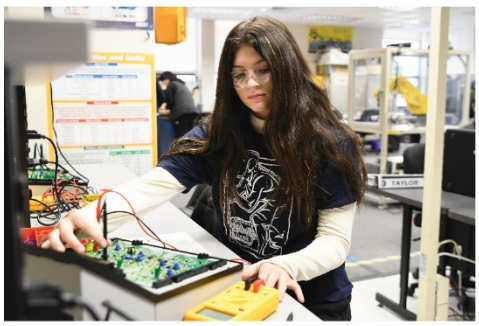
Class Requirements

The following is to be purchased by the student:
Computer Headphones
USB Storage Device

Courses of Study

Electronics/electricity, Agile Robotics, 3D Modeling, Coding/Programming, Engineering systems





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Robotics Engineering Technology Program
CIP Code:
15.0303

ARTICULATION AGREEMENTS

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
California University of PA: Robotics Engineering	20	CET 235 (4), EET 110 (4), RET 110 (3), GET 130 (3), RET 160 (3), CSC 120 (3)	Per local articulation agreement
California University of PA: Mechatronics Engineering	20	CET 235 (4), EET 110 (4), RET 110 (3), GET 130 (3), RET 160 (3), CSC 120 (3)	Per local articulation agreement
Community College of Allegheny County: Electronic Engineering Technology	9	EET 103 (3), EET 114 (3), EET 119 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
Community College of Allegheny County: Mechatronics Technology	9	EET 103 (3). EET 208 (3), MEC 106 (3)	Per STAR Program at CCAC
Johnson College	9	EET 161 (2), EET 162 (1), EET 163 (2), EET 164 (1), EET 167 (2), EET 168 (1)	Per POS statewide articulation agreement (www.collegetransfer.net)
Northampton Area County Community College	9	ELEC 101 (4), ELEC 121 (2), ELEC 126 (3)	Per POS statewide articulation agreement (www.collegetransfer.net)
UNOH	6	RA 110 (6)	Per local articulation agreement
Westmoreland County Community College	12	ELC 102 (4), DFT 258 (4), ELC 106 (4)	Per POS statewide articulation agreement (www.collegetransfer.net)
National Articulation	1 - 4	Varies based on post-secondary	Per NOCTI NCCRS

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures: 1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work

Suggested Pre-Requisites: Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Scope and Sequence: Robotics Engineering Technology
CIP Code Number and Title: 15.0303 Electrical/Electronic

	Secondary School				Postsecondary Institution			
Subject (Hours)	**Grade 9 (Hours)**	**Grade 10 (Hours)**	**Grade 11 (Hours)**	**Grade12 (Hours)**	**First Semester**	**Second Semester**	**Third Semester**	**Fourth Semester**
Technical (1080)		Orientation/ Safety and Work Ethics (20)	Orientation/ Safety and Work Ethics (20)	Orientation/ Safety and Work Ethics (20)	Per Program of Study for Post-Secondary Institution			
		Intro to Electronics (152)	Basic Electronics II (65)	Advanced Electronics (128)				
		Computer Programming I (50)	Active Electronics (115)	Digital Electronics (117)				
		Engineering and Physics I (33)	Computer Programming II (54)	Advanced Mechanics and Solid Modeling (62)				
		Mechanics and Solid Modeling I (40)	Engineering and Physics II (34)	Engineering and Physics III (33)				
		Basic Electronics I (64)	Mechanics and Solid Modeling II (40)					
			Advanced Computer Programming II (33)					
English	College Prep English I	College Prep English II	College Prep English III	College Prep English IV				
Math	Algebra I	Algebra II	College Prep Math or Trigonometry					
Science	Biology	Chemistry	Physics					
Humanities	Civics	US History	Social Studies					

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Sports Medicine - Rehab Therapy and Exercise Sciences Technology

Pennsylvania Department of Education CIP Code: 51.2604

Instructor:
Darren Vtipil, MPT | 412.847.1964
darren.vtipil@beattietech.com

Chris Cowger, MEP | 412.847.1965
chris.cowger@beattietech.com



Industry Certifications

First Aid, CPR, HIPAA,
AMCA PT Aide,
ACSM Personal Trainer
CCAC Dual Enrollment

(Approximate Cost: $45)

Career Potential

Bright Outlook O-Net:
Median $60/Hour

Career Pathways

Personal Trainer, Athletic Trainer, Physical Therapist or Assistant, Strength and Conditioning Coach, Sports Psychologist,Dietitian, Exercise Physiologist

The SMART-EST program is designed for students that are looking towards the fields of: physical therapy, occupational therapy, physical rehabilitation, exercise physiology and sports medicine. Students will develop valuable skills in diagnosis, differential diagnosis, assessment and prevention, along with prognosis and the rehabilitation of bodily injuries and related health conditions. Students will learn the therapy and application principles of a patient care plan including: assessment, evaluation, interventions of exercise, manual therapy, modalities and neurore-education. Students will also develop goal setting and discharge plans for patients. Students will participate in nutrition understanding, as they learn how to develop proper diet plans for healthy individuals and they will learn how to tailor diet plans for special populations. Students participating in the SMART-EST program would have the following potential career pathways directly out of the program upon successful completion: Personal Trainer/-Coach, and Physical Therapy Aide. In addition, the program provides real clinical opportunities to third-year students and a foundation to pursue a post-secondary degree or advanced certification upon successful completion.

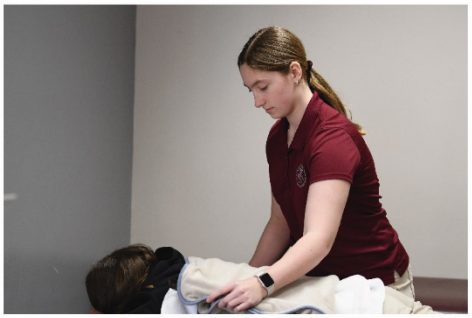
Class Requirements

The following is to be purchased by the student:
Scrubs

Courses of Study

Physical Therapy
Occupational Therapy
Physical Rehabilitation
Exercise Physiology
Sports Medicine





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

ARTICULATION AGREEMENTS

SMART-EST
Program CIP Code:
12.0501

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny College	3	BIO 103 (3)	Upon completion of dual enrollment course taken at A. W. Beattie Career Center
Duquesne University	3	Elective Course (3)	Per local articulation agreement
La Roche University	3	BIOL 1021 (3)	Per local articulation agreement
Robert Morris University: Health Sciences	6 to 9	HLSC 1010 (3), Open Elective (3 to 6)	Per local articulation agreement
Waynesburg University	7	BIO 105 (2), HSC 105 (1), HSC 205 (3), HSC 136 (1)	Per local articulation agreement

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Surgical Sciences - Operating Room Technology

U.S. Department of Education CIP Code: 51.0909

Instructors:
Vincenzina Olszewski, CST | 412.847.1954
vincenzina.olszewski@beattietech.com



Industry Certifications

AHA Heartsaver First Aid, Basic Life Support CPR/AED, OSHA-10, Stop The Bleed, Fire Extinguisher

Career Potential

Bright Outlook O-Net: Median $22.74/Hour

Career Pathways

Surgical Technologist, Surgeon, Sterile Processing Technician, Operating Room Nurse, Nurse Anesthetist, Anesthesiologist, Surgical Environmental Services, Surgical Physician's Assistant, Surgical Sales Representative, Surgical Profusionist and more.

A program that prepares individuals, under the supervision of an instructor who has years of experience in surgical operating rooms, to maintain, monitor, and enforce the sterile field and adherence to aseptic technique by perioperative personnel. Includes instruction in instrument and equipment sterilization, operating room equipment, anatomy and physiology, wound exposure and closure, surgical technique, surgical specialties, instrumentation, medical terminology, and patient care. Students get access to a variety of advanced technology that makes simulation learning as close to real clinical situations as it can be. By graduation, you'll have performed simulated surgical procedures in real-life scenarios. This exposure prepares students to be college and career ready.

Class Requirements

The following is to be purchased by the student:
Uniform
Non-slip professional shoes

Courses of Study

Infection Control, Surgical Specialties, Surgical Asepsis and Sterilization Methods, Surgical Instruments, Anatomy and Physiology, Medical Terminology and Documentation, Professional ethics, etc.





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

ARTICULATION AGREEMENTS

Surgical Sciences
Program CIP Code:
51.0909

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
Community College of Allegheny College	3	BIO 103 (3)	Upon completion of dual enrollment course taken at A. W. Beattie Career Center

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Under Development

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Veterinary Sciences

Pennsylvania Department of Education CIP Code: 01.8301

Instructors:

Megan Chuckery, BS, RVT, CVT | 412.847.1883
megan.chuckery@beattietech.com

Jen Dumbeck, AST, CVT | 412.847.1886
jen.dumbeck@beattietech.com



Industry Certifications

NAVTA Approved Veterinary Assistant, American Red Cross Pet CPR & First Aid, OSHA-10 (Veterinary) Certification, American Heart Assocation Human CPR

(Approximate Cost: $45)

Career Potential

Bright Outlook O-Net:
Median $14.32/Hour

Career Pathways

Animal Trainer, Animal Caretaker, Groomer, Animal Control Officer, Veterinary Assisting, Veterinary Technician, Veterinarian

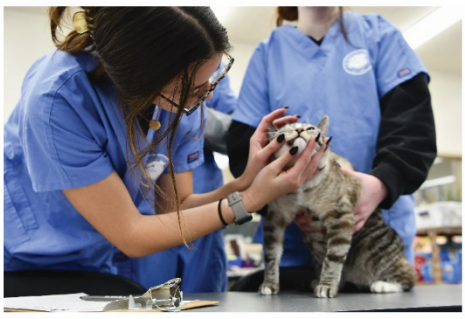
Students enrolled in the Veterinary Sciences program will experience a wide variety of care and management techniques throughout the program. Students will learn to maintain medical records, schedules, offer client education, explore authentic laboratory procedures and assist with nursing and preparation for surgical duties; along with routine exams. Students will gain a solid foundation in the Veterinary Sciences program on which to build entry level employment skills and post-secondary degrees in the field.

Class Requirements

The following is to be purchased by the student:
Scrubs

Courses of Study

Veterinary Anatomy & Physiology
Examination Room Procedures
Small Animal Nursing
Labratory Procedures





For Additional Information on any of our programs, please visit www.beattietech.com
A.W. Beattie Career Center is an Equal Opportunity Educational Institution.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

ARTICULATION AGREEMENTS

Veterinary Sciences
Program CIP Code:
01.8301

A.W. Beattie Career Center
"Your Pathway to the Future!"

College/University/ Technical School	Maximum Number of Credits	Articulated Courses –*credits in ( )*	Requirements
California University of PA	3	VET 101 (3)	Per local articulation agreement

Updated January 23, 2023

List is a sampling of articulated credits. Visit www.collegetransfer.net or your counselor for the latest updates and details.
College entrance requirements and articulation conditions must be met. Statewide articulation requires students to achieve a 2.5 grade point average, receive a competent or advanced on the NOCTI and achieve competent on all statewide program competencies.

Grading Procedures:	1/3 Daily Grade, 1/3 Competencies, 1/3 Tests/Written Work
Suggested Pre-Requisites:	Algebra I, Biology, Geometry, College Prep English I, Fundamental Computer Skills

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Non-Traditional Students

General Description: As a Career and Technical Education Institution, A.W. Beattie Career Center strives to offer its students a variety of unique educational opportunities. One such opportunity is the Non-Traditional student program. Through this program, students are offered career and classroom support as well as free tools and equipment when they enroll in specific programs at the school. Students will receive notification of available funding for tools and equipment reimbursement.

Eligible Programs

Female Students

Female students can participate in the Non-Traditional Students program by enrolling in one of the following courses:

- Automotive Collision Technology
- Automotive Technology
- Building Construction
- Carpentry
- Computer Systems Technology
- Emergency Response Technology
- Heating, Ventilating and Air-Conditioning (HVAC)
- Network Engineering Technology
- Pastry Arts
- Robotics Engineering Technology

Male Students

Male Students can participate in the Non-Traditional Students program by enrolling in one of the following courses:

- Cosmetology
- Dental Careers
- Early Childhood Education
- Health and Nursing Sciences
- Sports Medicine Rehabilitation Sciences
- Surgical Sciences Technology
- Veterinary Sciences Technology

Student Organizations

BEATTIE 360° UTDOORS

Beattie Ambassadors

FCCLA Family Career and Community Leaders of America

Beattie Assistance Team

Builders Association of Metropolitan Pittsburgh

SkillsUSA

NTHS

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.

Externship Opportunities

Cooperative Education Coordinator: Joanne Vano, M.Ed. | joanne.vano@beattietech.com
412-847-1914

General Description: Are you interested in earning a paycheck while earning grades? Cooperative education adds a paid career-based learning component to the student's training program. Participation in the Cooperative Education allows the employer and A.W. Beattie Career Center to work together to meet the training needs of eligible students. Seniors in their second or third year at A.W. Beattie Career Center are eligible for Cooperative Education and attend A.W. Beattie Career Center one or two days a week and report to their job sites for the rest of the week. In all cooperative education placement arrangements, the employment must be related to the student's vocational course of study. Students must maintain a C grade average, have good attendance, and be able to provide their own transportation to and from the job site. Employers give grades based on students on the job performance. Students in the program are also required to keep a logbook, timesheets, and wage records. Students participating in an externship must meet jobsite specific industry requirements and clearances certification requirements.

Job Shadowing

A.W. Beattie Career Center encourages first year students to complete at least six hours of a Job shadowing experience in order to earn Honors for their Introductory Skills Certificate. Job Shadowing gives students a chance to work with an on-site mentor, ask questions, and learn more about the career in which they are interested.

Internships

A.W. Beattie Career Center offers second year students an opportunity to gain valuable work experience in their technical course of study though internships. Students will visit their selected job site two to three days a week for a specified period. Although Internships are unpaid work, experiences they provide many opportunities for future employment.

Clinical Experience

Students enrolled in Health and Nursing Sciences, Early Childhood Education, Emergency Response Technology, or Dental Careers may have an opportunity for a clinical experience. These are career-related experiences and are provided by hospitals, long-term care facilities, and private dental practices. The duration of clinical experience is determined by state certification regulations and the facility providing the career-related training. Students must meet all of the requirements of the clinical sites to participate in a clinical rotation. These requirements are determined by the individual clinical sites and may include health, safety and state clearances.

A.W. Beattie Career Center does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability, gender identity or expression, or genetic information in its programs or activities.