



## Board Meeting Minutes

- Regular Session on Thursday, November 21, 2024 #137
- Closed Session at
- Special Session on

DRAFT

APPROVED

### In Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Stephanie Rogers, Class of 2027    | <input checked="" type="checkbox"/> Trey Watkins, Class of 2027     |
| <input checked="" type="checkbox"/> Dr. Gary Smith, Class of 2026      | <input type="checkbox"/> Eric Sanchez, <i>Non-voting member</i>     |
| <input checked="" type="checkbox"/> Thomas Church, Class of 2027       | <input type="checkbox"/> Carice Sanchez, <i>Non-voting member</i>   |
| <input type="checkbox"/> Kim Butler, Class of 2026                     | <input checked="" type="checkbox"/> Alicia Hawk, <i>Staff</i>       |
| <input checked="" type="checkbox"/> Michael Putney, Jr., Class of 2025 | <input checked="" type="checkbox"/> Caitlin Terranova, <i>Staff</i> |
| <input checked="" type="checkbox"/> Dr. Bill Wooten, Class of 2025     |   |

### Public Comment: NA

The mission statement was read.

The meeting was called to order at 12:09pm by President Stephanie Rogers.

### New Business:

- **Motion:** To approve the October 31, 2024 regular board meeting minutes with the revision that Kim Butler and Dr. Gary Smith's attendance be revised to reflect that they were both present.  
**Motion:** Dr. Bill Wooten made a motion.  
Second: Tom Church seconded the motion.  
Vote: Unanimous vote to approve the motion.  
 Passed     Failed
- **Motion:** To approve the October 2024 budget report.  
**Motion:** Tom Church made a motion.  
Second: Michael Putney seconded the motion.  
Vote: Unanimous vote to approve the motion.  
 Passed     Failed

### Building Committee Updates

- Tom Church shared with the board that the school was investigating options to improve fire safety solutions at the elementary campus following feedback from local fire safety staff during our beginning-of-year inspection about keeping our fire-rated classroom doors closed. The school has applied for safety grant funds to install automatic door closers that enable staff to keep the doors open during the day, but that ensure doors close in event of emergency.
- Tom Church and Caitlin Terranova shared with the board that maintenance and custodial work were ongoing as part of the "flip" efforts to revitalize the school facilities in preparation for an upcoming visit from the Leverage Leadership Institute cohort led by Paul Bambrick in early February.
- Caitlin shared with the board that the installation of the new walk-in cold storage unit was awaiting a few final stages, including installation of electrical cabling and refrigeration equipment. The school staff are pursuing quotes for these services to get the unit fully up and running.

### Chief of Staff Updates

- Caitlin Terranova shared with the board that there have recently been a number of visitors to the school, with several more significant visits scheduled through February and beyond. Recent visitors have included Wake County Public Schools administrators, Teach for America's Rural School Leadership Academy, and the Want More, Do More instructional coaching intersession.
- The school is currently obtaining intent survey data from all staff, which will inform leaders in conversations with their teams as we think through our staffing needs for next school year. Recruitment ramps up on a larger scale for the schools in January.
- Caitlin provided clarity around the school nursing role that the position does require a Registered Nurse, but that the pathway to attainment of that degree was not required. This is a need for public school nurses within the state of North Carolina.
- Caitlin shared with the board that the lunch they ate today was served to all students and staff at the school as part of our annual Thanksgiving Luncheon, specially prepared by our nutrition team with a traditional Thanksgiving menu.
- Upcoming events include the Middle School's Parent Pride Night at McGregor Hall on Dec. 13<sup>th</sup>, and a K-12 canned food drive.
- Alicia Hawk shared the results of the recent Raffle Ticket fundraiser with the board, which had outperformed the same fundraiser from prior years.
- Caitlin shared with the board that the band has several upcoming Christmas parades at which they will be performing, including the Raleigh Christmas parade coming up.
- Alicia and Caitlin shared with the board that the team was working to put together a Legislative Day to invite several of our local representatives to Henderson Collegiate to learn about the schools and opportunities to support the Pride following a fruitful visit by Trey Lewis of Senator Tillis' office in earlier November.
- Caitlin shared that the varsity boys' soccer team had proceeded to state play-offs where they made it all the way to the second round. Further, the new Athletic Director, Mike Ramel, had facilitated a Fall Banquet for fall athletes that was well attended by students and families and created an opportunity to celebrate coaches, kids and their achievements from the Fall Athletic Season.

#### **New business**

- **Motion:** To approve the November 2024 new hires.  
**Motion:** Dr. Bill Wooten made a motion.  
 Second: Tom Church seconded the motion.  
 Vote: Unanimous vote to approve the motion.  
Passed     Failed
- Alicia shared that we are pursuing an additional School Safety Grant for which we have applied for a full \$250,000. Hoping this will cover the electric door safety closures for the elementary school and other projects.
- Giving Tuesday is coming up – will be focused on Opportunity Fund scholarships. Within this, we are going to announce the opportunity to support the Fernando Edex Sanchez Scholarship Fund to celebrate and honor the memory of Eric Sanchez's father who recently passed.

#### **Adjournment:**

With no further business before the Board of Directors, the meeting was adjourned at 12:55pm.

- **Motion: Adjourn the meeting at 12:55pm.**  
 Motion: Tom Church made a motion.  
 Second: Dr. Bill Wooten seconded the motion.  
 Vote: Unanimous vote to approve the motion.  
Passed     Failed

The next meeting of the Henderson Collegiate Board of Directors will be at 12pm on Thursday, January 16, 2025, in the high school conference room at Henderson Collegiate High School, located at 1071 Old Epsom Road in Henderson, NC, and over Zoom at: <https://hendersoncollegiate-org.zoom.us/j/86100323252?pwd=DLsBj4NccfaBpW9WO3bbfPbAeK8IID.1#success>