



## **ATHENS PARENT TEACHER ORGANIZATION**

**<https://athens.troy.k12.mi.us/athens-pto-page>**

**Sept 11, 2024 7pm (in the TACC)**

### **Agenda**

1. Call to Order
2. Introductions
3. Additions/Deletions to Agenda
4. Reports
  - a. Principal Report - Mr. Burden
  - b. Teacher Representative - Mr. DuFresne
  - c. Secretary
    - i. Previous Meeting Minutes – Review & Approve
  - d. Treasurer
    - i. Review August Financials
    - ii. Proposed budget - October 2024 meeting
  - e. Vice President:
    - i. Restaurant Nights Coming Soon!!
    - ii. Fundraising
  - f. President
    - i. Communication in the absence of a site for PTO / website is still under construction.
    - ii. Email Blast
    - iii. Reservations for the TACC building
5. Old Business
6. New Business
  - a. Need chairs for some committees and events - see below  
Reach out in person or via email to any Board Member to volunteer
  - b. Ford Drive
  - c. Open House - PTO will be present
7. Open Discussion
8. Adjournment

Committee / Event (in approximate order of timing)	Committee / Event Chairperson (s)	Board point of contact
Restaurant Nights		Nancy Davis



Updating of the website	Ami Shah	Lisa Yaldo
Fall Conference Staff Dinner		Bidisha Goswami
Giving Tree		Nancy Davis
Staff Appreciation Week	Laura Saleski	Sam Irani
Student Appreciation Event		Bidisha Goswami/Sam Irani
Supply Drive		All
TFEE Basket		Janice Rae
Charity Week Carnival Booth		Lisa Yaldo
Financial Review Committee	Jyl Boehms	Janice Rae

Meeting Schedule (usually in TACC unless otherwise communicated):  
**October 9, November 13, January 8, February 19, March 12, April 9, May 14**