

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
January 15, 2025**

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:02pm.

1. Attendance Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Dipti Khanna
Clark	Ms. Lorraine j. Aklonis
Cranford	
Elizabeth	Mr. Jerry Jacobs*
Garwood	Ms. Christine Guerriero
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	
New Providence	Ms. Laura Castellano
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	
Summit	
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Julie Steinberg
Winfield	Ms. Ann Marie Weiss
Superintendent	Ms. Carrie Dattillo
Board Secretary	Mr. Eric Larson

* arrived after the Executive Committee Action roll call.

2. Salute to the flag

3. Recognize the public and ask for comments on agenda items only - None

EXECUTIVE COMMITTEE ACTION:

It was moved by Dr. Panchi and seconded by Ms. Steinberg, and carried by roll call vote, to approve the items below:

4. Motion to approve the following Executive Committee Action taken on December 23, 2024

Personnel Agenda dated December 23, 2024 (Att. A)

Motion to approve the following Executive Committee Action taken on January 8, 2025

Check Register for the month ended 12/31/2024 for \$6,194,920.63 (Att. 5)

Ayes: Khanna, Aklonnis, Best, Panichi, Castellano, Moteiro, Brody, Ryan & Steinberg

Nays: None

Abstain: Guerriero
Weiss

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

5. It was moved by Ms. Motiero seconded by Ms. Best, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of December 4, 2024.

(Att. 1)

Abstain:
Aklonis
Guerriero
Panichi
Castellano
Weiss

SUPERINTENDENT REPORT:

It was moved by Ms. Guerriero, seconded by Ms. Best, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the Report of the Superintendent for January 2025 (Att. 2)
- Allison Gebler was presented with the Exemplary Educator Award
 - Rachel Richer presented an overview of the Transition Services Program
 - The Business Administrator gave an update on the status of the purchase of 53 Cardinal Drive, Westfield

FINANCE:

It was moved by Ms. Ryan, seconded by Ms. Guerriero, and carried by roll call vote, to approve items #7-10:

7. Motion to approve the Secretary's Financial Reports:
- Board Secretary's Report dated November 2024 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 12/31/24 (Att. 4)
Budget adjustments and line item transfers for December 2024 (Att. 6)
8. Motion to approve the attached check register for the School Lunch Account December 2024 (Att. 7)
9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
- BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2024
- AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
10. Amend the agreement with Susan Fuller as Payroll Consultant at \$100/hr. not to exceed \$30,000 in 24-25

Ayes: Khanna, Aklonnis, Jacobs, Best, Panichi, Castellano, Moteiro, Brody, Ryan & Weiss

Nays: None

Abstain: Guerriero

Steinberg

PROGRAMS:

It was moved by Ms. Best, and seconded by Ms. Guerriero, and carried by roll call vote, to approve items #11 & 12:

11. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County Educational Services Commission's Programs and Services for the 2025-2026 school year
(Att. 8)
12. Motion to approve agreement with Kid Clan Services for services and evaluations
(Att. 9)

Ayes: Khanna, Aklonnis, Jacobs, Guerriero, Best, Panichi, Castellano, Moteiro, Brody, Ryan, Steinberg & Weiss

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Khanna, and seconded by Ms. Ryan, and carried by roll call vote, to approve items #13-17:

13. Motion to approve the attached Emergency/Negotiated contracts
(Att.10)
14. Motion to approve Amendments to Existing Transportation Contracts dated January 15, 2025, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles
(Att. 11)
15. Motion to approve the results of Special Education & Vocational Transportation Bid dated December 18, 2024
(Att. 12)
16. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated
(Att. 13)
17. Motion to approve the attached penalty deductions for December 2024
(Att. 14)

Ayes: Khanna, Aklonnis, Jacobs, Best, Panichi, Castellano, Moteiro, Brody, Steinberg & Weiss

Nays: None

Abstain: Guerriero

Ryan (item # 15)

POLICIES AND REGULATIONS:

It was moved by Dr. Panichi, and seconded by Ms. Moteiro, and carried by unanimous voice vote, to approve item #18:

18. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:

P 2365	Acceptable Use of Generative Artificial Intelligence (AI) (New)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5460	High School Graduation (M) (Revised)
P 5516	Use of Electronic Communication Devices (Revised)
R 5516	Use of Electronic Communication Devices (New)
P 5701	Academic Integrity (Revised)
P 5710	Student Grievance (Revised)
P 8500	Food Services (M) (Revised)
P 9163	Spectator Code of Conduct for Interscholastic Events (M) (New)
P 9320	Cooperation with Law Enforcement Agencies (M) (Revised)
R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)
R 7441	Electronic Surveillance in School Buildings and On School Grounds (M) (Revised)
P 7441	Electronic Surveillance in School Buildings and On School Grounds (M) (Revised)
R 5533	Student Smoking (Revised)
P 5533	Student Smoking (M) (Revised)
P 5512	Harassment, Intimidation, or Bullying (M) (Revised)

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Guerriero, and seconded by Ms. Brody, and carried by roll call vote, to approve item #19:

19. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 15)

Ayes: Khanna, Aklonnis, Jacobs, Guerriero, Best, Panichi, Castellano, Moteiro, Brody, Ryan, Steinberg & Weiss

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Steinberg, and seconded by Ms. Best, and carried by roll call vote, to approve item #20

20. Motion to approve the personnel agenda dated January 15, 2025 as recommended by the Superintendent (Att. 16)

* The BA asked the board for a verbal motion to approve a change to the Personnel Agenda by adding the appointment of Kelly Schupak, District BCBA at Step 12 MA + 30 at a salary prorated at \$78,853.00, effective March 24, 2025 through June 30, 2025.

Ayes: Khanna, Aklonnis, Jacobs, Guerriero, Best, Panichi, Castellano, Moteiro, Brody, Ryan, Steinberg & Weiss

Nays: None

Abstain: None

SUSPENSION/HIB REPORT:

It was moved by Ms. Ryan, seconded by Ms. Brody, and carried by unanimous voice vote, to approve the following:

21. Motion to approve the Suspension/HIB Report for December 2024

(Att. 17)

OLD BUSINESS: None

NEW BUSINESS: None

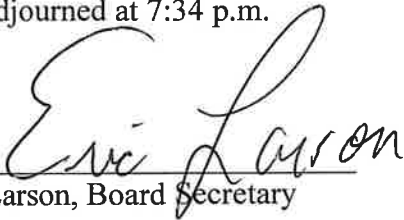
RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, February 5, 2025** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On the motion of Ms. Best seconded by Dr. Panchi and carried by unanimous voice vote, the meeting was adjourned at 7:34 p.m.

A handwritten signature in cursive script that reads "Eric Larson". The signature is written in dark ink and is positioned above a horizontal line.

Eric Larson, Board Secretary