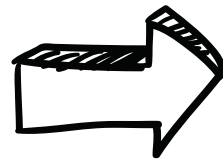


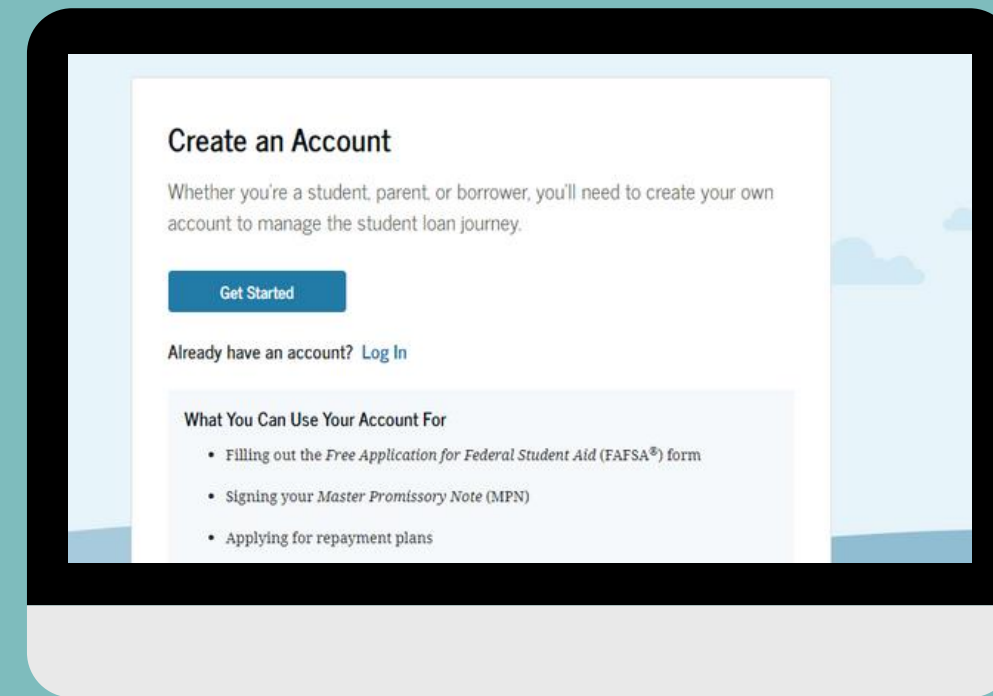
# Creating an FSA ID

Step 1

go to

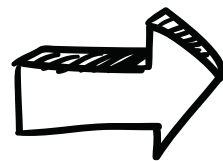


[studentaid.gov/fsa-id](https://studentaid.gov/fsa-id)



Step 2

Click



Get Started

Step 3

Fill in all required information

First Name

Middle Initial

Last Name

Date of Birth

Month  Day  Year

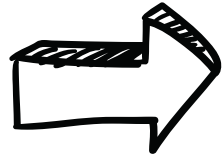
Social Security Number

Personal Information

# Creating an FSA ID

## Step 4

Check the box

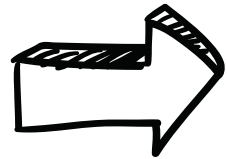


"I am a parent or spouse of a student who is applying for aid and I do not have an SSN."

Social Security Number

## Step 5

Click



Continue

Warning: You must enter an SSN if you have one

If you create an account without a Social Security number (SSN) when you actually have one, you can be prevented from completing or contributing to a FAFSA form. You can also experience delays in verifying your identity and be prevented from contributing to other applications on StudentAid.gov.

You should only continue creating an account without an SSN if you do not have an SSN and one of the following statements is true for you:

- I am a parent or spouse of a student who is applying for aid, and I do not have an SSN.
- I am a citizen of the Freely Associated States and need to complete the FAFSA form online.

Note: Any previously completed FAFSA forms won't be linked to your new account. You will still be able to access information from 2023-24 FAFSA form if you use your identifiers on the FAFSA roles page.

## Step 6

Click



"I do NOT have an SSN"

Personal Information

# Creating an FSA ID

## Step 7

Create a username

💡 Write it down/ save it

## Step 8

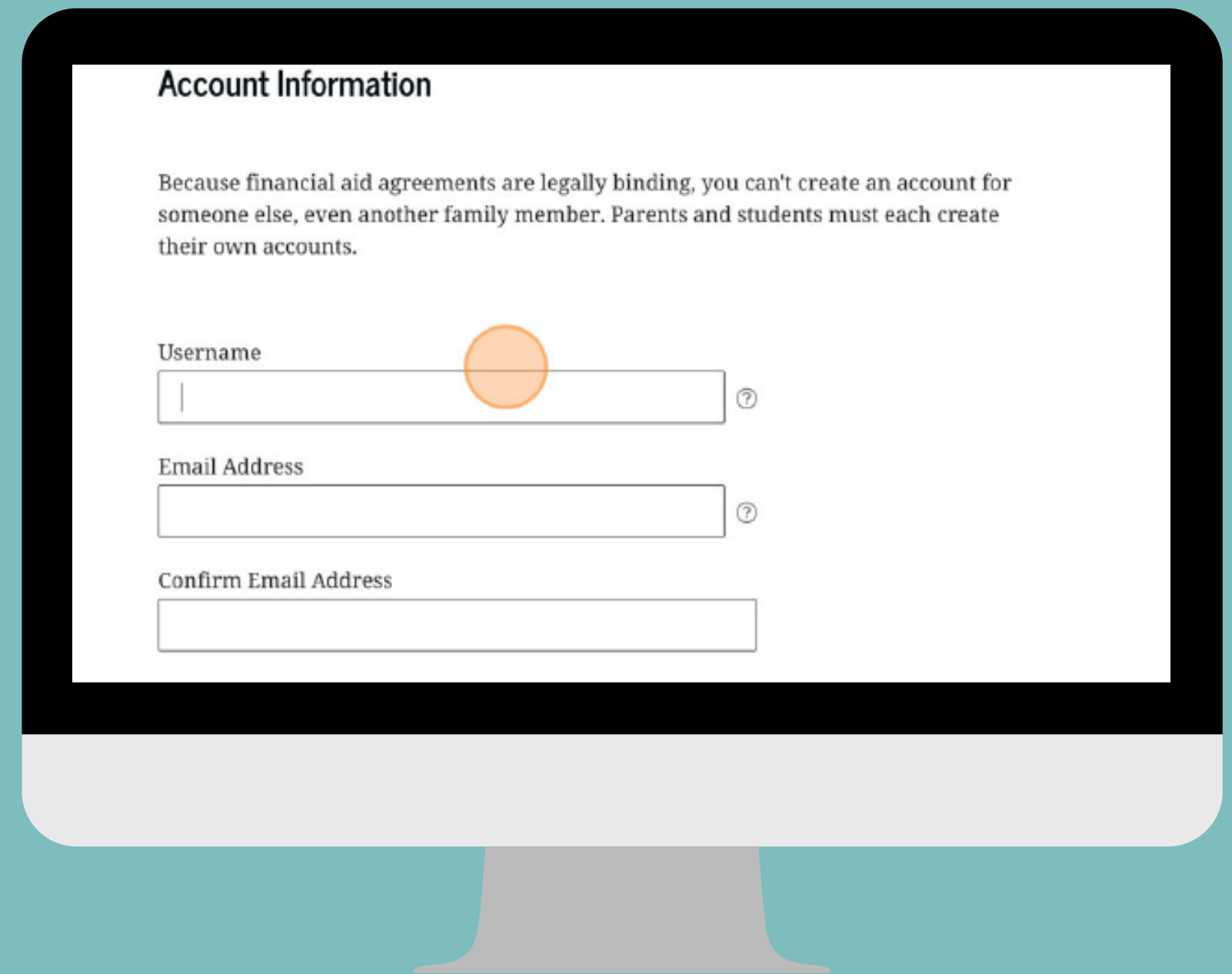
Enter your personal email address

💡 make sure you have access to it

## Step 9

Create a password

💡 Do not include identifying info



The screenshot shows a computer monitor displaying the 'Account Information' page. At the top, the title 'Account Information' is centered. Below the title is a paragraph of text: 'Because financial aid agreements are legally binding, you can't create an account for someone else, even another family member. Parents and students must each create their own accounts.' Underneath this text are three input fields. The first is labeled 'Username' and has a small orange circle on the right side of the input box. The second is labeled 'Email Address' and has a question mark icon on the right. The third is labeled 'Confirm Email Address' and is currently empty.

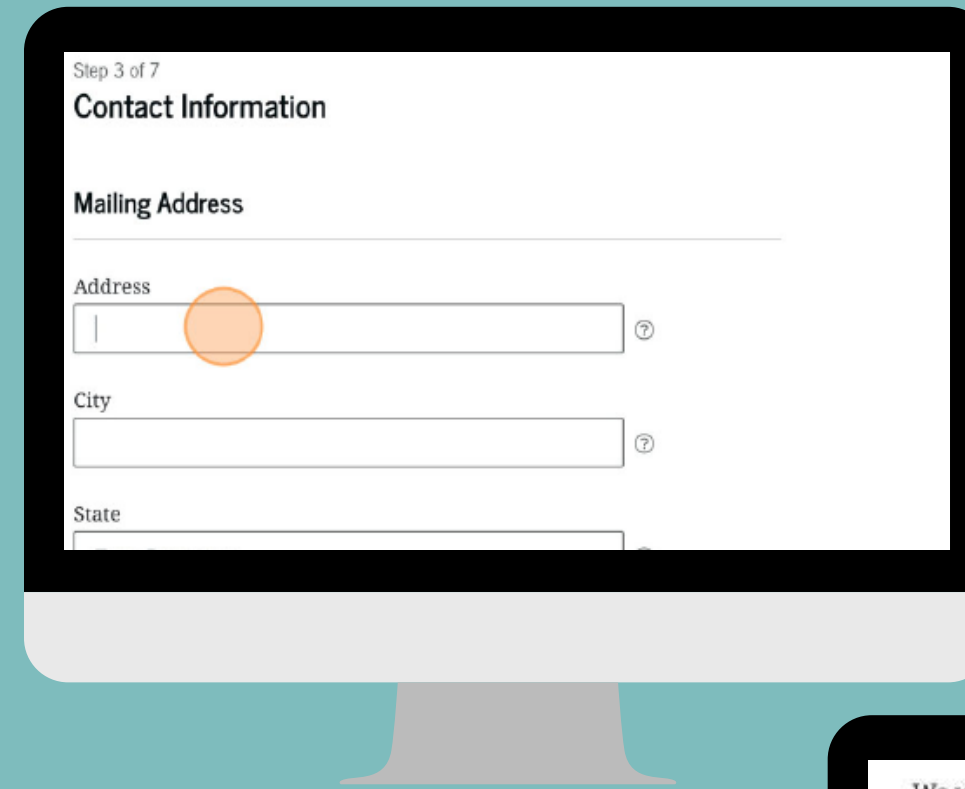
Account Information

# Creating an FSA ID

## Step 10

Enter address and phone number

💡 You may select the box to use phone for account access



Step 3 of 7  
Contact Information

Mailing Address

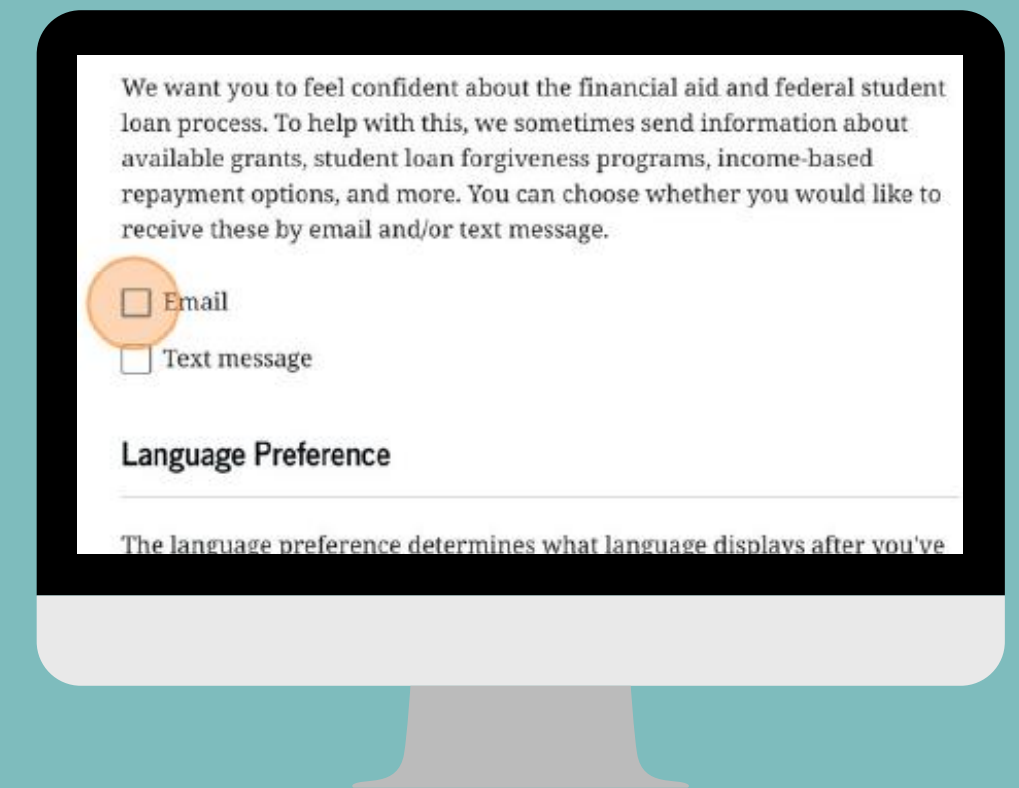
Address

City

State

## Step 11

Select your communication options



We want you to feel confident about the financial aid and federal student loan process. To help with this, we sometimes send information about available grants, student loan forgiveness programs, income-based repayment options, and more. You can choose whether you would like to receive these by email and/or text message.

Email  
 Text message

Language Preference

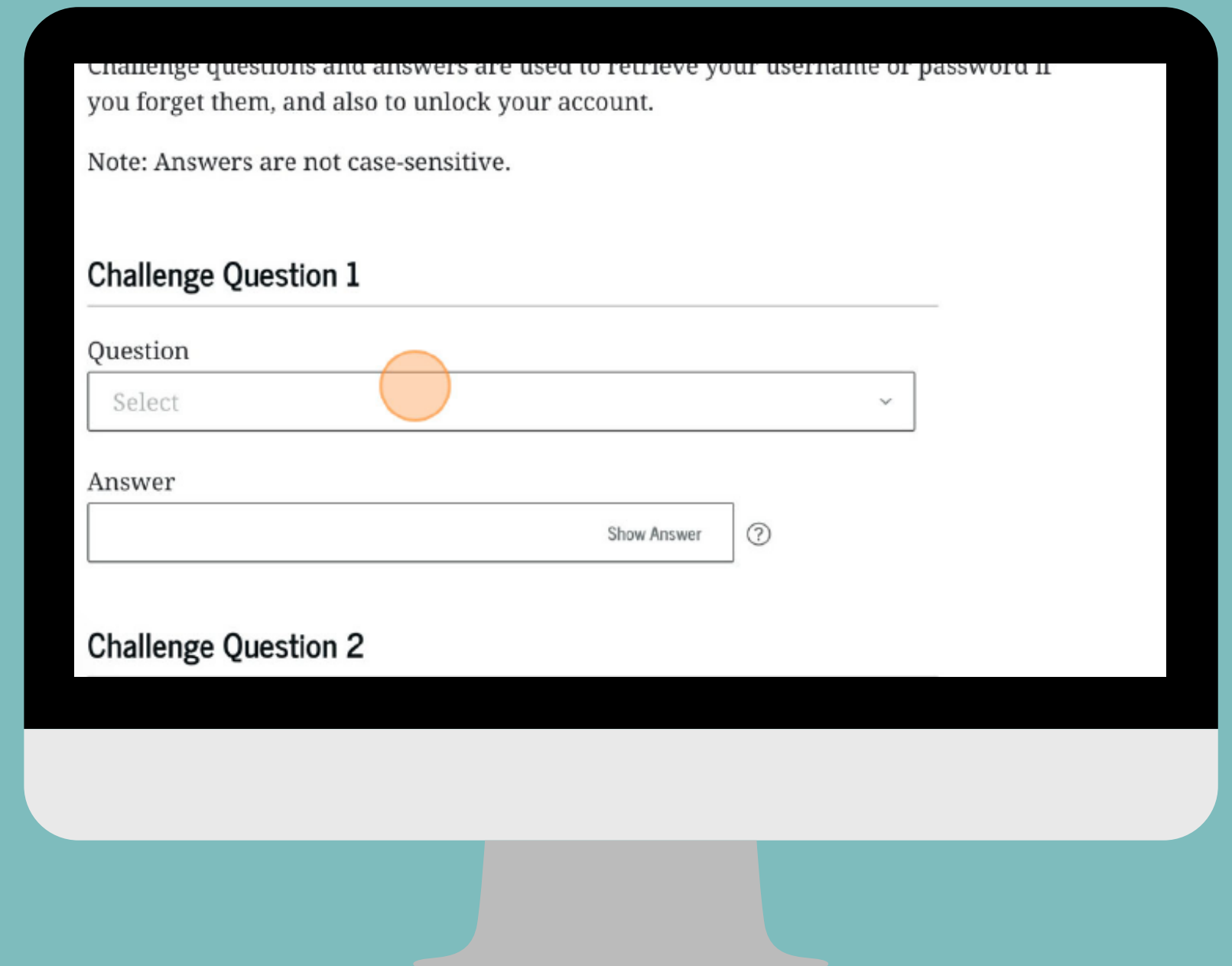
The language preference determines what language displays after you've

Contact Information

# Creating an FSA ID

## Step 12

- Select a question from the drop-down menu
- Provide answer
- You need to select 4 questions
  - 💡 Write down in a safe place
  - 💡 Select "show answer" to confirm answer




Challenge questions and answers are used to retrieve your username or password if you forget them, and also to unlock your account.


Note: Answers are not case-sensitive.

**Challenge Question 1**

Question

Select  

Answer



**Challenge Question 2**

Challenge Questions



# Creating an FSA ID


## Step 13

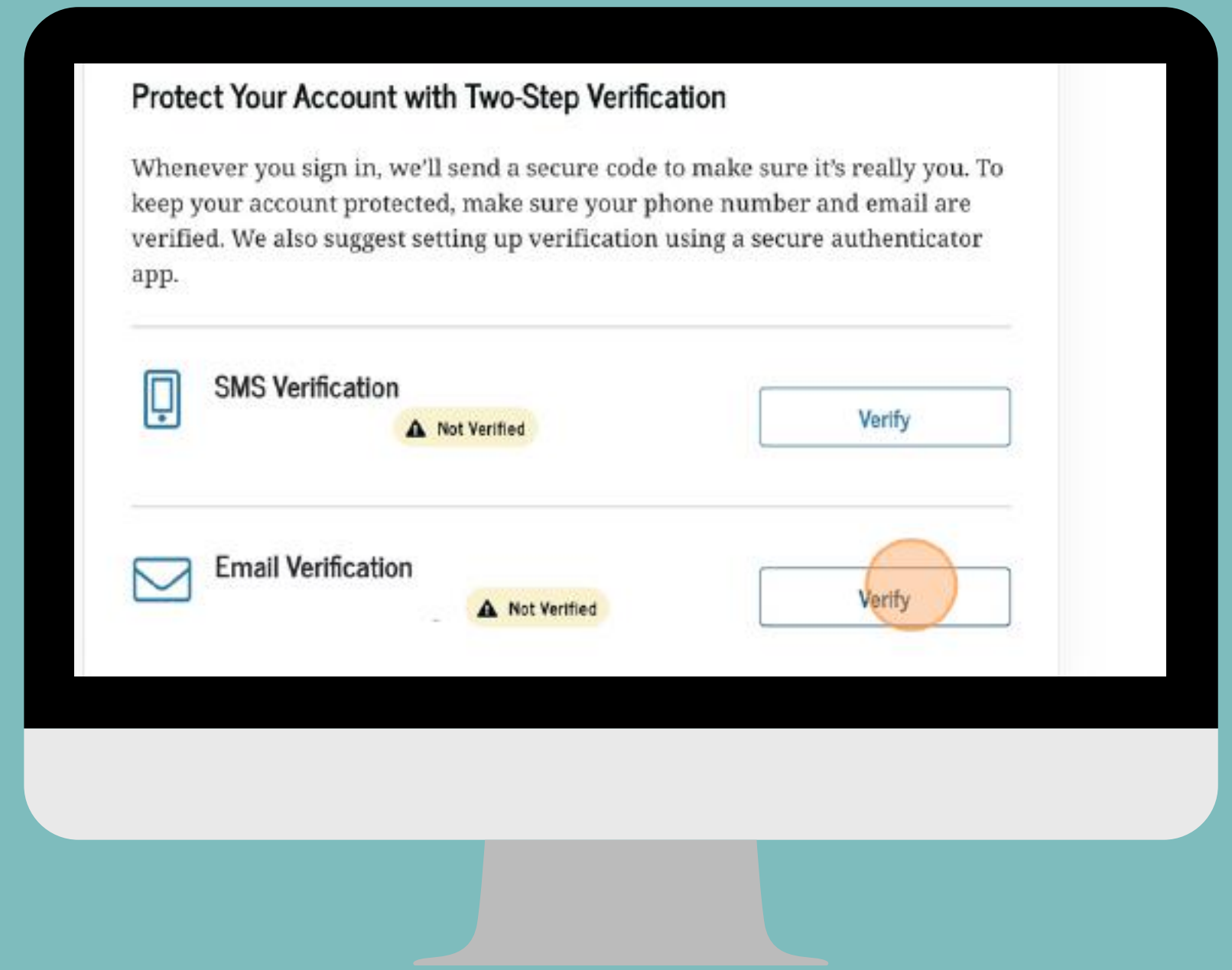
Select "verify" next to SMS

 Check your phone and enter the 6-digit code

## Step 14

Select "verify" next to Email

 Check your email and enter the 6-digit code



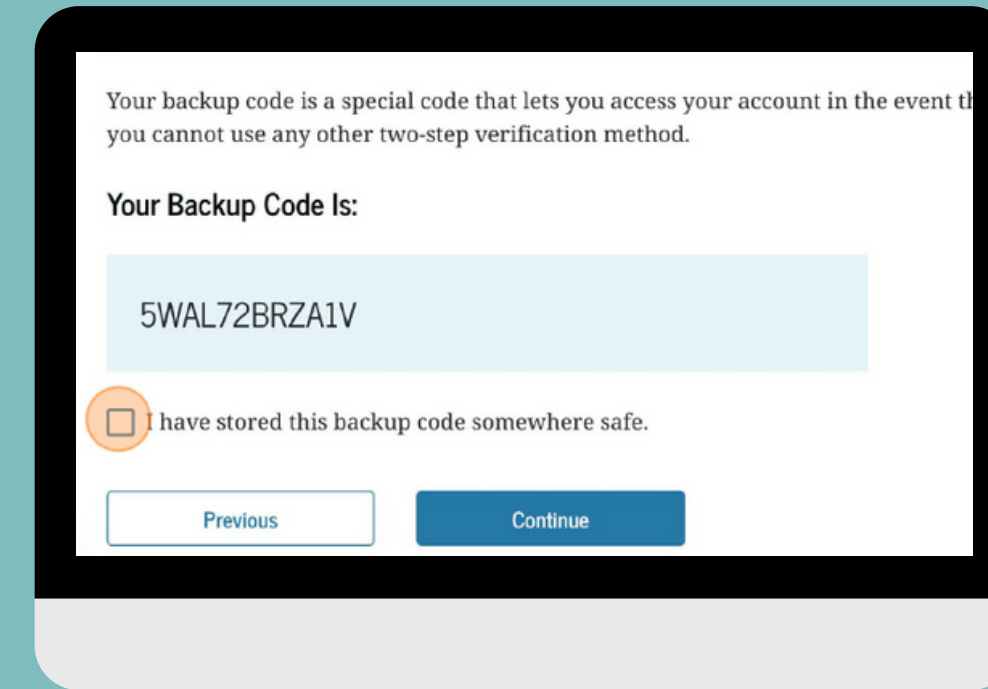
Two-step Verification

# Creating an FSA ID


## Step 15

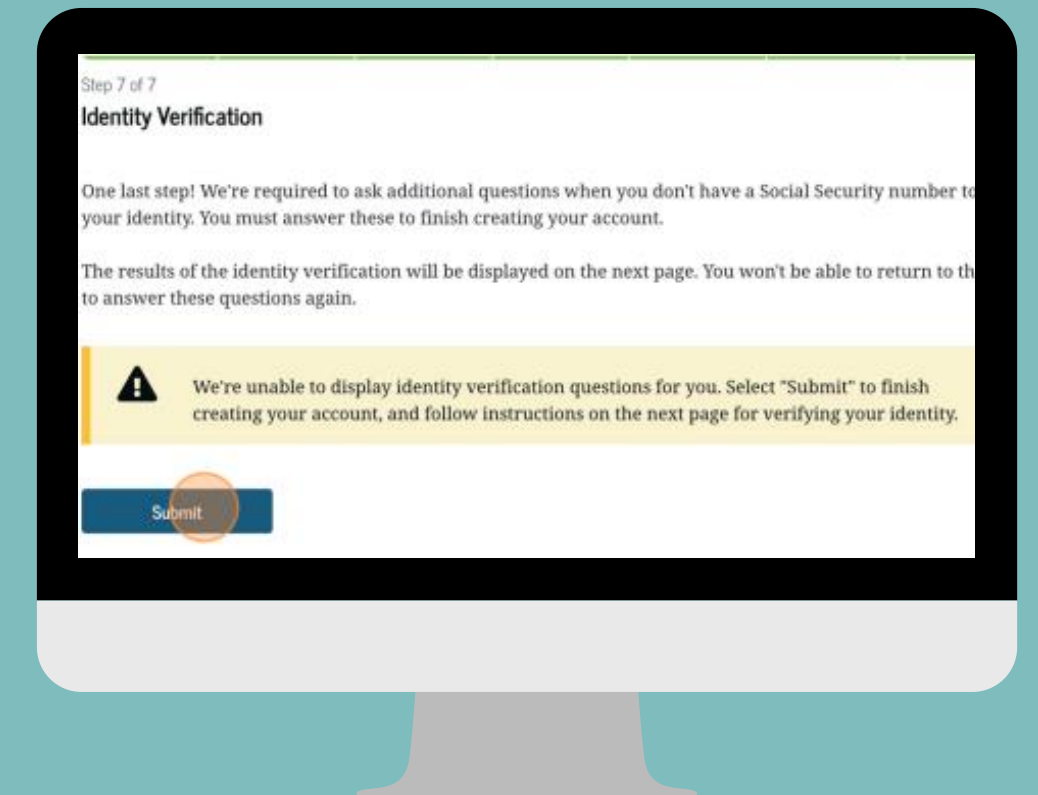
Write down back-up code or take a picture

 check off box after saving code



## Step 16

Click  Submit

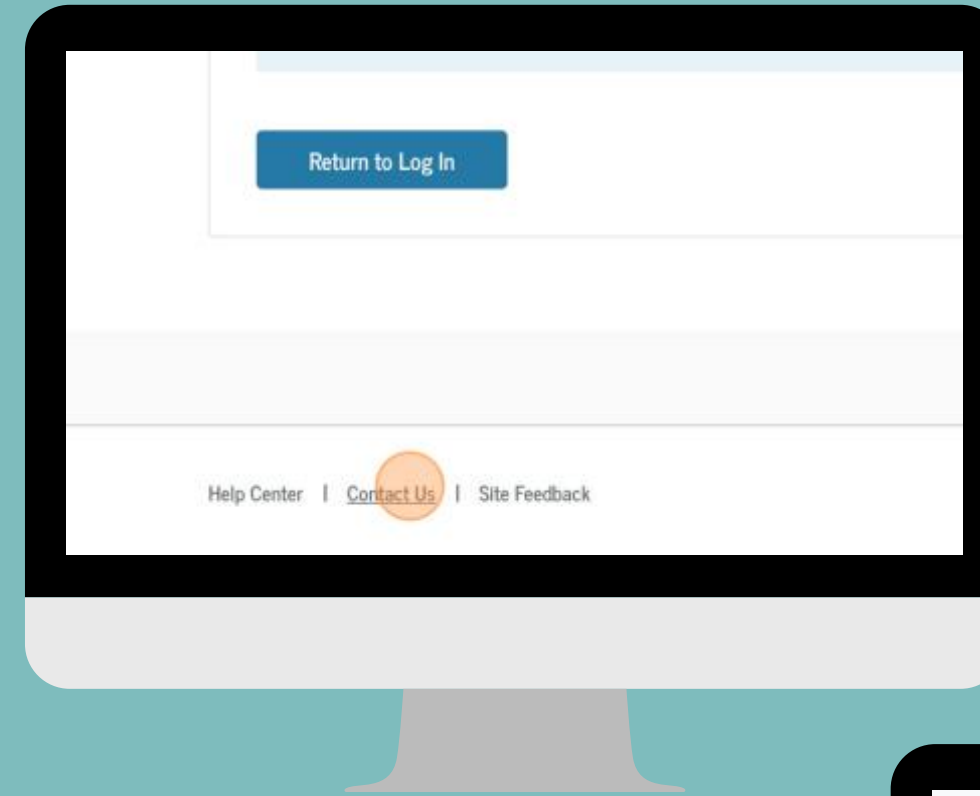


Back-up Code & Identity Verification


# Creating an FSA ID

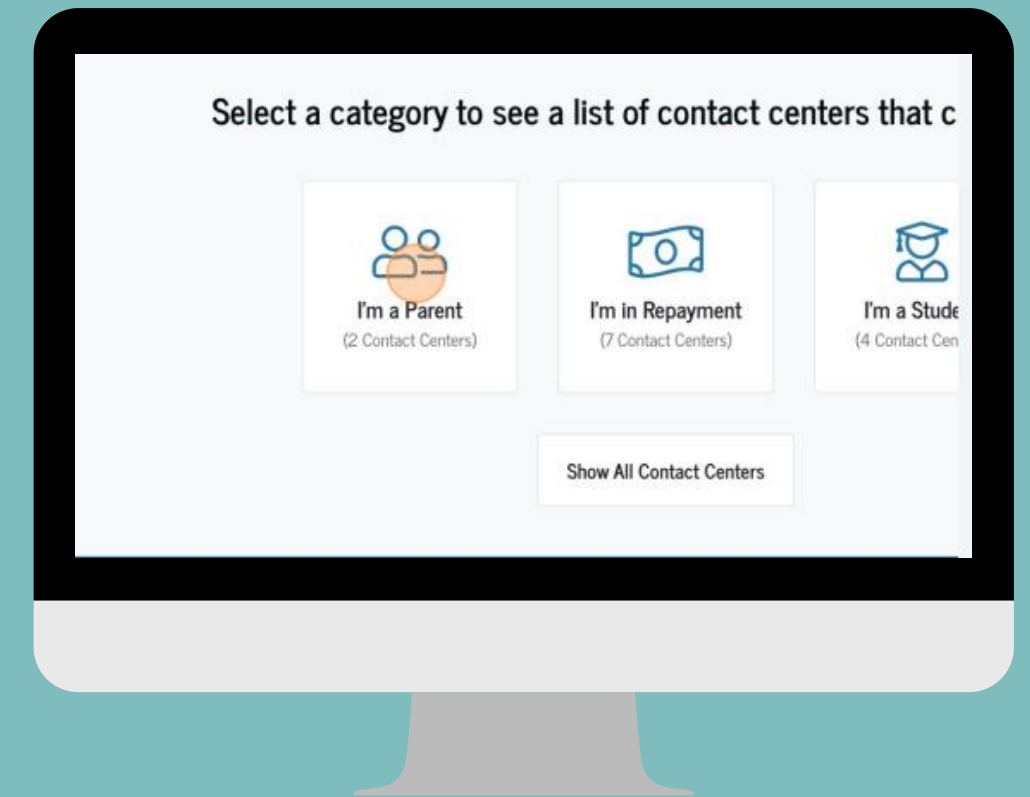
## Step 17

Scroll to the bottom of the page and click "Contact Us."



## Step 18

Click  I'm a Parent



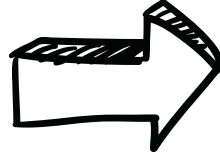
email to get a Case Number

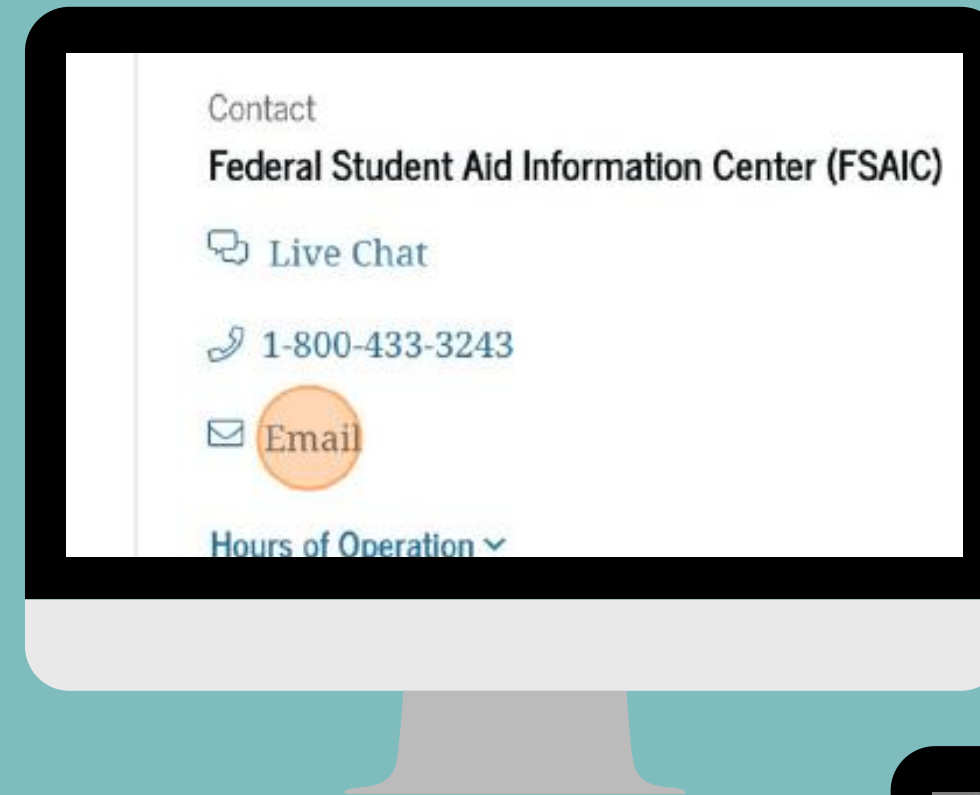


# Creating an FSA ID

## Step 19


Under Federal Student Aid Info Center (FSAIC)

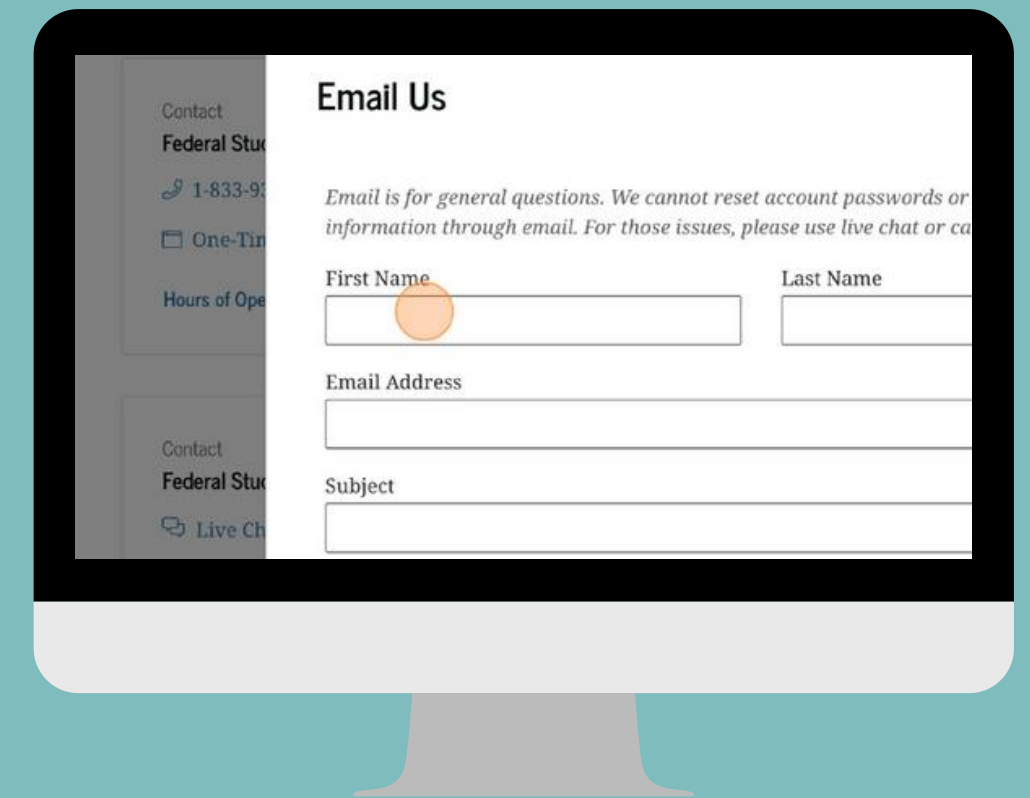
Click  Email



## Step 20

Enter first name, last name and email address

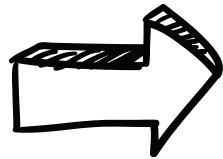
 Should match info entered to create FSA ID

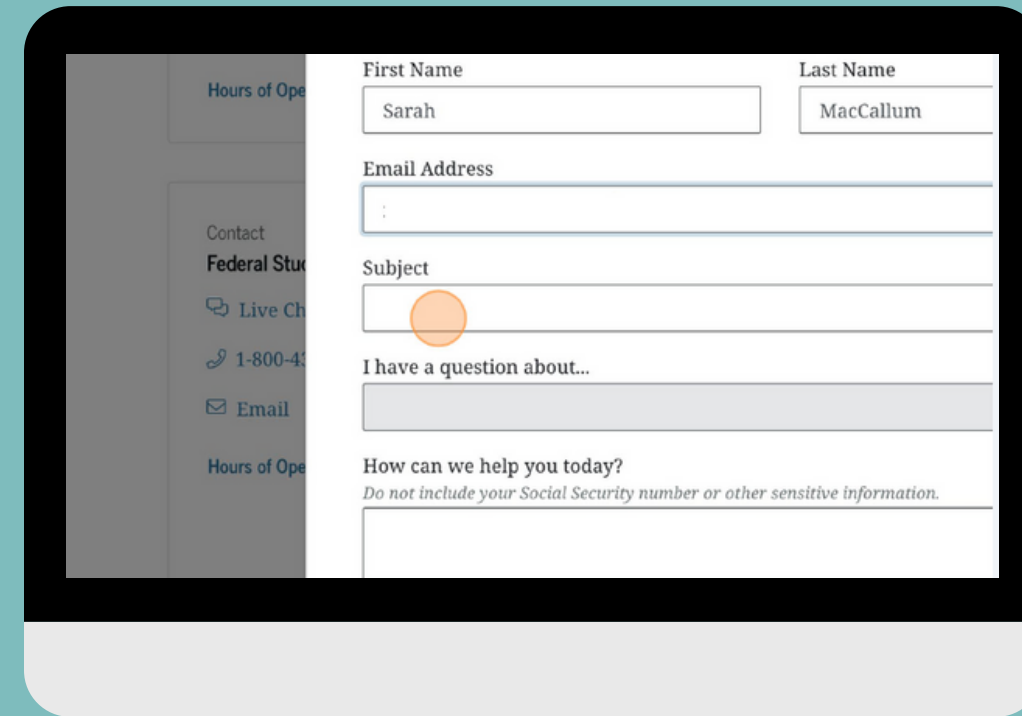


email to get a Case Number

# Creating an FSA ID

## Step 21

Subject  FSA ID: Account Username & Password



Hours of Op

Contact  
Federal Stu

Live Ch

1-800-4

Email

Hours of Op

First Name  
Sarah

Last Name  
MacCallum

Email Address

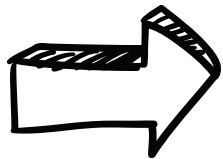
Subject

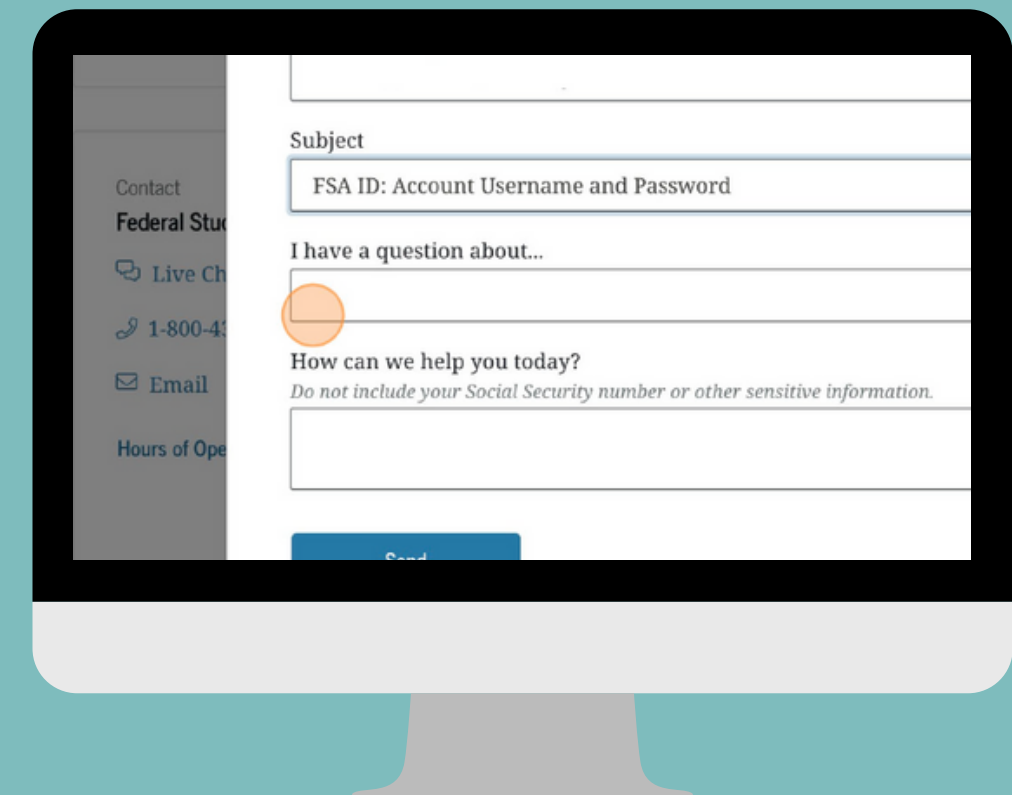
I have a question about...

How can we help you today?  
Do not include your Social Security number or other sensitive information.

## Step 22

I have a question about...

Select  Create Account, Log in, and FSA ID



Contact  
Federal Stu

Live Ch

1-800-4

Email

Hours of Op

Subject  
FSA ID: Account Username and Password

I have a question about...

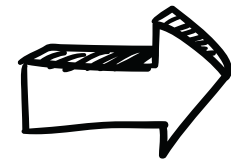
How can we help you today?  
Do not include your Social Security number or other sensitive information.

email to get a Case Number

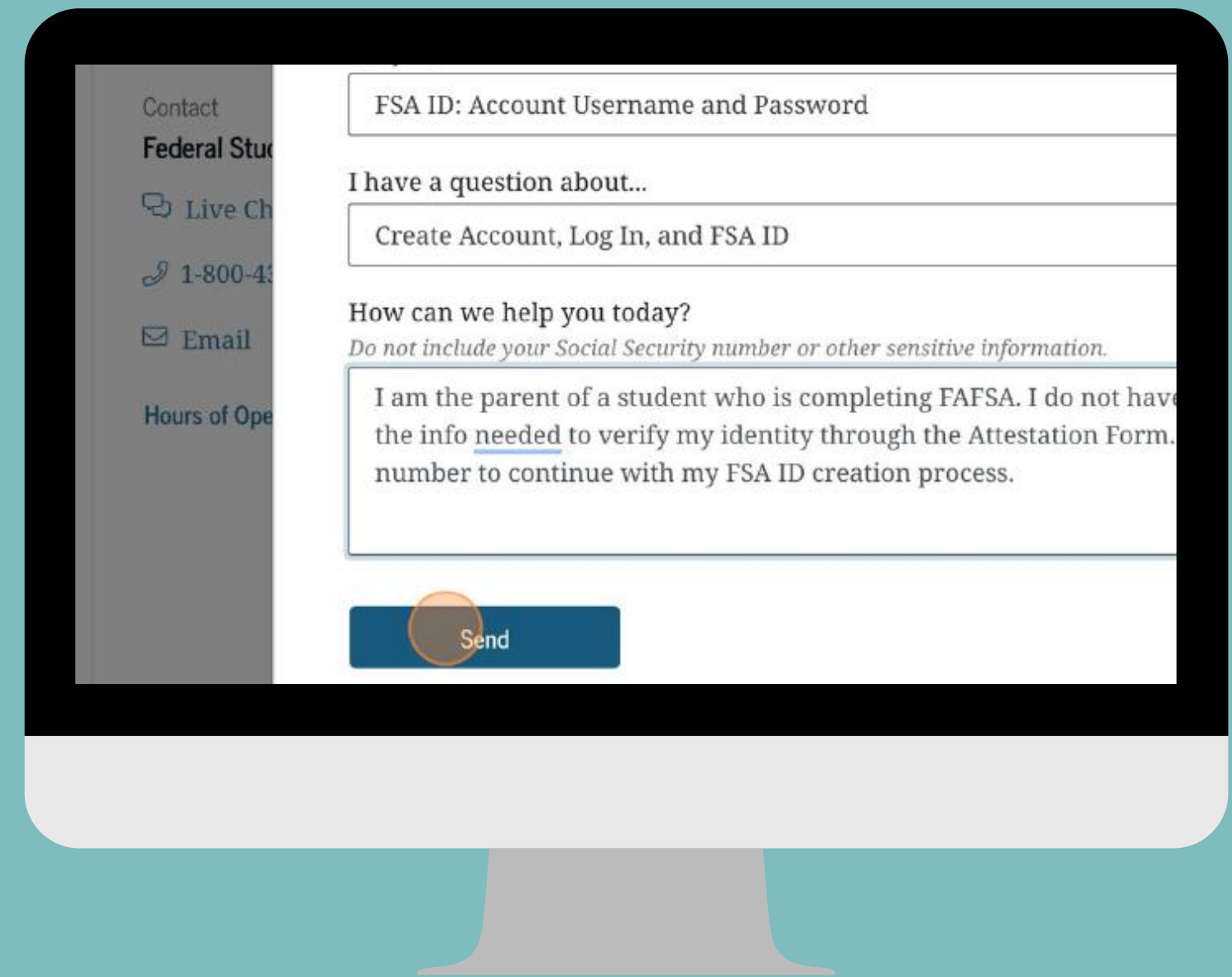
# Creating an FSA ID

## Step 23

How can we help you today?



"I am the parent of a student who is completing FAFSA. I do not have an SSN, but I have the info needed to verify my identity through the Attestation Form. I need a case number to continue with my FSA ID creation process."



email to get a Case Number

# Creating an FSA ID

## Step 24

Your case number will be sent to the email you used within minutes.

💡 This case number should be used on your Attestation & Validation of Identity Form.



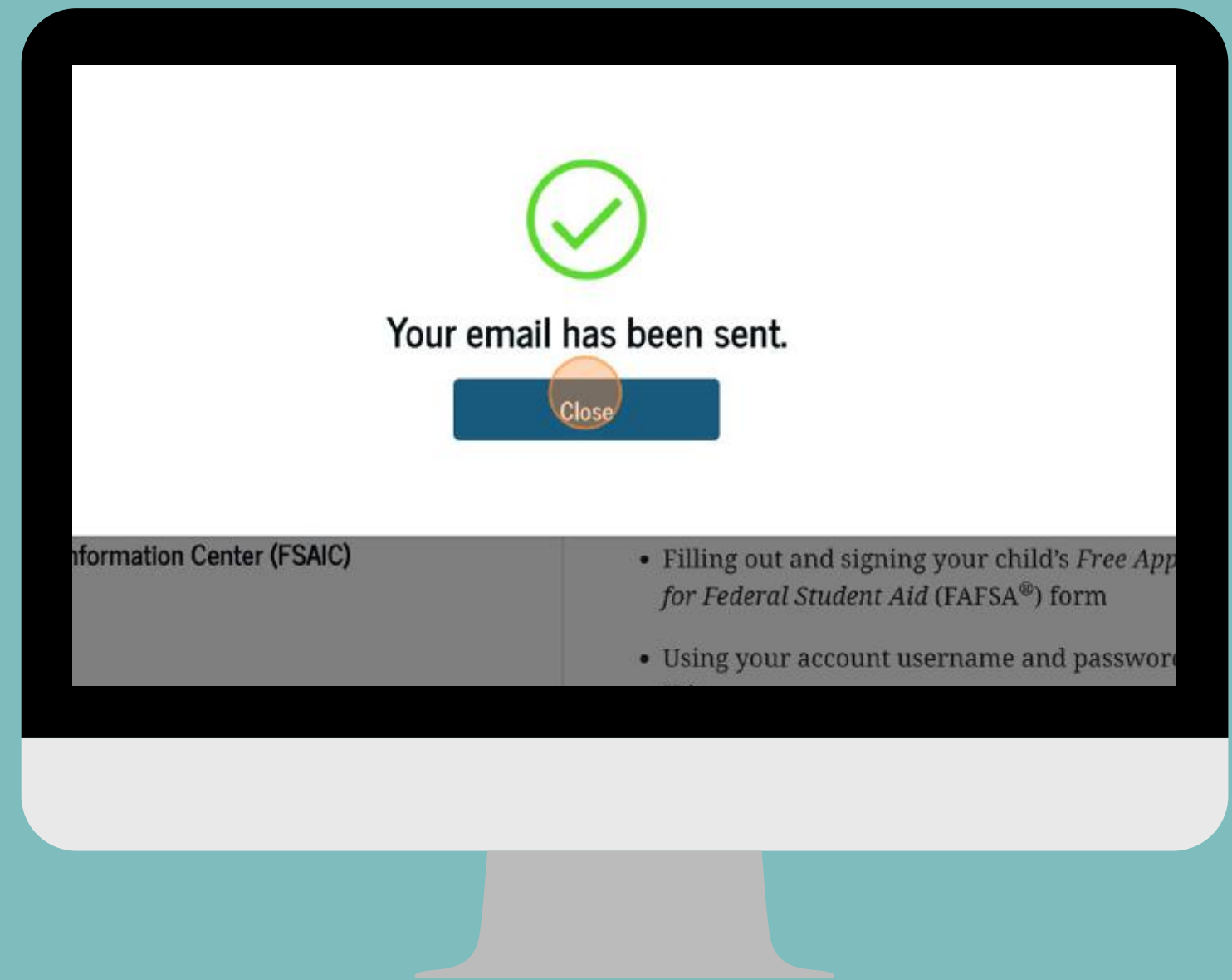
### Attestation & Validation of Identity

OMB No. 1845-0179  
Form Approved  
Exp. Date: 6/30/2024

**WARNING/IMPORTANT:** Any person who knowingly makes a false statement or misrepresentation on this form or on any accompanying document is subject to penalties that may include fines, imprisonment, or both, under the U.S. Criminal Code and 20 U.S.C. 1097

#### Section 1: Description

Complete this form only if you do not have a Social Security number (SSN) and need to verify your identity to access the U.S. Department of Education's Systems. You must contact Federal Student Aid Information Center (FSAIC) at 1-800-433-3243 prior to completing and submitting this form and providing documentation of identity. After calling FSAIC, you will receive an email from FSA with your case number and instructions.



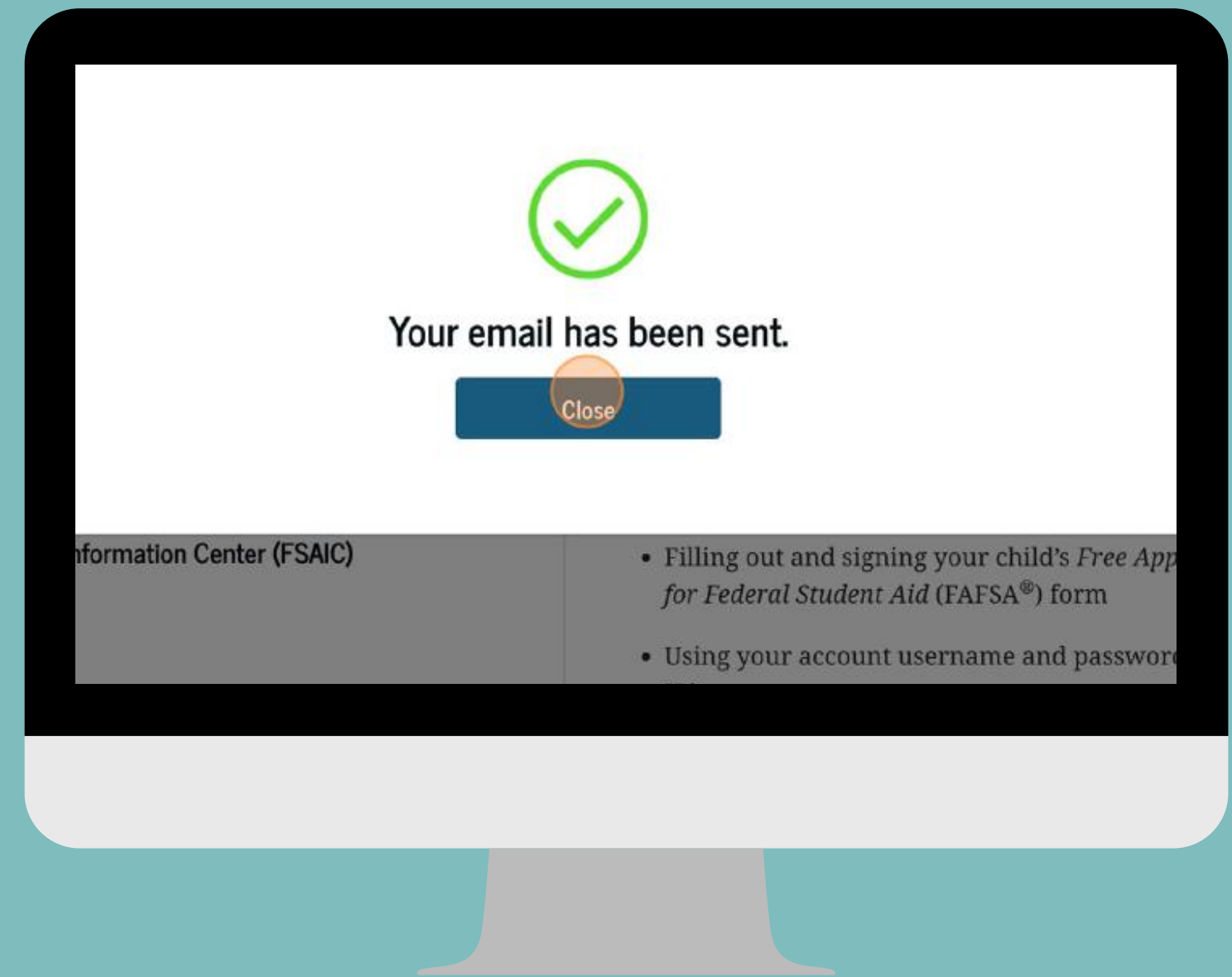
Attestation & Validation of Identity

# Creating an FSA ID

## Step 25

Once form is completed, scan form and required documentation into a single PDF and email it to [IDVerification@ed.gov](mailto:IDVerification@ed.gov)

💡 MUST send from email listed on FSA ID



Attestation & Validation of Identity