

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
February 5, 2025**

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve attached agreement for bank reconciliation services.

(Att. A)

Motion to approve a Business Office job title of "School Accountant" replacing the title of "Administrative Assistant/Assistant Board Secretary"

END OF EXECUTIVE COMMITTEE ACTION

EXECUTIVE SESSION:

5. Motion to move into executive session for the purpose of discussing a personnel case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

MINUTES:

6. Motion to approve the minutes of the Board of Directors Meeting of January 15, 2025

(Att. 1)

SUPERINTENDENT REPORT:

7. Motion to approve the Report of the Superintendent for February 2025

(Att. 2)

FINANCE:

8. Motion to approve the Secretary's Financial Reports:
Board Secretary's Report dated December 2024 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 1/31/25 (Att. 4)
Check Register for the month ended in 1/31/25 the amount of \$10,202,911.77 (Att. 5)
Budget adjustments and line item transfers for January 2025 (Att. 6)
9. Motion to approve the attached check register for the School Lunch Account
January 2025 with a total of \$82,347.36 (Att. 7)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board
Secretary on the status of account and fund balances
BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no
line item accounts showing a deficit balance for the month of January 2025
AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit
balance does not exist in any major category

PROGRAMS:

11. Motion to approve the operation of UCESC Extended School Year Programs from Monday,
June 30, 2025 to Friday, August 8, 2025 (Closed July 4th)
12. Motion to approve the School Safety Data System Report for Period # 1 (September 1, 2024 -
December 31, 2024) for all UCESC schools (Att. 8)
13. Motion to approve the Revised Schedule of Tuitions, Fees and Surcharges for the Union County
Educational Services Commission's Programs and Services for the 2025-2026 school year (Att. 9)

TRANSPORTATION:

14. Motion to approve the attached Emergency/Negotiated contracts (Att. 10)
15. Motion to approve Amendments to Existing Transportation Contracts dated February 5, 2025, in
accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for
adjusted miles (Att. 11)
16. Motion to approve the Emergency Contractor Payments dated January 2025 (Att. 12)

TRANSPORTATION (Cont'd):

17. Motion to approve the attached penalty deductions **(Att. 13)**

POLICIES AND REGULATIONS:

18. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading and adoption:

P 2365	Acceptable Use of Generative Artificial Intelligence (AI) (New)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5460	High School Graduation (M) (Revised)
P 5516	Use of Electronic Communication Devices (Revised)
R 5516	Use of Electronic Communication Devices (New)
P 5701	Academic Integrity (Revised)
P 5710	Student Grievance (Revised)
P 8500	Food Services (M) (Revised)
P 9163	Spectator Code of Conduct for Interscholastic Events (M) (New)
P 9320	Cooperation with Law Enforcement Agencies (M) (Revised)
R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)
R 7441	Electronic Surveillance in School Buildings and On School Grounds (M) (Revised)
P 7441	Electronic Surveillance in School Buildings and On School Grounds (M) (Revised)
R 5533	Student Smoking (Revised)
P 5533	Student Smoking (M) (Revised)
P 5512	Harassment, Intimidation, or Bullying (M) (Revised)

19. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:

P5517	School District Issued Student Identification Cards (M)
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TRAVEL AND RELATED EXPENSES:

20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 14)**

PERSONNEL:

21. Motion to approve the personnel agenda dated February 5, 2025 as recommended by the Superintendent (Att. 15)
22. Motion to approve an agreement between UCESC and Employee Number 102131

SUSPENSION/HIB REPORT:

23. Motion to approve the Suspension/HIB Report for January 2025

(Att. 16)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Representative Assembly which includes a **Budget Hearing** will be at 7:00 p.m., **Wednesday, March 5, 2025** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: