



# ENROLLMENT CHECKLIST

## FOR THE CLASS OF 2029

### How to complete the required documents and forms:

1

You will be sent an email from SJA's Enrollment database program regarding the SJA Parent Portal. This is where you originally submitted your application and completed your application checklist. Click the link in the email to log in to your account, then click the "Continue Enrollment Process" button. Or you may use the following link to log in to your account:

[https://sja1840.fsenrollment.com/users/sign\\_in](https://sja1840.fsenrollment.com/users/sign_in)

2

Once there, you will complete the following required forms for your daughter's enrollment and registration to SJA:

- Enrollment & Tuition Letter:** read and submit.
- Enrollment Contract:** fillable form that requires only one signature per household. For example, if there are two working adults paying towards tuition in the same household, only one adult is required to sign the contract. If there are two separate households, separate signatures are required. Both parties must have their own unique SJA Parent Portal account to sign the contract. Please note: any academic scholarships, leadership scholarships or financial aid awards will be reflected on the FACTS tuition payment system and not on the enrollment contract.
- Deposit:** A \$1500 non-refundable tuition deposit is required and will be applied to your daughter's tuition and fees. This deposit represents your registration fee of \$325, the annual laptop & technology fee of \$700, and a tuition deposit of \$475. This is an electronic payment only from one account. Contact Sandy Kemp in the Business Office if you have questions at (314) 394-4885 or via email at [skemp@sja1840.org](mailto:skemp@sja1840.org).
- FACTS Tuition Payment System:** Once your enrollment contract and deposit are complete, click the blue FACTS button to set up your Tuition Payment plan for the 2025-2026 school year. **You must go through the SJA Parent Portal to set up the tuition payment plan.** Once you have set up your tuition payment account, any academic scholarships, leadership scholarships, or financial aid awards can be posted to your account.

Please complete these items by **Friday, February 28.**

Failure to complete the registration process will delay the submission of your daughter's course selections. If you have any questions/concerns about any of these items, please contact Kara Kelpel in the Admissions Office at (314) 394-4321 or [kkelpel@sja1840.org](mailto:kkelpel@sja1840.org).



OFFICE OF THE PRESIDENT

January 31, 2025

Dear Parents,

Thank you for choosing to send your daughter to St. Joseph's Academy as part of the Class of 2029. We are grateful for your commitment to Catholic education. For more than 185 years, we have focused on preparing young women for college in a balanced educational environment, encouraging leadership, curiosity, service and academic excellence. As we look to the 2025-2026 academic year, we gratefully acknowledge the many ways in which you will be called to support our efforts, including the financial commitments you make to our community on behalf of your daughters.

In conjunction with our Board of Directors, tuition for the 2025-2026 school year has been set at **\$20,990**, plus an additional **\$555** comprehensive fee. A non-refundable enrollment deposit of \$1,500 is due at the time of registration to secure your daughter's place in the Class of 2029. Inclusive in this deposit is your registration fee of **\$325**, the annual laptop & technology fee of **\$700** and a tuition deposit of **\$475**. We balance the need to meet rising costs and expenses by raising tuition rates with the desire to make an SJA education accessible, while continuing to invest in curricula and facilities that are innovative and grounded in mission. In addition to our investments in Global Education and STEM initiatives, St. Joe is also committed to attracting and retaining quality faculty. We continue to invest in resources and programming to better onboard new students, connecting them with their peers and our school community from the outset, to support a successful transition to high school.

As you might expect, the total cost of educating your daughter at the Academy exceeds the tuition and fees that we charge. This differential is referred to as the "tuition gap" and is covered through fundraising. We ask all families to participate, to the extent possible, in covering the annual tuition gap for your daughter. Your generous contributions to St. Joe, including donations made to bridge the tuition gap, are tax deductible and your participation helps us to fulfill our mission.

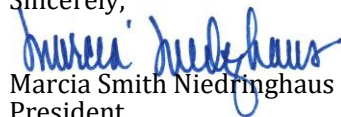
For your convenience, there are four options for making tuition and tuition gap payments. All tuition payment plans are managed through **FACTS**, our tuition management company.

- **Payment in Full:** One-time payment due by June 15, 2025.
- **Two payments:** Semester payments due by June 15, 2025 and January 15, 2026.
- **Quarterly payments:** Due by the 15<sup>th</sup> of the month in June, October, January, and April.
- **Monthly payments:** Paid over a period of 11 months, due by the 15<sup>th</sup> of the month, beginning in June and ending in April.

Scholarships and financial aid are available based on family need, thanks to the generosity of current parents, alumnae, alumnae parents and friends of SJA. Last year, St. Joe awarded more than \$1,700,000 in financial aid and scholarships, ensuring that a St. Joe education is within reach for young women eager to grow academically, supported by the charisma of the Sisters of St. Joseph and inspired to make positive change in the world. To apply, visit our website at [www.sja1840.org](http://www.sja1840.org) and complete the **FACTS Financial Aid Application** online. Award letters will be emailed the week of February 17<sup>th</sup>. For questions concerning financial aid or tuition, please contact Sandy Kemp at 314-394-4885 or [skemp@sja1840.org](mailto:skemp@sja1840.org).

Thank you for entrusting your daughter to us at St. Joseph's Academy. We are proud of our long history of academic excellence and focused work preparing the next generation of strong women with strong values. Welcome! You and your daughter are now part of our extraordinary community.

Sincerely,

  
Marcia Smith Niedringhaus  
President

2307 South Lindbergh Boulevard Saint Louis, Missouri 63131

314.394.4300

[www.SJA1840.ORG](http://www.SJA1840.ORG)

### Class of 2029 Time Line

✓	January 31	SJA acceptance letters sent to Incoming Freshman, Class of 2029
	February 1	Enrollment opens
	February 17	Financial aid awards emailed to Parents
	February 28	Enrollment Contracts due along with the one-time only registration fee of \$325, the annual computer fee of \$700 and a tuition deposit of \$475 for a total nonrefundable amount due of \$1,500
	April 30	Financial aid appeal deadline
	June	First tuition payment due by the 15 <sup>th</sup>



# The St. Joe Fund

## NOT I, BUT WE

### 2025-2026 PARENT GIVING

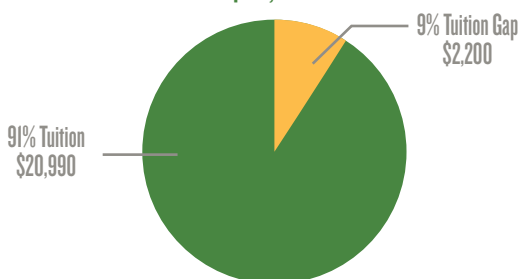
The ongoing generosity of our parents has been a long-standing benefit and plays a significant role in maintaining the high standard of education at St. Joe, as the cost of educating your daughter at St. Joseph’s Academy surpasses the tuition and fees we charge. Many investments have been made in our facilities and academic programs to provide a top-tier education. We ask all families to participate, to the extent possible, in covering the tuition gap for your daughter. Your generous participation helps us to fulfill our mission and keep our tuition as low as possible. **Any donation to St. Joseph’s Academy, including your gift through a payment of the tuition gap, is considered a charitable contribution as a tax deduction.** By supporting **The St. Joe Fund**, you help us deliver a superior Catholic education infused with our core values, advanced technology, and state-of-the-art facilities, where your daughter will thrive and grow in faith, knowledge, and respect for self and others.

*“As parents, we give to The St. Joe Fund because we see the firsthand impact it has on students. Our gift provides scholarships, enhances classrooms, and supports programs that build tomorrow’s leaders. Knowing that we’re helping to continue the tradition of excellence is why we are proud to give.”*

*– Matt and Cori Castellano Sallaberry '96*

#### COST TO EDUCATE A ST. JOE STUDENT

\$23,190\*



\* excludes fees

Funds raised beyond tuition provide game-changing programs and facility improvements. These gifts directly impact the areas of greatest need, which include:

- STEM
- Advanced Technology
- Building and Daily Operations
- Performing and Visual Arts
- Faith Formation
- Athletics

### Please help us reach 100% Parent Participation in 2025-2026

Giving is easy. Make your donation through your FACTS account and your gifts can be spread evenly based on the terms of your payment plan.

Does your employer have a matching gift program? Your gift could double.

For more information about giving to St. Joe, please visit [www.sja1840.org/giving](http://www.sja1840.org/giving) or contact Renee Angeli, Annual Giving Specialist, at [rangelis@sja1840.org](mailto:rangelis@sja1840.org) or (314) 394-4342.

**EVERY St. Joe student benefits from contributions to the St. Joe Fund!**