



**Wednesday, February 5, 2025  
Board of Trustees Regular Meeting - 7:00pm | Closed Session - 5:45 - 6:45 PM**

**EDUCATING EVERY CHILD FOR SUCCESS**

**REDWOOD CITY SCHOOL DISTRICT  
750 Bradford Street  
Redwood City, CA 94063**

**For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:**

**TELECONFERENCE MEETING  
<https://rcsdk8-net.zoom.us/j/85140665770>**

**Phone one-tap: US: +16694449171,,85140665770# or +16699006833,,85140665770#**

**Dial: US : +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623**

**Webinar ID: 851 4066 5770**

**If you are joining the meeting via Zoom and require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.**

**Si se une a la reunión a través de Zoom y necesita interpretación al español, llame por teléfono al: 978-990-5137 y presione 8377041# para la contraseña.**

**MESSAGE FOR VIRTUAL ATTENDEES**

**The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:**

**ENGLISH  
<https://forms.gle/ohFs6tqh2HoYMq9H8>**

**SPANISH  
<https://forms.gle/XYXGkznnT46kPTEi6>**

**If you are joining the meeting in person and require Spanish interpretation, please request a transmitter located in the back of the room.**

**Si asiste a la reunión en persona y necesita interpretación al español, solicite un transmisor situado al fondo de la sala.**

**The virtual meeting will be recorded and the video will be posted within 24 hours after the conclusion of the meeting.**

**If you need special assistance or a modification due to a disability (including auxiliary aids or**

services) to participate in this meeting, please contact Evelyn Campos at [ecampos@rcsdk8.net](mailto:ecampos@rcsdk8.net) at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.

## MESSAGE FOR IN-PERSON ATTENDEES

**TRANSLATIONS:** Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

**SPEAKING AT BOARD MEETINGS:** The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

**CHANGES OR ADDITIONS TO THE AGENDA:** Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

**ELECTRONIC DEVICES:** Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

**ONLINE BOARD PACKETS:** As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: `rcsdguest` (no password required).

### **1. Call to Order - 1 min**

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<b>Subject</b>	<b>1.1 Roll Call</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

### **2. Oral Communication on Closed Session Items Only**

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<b>Subject</b>	<b>2.1 If you have public comment related to a Closed Session item, please post it on the links under Public Content prior to the Closed Session Meeting or immediately upon the meeting opening.</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	2. Oral Communication on Closed Session Items Only
Access	Public
Type	Information

Public Comment Links:

English:

<https://forms.gle/yfjd4t1zFrJS6GWW9>

Spanish:

<https://forms.gle/Vmjtxoir35vJ13x9>

### **3. Closed Session – 5:45 - 6:45 p.m.**

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<b>Subject</b>	<b>3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code, 54956.8) Property: 750 Bradford St, Redwood City, CA 94063 Agency negotiators: John Baker, Superintendent, Peter Ingram, Consultant, and Clarissa Canady, Legal Counsel, Negotiating parties: Redwood City School District and The Sobrato Organization Under negotiation: Price and terms of payment of Property Exchange Agreement</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	3. Closed Session – 5:45 - 6:45 p.m.
Access	Public
Type	Discussion

Rationale: Conference with Real Property Negotiators.

Property: 750 Bradford Street, Redwood City, CA 94063

Agency Negotiator: John R. Baker, Superintendent; Peter Ingram, Property Consultant; and Clarissa Canady, Attorney for District.

Negotiating Parties: The Sobrato Organization and Redwood City School District.

Under Negotiation: Price and terms of payment of Property Exchange Agreement

Submission for Approval

Prepared by: John R. Baker, Ed.D., Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

### **4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min**

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<b>Subject</b>	<b>4.1 Roll Call</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min
Access	Public
Type	Procedural

**Subject**                      **4.2 Report Out on Closed Session from February 5, 2025**

Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min
Access	Public
Type	Information

## 5. Welcome - 1 min

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<b>Subject</b>	<b>5.1 Welcome by the School Board President, Mike Wells</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	5. Welcome - 1 min
Access	Public
Type	Procedural

## 6. Changes to the Agenda - 1 min

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<b>Subject</b>	<b>6.1 Additions, Deletions, or Modifications to the Agenda</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	6. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

## 7. Approval of Agenda - 1 min

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<b>Subject</b>	<b>7.1 Approval of Agenda</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	7. Approval of Agenda - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda as submitted or amended.

## 8. Oral Communication

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<b>Subject</b>	<b>8.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM

Category	8. Oral Communication
Access	Public
Type	Information

Public Comment Links:

English:

<https://forms.gle/ohFs6tqh2HoYMq9H8>

Spanish:

<https://forms.gle/XYXGkznnT46kPTei6>

## 9. Bond Program Consent Items - 1 min

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### **Subject**                      **9.1 Approval of Bond Program Consent Items**

Meeting                      Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm | Closed Session - 5:45 - 6:45 PM

Category                      9. Bond Program Consent Items - 1 min

Access                      Public

Type                      Action

Recommended Action                      Motion to approve the Bond Program Consent Items 9.2 through 9.3.

### **Subject**                      **9.2 Approval of Performance Audit Administration Services Agreement with Christy White, Inc.**

Meeting                      Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm | Closed Session - 5:45 - 6:45 PM

Category                      9. Bond Program Consent Items - 1 min

Access                      Public

Type                      Action (Consent)

Recommended Action                      It is the Bond Program Team's recommendation that the School Board approve the attached performance audit administration services agreement with Christy White, Inc.

Goals                      [6. Manage bond construction projects on time and on budget.](#)

Rationale: Christy White, Inc., will provide performance audits for McKinley Institute of Technology, Kennedy Middle School, Orion Elementary School, Rocketship at Hawes Elementary School, Henry Ford Elementary School, and Adelante Selby Spanish Immersion School by April 23, 2025.

The objective of the audits is to determine whether the Redwood City School District has adhered to the compliance requirements related to Education Code Section 41024 for an LEA agency that receives any funds (commencing April 1, 2017) pursuant to the Leroy F. Greene School Facilities Act of 1998 - Chapter 12.5 (commencing with Section 17070.10) of Part 10 of Division 1 of Title of the Education Code). The audit will include tests of the accounting records of the Redwood City School District and other procedures considered necessary.

Financial Impact: \$27,000.00. Requested movement from Board Reserve to Project, as needed.  
Budget Source: Fund 21 – Measure T GO Bond

**Audit Fees:**

McKinley Institute of Technology (Application Number: 57/69005-00-006): \$4,500.00;  
Kennedy Middle School (Application Number: 57/69005-00-007): \$4,500.00;  
Orion Elementary School (Application Number: 57/69005-00-008): \$4,500.00;  
Rocketship at Hawes Elementary School (Application Number: 57/69005-00-009): \$4,500.00;  
Henry Ford Elementary School (Application Number: 57/69005-00-010): \$4,500.00;  
Adelante Selby Spanish Immersion School (Application Number: 57/69005-00-011) \$4,500.00.

**Submission for Approval**

Prepared by: Martín Cervantes, Interim Bond Program Director; Will Robertson, Bond Program Manager  
Approved by: John R. Baker, Ed.D., Superintendent

**File Attachments**

[20250205 RCSD State Funding Consultant Engagement Letter with Christy White - Fully Executed.pdf \(133 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>9.3 Approval of Proposal for Phase 2 Solar Procure Project Management Information Systems Software with Holt Renewables</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	9. Bond Program Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Bond Program Team's recommendation that the School Board approve the proposal for Phase 2 Solar Procure project management information systems software with Holt Renewables.

Rationale: The Redwood City School District directed Holt Renewables to provide Procure project management information systems software for the Phase 2 Solar Project. This software will allow the team to coordinate efficiently, maintain document control, and have a central location for all project documents and process flow.

Financial Impact: \$22,000. Requested movement from Board Reserve to Project, as needed.  
Budget Source: Fund 21 – Measure T GO Bond

**Submission for Approval**

Prepared by: Martín Cervantes, Interim Bond Program Director; Will Robertson, Bond Program Manager  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[250128 RCSD Solar Ph 2 Procore MIS Proposal with Holt - Signed by MC.pdf \(482 KB\)](#)

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**10. Bond Program Action Items - 20 min**

<b>Subject</b>	<b>10.1 Approval of Agreement for Rental and Purchase of Mobile Air Conditioning Units</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	10. Bond Program Action Items - 20 min
Access	Public
Type	Action
Recommended Action	It is the Bond Program Team's recommendation that the School Board approve the rental and purchase of mobile air conditioner units with Spot Cooler.
Goals	<a href="#">6. Manage bond construction projects on time and on budget.</a>

Rationale:

At the August 28, 2024, Board of Education (BOE) meeting, staff provided an update on the Facilities Master Plan and initiated discussions on improving classroom environmental conditions, including the potential installation of air conditioning at school campuses.

At the September 11, 2024, BOE meeting, staff presented various options, timelines, and implementation processes for upgrading HVAC systems across school sites.

At the November 6, 2024, BOE meeting, the Board approved HVAC upgrade design services for the following schools scheduled for 2025: Adelante Selby, Hoover School, Roosevelt School, and Taft School. Additionally, staff outlined temporary cooling measures, such as mobile air conditioning units, to be used until the permanent HVAC upgrades are completed.

To address immediate cooling needs, staff has secured pricing from Spot Cooler using a piggyback procurement method through Omnia Partners contract #159051. After conducting a cost analysis, staff recommends a hybrid approach—renting units for the first group of schools and purchasing units for the remaining schools. This strategy ensures the most fiscally responsible and efficient solution.

Financial Impact:

Unit Rental Estimate:	\$205,000
Unit Purchase Estimate:	\$610,000
10% contingency:	<u>\$ 81,500</u>
Total:	\$896,500 paid out of Measure S Funds

Submission for Approval

Prepared by: Nick Olsen, Bond Program Manager, VPCS; Martin Cervantes, Interim Bond Director; Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[KM RWC rental-01563697-2025-01-16.pdf \(39 KB\)](#)

[KM RWC Sales-01563706-2025-01-16.pdf \(41 KB\)](#)

[250205 RCSD Mobile AC Units.pdf \(1,553 KB\)](#)

## 11. School/Community Reports - 2 hrs

<b>Subject</b>	<b>11.1 Information on 2023-24 Financial and Performance Audits Building Fund (Measure T &amp; S) for RCSD</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	11. School/Community Reports - 2 hrs
Access	Public
Type	Information, Reports

Rationale: Eide Bailly LLP, the District's independent auditor, will present the 2023-24 Financial and Performance Audits for the Building Fund (2015 Measure T) and the 2023-24 Financial and Performance Audits for the Building Fund (2022 Measure S) at the Board meeting on February 5, 2025. The presentation will include a review of the audits and answer questions.

Financial Impact: None.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Redwood City School District - 2024 Final Measure T Bond Report.pdf \(1,057 KB\)](#)

[Redwood City School District - 2024 Final Measure S Bond Report.pdf \(1,259 KB\)](#)

[Redwood City School District - 2024 Final Governance Letter - Bond.pdf \(270 KB\)](#)

<b>Subject</b>	<b>11.2 Information on Financial Audit Report for RCSD for 2023-24 School Year</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	11. School/Community Reports - 2 hrs
Access	Public
Type	Information, Reports

Rationale: In compliance with Education Code Section 41020.3, each local education agency's governing body must publicly review the prior year's annual audit by January 31st. *(Note: RCSD requested and received an extension through January 31, 2025, to submit the 2023-24 annual audit to the State Controller's Office, CDE, and the SMCOE. The February 5, 2025, Board meeting is the first opportunity to present the final report to the RCSD Board of*



Trustees.) This review includes any identified audit exceptions, recommendations, or findings from the auditor’s management letter and any corrective actions or plans in response. This agenda item is scheduled in accordance with Section 35145.

The Eide Bailly LLP firm audited the district's financial statements for the year ending June 30, 2024. The audit is conducted in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. These standards require that the audit is planned and performed to obtain reasonable assurance about whether the financial statements are free of material misstatement. The audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The audit also includes assessing the accounting principles used and significant estimates made by management and evaluating the overall financial statement presentation and internal controls.

District staff reviews findings and recommendations, and corrective action responses are provided in the audit report. In addition, the prior year's findings and recommendations section of the audit report reflects the status of previously identified corrective actions.

The 2023-24 Financial Audit Report prepared by the District’s independent auditor, Eide Bailly LLP, is attached. The auditor will present the findings and answer questions at the February 5, 2025 board meeting.

Financial Impact: The cost of the annual audit for the year ending June 30, 2024 was \$74,347. This is a General Fund expenditure.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Redwood City School District - 2024 Final Financial Statements.pdf \(1,379 KB\)](#)

[Redwood City School District - 2024 Final Governance Letter.pdf \(295 KB\)](#)

<b>Subject</b>	<b>11.3 Hoover and Roy Cloud School Presentations for the 2024-2025 School Year</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	11. School/Community Reports - 2 hrs
Access	Public
Type	Information
Goals	<a href="#">3. Reduce the number of long term English learners.</a> <a href="#">2. Support all students in meeting and excelling in district benchmarks.</a> <a href="#">1. Ensure all students are reading at or above grade level by the end of second grade.</a>

Rationale: Hoover Community School and Roy Cloud School will present school performance data, highlighting how site-level outcomes align with the goals outlined in the Local Control and Accountability Plan (LCAP) and the School Plan for Student Achievement (SPSA). These presentations will showcase areas of success and outline site-specific actions to support both district and site priorities, ensuring alignment with district initiatives.

Focus Areas:

- Attendance and Suspension Rates

- Support for English Learners
- Academic Performance in English Language Arts and Mathematics

Financial Impact: None at this time.

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Hoover 24-25 Data for Board presentation.pdf \(9,156 KB\)](#)

[Roy cloud 24-25 Data for Board presentation.pdf \(20,540 KB\)](#)

## 12. Consent Items - 1 min

<b>Subject</b>	<b>12.1 Approval of Consent Items</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	12. Consent Items - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the Consent Items 12.2 through 12.8.
<b>Subject</b>	<b>12.2 Approval of the January 8 Board Meeting Minutes</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the January 8 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2025.01.08 Minutes DRAFT - Regular.pdf \(50 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>12.3 Approval of the January 10 Board Meeting Minutes</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the January 10 Minutes for the School Board Retreat meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2025.01.10 Minutes DRAFT - Retreat.pdf \(36 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>12.4 Approval of the January 15 Board Meeting Minutes</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the January 15 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2025.01.15 Minutes DRAFT - Regular.pdf \(63 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject** 12.5 Approval of Addendum to 2024-25 Measure U Application for Hoover

**Meeting** Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm | Closed Session - 5:45 - 6:45 PM

**Category** 12. Consent Items - 1 min

**Access** Public

**Type** Action (Consent)

**Recommended Action** It is the Administration's recommendation that the School Board approve Hoover's Addendum to their 2024-2025 Measure U Application.

Rationale: For Measure U, Hoover School was given an allotment for 2024-2025 of \$160,102 and a carryover from 2023-2024 of \$74,261. The Hoover School Site Council met on November 19, 2024, to discuss and approve the Measure U Addendum.

The following are amendments proposed for Hoover's Measure U for the 2024-25 school year:

Funds for materials and supplies directly support enhancing student skills in math, science, reading, and writing by providing high-quality resources that promote engagement and learning. It strengthens arts and music programs by ensuring access to necessary tools and fostering creativity across subjects. Additionally, this investment helps attract and retain qualified teachers by equipping classrooms with the resources needed for effective and innovative instruction, fostering job satisfaction, and supporting professional growth.

### **Classroom Supplies**

- Art Supplies: Paints, brushes, modeling clay, craft paper, pipe cleaners, beads, googly eyes
- Curriculum Support: Textbooks, workbooks, teacher guides
- Technology: Chromebooks, tablets, headphones, chargers
- Math Tools: Calculators, math manipulatives (e.g., counters, base-ten blocks)
- Science Kits: Lab equipment (e.g., microscopes, beakers, thermometers), experiment kits
- Technology: Robotics kits, coding tools, circuit boards
- Age-appropriate books (fiction and nonfiction)
- Reading intervention programs or leveled readers
- Math intervention programs
- Sports equipment (e.g., balls, jump ropes, cones, hula hoops)
- Playground supplies (e.g., chalk, outdoor games)
- For Students with Sensory Needs: Fidgets, sensory tools, weighted blankets, noise-canceling headphones

- English Learners: Visual aids, bilingual dictionaries, picture books, manipulatives
- Specialized Classes: Instruments for music,
- Classroom Furniture: Desks, chairs, bookshelves, storage bins

All members in attendance at the November 19, 2024, School Site Council meeting voted to approve the recommendations (the principal abstained as directed). An updated application for Measure U funds is attached for review.

Financial Impact: Please see the attachment for details.

Submission for Approval

Prepared by: Lupe Guzman, Principal

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024-25 Hoover Measure U ADDENDUM.pdf \(189 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>12.6 Approval of Addendum to the 2024-25 Measure U Application for McKinley Institute of Technology (MIT)</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve MIT’s Addendum to their 2024-2025 Measure U Application.

Rationale: For Measure U, McKinley Institute of Tech (MIT) was given an allotment for 2024-2025 of \$116,813 and a carryover from 2023-24 of \$0 for a total of \$116,813. The MIT School Site Council met on January 21, 2025, to discuss and approve the Measure U Addendum.

The following are amendments proposed for MIT’s Measure U for the 2024-25 school year:

- Increase the allocated amount for computer purchases/replacements and technology-related supplies from \$17,000 to \$48,679.
- Allot \$7,500 to fund tutoring through Air Reading Tutoring.
- Remove \$16,179 allocated for AVID, \$19,000 for STEAM teacher, \$2,000 for EiE Enrichment Engineering curriculum, and \$2,000 for Thinking Maps

All of the members in attendance at the January 21, 2025, School Site Council meeting voted to approve the recommendations (the Principal abstained as directed). An updated application for Measure U funds is attached for review.

Financial Impact: Please see the attachment for details.

Submission for Approval  
Prepared by: Bea Williams, Principal  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[2024-25 McKinley Measure U Addendum \[Pending Board Approval\].pdf \(765 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>12.7 Approval of Addendum to the 2024-25 Measure U Application for Kennedy Middle School</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve Kennedy's Addendum to their 2024-2025 Measure U Application.

Rationale: For Measure U, Kennedy Middle School was given a total allotment for the 2024-2025 school year of \$185,448 and a carryover from 2023-24 of \$16,155 for a total of \$201,603. Kennedy's School Site Council met on November 20, 2024, to discuss and approve the Measure U Addendum.

The following are amendments proposed for Kennedy's Measure U for the 2024-25 school year:

- Decrease funding for Science from Scientists (SFS) by \$2,500. SFS received a grant, which made our invoice decrease from \$12,500 to \$10,000.00.
- Increase the amount allocated for Before School, After School, and Lunchtime Clubs and activities by \$2,500 due to an increase in clubs this year. This line item is now \$14,500.00.
- Increase the salary for the drama teacher by \$15,000.00 bringing the total to \$60,000.00.
- Increase the salary for the STEAM teacher by \$1,155.00 for an updated total of \$11,355.00.

All members in attendance at the November 20, 2024, School Site Council meeting voted to approve the recommendations (the Principal abstained as directed). An updated application for Measure U funds is attached for review.

Financial Impact: Please see the attachment for details.

Submission for Approval  
Prepared by: Chandra Leonardo, Principal  
Approved by John R. Baker, Ed.D. Superintendent

File Attachments  
[2024-25 Kennedy Measure U Addendum signed.pdf \(337 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>12.8 Award of Bid to Supply Specialty Protein Products</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board award Bid #SP-2024 for Specialty Protein Products to Sysco and Allen Bros. for the 2024-2025 school year.

Rationale: The Redwood City School District's Child Nutrition Services Department (RCSD CNS) issued Request for Proposals (RFP) #SP-2024 for Specialty Protein Products for the 2024–2025 school year, adhering to federal competitive bidding procedures. The RFP was publicized for 20 days, ensuring transparency and fair competition. Upon approval by the Board, the contract will be awarded to Sysco and Allen Bros.

Sysco and Allen Bros. will supply specialty protein products to all district locations, including the 12 school sites with kitchens and cafés, as well as any other locations served by CNS.

To meet the current menu structure and support program growth, two awardees were selected. This approach also enables the district to prioritize higher-quality, fresh ingredients as it increases its focus on scratch cooking.

**Procured Items:**

- **Precooked Products:** These include a variety of chicken and beef items, emphasizing whole-muscle and antibiotic-free options whenever feasible.
- **Fresh Products:** The district prioritizes antibiotic-free, organic (when possible), and sustainably sourced chicken, beef, and pork. These will be prepared and served in the district's kitchens.

Starting in the 2024–2025 school year, RCSD CNS will operate as a fully self-managed program, overseeing all aspects of procurement and food service operations. This includes sourcing pizza, dairy, bread, grocery items, produce, and proteins through competitive bidding processes, furthering the district's commitment to high-quality, nutritious meals.

Financial Impact: Child Nutrition Services Fund 13. Quantities will vary based on each school's needs, enrollment, and availability. The bid award is not to exceed \$450,000 for fiscal year 2024-25.

Submission for Approval

Prepared by: Richie Wilim, Director, Child Nutrition Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[SP2024 Allen Brothers-1.pdf \(125 KB\)](#)

[SP2024 SYSCO-1.pdf \(127 KB\)](#)

[SP2024 Scoring RFPSP2024.pdf \(32 KB\)](#)

[CNS Program Bid Award 02\\_05\\_2025.pdf \(349 KB\)](#)

[Evaluation Criteria RFP SP2024.pdf \(70 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone*

through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

### 13. Action Items - 15 min

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<b>Subject</b>	<b>13.1 Acceptance of the Redwood City Teachers Association's Sunshine Proposal</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	13. Action Items - 15 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board accept the attached Sunshine Proposal from the Redwood City Teachers Association. (MUST BE APPROVED AS ACTION ITEM)

Rationale: The Redwood City Teachers Association has submitted its Sunshine proposal (attached) in order to begin the process of negotiating the collective bargaining agreement for 2025-2026.

Financial Impact: None at this time.

Submission for Approval  
Prepared by: Wendy Kelly, Deputy Superintendent  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[25-26 Sunshine Proposal.pdf \(43 KB\)](#)

<b>Subject</b>	<b>13.2 Receipt of Governing Board's initial proposal for negotiations with the Redwood City Teachers Association for the 2025-2026 School Year</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	13. Action Items - 15 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board receive, for posting, the Governing Board's Initial Proposal for Negotiations with the Redwood City Teachers Association for the 2025-2026 school year. (MUST BE APPROVED AS ACTION ITEM)

Rationale: Along with general contract clean up, the District chooses to reopen negotiations on:

Article 6: Salary  
Article 9: Evaluation  
Article 5: Leaves



The District reserves the right to open other articles if needed and will make specific proposals at the bargaining table.

Financial Impact: None at this time.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[RCSD-RCTA Initial Proposal 2025-26.docx.pdf \(105 KB\)](#)

## **14. Board and Superintendent Reports - 10 min**

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<b>Subject</b>	<b>14.1 Report from Board Members and Superintendent</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	14. Board and Superintendent Reports - 10 min
Access	Public
Type	Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

## **15. Information - 20 min**

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<b>Subject</b>	<b>15.1 RCSD Review of Rocketship Redwood City Charter School's First Interim Financial Report for FY 2024-25</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	15. Information - 20 min
Access	Public
Type	Information

Rationale: The Redwood City School District is the chartering authority for Rocketship Redwood City Charter School (Rocketship). In accordance with Education Code Section 47604.32, the District maintains fiscal oversight responsibility and has the duty to monitor the fiscal condition of each charter school under its authority.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning Rocketship's First Interim Financial Report for fiscal year 2024-25.

Financial Impact: None

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Rocketship Redwood City 2024-25 First Interim Report.pdf \(320 KB\)](#)

[Rocketship 1st Interim Review Letter - FY 2024-25.pdf \(262 KB\)](#)

**Subject** **15.2 RCSD Review of Connect Community Charter First Interim Financial Report for FY 2024-25**

Meeting Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm | Closed Session - 5:45 - 6:45 PM

Category 15. Information - 20 min

Access Public

Type Information

Rationale: The Redwood City School District is the chartering authority for Connect Community Charter School (Connect). In accordance with Education Code Section 47604.32, the District maintains fiscal oversight responsibility and has the duty to monitor the fiscal condition of each charter school under its authority.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning Connect's First Interim Financial Report for fiscal year 2024-25.

Financial Impact: None

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Connect 24-25 1st Interim Review Letter.pdf \(251 KB\)](#)

[Connect 2024-25 First Interim Report.pdf \(327 KB\)](#)

**Subject** **15.3 RCSD Review of KIPP Excelencia Community Prep's First Interim Financial Report for FY 2024-25**

Meeting Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm | Closed Session - 5:45 - 6:45 PM

Category 15. Information - 20 min  
Access Public  
Type Information

Rationale: The Redwood City School District is the chartering authority for KIPP Excelencia Community Prep (KIPP). In accordance with Education Code Section 47604.32, the District maintains fiscal oversight responsibility and has the duty to monitor the fiscal condition of each charter school under its authority.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning KIPP's First Interim Financial Report for fiscal year 2024-25.

Financial Impact: None.

Submission for Approval  
Prepared by: Rick Edson, Chief Business Official  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[KIPP Excelencia 2024-25 First Interim Report.pdf \(350 KB\)](#)  
[KIPP 1st Interim Review Letter - FY 2024-25.pdf \(242 KB\)](#)

**Subject** **15.4 RCSD Review of Rocketship Redwood City Charter School's Audit Report for FY 2023-24**

Meeting Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm | Closed Session - 5:45 - 6:45 PM

Category 15. Information - 20 min  
Access Public  
Type Information

Rationale: In accordance with the Memorandum of Understanding with the District, Rocketship Redwood City Charter School (Rocketship) shall provide a copy of the Audited Financial Report to the District, the San Mateo County Superintendent of Schools, the State Controller's Office, and the California Department of Education. The District is required to review the audit report as part of its fiscal oversight obligations and duty to monitor the fiscal health of the charter schools.

The letter from the Redwood City School District regarding the review of and findings concerning Rocketship's Audit Report for the fiscal year 2023-24 is attached.

Financial Impact: None

Submission for Approval  
Prepared by: Rick Edson, Chief Business Official  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Rocketship Audit Report Review Letter - FY 2023-24.pdf \(232 KB\)](#)

[Rocketship Education and Affiliates 2024 Audited Consolidated Financial Statements.pdf \(1,159 KB\)](#)

<b>Subject</b>	<b>15.5 RCSD Review of Connect Community Charter School's Audit Report for FY 2023-24</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	15. Information - 20 min
Access	Public
Type	Information

Rationale: In accordance with the Memorandum of Understanding with the District, Connect Community Charter School (Connect) shall provide a copy of the Audited Financial Report to the District, the San Mateo County Superintendent of Schools, the State Controller's Office, and the California Department of Education. The District is required to review the audit report as part of its fiscal oversight obligations and duty to monitor the fiscal health of the charter schools.

Attached is the letter from the Redwood City School District regarding the review of and findings concerning Connect's Audit Report for fiscal year 2023-24.

Financial Impact: None

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Connect 23-24 Audit Report Review Letter.pdf \(198 KB\)](#)

[Connect 2024 AUDIT Report and Financial Statements.pdf \(838 KB\)](#)

<b>Subject</b>	<b>15.6 RCSD Review of KIPP Excelencia Community Prep's Audit Report for FY 2023-24</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	15. Information - 20 min
Access	Public
Type	Information

Rationale: In accordance with the Memorandum of Understanding with the District, KIPP Excelencia Community Prep (KIPP) shall provide a copy of the Audited Financial Report to the District, the San Mateo County Superintendent of Schools, the State Controller's Office, and the California Department of Education. The District is required to review the audit report as part of its fiscal oversight obligations and duty to monitor the fiscal health of the charter schools.

Attached is the letter from the Redwood City School District regarding the review of and findings concerning KIPP's Audit Report for fiscal year 2023-24.

Financial Impact: None

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[KIPP Audit Report Review Letter - FY 2023-24.pdf \(186 KB\)](#)

[KIPP NorCal FY24 Audit Report - Final.pdf \(1,318 KB\)](#)

## **16. Correspondence - 1 min**

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<b>Subject</b>	<b>16.1 Correspondence</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	16. Correspondence - 1 min
Access	Public
Type	

## **17. Other Business/Suggested Items For Future Agenda - 1 min**

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<b>Subject</b>	<b>17.1 Possible Other Business/Suggested Items for Future Agenda</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	17. Other Business/Suggested Items For Future Agenda - 1 min
Access	Public
Type	Information

Rationale: The following Schedule of Agenda Items for the 2024-25 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[24-25 Schedule of Board Agenda Items.pdf \(172 KB\)](#)

## 18. Board Meetings Calendar - 1 min

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<b>Subject</b>	<b>18.1 Changes to the Board Meetings Calendar</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	18. Board Meetings Calendar - 1 min
Access	Public
Type	Information

Rationale: The following School Board Meetings Calendar for 2024-25 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[24-25 RCSD Board Meeting Calendar.pdf \(80 KB\)](#)

## 19. Adjournment - 1 min

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<b>Subject</b>	<b>19.1 Adjourn the Meeting</b>
Meeting	Feb 5, 2025 - Board of Trustees Regular Meeting - 7:00pm   Closed Session - 5:45 - 6:45 PM
Category	19. Adjournment - 1 min
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.