



HIGHLAND PARK HIGH SCHOOL

Principal
Deborah Finn

433 Vine Avenue
Highland Park, IL 60035
(224) 765-2000
hphs.dist113.org

AUTHORIZATION FOR RELEASE OF SCHOOL RECORDS
Autorización para la divulgación de registros escolares

DATE: _____
Fecha

STUDENT NAME: _____
Nombre del Estudiante

DATE OF BIRTH: _____
Fecha de Nacimiento

FORMER SCHOOL: _____
Escuela Anterior

ADDRESS: _____
Domicilio de la escuela

PHONE: _____ FAX: _____
Numero de teléfono de escuela anterior

PARENT SIGNATURE: _____
Firma de Padre/Guardian

The above name student has been enrolled at Highland Park High School for the current school year. Please send the following:

- ___ Official Transcript
- ___ Health Records
- ___ Transfer grades at time of leaving
- ___ All credit and grades earned
- ___ Description of your grading system
- ___ Test Information
- ___ Evidence of State-mandated SAT or ACT score from state testing day
- ___ Date of enrollment and date of withdrawal
- ___ Attendance Records
- ___ Illinois Student Transfer Form (in applicable)
- ___ Notification of passing the Illinois and United States Constitution tests and Consumer Education
- ___ Psychological evaluations and Special Education files

Thank you for your prompt reply to this request.

Sincerely,

Kelly Schaffner
Registrar – Highland Park High School
(224)765-2005
kschaffner@dist113.org

